**GTF Structure**

The overall structure of the GTF will be as follows. The entire Task Force will meet once each month and will have the opportunity to listen and comment on each sub-committee report. In between each GTF meeting, the two subcommittees will meet to do their work and report back to the full committee. Finally, recommendations will be made by the full committee.

**Sub-committee ordinance, resolution, policy, motions, and procedures**

Members

- Chair John Schefflen
- Kate Threefoot
- Beverly Clendening

Purpose

- Clearly define each governing legislation action
  - Define each piece of legislation enacted by Arden and its appropriate application.
  - Who can move to enact such legislation?
  - When can someone move to enact this legislation?
  - What is the process to approve the legislation?
  - How can the legislation be modified, changed, or deleted?

**Sub-committee State Charter**

Membership

- Chair Ray Seigfried
- Steve Benigni
- Lynda Kolski
- Barbara Macklem

Purpose

- To review the state charter and recommend changes.