

BWVC Regular Meeting Minutes  
5:00 PM, Monday, Aug. 15, 2022

Attendance: Rachel Brown, Pam Cohen, Betty O'Regan, Toby Ridings, Susan Stith, Ken Rosenburg, Randy Hoopes

Proposed Agenda: Reviewed and approved.

Minutes: 7/25/22 Regular Meeting Minutes were approved.

Building Manager's Report: See Building Managers Program Report (attached) for information presented. Following is additional information discussed:

- Pam reported the following updates:
  - Awakened Hearts wants to take 4 hrs on Sat. 8/27 and Sun. 8/28 in exchange for missing Sun. after the fair. Toby will talk to Dave.
  - Need AC for a funeral on Fri. 11:00-4:00. Whole building is rented. Part from Advanced Solar still isn't available, and we are not getting responses despite repeated calls from Rachel, Toby, and Clay. We believe it is still under warranty so Advanced solar should be responsible for our costs incurred.
  - Back up options for the funeral and the fair include:
    - have Jeremy move Susan Stith's window AC to room 3, use Rachel's fan to move air from the hall or room 3, buy a squirrel cage fan, rent a unit, have Pam's company get the part (Larry has the part #), check ebay for the part. Rachel, Pam, Toby, and Betty will work on a solution
  
- Rachel provided the following updates:
  - Civic Committee has filled holes in the areas around the building. More infill is needed in some areas before the fair.
  - Double check to make sure upcoming ARPA survey work by Jordan's plumbing will include sewer pipe cleanout which we always have before the fair.
  - Gutter extension can wait until after the fair.
  - ACRA- table has not yet been replaced. Need Joey's hours for reimbursement. Soccer goal was left beside sheds and must be moved
  - Vandalism incident occurred on 8/4. Room 4 refrigerator was left open, whipped cream cover the showcase window, and the toilet was clogged. Awakened Hearts didn't notice anything amiss.

Program Manager's Report: See Program Report for information presented. Some of the information provided is recapped, as follows

- PPP Set-up and Fair Day
  - We have 16 -20 volunteers, but more are needed. Randy will complete the scheduling early this week.
  - Betty will procure refreshments for the vendor hospitality area.
  - Chalk walk -Stanko/Gordon family has agreed to do the sidewalk chalk art again
  - Raffle- Susan will coordinate receiving the vendor samples, assembling the basket (Betty will help) and staffing the raffle table on fair day. Randy will deliver the basket to Betty for decorating.
  - Betty, Pam, and Susan will be building representatives during the day.

Chairperson's Report:

- ARPA Grant progress
  - ProWorks will be doing the survey of the sewage system on Mon. Aug. 22. Denis O'Regan will meet him and call Rachel when there is a time set up.
  - Advanced Solar will be installing a new motor on the AC unit on Mon. Aug 22. Denis O'Regan has volunteered to be the point person on that day.

Motion to adjourn at 7:00 PM was approved.

Respectfully submitted,  
Betty O'Regan  
Co-chair BWVC

Buzz Managers Report August 14, 2022

**Rentals:** 5 new Inquiries. (2 referrals from David Jones-Booked) Cards at Booth's Corner keep being taken. Asking all inquiries where they heard about Buzz.

**Operating:** See Rachel

**Marketing-**Usual marketing materials put up. Booth's corner cards are being taken but asking inquiries how heard about Buzz so far no one saying – Booth's Corner

**Discussion:** See Rachel

**Solar Reading:** 61027 08/10/22

Thank you for allowing me to present this report.

Respectfully,  
Pam Cohen


## Buzzware report notes

June

Air condition - maintenance had Jeremy Change filters! service guy came out said fan is broken on one of the systems has to order it! Said about a week to come in!to should be back this week of 6/20 to install. Also drain pipe for AC unit needs to be reattached

Bathroom- should have light switch that goes off automatically turns on when someone walks in there I've come in multiple different times to bathroom lights on! Also wax seal in men's room could need to be replaced might be the cause of the heavy urine smell in there

Hazards around the building out the back door by the trashcan is an ankle breaker along the asphalt there's also holes along the front of the parking lot on the right side! hornets nest by picnic tables I believe clay sprayed them at night to have that taken care of!

In room 4 looks like there's water damage on the floor by the sink area and the refrigerator looks black might be mold underneath Also in that room the AC unit had a sag in the line Jeremy fixed it for proper drainage Also a large scratch across the floor!

Locks and security around the building doors in room three doors seem to be open & there aren't getting locked properly! front door seems to be able to be pulled open with a quick jolt even when locked

Cleaning- I don't think the boys have been a lot of enough time to clean building between events I think the bathroom should be cleaned and wiped down after every other day yes things are going on in the building I also feel like they don't have the proper cleaning supplies as far as a vacuum and working dust mop/ regular mop or large pushbroom! Also think instead of paying an outside company to do a deep cleaning that we should utilize the staff we have to do certain cleanings each week that's why it's never too much and not overwhelming and the place is looking presentable and clean for every possible renter!

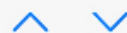
Mail -Still confused about where it goes?

Ready refresh- Holding off ordering until Acra is done! Acra is going to take care of water for summer program!

1:35



< All Inboxes



**(NSPE0015958945): Arden**