



VILLAGE OF ARDEN
TOWN ASSEMBLY
JUNE 27, 2022

Zoom Town Meeting Minutes



Next Town Assembly for the Village of Arden – September 26, 2022, 7:30 p.m., Gild Hall
2119 The Highway, Arden, Delaware

MOTIONS/RESOLUTIONS

10.1 Safety – Chairman: Simon Hamermesh

Motion to approve the presented plans for improvements of bus stop, curbs, and crosswalk at the intersection of Orleans & Harvey and accept the implementation of the same plans through the DelDOT Pedestrian Access Routes program. Approved Unanimously

Other Motions:

- Playground Committee - Motion to fill vacancy position
- Forests Committee - Motion to fill vacancy position

Attendance

Warren	Rosenkranz	1	Marcia	Scheflen	22
Carol	Larson	2	Maria Beatriz	Hennessy	23
Deborah M	Ricard	3	John	Scheflen	24
Simon	Hamermesh	4	Sadi	Somerville	25
Ed	Rohrbach	5	Lynda	Kolski	26
Kathrine	Threefoot	6	Ron	Meick	27
Ellie	Hansen	7	Marianne	Cinaglia	28
Cookie	Ohlson	8	Rebecca	Meick	29
Bob	Erenburg	9	Barbara Anne	Macklem	30
Sachin	Puranik	10	Grace E	Ressler	31
Cecilia	Vore	11	Tom	Wheeler	32
Beverly	Clendening	12	Vicki	Scott	33
Carl	Falco	13	Heidi	Hoegger	34
Barbara	Henry	14	Eric	Reed	35
Mike	Curtis	15	Lisa	Mullinax	36
Danny	Schweers	16	Toby	Ridings	37
Kevin	Wray	17	Elizabeth	Resko	38
Larry	Walker	18	Elizabeth	Varley	39
Gary E	Quinton	19	Jeffrey	Politis	40
David	Michelson	20	Vered	Nohi	41
Ray	Seigfried	21	William 'Skip'	Bailey	42

1.0 Call to Order - Chairman Jeffrey Politis convened the meeting to order at 7:42 P.M.

2.0 Approval of Minutes – March 28, 2022 Town Assembly & May 15, 2022 Special Town Assembly meeting minutes were approved unanimously as presented.

3.0 3.1 - New Residents – Welcome!

Ray Siegfried introduced his new bride Maria Beatriz Hennessy. Congratulations!

3.2 Recognition of Departed

Katherine Satinover, moved to Ardentown in 1978. Her family and friends knew her as a sweet, gentle and beautiful soul. She loved nature, walks, the beach, reading and much more.

Marge Roberts moved to Arden in the early 50s where she raised her family. Marge attended the NY Institute of Fashion Design, which began her lifelong passion for art and studied painting with various artist. She participated in all the Ardens had to offer.

John Conner

John settled in Arden in the mid-80s. A quiet man who had his routines like evening walks around the block chatting with his neighbors. Early in the morning you hear John's riding mower. He took great delighted in his well-manicured lawn and his perfectly trimmed hedge. He loved his family.

Judy Morris Armstrong was the daughter of much-loved piano teacher Gladys Morris. Judith attended the Arden school and she served as treasurer of the Arden Club.

Roy Jackson, who enjoyed a long membership in the Arden Club and Wilmington Drama League, contributing time, talent and his famous frugal know-how to setting up the annual Arden Fair.

A moment of silence.

4.0 Visitors - None

5.0 Town Chair - Jeffrey Politis

Communications from the Chair.

Since the last town meeting....

1. Welcome to Town Meeting. This is the second in person town meeting since Jan 2020 with the first occurring just a month ago as a special town meeting. As I was preparing, I realized that this may be a number of people first in person town meeting – welcome - and that there have been multiple things that we had/have to relearn. I am excited to be back in person, but there were some things that zoom provided that we may want to incorporate. One is the ability to see information on a screen in front of us and more specifically, the motions that are presented. Thus, we are incorporating the projector and screen to help with that tonight. Bear with us as we work through this, but I think having the text in front of us will help facilitate the meeting.

The municipal street aid (MSA) affidavit was completed and returned to the state regarding the miles of roads and number of people in town. This information is used to calculate the about MSA the Village receives.

2. Lastly, a reminder that this meeting is being recorded and please state your name when you speak.

Let's have a respectful and deliberative meeting. Thanks

So submitted,

Jeffrey Politis

Town Chair, Village of Arden.

Communications Report – Thank you!

6.0 Trustee Report – Carl Falco

The Trustees have a few items to report tonight:

Trees:

Although the Trustees do not require a permit for tree pruning, we suggest that responsible arborists are consulted. We have noted practices that are unhealthy for trees, particularly using spikes to climb a tree, a damaging practice that tears the bark and allows pests and diseases to enter the tree. We hope that when you contract with a tree service that you will specify “no spike use”.

As always, the Trustees are available for your questions and comments. You may reach us at: trustees.of.arden@gmail.com or by phone at 302-475-7980.

Lease Transfers: There have been two transfers since the last Town Assembly: 2117-2119 Lovers Lane from Grimaldi to Campagnola and Westphall and 1904 Harvey from Mellinger to Ryan Bak and Kristina Ruff.

Trustees Report – Thank you!

7.0 Treasurer’s Report – Skip Bailey

Financial Policies

The Treasurer would like to remind all Village residents that all Village financial policies, general policies and those regarding monetary gifts, investment guidelines, endowment funds, and requests for grants are all found on the Village of Arden website under Budget Committee/Finances. These policies have been and remain in place. Please consider all policies are renewed as of the meeting tonight.

These policies govern use of Contingency Funds, all expenditures greater than \$2,000, transferring funds between budget items, authorizing fund transfers, obligations made for over \$10,000, contracts or agreements for a year or longer, procurement of goods and services, and the official address for contracts and receipts. These policies are renewed every year at the June town meeting.

I would like to remind all Committees and residents of the following specifically -

- Policy - Expenditures of Greater than two-thousand dollars (April 2010)
 - All committee expenditures of \$2,000 or more require preauthorization of two officers of the Village prior to the commitment of Village funds. In case of an emergency – significant threat to persons or property – appropriate action

should be taken as soon as possible with the committee informing at least one officer of the Village within 24 hours

- Policy – Obligations over \$10,000 (March 2007)
 - Obligations of Village funds of \$10,000 or greater, requires the signature of the Village Chair, or in the case the Chair is not available, the Secretary.
- Policy – Contracts or Agreements with Commitments of One Year or Longer (September 2004)
 - All contracts and all agreements with duration of one year or longer require the signature of the Chair and the Secretary. (Note – the Charter of the Village of Arden specifies the signature requirements for executing contracts).
- Policy - Use of Contingency Funds Policy (May 2010)
 - Contingency funds are specified as part of a budget referendum. The purpose of the contingency funds is to cover unplanned village or committee expenses. Expenditure of contingency funds requires the preapproval of three officers and should only be utilized when other mechanisms to cover the costs has been unsuccessful.

