

Archives Minutes July 8, 2020

Via **Zoom conference** and attendance at the Museum due to Covid-19 Stay at home and social distancing

Attendance:

Arden: Lisa Mullinax; chair, Sadie Somerville; secretary, Barbara Macklem, Elaine Hickey.
Ardentown: Allan Kleban, Beverley Bizup-Hawkins, Melissa Parsonson. Ardencroft: Pat Morrison, Vicki Scott; Volunteer, Robin MacDonald; Collections Volunteer, Liz Jones-Minsinger; Volunteer Abby Harting; curator

Abby Harting will post on Facebook and our website our reopening plans, and printed cleaning and sanitizing protocol for all volunteers and placed it in the Volunteer book on the desk. Be sure to clean all commonly touched surfaces (i.e.; doorknobs, light switches, pens) when you arrive and when you leave.

The **Museum** is now **open by appointment** by emailing the museum to schedule a timed visit. Open our regular hours Wednesday evening 7:30-9 and Sunday Afternoon 1-3

Curator Report:

Articles and photos of Bill Frank, 1978 theater- Accepted
Posters by Lew Aumack, Arden Forge and 90th anniversary. 2 signed posters, 2 unsigned.
Accepted

Events, programs, exhibitions

Barbara said the archives is participating in two outreach programs, one at the Arden Pool this summer and Arden Artisan September 5 or 6, 12-4 pm
The museum will be open outside with a table of items for sale and a mini portable exhibition related to our 15th anniversary exhibition.
Barbara will print the poem she had in the recent Arden Page by Marjorie Jobson as a postcard to give away. Lisa will check on copyright.
Maria says it is OK to print her aunt's poem.

This summer Sharon Hess a former intern is back as a volunteer to help digitize more of our photo collection 3- 4 mornings a week.

Decision to extend the current 15th Anniversary Exhibition through to fall 2021 so more people can see it.

A new exhibition, aiming for October 18th, 2020. Comprised of mostly works on paper (very few objects) will be set up in the Community Room.
How to safely open the show with Covid 19 and restrictions? More interpretive panels? Can do virtual on line exhibit.

Liz said the University of Delaware Library, Anne Boylan's online exhibit on Votes for Delaware Women with the image of an Arden suffrage parade: <https://exhibitions.lib.udel.edu/votes-for-delaware-women/home/4-getting-the-message-out/4a-parades/>

Abby- Posting photos for Whimsy Wednesday and Photo Fridays.

Pat- Has been taking photos of Black Live Matter signs around town to help document the protest and movement

A wood carved *Arden Craft Shop* sign by David Burslem was made in 1969-72 while he lived in the Craft Shop and given to the Arden Craft Shop Museum in memory of Phyllis Conner. We will keep in the collection as is and display it inside in the appropriate location where it will fit and at the proper time.

Other business:

The Arden Craft Shop Museum Inc. board will hold its annual meeting on July 22 at 7 pm outside due to Covid 19. Everyone should fill out the election ballot before then, ballots are in the recent Arden Page. A secret vote can be made by signing the sheet and using a ballot provided on the front desk. Seal ballot inside envelope and drop into the ballot box. The signed page verifies that the number of ballots match the number who sign in to vote by secret ballot.

Lisa: Budget committee needs Arden Archive's budget by August 1, and they are requesting committees reduce their budgets to help with the huge increaser from New Castle Co and School taxes.

John Cartier- New fiscal year to apply for grant- sanitizing supplies?

Create an email list? Sign up for email list with form and have option to opt out

August museum opening dates are all covered with committee and volunteers signed up to museum sit.