

**BWVC Regular Meeting  
5:30 PM at the BWVC  
Monday, January 18, 2021**

*The meeting was opened with the governor's proclamation that municipal meetings can be conducted via teleconference. All in attendance in person and via telephone were in official meeting attendance.*

**Attendance:** Maria Burslem, Pam Cohen, Denis O'Regan, Toby Ridings, Shari Phalen, Ken Rosenberg, Debbi Sheiker, Mary Young.

**Guest:** Elisabeth Bard

The meeting opened with Elisabeth Bard providing an update on Art on the Town. Events for March and April are likely canceled. With any other events being virtual or canceled until September. However, they are proposing an outdoor event for Memorial Day weekend. Possibly displaying Rick Rothrock sculptures outside of the BWVC and 2 to 3 additional artists. All activities would be outdoors.

Elisabeth has access to two tents and also has lighting that could be used.

Toby inquired about publicizing this event. Elisabeth indicated that Bernadette can do flyers. It was also suggested to put an announcement in The Page and on WDEL radio.

The committee was open to these ideas. Lis will provide further updates.

**Proposed Agenda:** Reviewed and approved.

**Minutes:** December 21, 2020 Regular Meeting Minutes were approved.

**Building Manager's Report:** *See Building Managers Program Report for information presented. Some of the information provided is recapped, as follows:*

- There were no building rental inquiries to report.
- Mural
  - Jeremy has finished the mural wall.
  - The committee agreed that the whole wall of the mural installation area should be painted.
- Building Manager Compensation
  - The new hourly payment schedule that Pam has implemented seems to be working well.
- Awakened Heart
  - The BWVC received a \$554.64 donation from Awakened Heart.
  - Pam will send a thank you acknowledging their generosity.

**Program Manager's Report:** *See Program Report for information presented. Some of the information provided is recapped, as follows:*

- Coffee House
  - If Coffee House is to commence, this will need to be determined by April in order to begin advertising events.
- Exterior Signage Lighting
  - These lights are powered from a separate source which needs to be replaced, per Joe Cheifo.

- Joe needs some community hours, so he could perform this labor for the BWVC.
- Toby will get additional information from Joe.
- Online Donation Capability
  - Skip is on board with this concept.
  - Larry Strange may need to be consulted about how to implement on the website.
  - Add-on's to WordPress may be needed.
- Strength and Mobility
  - If/When the classes resume onsite at the BWVC, they will likely also continue a virtual version.
  - Pam reported that \$755 in donations were received in December.

**Chairperson's Report:**

- Exterior Drainage Issue
  - Denis met with Carol Larsen to discuss this on site and will meet with the Civic Committee again in the spring to determine the best route.
- Facilities Issues
  - Denis would like Jeremy to address the threshold condition at the front door.
  - He will also ask Jeremy to correct the threshold issue at the Room 3 french doors.
  - Mary will talk with Jeremy about the storage improvements in Room 4 and resuming that project.
- Committee Election
  - Maria, Denis and Toby are all up for re-election to the BWVC Committee in March.
    - Denis will not seek re-election.
    - Maria will see re-election.
    - Toby is unsure at this time.
    - Denis announced that Betty O'Regan is interested in running for a committee position.

Motion to adjourn at 6:36 PM was approved.

Respectfully submitted,  
Mary Young, BWVC Secretary

## **Buzz Manager's Report January 18, 2021**

**Community Events:** Audit committee used Buzz on January 14<sup>th</sup>. Cecilia Vore used the Buzz for committee event on January 16 for counting.

**Rentals:** No new inquiries. January 2<sup>nd</sup> event was canceled due to painting instructor having COVID-19. ASHI coming in on Thursday for their meeting. Dominic Chan still coming in with only one student.

**Operating:** Jeremy will start the priming and painting of the wall today.

State of Delaware Licensing will not be re-licensing buildings due to COVID-19. Told to keep the 2020 license up.

Security Instruments came in to do yearly inspection. One fire pull had to be replaced. Still problem with phone line. Verizon scheduled to come in this week.

Toby is checking on Chieffo to see if back to work. They need to come in for the sign lights. Still have not met with Ken Rosenberg yet regarding One Note.

### **Discussion:**

Steen art show at the Buzz. May 1, 2021. Elisabeth sent the message to Denis and myself. I forwarded it on to Mary since they asked if they could be on agenda.

Going to hourly seems to be working out well. I only had 8 hours these last 2 weeks due to my brother's death. Still got necessary work done and should be back to put more hours in by next pay. Once wall is finished, I can do a good cleaning of floors and dusting the cabinets.

Awakened Heart made a nice donation to the Buzz. Unsure of exact amount but I think it was about \$500?

Also, donations for S and M still coming in. Will get the exact amounts to you.

**Solar Reading:** 44133 01/11/2021

**Marketing:** No external marketing yet. Places I used to go will not allow me to leave brochures yet due to COVID-19.

Thanks for allowing me to present this report.

Respectfully,

Pam Cohen

01/18/2020

**BWVC PROGRAM REPORT BETWEEN: 12/21/20–1/18/2021**

**Friday Night Programming:**

**Coffee House-** On hold. Spoke with Frank Vincent. He is waiting for the Okay from the BWVC to start. He has been noodling around ideas about holding CH outdoors in the spring.

**Art Loop Arden-** Art loop canceled until further notice due to covid restrictions. Bernette and Elizabeth have not heard anything from the City about Art Loop. May's Artist is not comfortable with showing in May. They could most likely fill the vacancy with another artist. They are willing to host shows in May and June contingent upon covid.

**Mobility Class** – Cecilia wishes to keep track of donations to ensure the program is revenue neutral. Skip will forward details to her monthly. I suggested that she place a monthly blurb in the Page to keep it fresh in the minds of the village.

**Art studio at the Buzz** – Jeanne Orr, organizer. Monday nights. 7-9PM. On hold during covid.

**Arden Bookies-** Community book club. First Monday. Not meeting in the building.

**Community event requests:**

**Emily Ferrell, Art auction: Asking for a confirmation date June 16-19 2021.**

**ACRA:** Chair of ACRA Pam Politis has assembled an Ad-hoc summer committee to include Maria Burslem as the BWVC liaison. Weekly meetings to begin in February for planning. They are considering tents.

**Mural:** Framing is complete and awaiting priming and painting before mural can be adhered to the frame.

**PPP: TBD**

**Exterior lights on BWVC:** Still under consideration outlets with lights for the entry walk-way.

**Advertising for BWVC rentals:**

Spoke with Larry Strange about increasing our visibility on the web. He volunteered to create a page on the site emphasizing the highlights of the building as a venue for event rentals. He suggested that Pam prepare some content, a two page typed document that he could work from and install. He also suggested a video tour with Pam narrating for BWVC YouTube channel.

Perhaps even a News Journal story about how this unique venue in the village of Arden continues to proactively make the space a healthier environment for human enjoyment.

Respectfully submitted,

Toby Ridings