Review of basic financial reports

All reports are effective as of May 31, 2022.

Statement of Financial Position (Copy attachment section)

Funds are in standard status. Money Market fund at TD Bank continues minimal interest income.

Statement of Financial Activity (Copy: Attachment section)

Committees, other budgeted items

All Committees have just started using FY 2022-2023 budgets.

Statement of Fund Balance (Copy: Attachment section)

All are in order.

End of fiscal year 2021-2022.

The Village had a surplus of around 42,600. The surplus was largely the result of underspending by a few committees and the deferral of expenses for the external audit. For those interested in the detailed report please contact the Treasurer.

Additional points of information

- Update on check fraud: It is estimated that this ongoing TD investigation will take additional months to complete. I continue to be assured that the fraudulently obtained funds will be restored.
- Efforts to establish banking at First Citizens Community Bank (FCCB) are ongoing.
- Official Audits—The 2020-2021 audit has been combined with the 2021-2022 audit. There were some communication and online authorization issues that delayed the 2020-2021 process and it made the most sense once that was realized to combine the two years. There will be some savings by doing this. Final audit results should be forthcoming later this summer.
- The Town Chair and Treasurer recently met with our Village insurance provider to review current policies. All is in order.

Respectfully Submitted,

Skip Bailey, Treasurer

Questions/Comments

Kevin Rey suggests asking the bank to provide a written statement about their intent to reimburse the Village for fraudulent check amount after their investigation.

Treasurer's Report – Thank you!

8.0 Advisory Committee Report –Sachin Purnaik

The Advisory Committee met in person on June 6, 2022 to set the agenda for this meeting. A possible motion clarifying the town's relationship with Fidelity was considered for proposal, but the final text is not ready and the motion will be delayed until at least the next town assembly meeting. During the meeting we also discussed finding ways to back up and share town documents electronically as well as best practices for committees to hire temporary help.

The next scheduled Town Assembly, September 26th, falls during Rosh Hashanah. The committee agreed that the town should not have a government meeting during an important religious holiday and thus has decided to move the meeting to October 3rd, 2022. In order to comply with the charter, a brief pro-forma assembly will be held on the 26th to motion adjournment until October 3rd, 2022. Please make note of this meeting change. There should be no reason for you to attend the meeting on the 26th, but please look out for more information to come.

Finally, the next meeting of the Advisory committee is Tuesday, September 6th, 2022. The committee has decided to attempt a hybrid meeting. All members of the town assembly are encouraged to join us at 7:30 pm at the Buzz Ware Village Center to hear and discuss reports from the committee chairs, town officers, trustees, and assessors. The committee strongly encourages you to come in person, but for those who are unable, a video conferencing link will be posted to the notice board along with the meeting announcement.

Questions/Comments

Cecilia points out that it is not necessary to invite all to attend the Quarterly Advisory Meeting because the purpose of the meeting is for the Officers, Committees' chairs and Trustees to set the Town Assembly Agenda, including listing any motions that will be presented or any issues that are beyond the normal operating town business. No reports are required at the Advisory meeting.

Warren suggests instead of changing the Town Assembly meeting date at the next town assembly in September 26 to October 3, why not change it at tonight's meeting. Sachin - Can't change a town meeting date because the Town Charter specifically requires a September Town Meeting. Jeff further adds that the Town Assembly cannot overrule the Charter. The decision at the Advisory Meeting was to go through a Parliamentary method of moving the meeting. In Sept the meeting would be open to make an adjournment and a reconvening at a later date which only requires two people; no quorum is needed to adjourn meeting and no attendance is necessary. By holding a

September meeting with the purposed to move it to October, it is a continuation of September's meeting.

Advisory Report – Thank you!

9.0 Board of Assessors – Deborah Ricard

I want to thank Vicki Scott/Secretary, Denis O'Regan/Spreadsheet Master, Brooke Bovard, John Scheflen, Elizabeth Varley, and Tom Wheeler for all of their faithful and dedicated work on the 2022 Assessment. The Board members engaged in many discussions during which differing points of view were shared, especially concerning the B-Rate for ADUs. 2022 Board members suggest future assessors delve more deeply to determine the true cost of an ADU to our village.

For the sake of consistency, the 2022 BOA Report uses the same formula to determine land rent as the 2021 BOA Report. Specifics of the 2022 BOA Final Report will now be shared.

Copies of the 2022 Board of Assessors Final Report with examples attached are available on the entry table at tonight's meeting. This report as well as the Assessors spreadsheet of all leaseholds (identified by Arden lot # and NCC parcel #) is included as part of the full report and is posted on the Board of Assessors page of the village website.

Respectfully submitted,

(Assessor's Report follows minutes in attachments section)

Questions/Comments for Assessors

Jeff reminds all that the Final report will be the assessment that will be used unless an alternative assessment is presented by September

The Alternative Assessment process going forward. There is an opportunity if people do not agree with assessment, they can submit an alternative assessment for the September Town Assembly by contacting Advisory Committee who can add it to the agenda. At the September's Town Assembly, if the alternative assessment is approved by 2/3 majority vote, then both assessments will go out for vote. For one of the assessments to be approved, it would need a majority of the eligible voters. If none of those assessments meet the voting requirements for approval, then the previous year's assessment would be used.

Board of Assessors – Thank you!

10.0 Committee Report. (Descending Order)

10.1 Safety – Simon Hamermesh

Welcome to Summer.

The Safety Committee, as of late, has been concerned generally with traffic signage in the village and along the state roads. Proper placement of signs for effective traffic management and enforceable conflict resolution has been the basis of our focus. This has led to efforts to procure signage materials and labor for the installation of said materials. Much of this work remains outstanding though we continue our commitment to it and will be pursuing this effort. Any requests or suggestions are welcome, please let us know of your concerns.

A sign's visibility is nearly as important as its existence. A discussion to understand previous and current responsibilities, including a conversation on the Committee's priorities was had. It was suggested that organizing a service to do trimming, on main roads and/or in the neighborhood, may be a good use of funds and of service to us; but also, that is not generally necessary and in cases where it may be, is likely to be overly intrusive. An action to encourage maintenance, promote understanding, and "adopt" a section of state road is taken up by the Committee.

Pursuant to this intent, there are actions we can all take to address these challenges. Practice safe driving and encourage your guests to follow your example. Maintain foliage that is concealing signage, obstructing views around intersections, or preventing your neighbors from safely navigating the neighborhood on foot. The phrase "civil obedience", which I very much enjoy, is encouraged as you observe the 25-mph speed limit on Harvey.

