

Community Planning Committee Meeting

Minutes for May 4, 2022

Present: Jennifer Borders, David Gerbec, Ron Meick, Pam Politis, and John Scheflen.
Guests – Jeffery Politis (Town Assembly Chair) and Cecilia Vore (Registration)

Meeting was called to order at 5:02 PM

Previous Meeting Minutes: The minutes were reviewed and approved.

The purpose of the meeting was to develop the agenda for the special town assembly meeting scheduled for Sunday, May 15, 2022, at 4:00 PM at the Buzz Ware Village Center, and to establish the voting procedure to fairly allocate the American Rescue Plan Act (ARPA) funds.

The committee received four proposals and expects to receive at least one more prior to the meeting on the 15th. The total amount of the requests received exceeds the available funds (\$219,926). The committee agreed to reserve \$19,926 of the available funds to cover any unanticipated cost increases which leaves \$200,000 to fund the selected proposals.

Eligible voters who attend the special town assembly meeting will vote to determine how the funds will be allocated. Various voting options were discussed. A forced-ranking system was selected. This option requires voters to rank the presentations from 1-5 with a voter's top priority receiving a score of 5. The proposal with the highest score will receive ARPA funds. Then, working down the list from second to fifth, the remaining dollars will be allocated until funds are no longer available to fully fund the remaining project(s).

A similar process will be used to distribute the unallocated, unspent, and reserved funds at a later date.

The meeting adjourned at 6:56 pm.