

BWVC Special Meeting Minutes
5:00 PM, Tuesday, June 8, 2021

The meeting was opened with the governor's proclamation that municipal meetings can be conducted via video conference. All in attendance via video conference were in official meeting attendance.

Attendance: Maria Burslem, Betty O'Regan, Toby Ridings, Shari Phalen, Ken Rosenberg, Debbi Sheiker, Mary Young.

Guests: Pat Toman, Randy Hoopes

This special meeting was called to talk about the Peddlers, Potions and Practitioners event usually held in conjunction with the Arden Fair.

Arden Fair

Pat Toman provided the following information on the 2021 Arden Fair:

- The fair will be held, with no rain date
- The DE Department of State Public Health has ok'd this event with no restrictions.
 - In the event of a outbreak as a result of the event, a press release would need to be issued.
 - All other activities/transportation, etc., are being planned as usual.
 - The first fair meeting is scheduled for 6/17/21.

PPP Update

Toby Ridings provided the following updates regarding PPP:

- About 75% of the vendors have indicated that they will participate.
- Randy reported that he has 17 volunteers lined up to date.
- Toby has asked the committee to consider whether we move forward with this event. In 2019, here were the stats:
 - \$8595 gross revenue
 - \$2 attendance fee
 - 35 vendors
 - These funds go directly into the Renovation Fund.
 - These monies can be used for upkeep and improvements of the facility without getting Town approval to a certain threshold.
 - This also allows the BWVC committee to use the Ardentown and Ardencroft donations for programming.
 - More volunteers will be needed for fair day, as Pam will be unavailable for this event.
 - Here are the volunteer opportunities the committee has agreed to support thus far:
 - Ken will participate in building set-up on Fair Eve
 - Betty will be there on Fair Day from 7am to 11am
 - Toby will be there on Fair Day from 12 to 2pm
 - Katey and Shari will be asked if they can support a couple of hours on Fair Day
 - Debbi will be there from 9am to 12pm for the raffle table
 - Jeanne Orr will be asked if she can participate at the raffle table on Fair Day

- Mary will do the printing for the brochures, marquis boards and The Page
- Mary will also assist Debbi with the raffle basket and will do the printing of the final raffle basket donation list
- We still need money counters for Fair Day.
- Shari will again head the set-up at the BWVC prior to the event
 - Wednesday – decorations
 - Thursday – tables
- Website:
 - Ken will assist in updating the website with the vendor application
 - A page on the website will also list all of the vendors
 - Toby, Ken and Larry Strange will meet on how to implement these items
- Chalk The Walk
 - An overseer is needed for this activity.
 - Betty will ask Maureen Theresa if she is able to perform this oversight.
- Toby is also looking for someone to step in and head this event next year.

The committee unanimously agreed to approve the Peddlers, Potions and Practitioners Event for 2021. This event will proceed with the help and support of the committee and volunteers.

Motion to adjourn at 6:45 PM was approved.

Respectfully submitted,
Mary Young, BWVC Secretary