Pennoni Associates has presented plans for improvements to the intersection of Harvey and Orleans. These plans were provided by DelDOT through the Pedestrian Access Routes program, started in 2011 to inventory and prioritize accessibility and equal access for all in the state of Delaware. The plans are intended to apply ADA compliant curb accesses and crosswalks to the intersection. Plans, informative links, and the 146-page DelDOT Pedestrian Accessibility Standards Manual are all available at the Safety Committee webpage at <https://arden.delaware.gov/committees/safety-committee/>. This is being offered, at no charge to Arden, by DelDOT.

The Safety Committee supports this work and will be introducing a motion to solicit support from the town for its approval.

Motion to approve the presented plans for improvements of bus stop, curbs, and crosswalk at the intersection of Orleans & Harvey and accept the implementation of the same plans through the DelDOT Pedestrian Access Routes program.

I want to thank Brooke Bovard for all her guidance and leadership. I am grateful for the high standard that she has set. I am resolved to continue to improve and strive to be of service in this way. I hope you will all express to her your gratitude as well.

Be kind to each other and feel free to attend our standing meetings, the second Wednesday of each month, in person at 7:30, at the Buzz Ware Village Center.

Respectfully submitted,

Simon Hamermesh, Chair

MOTION

The Motion was read and projected on screen by Simon:

Motion to approve the presented plans for improvements of bus stop, curbs, and crosswalk at the intersection of Orleans & Harvey and accept the implementation of the same plans through the DelDOT Pedestrian Access Routes program.

Discussion about the plan for clarity purposes

This is a construction project to improve the crosswalk for ADA and safety for all pedestrians. (Drawings and pictures of construction area was projected on screen and is available on Village website)

Harvey Rd (North side)

There are no curbs at present time. Curbs will be installed on both sides so you do not have to go out into the intersection. The cross walk will be straighter and shorter with a special bright highly visible crosswalk paint. They are trying to shorten the path so they are sliding the crosswalk up a little bit. It is a shorter walk to get to one side from the other.

Harvey Rd (South Side)

Where the bus stop is there will be a side walk that will curve around to Orleans.

Storm Drains

Storm drain is included in the plan but not sure the extent of what can be expected from Deldot but should be functional. Left side of the SW corner water runs downhill and underneath road and comes out other side and occasionally gets clogged. There are concerns about the east side of the road washing out. The drain itself is going to be replaced with larger grate because it was designed with wheels and traffic in mind.

Same button/poll system.

Probably require an easement.

All work needs to be completed by Arden Fair.

Motion was read again and seconded by Kevin Rey. **Motion to approve Unanimously.**

Safety Report – Thank you!

10.2 Registration - Cecilia Vore

According to our Residents Record, there are 375 eligible voters.

The committee conducted the Election of Officers and Standing Committees on Monday, March 28, 2022. Votes were counted on Wednesday, March 30, by the following members of the committee: Barbara Macklem (chief elector), Cecilia Vore (chair), Marcia Scheflen. We were assisted by volunteers Elaine Hickey, Rebecca Meick and Betty O'Regan and auxiliary committee members Carl Falco, Rachel Kantner, and Liz Resko.

There were 76 ballots cast: 14 by Absentee voting and 62 ballots from those attending the virtual Town Meeting. Results were posted the next day on the Village website and on bulletin boards. They have been added to the records of the Registration Committee stored in the Town Office. Election results are included at the end of this report.

Our existing Absentee voting process, along with print-your-own ballot process for those attending the March meeting, worked well for conducting an election under Covid conditions.

The Registration Committee convened at the Buzz Ware Village Center on April 21 and elected Cecilia Vore chair. Annual responsibilities were distributed among the committee members.

The Committee also assisted with voting at the Special Town Meeting on May 15.

March 2022 Election results.

Elected to Committees for 2-year terms: **ARCHIVES** –Elaine Hickey, Barbara Henry; **AUDIT** – Cookie Ohlson; **BUDGET** – Vicki Scott, David Gerbec; **BWVC** – Susan Stith, Patrick Barry; **CIVIC** – Carol Larson, Steve Benigni; **COMMUNITY PLANNING** – John Scheflen, David Gerbec; **FOREST** – Eric Reed, Beverly Clendening; **PLAYGROUND** – Mark Wood, Larry Walker; **REGISTRATION** – Cecilia Vore, Steve Tanzer, Rebecca Meick; **SAFETY** Stephen Harcourt, John DiGiacoma

Elected to town office for 1-year terms: **ADVISORY CHAIR** – Sachin Puranik; **TOWN ASSEMBLY CHAIR** – Jeffrey Politis; **TOWN SECRETARY** – Liz Resko

Elected to town office for a 2-year term: **TOWN TREASURER** – Skip Bailey

Respectfully submitted,

Cecilia Vore, chair

Registration Report – Thank you!

10.3 Playground – Mark Wood

Note: There was no Committee Meeting in May 2022 because there was not a Quorum. However, the Playground Safety Equipment Inspections were by Sachin and Larry, and all equipment was in safe condition.

The Playground Committee was Called to Order by Convener Larry Walker, and in attendance were Maddie Rogers, Sachin Puranik, Larry Walker, and Mark Wood (by Zoom). The Committee organized itself, and Mark Wood was selected as Committee Chair, while temporarily Larry Walker will act as Secretary.

Larry gave a review of the Committee's ongoing activities, which included:

- a. State of Delaware Grant for purchasing and installing a new slide and climber on the Sherwood Green to replace existing, non-safety compliant equipment.
- b. The need for approval to purchase and install a climber on the Village Green to be paid for with ARPA Funds
- c. Possible spending plans for the \$4,000 annual budget for the upcoming year.
- d. The Town's requirement that the Committee perform Monthly Safety Inspections during Summer months, while during the winter months, the Safety Inspections are done every other month. Larry then reviewed

the various items that are the responsibility of the Committee, and those that are not.

The Committee agreed to go ahead with the purchase of the three new pieces of equipment. The annual Committee Budget should go for painting the three swing sets and the monkey bars, along with purchasing playground mulch to replenish the mulch under all equipment.

An Eagle Scout candidate would like to make and install a “Gaga Pit” near the BWVC so it could be used by ACRA. The Gaga Pit is a small wood plank enclosure about three feet high in which a version of “dodge ball” is played. It was suggested at the Advisory Meeting that the Playground Committee take the lead on this project. There was interest in encouraging this teen’s efforts, and the Committee discussed possible locations, examining the merits of a permanent structure or a temporary installation, necessary future maintenance by the Committee, and insurance liability. The” leaning” of the Committee was to encourage the Scout to make a sturdy temporary structure that could be put up each summer. The Committee will continue design conversations, with the Gaga Pit to be installed next summer.

The monthly Equipment Safety Inspections for May were done by Larry and Sachin. Sachin said that he had completed the June Safety Inspection for the Sherwood Green, and Larry and Maddie will schedule a time for the Safety Inspection of the Village Green equipment later this month.

Sachin Puranik resigned from the Playground Committee effective at the end of this Meeting, as he had been elected as Advisory Committee Chair. The Committee needs to find a replacement, and Mike Moran has agreed to run for the vacant position.

