

## Community Planning Committee Minutes

May 19, 2021

Present: Mark Wood, Jennifer Borders, Ron Meick, Pam Politis, John Scheflen

Guests: Ray Seigfreid, Jeffrey Politis

Meeting was called to order at 7:05

Elections: Jennifer Borders elected Chair and Mark Wood elected Secretary.

The FOIA and Conflict of Interest policies were reviewed.

Previous Meeting Minutes: The April minutes were reviewed and approved.

New Task Force idea: Jeffrey asked the committee their thoughts on the formation of a new task force to review existing town documents and suggest possible updates. He anticipates a 1-year timeline. There was some discussion around the size, structure, and formation but there was no agreement. John, Jennifer, and Jeffrey will start work on a draft of the task force charter.

Ordinance 15: Ray inquired about the reason the committee is looking to change the ordinance since he worked on the original ordinance. Would like to be included in the next subcommittee meeting to discuss revisions. Notified the group that there is a procedure/policy document to go along with the original ordinance. It should be filed in the office. No one on the committee was aware of it so a copy will be distributed at the next subcommittee meeting.

Old/New Business: Covid relief funds. Still need to research restrictions. Can it be used as a relief fund?  
Provide WiFi for the town?

Will discuss committee priorities for the coming year at the next meeting.

Memorial Garden: They have their own funds provided by donations. Civic pays for lawn mowing. Jennifer will get more details from the Town Treasurer on expenses.

New Business: None

The meeting was adjourned at 8:29 PM.