

Arden Civic Committee Minutes

Wednesday, September 27, 2023

Attendance: Steve Benigni, Carol Larson, Garrett Colgan-Snyder, Walt Borders

Rick Ferrell not attending.

Steve Benigni called a regular meeting to order at 7:33 p.m.

Approval of August 23, 2023 Minutes

Categories

- **Administrative**
 - **Wilmapco Monitoring Committee**
Garrett will be our representative. Steve will fill in case of Garrett's absence.
 - **Multi-year Expenditure List**
Not a complete view of civic financial activity
 - Municipal Street Aid is missing
 - The "pay cycle" can be misleading
 - Invoices are missing, e.g. known tree work was not in list.
 - **Whole Village Message system**
Not a function of the Civic Committee, but we support having a better means to communicate to everyone in the village
 - **Subcommittee/Task reports**
Reports need to be sent to committee prior to monthly meeting to promote better communication and understanding of projects and their status
- **Projects / Grants**
 - **ORPT**
Steve is discovering the required criteria for project signage
 - Decided that we want an Arden version of required sign.
 - **SWMPG**
Deliver to the three stakeholder leaseholds the Memorandum of Agreement so, if accepted, the project can move forward towards the development of detailed engineering plans.
 - If successful, an implementation grant will be applied for.
- **Roads / Paths**
 - **MUTCD Road Markings Standards**
Steve, Rick and Ed Smith to finalize how the road will be marked.
 - **Pothole at intersection of Pond Lane and Meadow Lane**
Needs filling.
 - **Road Sign Post (Harvey and Orleans)**
Garrett will take care of it.
 - **Catch Basins**
Discussion skipped due to projected lack of funds.
 - **Road Paving software tools**
Will ask Rick to look into the possibility for permanent record keeping.
- **Greens**
 - **Aeration & Seeding**
Decided: Both greens will be aerated and overseeded.
 - **Sherwood Overflow Parking Repair**
After aeration and overseeding, the trouble spot will be roped off.

Develop an annual repair plan

- **Trash Tech Services/Sustainable Environmental Services (SEM)**

Noted the company's name has changed

Continued complaints

- Comingling of trash and yard waste
- Fluids in the street due to leaky trucks and material in trash
- Garrett will contact Ardentown to find out who the contact is for trash.

- **American Grass Services**

- Decided: sticks and branches need to be picked up and removed. Chris Day will be asked to do the work using Larry Walker's truck.

- **Volunteer Hours**

We will track our own and those who work with us.

- **Arden Construction Snow Plowing & Salting**

Rick will report the new rates and will ask that the previous retainer will be credited to our account.

- **Permits / Reservations**

- **Field Theatre**

Maggie Clark-Fields will hold her Boy Scout Eagle Ceremony there.

- **Maintenance Projects**

- **Hiring a Handyperson**

- A job description is needed to put someone on the village payroll
- The handyperson would submit timesheets tracking work and hours
- Garrett will determine who gets assigned to which job.
- Garrett will contact Chris Day
- Garrett will set up recurring schedule of jobs

- **Millers Rd. Fence Rails**

There are rails available on Sunset

- **Tree Work**

- **Linda Kolski**

Decided: Based on the Ron's Tree Service bid of \$500 to do the work, Civic will give Linda \$500 to have tree work done and she will pay the difference for the vendor of her preference.

- **Miscellaneous**

- **Memorial Plaques**

Walt will contact and work with the Craftshop Museum towards creating marker plaques for the Walt Whitman and Soldiers and Sailor memorials.

- **Labyrinth on Arden Green**

- On Arden Fair day, cars have been parked on top of the Labyrinth.
- Decided: the Arden Club must prevent cars parking on the Labyrinth.
- Steve will inform the Arden Club

Adjourned Meeting at 9:28 p.m.

Respectfully Submitted

Steve Benigni, Chair

Minutes taken by Walt Borders