

## **Community Planning Committee Meeting**

### Minutes for April 20, 2022

**Present:** Jennifer Borders, David Gerbec, Ron Meick, Pam Politis, John Scheflen

Meeting was called to order at 7:01 PM

John convened the meeting and nominated Jennifer to be the chair. The vote was unanimous. Jennifer will continue to chair the committee. David will prepare the minutes for each meeting.

**Previous Meeting Minutes:** The minutes were reviewed and approved.

Discussion of the annual review of *The Conflict of Interest Policy for the Village of Arden* and the FOIA guidance statement was tabled until the Committee's next meeting.

**ARPA:** The Community Planning Committee received four applications for ARPA funds. The Buzz Ware Village Center is preparing application to cover repairs to its sewer system.

All ARPA applications will be presented at the special town assembly meeting on Sunday, May 15, 2022, at 4:00 PM at the Buzz Ware Village Center.

The committee discussed the details for the meeting including voting options and how to fairly allocate the funds to the winning submission(s). Each member of the Community Planning Committee will contact one of the applicants to confirm the minimum feasible funding amount for the proposed project.

The Community Planning Committee will move its May meeting from Wednesday, May 18, to Wednesday, May 4, 2022, to finalize the plan for the meeting on the 15<sup>th</sup>. The May 4<sup>th</sup> meeting will be conducted via Zoom.

**Contract Administration Modeling:** The Community Planning Committee has been asked to look into the process through which Arden committees enter into contracts with outside vendors. The goal is to identify Arden's key terms and conditions and ensure they are included in any final contract. Pam agreed to take the lead on this effort.

**3-Ardens Transportation and Safety Working Group:** Pam attended the Working Group's last meeting. The group is working with WILMAPCO to draft an RFP to find a consultant to help develop the group's plan. The Working Group's next meeting is scheduled for Monday, May 16, 2022. Public workshops will be held later this summer.

#### **Old Business:**

The Village of Arden has asked for a list of vacant houses. The Community Planning Committee's annual review of vacant houses has been moved to September-November 2022. In the meantime, Jen will request a list of vacant houses from the Registration Committee. The Community Planning Committee will work with the Governance Task Force to discuss possible amendments to the policy.

#### **New Business:**

Jeffrey Politis requested support for a small livestock policy that covers chickens (no roosters) and possibly goats. Alison Byer of Ardentown is organizing a group to request a possible exemption to New Castle County code to accommodate this.

The meeting adjourned at 8:26 pm.