Larry Walker

Acting Secretary

Motion to fill Vacant Position

Nominations from the floor. None

Voice Vote Mike DiGiacomo Moran to fill vacant position was **unanimous**
Approved

Playground Report – Thank you!

10.4 Forest - Co-Chair: Carol Larson & Beverly Clendening

Forest Committee meets regularly at 6:00 (new time) on the third Monday of each month

The Forest committee sponsored an Ivy Festival on April 2 to celebrate the removal of a large quantity of Ivy from the woods and to thank the volunteers who worked on this project.

Annual Woods Clean-up was also initiated April 2. We collaborated with the Naamans Creek Watershed Association on cleaning up the woodlands. Thanks

to the volunteers who collected trash throughout the week in Sherwood Forest and Arden woods and reported back.

The DISC grant project is now in maintenance phase. Along the path at the end of Cherry Lane, the invasive species were removed, deer exclusion fences were installed and native shrubs and native perennials were planted in one of the four plots. We have had to repair both the fishing line and the standard fence once. We are monitoring to compare plots for the effects of deer browsing and plant survival. This will continue through the growth season next spring.

We are happy to report the remarkable success of last year's efforts to contain the garlic mustard. We have completed a survey of the woods and there is relatively little second year garlic mustard this year. We will be removing the first year GM throughout the summer.

Our regular work crew: Carol Larson, Eric Reed, Lisa Wolf and Bev Clendening continue to work for several hours every week on various invasive species removal projects. We can always use help. Please let us know if you are able to join us occasionally or on a regular basis. We are also contracting with Red Tail Land Management for invasive removal.

Look for the Forest Committee Booth at the Arden Fair!

ARPA: AS per the Civic report, Forest and Civic committees chose ForeSite to develop specific engineering plans for our Stormwater projects at Wind and Mill Lane because of the level of confidence we have in their past work, their

familiarity with our projects (having written the overall master plan) and their past success at procuring grants from DNREC. It's our first round of funding BMPs and once we succeed with these grants, our capability score will rise and we can branch out to other engineering firms.

Jill Althouse-Woods who has served on the Forest Committee since March of 2015 will be resigning from the committee to take a leadership role in the recently formed Ardens Artisans Collective. Jill has been the Forest Committee's secretary and communications specialist. She has been responsible for the Forest Committee articles in the Page and for publication of the LEAF. Jill is also responsible for Arden's status as a National Wildlife Community. She guided residents in obtaining certification for their leaseholds, organized the community-wide effort to make Arden a National Wildlife Community and completed the required paperwork. Jill also took the lead in the Patch Program to encourage young folks' engagement with nature.

The Forest Committee would like to nominate a new Committee member: Lisa Wolfe. Lisa has been a resident of Arden since 2013. She has been a regular participant in Forest Committee projects for several years and has been a dedicated member of our weekly work crew for the last year. Lisa will also bring experience in communications and photography to the Forest Committee.

Motion to fill vacant position

Forest Committee nominates Lisa Wolf to replace Jill Althouse-Wood.

No nomination from the floor. Voice Vote: **Unanimously approved.**

Forest Report – Thank you!

10.5 Community Planning – Jennifer Borders

1. 3-Ardens Transportation Working Group

Planning is moving ahead on making the community safer and more walkable thanks to the efforts of Ben Gruswitz and the 3-Ardens Transportation Working Group. Pam Politis of the Community Planning Committee is our representative to this group. A public meeting on the topic has been set for August 4, at 5:30 PM, location TBA.

2. The G-Ardeners Community Garden webpage

Located near the Buzz Ware Village Center, the community garden has a new webpage home complete with contact information, a garden plot map, and sample application. We encourage you to check it out via the Community Planning page at Arden.delaware.gov.

3. Four American Rescue Plan Act (ARPA) projects funded

The Town Assembly, in a Special Town Meeting on May 15, 2022, approved four projects to be funded spending a total of \$180,000 of our allotted \$219,925. The Town Treasurer is holding approximately 10% of our award for contingencies, overruns on approved projects, and a small lawyer's fee. With the remaining funds of approximately \$20,000 the Village may choose to fund other project(s) at a later date. No time schedule has been set yet for this potential new round of projects. The Village has until the end of 2024 to spend the funds.

The four projects funded are (in order of total votes):

1. Buzz Ware Village Center sewer repairs
2. Storm water management
3. New website for the Craft Shop Museum
4. New playground climber for the Village Green

A summary description of each project is attached to this report.

Respectfully submitted,

Jennifer Borders, CPC Chair

Attachment

The following projects were approved for funding by the Town Assembly in a Special Town Meeting on May 15, 2022:

Project 1:

Engineering Design, Project Planning and Implementation for Storm Water Management

Plan BMPs E1, E2 and E3

Estimated cost approved: \$135,400

ARPA funds are requested to supplement DNREC grants for the engineering design and detailed plans and the installation of all recommended BMPs for Watershed E in the Arden Storm Water Management Plan. The recommended BMPs include the installation of pervious paving on the Pump Path between Harvey Road and Wind Lane, the installation of a bioretention garden at the corner of Wind Lane and Mill Road, a larger bioretention garden located within the leaseholds between 2204 and 2212 Mill Road and an extension to the existing concrete gutter on the southeast side of Mill Road.

Project 2:

BWVC Sewer Replacement

Estimated cost approved: \$16,000

The work to the BWVC will consist of evaluation of the sewer system to determine routing of sewer pipe, its existing condition, installation of interior and exterior cleanouts, and possible replacement of soil pipe. The work will be performed in stages to minimize disrupting building schedule.

Project 3:

Upgrade and Improve the Online (web) presence of the Arden Craft Shop Museum

(ASCM) to enable us to fulfill our Mission

Estimated cost approved: \$15,000

The Arden Craft Shop Museum is seeking \$15,000 to significantly upgrade our web site by developing a modern, more interactive web site in support of our Mission. During the height of the Covid pandemic, our museum was closed for almost 5 months. The ACSM occupies a unique space in the Ardens. We tell the story of our community. We do this by collecting, preserving, and exhibiting material and artifacts relating to our history including the importance the arts, theater, and craftsmanship have had in creating the distinctive character of our village.

Project 4:

Install Playground Climber & Replace Existing Very Old Climber on Village Green

Estimated costs approved: \$14,000

A climber is needed to replace the jungle gym on the Village Green, and the “Project Budget Cost” which includes installation would be less than \$15,000. It should be noted that the jungle gym presently installed is NOT “Safety Compliant” by current Playground Safety Standards. This climber would be suitable for children ages 2 to 6 years in age, and it would have much more “play value” than the present climber. This climber would be our higher priority.

*Full project proposals can be found on the Village of Arden website at:
<https://arden.delaware.gov/american-rescue-plan-act-arpa-proposals/>

Community Planning Report – Thank you!

