

Meeting Rules and Regulation

- Introduction: The following rules and operation will be used for this Task Force to deliberate effectively.
- The meeting will be called to order and adjourned by the chair or subtask force chair. The chair or sub chair will manage the operation of the meeting.
- A quorum for the GTF will be four members.
- The GTF will approve recommendations by majority vote.
- Every meeting will be posted on the web page at least seven days in advance of the meeting. The notice will include the agenda, date, time, and location of the meeting.
- The GTF minutes will be maintained and, once approved, will be posted on the webpage.
- All meetings are open to the public. The chair will arrange for public comments at the end of each meeting. The public will not be recognized during the working meeting.
- A special public meeting will be held during the months of March, June, September 2022, and January 2023. These meetings will be dedicated for the public to provide comments.