

**Arden Board of Assessors Convener Meeting
Wednesday, December 5, 2022
Buzz Ware Village Center**

Attending: Deborah Ricard - Convener, Elizabeth Varley, Brooke Bovard, Denis O'Regan, Tom Wheeler, Shana Pinter, and Vicki Scott

Guests: Rachel Kantner, Notary

Call to Order: 7:00 pm

- The Convener Meeting of the newly elected Board of Assessors was called to order by Debbie Ricard at 7:00pm with seven members present.
- Tom Wheeler read the Oath of Office aloud and each member was asked to sign the oath in the presence of Rachel Kantner. Rachel notarized the signed oath documents which were given to Vicki Scott to file in the official notebook.
- Debbie Ricard was unanimously elected Board Chair and Vicki Scott was unanimously elected Secretary.
- It was agreed that meetings will be held on the 2nd Monday of each month at 7:00pm beginning in January. The meeting schedule, including two public meetings and two optional extra work meetings are attached to these minutes.
- Members are encouraged to meet in person at the Buzz, however, a Zoom meeting link will also be provided to accommodate everyone's preference and schedule.
- The order of meeting topics was briefly discussed and will be reviewed again at the January meeting.

ACTIONS:

- Debbie will reserve a room at the Buzz for each meeting, post a meeting notice on the bulletin board, and send out Zoom meeting links.

Next Meeting: Monday, January 9, 2023, at 7:00pm in person or via Zoom

Meeting Adjourned: 7:26pm

Respectfully submitted,

Vicki L. Scott

2023 BOARD OF ASSESSORS MEETING DATES, TIMES & TOPICS

All meetings are scheduled in person at the Buzz Ware Village Center

If a change in Covid pandemic safety protocol occurs, meetings will revert to zoom.

Mon, Jan 9, 2023	7:00 PM	Premises for Assessment, A Rate & Lot Sizes
Mon, Feb 13, 2023	7:00 PM	B Rate & Initial ADU Discussion
Mon, Mar 13, 2023	7:00 PM	Factors & Continuing ADU Discussion
Mon, Apr 10, 2023	7:00 PM	C & D Rates & Continuing ADU Discussion
Mon, May 1, 2023	7:00 PM	Extra Work Meeting, if needed
Mon, May 8, 2023	7:00 PM	Public Forum
Mon, May 8, 2023	7:30 PM	Continued ADU Discussion
Mon, Jun 12, 2023	7:00 PM	Public Forum
Mon, Jun 12, 2023	7:30PM	Continued ADU Discussion
Mon, Jun 19, 2023	7:00 PM	Extra Work Meeting, if needed

Discussion topics subject to change as needed.

Call 302-690-4228 for questions or more information.