

BWVC Regular Meeting Minutes
5:00 PM, Monday, October 18, 2021

The meeting was opened with the governor's proclamation that municipal meetings can be conducted via video conference. All in attendance via video conference were in official meeting attendance.

Attendance: Maria Burslem, Pam Cohen, Betty O'Regan, Toby Ridings, Debbi Sheiker, Mary Young.

Proposed Agenda: Reviewed and approved.

Minutes: 09/13/21 Regular Meeting Minutes were approved.

New Business:

- ❖ Lease Renewals – Awakened Heart, Arden Building & Loan
 - It was proposed and approved by the committee to create a subcommittee to develop the lease renewal agreements. This subcommittee will present recommendations to the committee for implementation of the lease renewals.
 - The subcommittee Toby Ridings, Debbi Sheiker and Mary Young
 - The committee also requested a copy of the signed leased agreement with WSS.
 - Betty will request this from the Town Chair.

Building Manager's Report: *See Building Managers Program Report for information presented. Some of the information provided is recapped, as follows:*

- ❖ Solicit Google Reviews for BWVC web searches
 - Pam and Ken will work on soliciting google reviews to help BWVC pop-up in searches for rental space.
 - Mary will assist as needed.
- ❖ Additional staff
 - A search is underway for another part-time resource to support the BWVC facilities/cleaning.
 - Schedule would be one week on/one week off, alternating with Jeremy.
 - Pam also requested the committee consider giving Jeremy a raise. H
- ❖ Awakened Heart Flat Screen
 - The committee approved installing a wall mount articulating bracket above the cabinets in Rm 1 for the TV to reside.
 - The BWVC is also incurring an \$88/month bill for TV services which does not appear to be used.
 - Pam will check with Jeffrey Politis on whether this is needed and cancel, as appropriate.
- ❖ Roof Repair
 - Pam has received two estimates and has agreed to get two more before proceeding with the roof repair.

Program Manager's Report: *See Program Report for information presented. Some of the information provided is recapped, as follows:*

- ❖ Coffee House – October 8th
 - 50 attendees / \$288 in donations / \$12 expenses
 - Pumpkin displays were compliments of Marini Brothers
- ❖ Art Loop – October 1st
 - 34 attendees / \$95 in donations / \$77.60 expenses
 - 4 pieces were sold

- ❖ Art Studio is now meeting in Room 3.
- ❖ Tai Chi with Jill Emery was held 10/18/21.
 - 10 people attended outdoors
 - Classes will be held Monday/Wednesday/Saturdays at 9am.
- ❖ Arden Bookies are continuing to meet.
- ❖ Fiber Arts meets everything Thursday night.
 - \$25 in donations collected thus far
- ❖ Unity Flag Event
 - 10 attendees / \$23 in donations
- ❖ Joan Phibbs will facilitate a free get-to-know mobility class at the end of October.
- ❖ Exterior Lighting
 - An estimate for lights along the pathway with outlets has been provided
 - \$1600 (this includes 5 lights per side with an outlet at each
 - Betty to check with Civic Committee about this installation. A trench will be required.
- ❖ Stage Ceiling Repair
 - The existing non-functional fluorescent lighting has been disconnected. The housing remains and must be removed prior to installing the new dropped ceiling.
 - Pam will inquire if Jeremy can perform this work.
 - Mary will send the ERCO estimate for the new dropped ceiling to the committee members.
 - She will also follow-up with ERCO regarding existing tile removal/light housing removal.
- ❖ Web Hosting
 - The migration to GoDaddy for the BWVC website went well.
 - \$300 cost for 3 year contract and domain name.

Chairperson's Report: *See Chairperson's Report for information presented. Some of the information provided is recapped, as follows:*

- ❖ Mask Mandate
 - This topic has been tabled pending research on how the Arden Club is handling this issue.
- ❖ Safety Concerns
 - Michelle has mentioned concerns with the following during the school day:
 - Cars parked out front with inhabitants for long periods of time.
 - The committee recommends that Michelle keep the exterior door locked during the school day for security.
 - ◆ Installing a 'Ring' at the front door was also discussed and approved by the committee.
 - Pam will discuss this with Michelle for her input/comfort level.