10.6 Civic – Steven Benigni

- The Town Assembly awarded \$135,400 in ARPA funds for storm water management projects. Civic and Forest Committees are working together to apply for DNREC planning and implementation grants to supplement these funds.
- We submitted a pre-application for an ORPT grant to fund bamboo control and repairs along the Clubhouse Path.
- We have identified and prioritized pavement repair and repaving projects for this year and next, including installation of some concrete gutters.
- We have worked closely with Trash Tech to resolve service and billing issues and have received confirmation from DNREC/DSWA that Trash Tech’s equipment and procedures comply with the state’s landfill yard waste ban.

- Please contact Trash Tech Customer Service for service issues involving individual leaseholds. Report problems involving multiple leaseholds to the Civic Committee.
- A quarterly trash schedule is posted on the village website for whenever folks can't remember if it is a recycling or yard waste week.
- We have completed some repairs and landscaping maintenance at the Field Theater. We will soon restrain the entire seating area and monitor the condition of the fence walls.
- We have removed or trimmed several trees in the greens and rights-of-way.
- Thanks to everyone who has been helping to keep our storm drains clear.
- We're still looking for a person or contractor to do occasional repair or maintenance work.

Civic Report – Thank you!

10.7 BWVC - Co-Chairs Betty O'Regan & Toby Ridings

The Buzz is shifting gears as the ACRA Summer Program started today. They will be filling the Buzz, Mondays through Fridays, 9:30-1:00 for the next 5 weeks with stimulating, fun, active, and relaxing activities until their final day, July 30.

Village government meetings will continue to meet at the Buzz during ACRA please contact Pam Cohen at ARDENBUZZ.com in advance for any changes to your meetings.

Programming at the Buzz

- **The Coffee House:** on hiatus until October, acknowledging the 25th anniversary.
- **Art Loop:** concluded a very successful season - Next season begins in October.
- **The Buzz Ware Bookies:** They meet on the second Monday of each month at 7:00 and always welcome Ardenites and friends of the Ardens
- **Art Studio:** meets on Mondays 7:00-9:00. We would love to build this program from the 2-4 regular attendees, so please consider bringing whatever project you have going and spend some time with other creative neighbors.

All Programing details can be found on the calendar on our website.

Staff Changes at the Buzz

- **Change in management for the Buzz.**

The committee has been busy lately restructuring, redefining and refining the position of the BWVC Building Manager. What was previously one, very full job has been divided into two separate divisions. Please keep this in mind if you need to contact someone, checking to see which of the two employees will be best able to help. Visit ardenbuzz.com for scheduling and other information about the BWVC.

Buzz Ware Village Center Building Maintenance Manager, RACHEL BROWN

Job Description: The Building Maintenance Manager acts as the vital primary contact for BWVC building maintenance. Maintenance includes but is not limited to custodial supervision, maintaining supplies, identifying, and facilitating repairs, as well as any other tasks involving the physical building.

Buzz Ware Village Center Building Usage Manager, PAM COHEN

Job Description: The Building Usage Manager acts as the vital primary contact for building use, scheduling and rentals. Building use includes, but is not limited to, official village of Arden, Ardentown, and Ardencroft functions, village of Arden government meetings, and outside event rentals necessitating a rental fee.

- **Installation of lighting on the path** installed and funded by our own Renovation Fund, with contributions from the annual Peddlers, Potions, and Practitioners at the Arden Fair.

Rentals

Inquiries and rentals remain strong. Pam Cohen reports that most everyone who visits the building decides to book. Visit ardenbuzz.com for scheduling and other information about the BWVC.

Long-term Tenants occupying the building:

- Awakened Heart Spiritual Center continues to meet on a new, modified schedule. (10+ years)

- Arden Building and Loan (5 yrs.)
- Wilmington Sudbury School has happily renewed their contract for the 2022-23 school year. (Going on 2nd yr.)

ARPA grant

We are in **Phase 1** of our sewer replacement project, which includes inspection and evaluation. Task 1 – Use a sewer inspection camera to inspect the entire length of sewer to the street main. Measure and record all elbows, tie-ins, obstructions, roots and the street outlet. We are planning around ACRA, the Fair, and Wilmington Sudbury School for any work that will be disruptive to the functionality of the building.

Improvements

Installation of lighting on the path: we now have new low wattage walkway lighting on the path to the door to improve night time safety, installed and funded by our own Renovation Fund from the annual Peddlers, Potions, and Practitioners fundraiser.

Peddlers, Potions and Practitioners Holistic Expo at the ArdenFair:

Our committee lead fundraising event will take place again this year. Please contact me if you or if you know someone who wants a vendor space. Shari Phalan and Randy Hoopes are your contact to volunteer for pre-fair or fair day 2 hour shifts in the AC building or outside under the tent. The revenues from the expo go toward the renovation fund for the preservation of the historic

building soon to celebrate her 100th year anniversary in 2024. Stay tuned for plans.

Please join me in thanking all of the committee members (Susan Stith, Patrick Barry, Toby Ridings, Maria Burslem, Betty O'Regan) Ardentown & Ardencroft representatives (Shari Phalan and Ken Rosenberg), and staff (Pam Cohen, Rachel Brown, Jeremy Sheiker, Joey Finocchiaro) for their dedication and hard work.

Respectfully submitted,

Betty O'Regan

BWVC Co-Chair

Buzz Ware Village Report – Thank you!

10.8 Budget – Deborah Ricard

A meeting of the Arden Budget Committee was convened on April 19, 2022 via Zoom. Present were: David Gerbec (Convener), Brooke Bovard, Bob Erenburg and Deborah Ricard. Vicki Scott was unable to attend due to a prior commitment. Deborah Ricard will continue as Chair of the Arden Budget Committee. Vicki Scott will continue as Secretary of the Arden Budget Committee. David Gerbec will continue as spreadsheet master of the Arden Budget Committee. The committee members agreed to continue meeting on the third Thursday of each month via Zoom.

Work on the 2023-2024 Budget Ballot is well underway and will be submitted for referendum at the September Town Meeting.

The Budget Committee will not meet in July or August. The Committee's next meeting is scheduled for September 15 via Zoom. Connection details are available on the Budget Committee's page of official Arden website.

Respectfully submitted,
Deborah Ricard

Budget Report – Thank you!

10.9 Audit - Helen "Cookie" Ohlson

Cookie Ohlson, Laura Wallace and Debby Ricard met on June 22. We were informed by treasurer Skip Bailey that progress is continuing with TD Bank in reclaiming funds due to a "washed" check discovered in January.

We then reviewed Arden's vouchers and accounts for the past three months. All is in order.

Cookie Ohlson, chair

Audit Report – Thank you!

10.10 Archives – Lisa Mullinax

Thank you to committee members Barbara Macklem, Barbara Henry and Ardentown member Terri Hansen for the refreshments!

The Museum and Archives Committee convened in April, and Lisa Mullinax was re-elected as chair.

