

# 2022 – 2023 ARDEN BUDGET BALLOT

for the expenditure of Town funds for the fiscal year beginning March 25, 2022, and ending March 24, 2023

See accompanying notes to Fiscal Year 2022-2023 Arden Budget Ballot on back of this ballot.

PROJECTED INCOME			PROJECTED EXPENSES			
	Notes		Non-Discretionary Expenses		Notes	
Land Rent	1	\$ 766,000	County Taxes		6a	\$ 120,395
Delaware Municipal Street Aid*	2	\$ 19,446	School Taxes		6b	\$ 446,619
Interest and Other Income	3	\$ 18,100	Trash Service		7	\$ 67,260
Buzz Ware Village Center	4	\$ 30,000	Trust Administration		8	\$ 27,516
American Rescue Act	5	\$ 219,926	Village Non-Discretionary		9	\$ 52,210
			Buzz Ware Operations		10a	\$ 30,000
			Buzz Ware Renovation Fund		10b	\$ 2,000
			Delaware Municipal Street Aid		11	\$ 19,446
			American Rescue Act		12	\$ 219,926
<b>Total Projected Income</b>		<b>\$ 1,053,472</b>	<b>Total Non-Discretionary Expenses</b>			<b>\$ 985,392</b>
<b>Reserve Funds</b>	3	<b>\$ 180,407</b>	<b>Proposed Discretionary Expenses</b>			<b>\$ 108,100</b>
<b>TOTAL Funds Available</b>		<b>\$ 1,233,879</b>	<b>TOTAL Expenses</b>			<b>\$ 1,093,492</b>

## DIRECTIONS FOR VOTING: Please choose one of the following - either #1 OR #2:

**#1.** Approve or disapprove the entire budget by marking an X in the box next to your choice.

I approve of the entire budget.....

I disapprove of the entire budget.....

**OR**

**#2.** Disapprove individual items by marking an X in the accompanying box ().

Any items not marked will be counted as approved.

*If you choose to disapprove individual items below, DO NOT mark either of the items in #1 above.*

	NOTES*		Disapprove		NOTES*		Disapprove
Advisory Committee	13	\$ 100	<input type="checkbox"/>	Safety Committee: General	23	\$ 3,400	<input type="checkbox"/>
Archives Committee	14	\$ 1,800	<input type="checkbox"/>	Safety: Speed Enforcement	24	\$ 1,000	<input type="checkbox"/>
Board of Assessors	15	\$ 100	<input type="checkbox"/>	Buzz Ware Support	25	\$ 5,000	<input type="checkbox"/>
Budget Committee	16	\$ 100	<input type="checkbox"/>	Donations – ACRA	26a	\$ 2,000	<input type="checkbox"/>
Civic Committee	17	\$ 58,000	<input type="checkbox"/>	Donations – Arden Page	26b	\$ 500	<input type="checkbox"/>
Community Planning Committee	18	\$ 500	<input type="checkbox"/>	Donations – Arden Library	26c	\$ 1,200	<input type="checkbox"/>
Forest Committee	19	\$ 8,000	<input type="checkbox"/>	Donations – Fire Companies	26d	\$ 1,600	<input type="checkbox"/>
Playground Committee	20	\$ 4,000	<input type="checkbox"/>	Donations – Arden Club	26e	\$ 500	<input type="checkbox"/>
Playground Capital Equipment	21	\$ 10,000	<input type="checkbox"/>	Contingencies*	27	\$ 10,000	<input type="checkbox"/>
Registration Committee	22	\$ 300	<input type="checkbox"/>				<input type="checkbox"/>

**TOTAL PROPOSED BUDGET EXPENSES: \$ 108,100**

**Policies below are for information only. Policy adoption is addressed at town meetings.**

1. The total approved expenditure limits the fiscal year (FY) expenditure to that amount unless additional funds are approved by referendum. Funds may be shifted between line items with approval of the committees involved and the Town Treasurer.
2. There are funds that are available to the Village and its committees that are outside of the scope of this budget and are governed by policies set up by the Village.
3. Income received by a committee outside of this budget will be earmarked for that committee to spend above the budgeted money approved by referendum. In addition, those monies can be carried over year over year for that committee with approval of the Town Treasurer.