Motion to adjourn at 7:03 PM was approved.

Respectfully submitted,
Mary Young, BWVC Secretary

Buzz Managers Report October 18, 2021

Community Events: Tai Chi starting on 10.18.21. Will have to figure out a 9:00an open on Saturdays.

Rentals: 3 rentals have booked for October, November and December. Each has or is scheduled to tour.
Georgist National Event in June 2022 for 2 days has changed location to Albany NY. Did not give reason. I had supplied everything she had asked for caterers, transportation companies, etc.

Operating: Scheduled Nobles Mechanical Contractors for 10 days from Saturday. Will give definite via email when closer. They will be looking at Room 4 split unit and others.
Jeremy and I are meeting with Michelle re: cleaning, etc. on Oct 22 at 3:15p.
Tri State Roofers has given us a bid. I will give copies of Hull and Tri-state.

Marketing-Usual Marketing. High school athletic programs are a bit out of our budget. \$375 for each event (business card size). I also don't think the shelf life is great. However, am now speaking with the drama dept at Mount Pleasant and waiting to hear when we can meet.
Concord is hiring an outside T-shirt maker to sell T-shirts. Will explain in detail if interested. Not good feedback from others.

Discussion:

Hiring a second person to take some of the strain off Jeremy.

Need to discuss a raise for Jeremy. He is also letting me know about a friend who may be interested.

TV left in room 1 on shelf. Update-David Jones will be presenting us an idea they have to make the TV box sturdy and look good.

Jeremy kindly bought in a portable phone however, it's handheld and need to be a "princess style" in order to fit on shelf. There is no plug to plug into.

Lease for Michelle, AB and L and when finished Awakened. When all are signed, may I please have copies to keep on file in office?

Solar Reading: 52306 10.11.2021

Thank you for allowing me to present this report.

Respectfully,

Pam Cohen

10/18/2021

BWVC PROGRAM REPORT BETWEEN: 9/13/21 -10/18/21

Friday Night Programming:

Coffee House Friday Oct 8th 7- 11: First coffee house of the season. 50 attendees, donations \$288.00 minus \$12.00 expenses for cider. Opening act PJ's was great. Unfortunately, not many volunteers signed up to perform. Of those that did they were well received. The Buzz was decorated with fall pumpkins and corn stalks compliments of and arrangement with the Marini Brothers.

Art Loop Arden, Friday's 6PM-8PM – October 1st. Artful improve in Quilts, Artist Mary Coleman. Attendees 34, \$95.00 donations, 4 pieces sold, expenses \$77.60.

Art studio at the Buzz – Jeanne Orr, organizer. Monday nights. Jeanne Orr, sponsor. 7-9PM.
Arden Bookies- Community book club. Second Monday of the month. Meet in the building and on zoom. New sponsor Gerry Konselman. Donations \$22.00

Community event requests:

Tai Chi with Jill Emory. Starting in October 18th. Mon, Wed, and Saturdays. Voted and Approved at our last meeting 9/13/21. Today the first class met outdoors 10 attendees.

Arden Fiber Arts: Denise Nordheimer, **Tuesday nights 7PM-8:30PM.** Approx. 5-10 participants. Voted and approved 9/13/21. Donations \$25.00 from 1st gathering.

Move and Be Well: October 28th 9:00AM - Joan Phibbs. Free intro class to test for community interest for a new exercise class.

AARA: Unity Flag. 10 attendees \$23.00.

PPP: Appreciations of volunteers for November Page.

Exterior lights on BWVC: Still considering outlets with lights for the entry walk-way. Lights on stage ceiling were successfully de-activated by Joe Cheifo on 9/14. The florescent housing and ceiling tiles need to be removed by Jeremy prior to installing the new tiles.

BWVC Website Hosting: Transfer successfully completed to Go Daddy by Rob Whitehead. 6 hours of his time was required, Costs \$300.00 plus a 3 year contract with Go Daddy for hosting and maintaining our domain name, Cost \$300.00.

Respectfully submitted,

Toby Ridings