We are continuing to hold our monthly meetings via Zoom, as space is severely

limited at the Museum.

As of this report, we are still awaiting county permits to start the repairs to the gallery area.

The Museum is open during our normal hours—7:30 to 9 p.m. Wednesdays and 1 to 3 p.m. Sundays—with our “Images from the Ardens: 1900 to 1960” exhibit in the Bernie Schwab Community Room.

Planning is in progress for new exhibition in October 2022, commemorating the 100th anniversary of the founding of Ardentown. We have completed the scanning of a unique artifact lent to us by the Ardentown trustees: a collection of all the Ardentown leases made since the founding of the community.

Other work in progress:

Digitizing of a set of glass slides used by Frank Stephens for Single Tax lectures. This will make these fragile items available for viewing.

We continue to add to our collection of oral histories, creating new ones and transcribing existing ones. We hope to make these some of these recordings and searchable transcriptions available online.

Finally, the Archives Committee was pleased to be named as a recipient of ARPA funds for updating our website, allowing us to further our mission of preserving and sharing Ardens history. We received 3 bids for the work, and

have formed an ad hoc group to evaluate the bids, assign the work and manage the project.

Archives Report – Thank you!

11.0 Governance Task Force – Ray Seigfried

Approved and Purpose, The Governance Task Force was created by the Town Assembly through motions at the September 2021 and January 2022 town meetings. The job of the Task Force is to review the governing documents of the Village, determine the need for updates or changes, and report their work at the quarterly town meetings.

Members, Ray Seigfried, chair • Steve Benigni, Beverly Clendening, Lynda Kolski, Barbara Macklem, John Scheflen, and Kate Threefoot.

Meetings, The Governance Task Force meets monthly on the 4th Thursday. In addition, four public meetings in January, March, June, and September are open to all residents, Trustees, and leaseholders of the Village. All meetings are posted on our web page and the Arden government bulletin board at the Buzz Ware Village Center. In addition, you can send letters to us at governance@arden.delaware.gov. Also posted on our webpage are all approved minutes.

Meeting rules and regulations, The Task Force has established rules and regulations for our meeting, which are posted on our webpage.

Structure of the Task Force, Given the task that we have within one year, we decided to divide the Task Force into two concurrent teams. One team is focused on reviewing Town ordinances, resolutions, policy, motions, and procedures. The other team is focused on the Charter.

Draft recommendations: The Task Force recommends adding a Preamble to our Charter. The draft is posted on our web page. We are also working on ordinance and policies.

Ray added to his report: In their progress and dealing with the state Charter, they have come up with some legal issues. They will be engaging an attorney in which a contingency is required to help and guide them. Once they agree to any change in the Village Charter, they will need an attorney to go back to the state legislators to assist in changes.

Governance Task Force Report – Thank you!

12.0 Old Business

Skip Baily presented Schroder Trust Survey

General purpose of the trust is that Johanna stipulated in her will for the preservation, and the care of the woods, along with the open spaces in the Village of Arden. The Schroder Trust is the product of a legal settlement. At the January 20, 2019 Town Assembly, the town agreed to create a trust to manage the funds from Johanna Schroeder's bequest to the town. The Trust would manage the funds (approx. \$413,000). They need to create stewards and create a process to spend the funds. The goal of the trust was to take

governance of those funds out of the Village hands and into a separate entity. The Village gets to vote on who the stewards will be and how many are needed. They will set up parameters. There will be continued meetings so they have continued input.

A survey has been created as a first attempt to get more widespread information from residents as they continue discussions about specific issues that they would like to get consensus from the town to put this Trust together and to present to the Village for their approval.

The survey was passed out to all who attended this town meeting. Many had questions of clarity. The discussion surrounding the questionnaire on the specifics are for the open public meetings and not for this meeting. There are a lot of nuances to the questions but right now they are looking for baseline answer and later they can get into the nuances. The idea is do you want the trust to be there forever by only spending a certain percentage like an endowment or do you want to spend it all down to zero. That is two extremes and what would be a compromise in-between these two. The level of detail would have to come next once they have a sense of what the town wants.

13.0 New Business

- Ray Seigfried encourages all to volunteer to help with the Arden Fair.
- Kevin Rey has observed an increase in the racoon population. Concerned because they are notorious foragers. Safety Committee will check it out.

14.0 Good & Welfare

- Deborah Ricard - Congrats to new graduates!
- Mike Curtis satisfied because he believes he has at least attended 200 Town Assembly. This might be his last meeting because of his declining hearing.
- ACRA started at BWVC be cautions of children
- July 4 on Green is occurring at 10 am same fun games.

15.0 Motion to Adjourn 951 P.M.

Respectfully Submitted,

Elizabeth Resko, Village of Arden Town Secretary

Postcard reminders and agenda will be mailed prior to next Town Assembly meeting
Those attending Town Meetings are eligible to vote are 18 years of age, or older

All are welcome hither

:

Attachments next page

**Trustees of Arden
Financial Report
Town Meeting June 27, 2022**

Current Assets

Schroeder Bequest (Arden B&L)	\$	20,880
Schroeder Bequest (Vanguard)	\$	222,485
Trust Reserve (Arden B&L)	\$	101,663
Trust Reserve (Vanguard)	\$	18,212
M & T Checking Account	\$	637,903
Total Cash & Equity	\$	1,001,143
Land Rent Receivable	\$	68,705
Total Current Assets	\$	1,069,848

Income & Expenses

Income Mar 25, 2022 - May 24, 2022

Land Rent Received	\$	700,084
Other Income-All Sources	\$	-
Total 2022-23 Operating Income	\$	700,084

Expenses Mar 25, 2022 - May 24, 2022

Village of Arden	\$	100,000
Trust Administration*	\$	3,101
New Castle County and School Tax	\$	491
Tax Rebates to Leaseholders	\$	-
Total 2022-23 Expenses	\$	103,592
Surplus or (Deficit)	\$	596,492

*(Salary, Payroll Tax, Legal, Audit, Bookkeeping,
Office Rent, Operations)

Arden Board of Assessors Report

The 2022 Board of Assessors adopted the principle of the Community Standard of Living Method of Arden Assessment in use since 1980 as the basis for determining total land rent.

The "Community Standard of Living Method of Arden Assessment" defines total "Full Rental Value" of the leaseholds as the sum of town expenses (both "non-discretionary" in the form of county and school taxes, and "discretionary" as embodied in the town's budget), and the cost of administering the trust, while maintaining a "prudent reserve". The Assessors determine Full Rental Value for each leasehold, using formulas intended to reflect the relative value of leaseholds, based on lot size, zoning privileges and location factors (see rates and factors below.) Based on information obtained from the Budget Committee, the Village Treasurer and the Trustees, the Board of Assessors presents the following report:

The Board of Assessors uses a multi-tier evaluation of each leasehold. The "A Rate" applies to the first 7,116 square feet of a leasehold. This number is based on the smallest leasehold in Arden. The "A Rate" for 2022 is calculated at \$307.00/1000 square feet.