**\*Notes to 2022–2023 ARDEN BUDGET BALLOT • Prepared September 2021**

**INCOME:**

1. **Land Rent** – Based on Assessors' report from June 2021 Town Meeting. Note that Trustees will transfer money to the town to cover Town's budget.
2. **Delaware Municipal Street Aid** – Annual street aid. The State of Delaware is providing funds for the FY 2022.
3. **Interest and other Income** – Income from the following sources:
  - a. Rights-of-way
    - i. Cable – \$8,600
    - ii. Antenna – \$6,500
  - b. Investment income – \$3,000 (No longer includes investment income from the Schroeder estate)**Reserve** – Combination of Trustees' Prudent Reserve \$136,362 and Town's Prudent Reserve \$14,045 and accrued capital fund of \$30,000. (This does not include \$8,586 expected Trustee difference between expenditures and revenue).
4. **Buzz Ware Village Center** – Estimated income for 2021/2022 based on projected revenues from rentals, programs, grants, and donations.
5. **American Rescue Act** – Federal grant to jumpstart the economy after Covid19. Subject to legal restrictions.

**NON-DISCRETIONARY EXPENSES:**

6. **Property Taxes** – The New Castle County property and school taxes are grossed up to include rebates paid to qualifying leaseholders.
7. **Trash/Recycle Service** – Current contract with Waste Management expires in 2021. New 3-year contract with Trash Tech includes a 3% annual increase.
8. **Trust Administration**
  - a. Audit – \$5,323
  - b. Professional/Legal – \$6,351
  - c. Administrative/Operations – \$13,370
  - d. Office Rent – \$2,472
9. **Village Non-Discretionary Expenses**
  - a. Operation and Legal Fees – \$21,381
  - b. Insurance – \$12,381 (Trust and Village)
  - c. Salaries - \$11,450/Bookkeeper \$5,150
  - d. Payroll taxes – \$1,848
10. **BWVC Operations** – Estimated expenses for operating the facility and running programs. This entry includes all utilities, payroll, licenses and fees to operate the building. This entry does not include insurance expenses for operating and maintaining the facilities (note 9). **BWVC Renovation Fund** from Arden of \$2,000 matches other villages' recent annual contributions.

11. **Delaware Municipal Street Aid (MSA)** – Annual street aid is decided in the actual fiscal year, so this is an estimate. MSA is a pass-through expense and the village will spend only what the state provides.
12. **American Rescue Act (ARA)** – Specific expenditures will be subject to approval at town meeting in accordance with the guidelines for the ARA program.

**DISCRETIONARY BUDGET EXPENSES:**

**NOTE:** Each committee that reduced its budget by 10% for the 2021-2022 fiscal year will have its budget restored to 2020-2021 levels in 2022-2023:

13. **Advisory Committee** – budget restored
14. **Archives Committee** – budget restored
15. **Board of Assessors** – budget restored
16. **Budget Committee** – budget restored
17. **Civic Committee** – No change
18. **Community Planning** – budget restored
19. **Forest Committee** – budget restored to 2019-20
20. **Playground Committee** – budget restored
21. **Playground Capital Equipment** – Replace non-compliant equipment
22. **Registration Committee** – budget restored
23. **Safety Committee** – budget restored 2019-20
24. **State Roads** – Signage, upkeep, and speed enforcement on Harvey and Marsh – budget restored to 2019-20
25. **Buzz Ware Support** – budget restored  
Village support for BWVC based on prior years' experience in Maintenance & Operations. These funds would only be used in case of budget income shortfall from rentals.
26. **Town Expenses**
  - a. ACRA Donations – budget restored
  - b. Arden Page Donations – No change
  - c. Arden Library Donation – budget restored
  - d. Fire Companies Donation – No change
  - e. Arden Club Donation – No change
27. **\*Contingencies** – This is a pass-through expense, it is not funded using money collected for land rent. Expenses occur only when the contingency fund is not fully funded.

**BALLOTS MUST BE RECEIVED BY 6:00PM  
TUESDAY, NOVEMBER 2, 2021**