

BWVC Regular Meeting Minutes
5:00 PM, Monday, September 19, 2023

Attendance: Mary Young, Grace Ressler, Susan Stith, Toby Ridings, Ken Rosenberg (Zoom)
Shari Phalan

Staff: Pam Cohen, Patrick Barry

Proposed Agenda: Reviewed and approved

Minutes: 8/21/2023 Regular Meeting Minutes approved.

Building Maintenance/Supervisor's Report: Clay Riding's Report

Gutters – Clay brought two estimates, all with different options. In the past, Patrick cleaned the gutters. Trees are a big contributor to clogging. Need 12' ladder. New gutter covers only need to be brushed off. Brooks estimate was voted.

Stained ceiling tiles - should be replaced. We have extra.

Front door needs refinishing – Denis O'Regan will do. Needs an S.O.P. or instructions provided.

F.Y.I. – There is a group studying ways to make the building battery emergency backed-up. Wouldn't cost us, would come out of different fund. October 28 safety meeting. The Arden Gild Hall is getting one.

Sudbury School – Rachel sent a cleaning list from Sudbury. Needs some tweaking (check eMail for list). Diplomacy while going through process is suggested.

Action: Rachel will present new list to Sudbury with additions.

Building Manager's Report:

Tai-Chi - they would like to switch to Thursday and change the time from 10:00 to 11:00. Also, a request was made to use inside bathroom when having Tai Chi outside.

Sudbury School – Would like to use the stage for private therapy for one student, three times a week for 20 minutes.

Awakened Heart – Would like extra nights. Still need Jeremy, Rachel and Dave to go over what discrepancies need to be addressed. Curtain – concerns on difficulty.

Clock – needs repair. We may have to buy a new clock.

Discussion: Number of hours Jeremy and Rachel are working. We are responsible for these decisions – hire, train, etc. Is 12-14 hours a week the average? More employees? More staff meetings?

Program Report

Friday Night Programing:

Art Loop: On hiatus until October. October artist: Jeffery Xu - Artist/ Designer. He took classes at the Buzz as a child. Graduated from Rhode Island school of design for Architecture and fine Arts. Same date as “Thank You” party for Arden Fair volunteers. Date changed to November

Coffee House: On Hiatus until October. Coffee House Anniversary Celebration canceled due to lack of availability of musicians and volunteers on proposed date 9/30/23. Frank suggested postponing until June 2024.

Weekly/Monthly Programing:

Monday Night Art Studio - 7-9 PM Jean Orr, Sponsor. Now meeting in Room 3.

Tai Chi with Jill Emory - Every Mon, Wed, Sat 9AM, Tai Chi is back on the BWVC property sometimes inside and other times outside.

Arden Bookies - Bernadette Donahue will be the new sponsor.

ACRA Summer Program: June 24 - July 29 2023. In Progress. They had a successful program this year. Missing hose key.

Community Event Requests:

Tellabration, November 18th Sat. 3:00PM, New Sponsors - Rachael Brown & Grace Ressler?

Cell Phone Literary class – Don Lipari is considering offering a one-time class on cell-phone literacy. Topics to cover, such as settings and privacy. Free event open to all Arden residents. Expected class size approx. 10.

Action: Pam will check schedule

Action: Toby will forward how to sponsor a Community Event

Cards & Games for Adults: September 17, 2-5 PM. Sponsor Susan Stith. One person showed, three total; hat one person will bring two more. We'll keep putting the word out. Needs donation box. Number of tables may change if increase.

Action (Future): Do Jeremy or Rachel do set up for this event?

Peddlers, Potions and Practitioners: Total booth space income \$5330.00, Door \$2527.00, Raffle \$60.00. Total Income = \$7857.00. Total guests = 1265. Just short of our goal for the door at \$3000.00 for a total 1500 guests. These collected donations go into the Renovation fund for improvements and restoration of the historic Buzz Ware Village Center. All money has been deposited.

Co- Chair Report:

Leases: Sudbury School has moved back into the building. A check list for cleaning (*as per the lease*) needs to be prepared by Building Manager, Rachael Brown, and shared with Sudbury. Lease reviews for Awakened Heart and ABL are next up after the fair.

Security Instruments: A contract has been signed with Security Instruments. Working on scheduling the upgrade after the fair in coordination with the WSS school schedule. Rachael will follow through with scheduling.

PPP Fundraiser: See Peddlers, Potions and Practitioners above.

Fold Down Changing Table: One of the changing tables recommended by Susan has been purchased. A plan and elevation showing placement for ADA guidelines has been provided to Rachel and Jeremy for installation.

New Business:

Volunteer's Party – Date changed to November 3, 4:00-6:00 p.m. Mary Young and Shari Phalan will organize. Need to get volunteer list from Randy Hoopes, chalk artists and Toby's list.

Solar Panel Readings – Have been questioned. What percent of energy is taken care of? A lot! Minimal bill caused questions.

Old Business:

Ardentown and Ardencroft representatives – Shari will continue.

Pictures – Any pictures that people have, i.e. Coffee House, School, Art ACRA are Needed.

Adjourned: 6:22 p.m.

Next Meeting: October 16, 2023 @ 5:00 p.m.

Respectfully submitted,
Shari Phalan
9/13/2023