The County Code permits construction of one dwelling unit on each Arden leasehold. It also permits accessory dwelling units on Arden leaseholds existing prior to May 1, 2007 referred to as "grandfathered ADUs". There are a total of 49 of these "grandfathered ADUs." In addition the Trustees and the County, as approved by the Town assembly in 2017, permit every leaseholder to create one additional dwelling unit ("New ADUs"), subject to certain conditions, including: the "New ADU" must be incorporated into or attached to the principal domicile; the property owner shall occupy and reside in either the principal dwelling unit or the ADU as his or her principal legal residence and it must be approved by the Trustees and the County. The Board of Assessors believes that the "B Rate" should not apply to the privilege associated with "New ADUs" because all leaseholders have the same privilege. It has determined that the "A Rate" should apply only to "Grandfathered ADUs." "Grandfathered ADUs" differ from "New ADUs" because they are not subject to the conditions applicable to "New ADUs." The "B Rate" is set at \$829.34, an increase of 1.32% from the 2022 D-Rate, which is the same increase applied to the "A Rate" for 2023 land rent assessment.

The "C Rate" is applied to the amount of land of a leasehold not covered by the "A Rate", i.e., in excess of 7,116 square feet. The "C Rate" is assessed at 40% of the "A Rate."

The "D Rate," the commercial rate, is currently for one leasehold. The "D Rate" continues at a surcharge of 75% of the "A Rate" with no location factor deduction for frontage on Marsh Road.

The Base Land Rent (BLR) for a leasehold is a total of all applicable "Rates."

Specific Location Factors are as follows:

- | | |
|--|------|
| 1. Leaseholds adjacent to Arden Forest, Ardencroft Forest, or Sherwood Forests | +10% |
| 2. Leaseholds fronting on Arden Forest, Sherwood Forest, or Ardencroft Forest by being across the street | + 5% |
| 3. Leaseholds adjacent to or fronting on a communal green | + 5% |
| 4. Leaseholds adjacent to Harvey Road and/or Marsh Road | - 5% |
| 5. Leaseholds having driveway access only to Harvey Road and/or Marsh Road | 5% |

Notes:

1. Specific Location Factor charges (in dollars) to be added to or subtracted from the sum of the Base Land Rent (A Rate + B Rate + C Rate) are obtained by multiplying the Base Land Rent for the leasehold by the appropriate Specific Location Factors as given above.
2. Specific Location Factors are additive if more than one factor applies; however, if there are multiple forest factors only the higher rate shall be applied.
3. No fractional or partial factors apply for leaseholds fronting or adjacent to forests or communal greens.

The Board of Assessors set the "A Rate" for March 2023 at \$307.00/1000 square feet. Applying that rate, and the other rates and factors described above, the total assessment for 2022 is \$777,500 which is a modest increase from 2021 of 1.32%. The reasoning for this small increase is based on the 3-year financial forecast received from the Budget Committee. The Prudent Reserve is fully funded having reached the minimum goal of \$150,000. No additional collections are necessary to increase the Prudent Reserve at this time.

The companion spreadsheet which includes specific leasehold assessments for 2023 is part of this Assessor's Report.

1) Forecasted Expenditures:

School & County Taxes	\$ 567,024
Trust Administration	\$ 30,000
Arden Town Budget, discretionary	\$ 88,100
Arden Town Budget, non discretionary	\$ 180,677
American Rescue Plan Act	\$ 219,926
Total forecast expenditures	\$ 1,095,717

2) Forecasted Revenue:

Forecasted Revenue from sources other than land rent ¹	\$ 67,700
Total Revenue from land rent	\$ 777,500
American Rescue Plan Act	\$ 219,926
Total expected revenue	\$ 1,065,526

¹ (United Water sewer, Comcast/Verizon, BWWC Rentals, in-Larest, Municipal street aid, Other)

3) Prudent Reserve:

Expected Trustee difference between expenditures and revenue for fiscal year ended March 24, 2022	\$ 4,000
Prudent Reserve (\$150,363/Trustees** + \$40, 613/Village***)	
as of March 24, 2022	\$190,976
Forecast Trustees Prudent Reserve for March 24, 2023	\$159,363
Forecast Trustees Prudent Reserve projected for March 24th, 2024	\$163,363

**Trustees amount includes greater than expected land rent due but not yet collected.

***Although Village typically underspends its budget, Village Treasurer cautions not to expect this surplus next year.

Base Land Rent examples:

Lot size	A Rate	C Rate	Total
8,000 sq. ft.	$(7,116 * 307.00 / 1000) \$ 2,184.61$	$(884 * 307.00 * .4 / 1000) \$ 108.55$	$= \$ 2,293.16$
10,000 sq. ft.	$(7,116 * 307.00 / 1000) \$ 2,184.61$	$(2,884 * 307.00 * .4 / 1000) \$ 354.15$	$= \$ 2,538.76$
20,000 sq. ft.	$(7,116 * 307.00 / 1000) \$ 2,184.61$	$(12,884 * 307.00 * .4 / 1000) \$ 1,582.15$	$= \$ 3,766.76$
30,000 sq. ft.	$(7,116 * 307.00 / 1000) \$ 2,184.61$	$(22,884 * 307.00 * .4 / 1000) \$ 2,810.15$	$= \$ 4,994.76$
40,000 sq. ft.	$(7,116 * 307.00 / 1000) \$ 2,184.61$	$(32,884 * 307.00 * .4 / 1000) \$ 4,038.15$	$= \$ 6,222.76$

Rate and Factor examples:

1. A 20,000 sq. ft. lot containing one dwelling unit, on a village green and adjacent to a forest:

A RATE - 7,116 sq. ft. * \$307.00/ M sq. ft.	\$ 2,184.61
C RATE - 12,884 sq. ft. * \$307.00/ M sq. ft. * 40%	\$ 1,582.15
Base Land Rent	\$ 3,766.76
Forest Factor \$3,766.76/ * 10%	\$ 376.67
Greens Factor \$3,766.76/ * 5%	\$ 188.33
Total Land Rent	\$ 4,331.76

2. A 30,000 sq. ft. lot containing three dwelling units and adjacent to Arden Forest:

A RATE - 7,116 sq. ft. * \$307.00/ M sq. ft.	\$ 2,184.61
B RATE - Two ADU charges (2 * \$819.34)	\$ 1,638.68
C RATE - 22,884 sq. ft. * \$307.00/ M sq. ft. * 40%	\$ 2,810.15
Base Land Rent	\$ 6,633.44
Forest Factor \$6,633.44 / * 10%	\$ 663.34
Total Land Rent	\$ 7,296.78

