

Archives Minutes 11-10-2020

Via **Zoom conference** and attendance at the Museum due to Covid-19 Stay at home and social distancing

Attendance:

Arden: Lisa Mullinax*; chair, *Sadie Somerville*; secretary, Elaine Hickey,
Ardentown: Allan Kleban, Melissa Parsonson, Ardencroft: Mary Brent Whipple, *Pat Morrison*,
Vicki Scott; Volunteer, *Abby Harting**; curator * *Italic met in person at museum via zoom, all others on Zoom from home*

Holiday Market sign up:

Sunday, November 29, 11-3:00

11-1:00 Sadie

11-12 Melissa

12-1 Pat

1-3 Lisa

2-3 Vicki and Mary Brent

Rain Date: Saturday Dec 5, 11-3 (same scheduled volunteers)

Abby will do a **training session** for using the Square credit card reader in the museum on Wednesday, Nov 18 at 2:00 Sadie, Elaine, Pat and 5:15 Mary Brent, Vicki, Melissa

Lisa will print up **new batch of Louise Roberts Cards** from designs we have done already. She will check our current inventory.

Barbara check to see that we have change (Cash) for cash sales

Post exit only sign on front door to keep a one way flow through museum. Go out back door

Monitor how many people are in the museum at one time up to 15 OK.

December calendar: Museum sitting

Dec 2 Mary Brent, Dec 6 Sadie, Dec 9 Meeting, Dec 13 Elaine, Dec 16 Allen, Dec 20 Melissa, Dec 23 Close, Dec 27 Pat, Dec 30 Close

Oral History

Message from Professor Tom Guiler to Sadie:

I just got off a call with a prospective student for my oral history class. She is interested in learning more about Arden and exploring what kinds of projects she could work on related to the oral history project.

Would you be up for a chat next week with her and me to go over some possibilities?

-Tom

Thomas A. Guiler, PhD

Assistant Professor of History and Public Humanities Academic Programs, Winterthur Museum

Sadie replied that she will have chat with them next week.

Lisa has information from Zoom for license one year \$ 149

Plus Otter Transcription service interface with Zoom for a year contract at \$ 8.33 month up to (6000) minutes or 100 hours a month. Free trial

Curator report

Film from E Bischoff will get digitized

Mary Brent asked if anyone in community who can transfer to digital for us?

Vicki had **phone call** from a man asking about **where Joe Biden lived** in Ardens? He is a blogger from NY

Collect information and keep for future in Archives.

Village of Arden Community Planning updates for the committee guidance policy to make sure it is in line with the goals of the Archives Committee. Questions on what this is for and why they are doing this?

The old description we can update since archives and the Museum did not exist yet when it was written.

Lisa will discuss with Arden Archive committee members, since only two are at this meeting.

Meeting ajourned