

# Arden Civic Committee Agenda

Wednesday, April 28, 2021

7:30 p.m. via Zoom Meeting

Steve Benigni presented the following Agenda

## Election of Committee Chair

- Responsibilities of Convener and Chair
- Committees, Chairs, Terms, Election Results
- Conflict of Interest Policy
- FOIA Checklist

## Approval of March 24, 2021 Minutes

### Categories

- Administrative
- Roads
  - Painting
  - Little Ln. and Harvey Rd. Work
  - Potholes and Sinkhole
  - Priorities
- Projects / Grants
  - Water Management Grant
  - Salting and Water Quality
- Permits / Reservations
  - Calendar (IT update?)
- Maintenance Projects (Status)
  - Meadow Lane Fence Posts
  - Signs
  - Trash Can Holders
  - Path Barrier Removal
  - Bench Painting
- Tree Work
- Greens
  - Aeration
  - Completed / Planned / Prospective
- Seasonal Contract Oversight
- Miscellaneous
  - Milky Way Path Clearing
  - Request from 1903 Millers (Right of Way Suggestions)
  - Yard Waste Pickup

## Other Old Business

## New Business

## Adjourn

### Zoom Meeting Information

Meeting Link:

<https://zoom.us/j/480638694?pwd=SEE5dEZmN09jaFNQeUZCSE1OWIFsUT09>

Meeting ID: 480 638 694

Password: 537947

One tap mobile

+13126266799,,480638694# US (Chicago)

+16468769923,,480638694# US (New York)

This information is also online  
at [www.arden.delaware.gov](http://www.arden.delaware.gov) on  
the Civic Page.

**Attendance:** Steve Benigni, Carol Larson, Rick Ferrell, Mark Wood, Ed Rohrbach (302.388.5871, ehrohrbach@gmail.com).

**Call to Order:** Mark Wood, Convener, called meeting to order at 7:36 p.m. and **held Election of Committee Chair.** Steven Benigni was re-elected Chairman of Civic. Unanimously approved.

To save time, Steve sent committee members copies of the following to be read in advance of Civic meeting:

- Responsibilities of Convener and Chair
- Committees, Chairs, Terms, Election Results
- Conflict of Interest Policy
- FOIA Checklist

**Approval of March 24, 2021 Minutes - Approved as presented.**

### **Categories**

- Administrative
- Roads
  - Painting/Potholes/Sinkhole/Priorities

Ed Smith's proposal evaluates key areas and makes additional recommendations beyond the committees. Rick proposes to start painting as early as next week. He provided written detailed instructions as to what needs to be repainted and identified new directional signs to help with vehicular clarity. He plans to review instructions with them to make sure they are on the same page with timing, materials, and how it will be staged. He points out that the biggest job is the sink hole on Millers Rd that needs to be dug out. Rick believes Smith's price is very reasonable but with the

caveat once he starts digging, he could expose unforeseen issues which would amend the quote. The group authorized Rick to go ahead with the painting, addressing sink hole, potholes and to oversee project. Carryover the other work till next Civic Meeting.

- Little Ln. and Harvey Rd.

Some utility company fixed the pot hole.

- Projects / Grants

- Water Management Grant

Probably update at the June Town Assembly.

- Salting and Water Quality

They are taking readings in Naaman's Creek in three places with a conductivity meter and a solidity meter. Intend to compare the calendar of the weather events and salting to the water quality readings of Naaman's Creek. Tracking how quickly the salt runs out.

- Permits / Reservations

- Calendar (IT update?)

Field Theater

Until a new electronic permit form is set up on Village Website, Civic will continue with the present process in which the Village secretary receives Field Theater permit request and forwards to Civic Chair who lists event on calendar.

Village Green

No formal request is necessary to reserve the Village Green except to adhere to the policy of no parking, no bathroom facilities, no fires, clean-up after use, responsible for any damages.

Sherwood Green

Civic agrees that there must be communication between Civic Committee, Arden Club and BWVC when booking an event so there is no overlap or overbooking of the parking areas.

- Maintenance Projects (Status)

- Meadow Lane Fence Posts

- The fence appears to be on the right-of-way and it has been determined by Ed that the fence is Ardens' property. Dave Claney will be instructed to fix posts identified by Ed for repair.

- Signs

- Mark, Steve and a third person will install 33 street signs.

- Trash Can Holders – Lumber is stored at Harold Kalmus and Ken Morrison has been injured. Temporarily on hold.

- Path Barrier Removal – Ken Morrison is nursing an injury. On hold until further notice.

- Bench Painting – Steve would like to paint them a dark green or red. Steve will contact Dave Claney to power wash first and then decide after if they still need to be repainted.

- Tree Work

- Triple leader poplar tree to be removed by Ron Tree's Service located at the corner of Lower Lane and Harvey Rd.

- Move service berry bush so Stile is visible.

- Greens

- Aeration

- Estimate \$600 to aerate the Sherwood Green and \$1,250 to aerate the whole green (\$1,850/1 treatment or \$3,700/2 treatments).

- Drew Hayes says in order to get more water air filtration benefit and improve the turf, he recommends twice a year (spring & fall). Based on

the potential double benefit of water control and better turf as recommended by Drew, the committee will go forward with aeration. One treatment now (spring). After Labor Day (due to Arden Fair's heavy use of the green) will reevaluate to see if a second treatment should be applied.

- Completed / Planned / Prospective

Mike Klein is working on the back of the Sherwood Green. Carol wants to address the brush behind the Field Theater which will require volunteers (Area between Field Theater and Mary Marconi's leasehold).

- Seasonal Contract Oversight

Steve will speak to van Neerden to amend American contract to include picking up sticks.

- Miscellaneous

- **Ordinance #11 Encroachments on the Rights-of-Way**

Residents must refrain from improperly using areas between leaseholds and paved roads or paths, commonly known as the right-of way.

Civic policy on revocable licenses for fences built on the rights-of-way can remain until they need to be replaced. Replacement must conform to boundary regulations. Steve has been informed that enforcement of this policy has been relaxed over the years. Suggest addressing one at a time, as leases transfer ownership.

- Milky Way Path Clearing

Mark will take care of clearing Milky Way Path.

- Yard Waste Pickup

John Scheflen would like to know if Civic Committee can provide recommendations for the leaseholders as to how to protect the rights-of-way. Civic believes it's the leaseholder's decision because if the leaseholder spends their own money while following the recommendations provided

by the committee and the problem is not corrected, then whose responsibility is it to make leaseholder whole and correct problem? Could consider asking Smith Company for their recommendations and see what they suggest and share their finding with the leaseholder. Another suggestion, is to record the problem and record how it was addressed and if the problem was solved. By recording, this is a way to share with others with similar problems to see if that would be an applicable resolution for their problem.

- Hanging Wires

Three places with hanging wires (Harvey and Orleans, in front of Jeff Pollitis's leasehold; and an unidentified third location. Not sure what type of wires; maybe telephone lines or coaxial lines. Believe to have no current but not sure they are dead wires.). Steve will contact a cable company for some advice.

- Carol will arrange to remove the bale of straw at the Field Theater.

## **Other Old Business**

## **New Business**

**Adjourn** 8:31 p.m.

Respectfully submitted

Elizabeth Resko,

Village Secretary