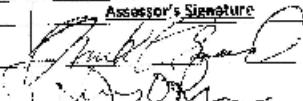
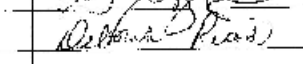
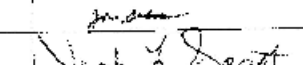
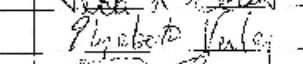
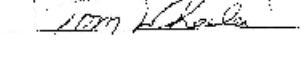


3. A 10,000 sq. ft. lot containing two dwelling units:

A RATE - 7,116 sq. ft. * \$307.00/ M sq. ft.	\$ 2,184.61
B RATE - One ADU charge	\$ 819.34
C RATE - 2,884 sq. ft. * \$307.00/ M sq. ft. * 40%	\$ 354.15
Total Land Rent	\$ 3,358.10

4. A 20,000 sq. ft. lot containing one dwelling unit:

A RATE - 7,116 sq. ft. * \$307.00/ M sq. ft.	\$ 2,184.61
C RATE - 12,884 sq. ft. * \$307.00/ M sq. ft. * 40%	\$ 1,582.15
Base Land Rent	\$ 3,766.76
Total Land Rent	\$ 3,766.76

THE 2022 BOARD OF ASSESSORS
Vote on Final Report (June 2022)

2022 Assessor	Assessor's Signature	Assessor's Vote
Brooke Bovard		YES
Denis O'Regan		YES
Deborah Ricard		YES
John Scheffler		YES
Vicki Scott		YES
Elizabeth Varley		ABSTAIN
Tom Wheeler		ABSTAIN

UNAUDITED
FOR DISTRIBUTION
AND DISCUSSION
PURPOSES ONLY
FOR ARDEN
TOWN ASSEMBLY

Village of Arden
Statement of Financial Position
As of May 31 2022

		Notes
Checking/Savings		
1000 - TD Bank Checking Account	153,957	includes \$457.65 TD bank Buzzware Debit Card
1010 - TD Bank MSA Checking Account	2,749	Municipal Street Aid
1010 - TD Bank Money Market Account	248,186	
1032 - Arden Building & Loan	31,131	BuzzWare \$388, Schroeder \$2,530 Village \$28,213
1050 - Fidelity Investments - net value @ 5/31/22	432,007	Schroeder Bequest - initial investment \$301,002
Total Cash	868,029	
LIABILITIES		
2000 - Accounts Payable, Current Liabilities, PR Tax Payable	2,220	
FUND BALANCES		
Buzz Ware Renovation Fund	48,480	
J Schroeder Bequest	434,537	
Memorial Garden	6,652	
Municipal Street Aid	2,749	
Capital Maintenance Fund	30,000	
Village - cash available to meet budgeted expenses @ 5/31/22	178,849	
Vacant Dwelling Fund	24,114	
Playground Grant	30,465	
ARPA Funds	109,963	

UNAUDITED
FOR DISTRIBUTION
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FOR ARDEN
TOWN ASSEMBLY

Village of Arden
Statement of Financial Activity
As of May 31, 2022

	<u>3/25/21 - 5/31/22</u>	<u>Budget</u>	<u>% to Budget</u>	
Revenue				
4000 - Transfer from Trustees - Land Rent	100,000	-		
4100 - Donations, grants, rentals	100	-		
4510 - Franchise Fee Receipts	11,865	-		
4900 - Interest Income	31	-		
Total Revenue	111,798	-		
Expenses				balance left in budget
6000 - Payroll & Payroll Taxes	3,183	18,448	17.25%	15,265
6300 - Administrative Expenses	2,923	33,762	8.66%	30,839
8000 - Committee Expenses - see detail below	2,168	84,300	2.57%	82,132
8010 - Contributions & Donations	-	5,800	0.00%	5,800
Contingency Fund	-	10,000	0.00%	10,000
8030 - Trash Service	11,210	67,260	16.67%	56,050
Total Expense	19,485	219,570	8.87%	200,085
Surplus (deficit)	92,311	(219,570)		
Committee	Actuals YTD	Budget		balance left in budget
Advisory	-	100		100
Archives	308	1,800	17.08%	1,492
Board of Assessors	-	100	0.00%	100
Budget	-	100	0.00%	100
Buzz Ware - Renovation Fund	-	2,000	0.00%	2,000
Buzz Ware - general operating support	-	5,000	0.00%	5,000
Civic	1,861	58,000	3.21%	56,139
Community Planning	-	500	0.00%	500
Forest	-	8,000	0.00%	8,000
Playground	-	4,000	0.00%	4,000
Registration	-	300	0.00%	300
Safety	-	4,400	0.00%	4,400
	2,168	84,300	2.57%	82,132

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FOR ARDEN
TOWN ASSEMBLY

	BuzzWare	Buzz renovation	J. Schroeder Bequest	Special Village Funds Memorial Garden	MSA	Capital/Maint/Re pairFund	Vacant Dwelling Fund	Playground Grant	ARPA Funds
	3/25/21-5/31/22	3/25/21-5/31/22	3/25/21-5/31/22	3/25/21-5/31/22	3/25/21-5/31/22	3/25/21-5/31/22	3/25/21-5/31/22	3/25/21-5/31/22	3/25/21-5/31/22
Revenue									
4000 - General Funds - Village	-	-	-	-	-	-	-	-	-
4010 - Donations	-	-	-	300	-	-	-	-	-
4100 - Program Donations	1,228	-	-	-	-	-	-	-	-
4300 - Grants	-	-	-	-	-	-	-	-	-
4400 - Rentals	11,587	515	-	-	-	-	-	-	-
4520 - Vacant Property Registration Fees	-	-	-	-	-	-	-	-	-
4000 - Interest & Dividend Income	-	-	2,530	-	-	-	-	-	-
SREC	-	218	-	-	-	-	-	-	-
9000 - Unrealized loss on investments	-	-	(43,656)	-	-	-	-	-	-
Total Revenue	12,815	731	(41,126)	300	-	-	-	-	-
Expenses									
6000 - Payroll & Payroll Taxes	4,413	-	-	-	-	-	-	-	-
6300 - Administrative Expenses	47	-	-	-	-	-	-	-	-
6310 - Janitorial Supplies	506	-	-	-	-	-	-	-	-
7020 - Utilities (gas, electric, water, telephone)	743	-	-	-	-	-	-	-	-
7060 - Licenses/Permits/Fees/Alarm/Monitoring	240	-	-	-	-	-	-	-	-
7600 - Repairs & Maintenance	3,262	-	-	-	-	-	-	-	-
8000 - Program Expenses	537	300	-	3,428	-	-	-	-	-
Total Expense	9,838	300	-	3,428	-	-	-	-	-
Surplus (Deficit)	2,977	431	(41,126)	(3,128)	-	-	-	-	-
Carried forward fund balance		48,049	475,663	9,778	2,749	30,000	24,114	30,465	109,963
Fund balance		48,480	434,537	6,652	2,749	30,000	24,114	30,465	109,963