

Arden Civic Committee Agenda

Wednesday, March 24, 2021

7:30 p.m. via Zoom Meeting

Call to Order

Approval of February 24, 2021 Minutes

Categories

- Administrative
 - Budget Status
- Primary Discussion Issues:
 - Short Term Priorities
 - Long-Term Priorities
- Roads
 - Potholes and Sinkhole
 - Master Plan
- Snow Removal / Salting Evaluation
- Projects / Grants
 - Water Management Grant
- Permits / Reservations
 - Update on IT Help
- Maintenance Projects (Status)
 - Signs
 - Trash Can Holders
 - Path Barrier Removal
- Tree Work
 - Stile Area Poplar Tree
 - White Pine on Village Green
 - Follow-up on Identified Trees
- Greens
 - Aeration
 - Stile Garden; Sherwood Green
- Seasonal Contract Oversight
- Miscellaneous
 - Tire Ruts on Village Green
 - Protective Mat at Millers/Woodland

Other Old Business

New Business

Adjourn

Zoom Meeting Information

Meeting Link:

<https://zoom.us/j/480638694?pwd=SEE5dEZmN09jaFNQeUZCSE1OWIFsUT09>

Meeting ID: 480 638 694

Password: 537947

One tap mobile

+13126266799,,480638694# US (Chicago)
+16468769923,,480638694# US (New York)

This information is also online
at www.arden.delaware.gov on
the Civic Page.

Attendance: Steve Benigni, Carol Larson, Rick Ferrell, Harold Kalmus, Mark Wood.

Call to Order: Steve called meeting to order at 7:38 p.m.

Approval of Minutes: February 2021 minutes approved. (Budget category – “submitted an overview of costs”. Steve suggests further clarification by adding - overview was **snow removal cost**.) **Done!**

Categories

- Administrative
 - Budget Status

Civic Committee Revenue & Expenditures (Projection) March 21, 2021

Budgeted Revenue & Carryover

• 2020-21 Budget	\$58,000
• MSA (Actual)	18,893
• MSA (Carryover from 2019-20)	1,372
Total:	\$78,265

Expenditures (Includes Contractual and Expected)

• American Grass	\$12,375
• Leaf Removal (American Grass)	850
(Memorial Garden 500, Sweep 350)	
• Arden Construction Retainer (Snow)	600
(____ hours @ \$100 to \$125 per hour)	
	6,420
• McKenna American (Meadow Lane Resurfacing)	0 (State Reimbursed)
• Dave Clane (Hours & Receipts)	1,254
D.C. Payroll Taxes	
	125
• Dave Clane (Misc.)	105
• 1000 Hands Horticulture (S & S Memorial)	625 *

- 1000 Hands Horticulture (Mulching V. Green) 550 *
- 1000 Hands Horticulture (Stile Area / Buzz Ware Perimeter) 1,990
- Trees 4,400
- Ash Tree Treatment..... 209 *
- White Pine on Village Green.....
- Tree Tech Consulting Fee..... 555 *
- Replace Road Signs 3,400

Total: **\$33,458**

Difference: **\$44,807**

MSA Funding Available (after snow removal and street signs) \$9,845

Comments:

Total funds available for Fiscal year 2021 (including carryover and MSA) was \$78,265 less expenditures to-date of \$33,458 = Net Available funds to-date of \$44,807 to be spent by FY end 6.30.2021.

Note: MSA funds

Approximately \$10,000 MSA funds remain to-date to be spent by fiscal year end June 30, 2021. (The cost of signs and snow removal have been expensed against the MSA funds).

- Primary Discussion Issues:
 - Short- Term Priorities
 - Roads: line painting (Smith Paving), paving, sink holes, pot holes, major alligating to be addressed, prioritized, contracted and invoiced by June 30, 2021.
 - A cone has been placed over the hole at Little Ln and Harvey Rd due to water line repairs. The cone continues to sink.
 - Suggests Millers Rd’s sink hole be fixed by Smith Paving.

- Rick has been given the go-ahead to use his best judgement in choosing company to perform various prioritized road work.
- Long-Term Priorities
 - Other Medium to Long-term repairs: Curbs, paths, drainage water flow (water management plan should address).
 - Paths - consider various surface material to replace current asphalt.
 - Roads
 - Potholes and Sinkhole
 - Master Plan
 - Snow Removal/Salting Evaluation
 - Projects / Grants
 - Water Management Grant
 - Update: They are looking for spots to collect water, determining the size needed, prioritize and phasing-in.
 - Permits / Reservations
 - Update on IT help
 - Rob has not been officially hired yet, contingent on a signed contract.
 - Maintenance Projects (Status)
 - Signs
 - Garrett Colgan-Snyder offered to help install the new signs.
 - Trash Can Holders work in progress.
 - Path Barrier removal wait till spring. Ken Morrison, who has been contracted to remove barriers, has been ill. On hold till further notice.
 - The pipe barriers cost is \$122/pair and there are 3 pairs. Trash cans are approx. \$5,000. Due to the Village accounting books being in the process of closing for the FY March 31, 2021, Harold will submit invoice ASAP so expenditure is reflected in this fiscal period.

- Tree Work
 - Stile Area Poplar Tree

Cleared in front of stile.

Poplar tree has significant dead wood on the top. Plan to remove the dead leaders because it is a badly formed tree.
 - White Pine on Village Green

Looking to obtain a third opinion from an independent arborist because the two opinions obtained were completely different.
- Greens
 - Aeration

Carol spoke with Drew about aerating the Greens because the water will not sink in. They recommend aerating for the next three years (twice a year: spring/fall) this will improve the soil resulting in water filtration.

Mike cannot aerate because he would have to rent a machine. Drew can recommend someone who has a 6-foot-wide aeration machine.
 - Stile Garden; Sherwood Green

Remove invasive vines near stile. In front of stile need to clean out, mulch and plant bulbs. Carol has been authorized to go ahead with work and if the amounts are more than she is comfortable with, she will run it past the group.
- Seasonal Contract Oversight
- Miscellaneous
 - Tire Ruts on Village Green

Barbara Shippy contacted Civic Committee twice about some sizeable ruts on the Village Green created when the Playground Committee parked their truck on the Green for about a week while they replaced mulch at the

playground. Carol Larson will reach out to Larry Walker, Chair of the Playground Committee, to let him know.

Other Old Business

- Green Permit

A resident of Ardentown is planning to request use of the Sherwood Green for a birthday party consisting of 25 to 40 people, who will arrive at staggered times, which she assures will be limited to 20 guests at one time. It is an unknown what percentage will be Arden residents. Civic would have to coordinate with Pam Cohen, the BWVC manager, to approve use of the Sherwood Green. In the future, suggest use of Sherwood Green be approved by both Club (overflow dinners, concerts, wedding, parties, etc.) and BWVC (rentals, ACRA etc.) because both vie for the overflow parking during their events. If Sherwood Green is not available, they plan to contact Civic Committee to request use of the Village Green.

If they use Village Green, they must adhere to the following conditions:

- Parking would be at the overflow lot at the Sherwood Green. Carol requests sectioning off the grid area. They can only park on gravel
- There will be no bathroom facilities available.
- No fires permitted.
- They must clean up after use.

- Protective Mat at Millers/Woodland.

Huge rut at the corner where water pools. Hold off until it is determined if this repair is part of the Water Management Plan.

New Business

- Benches on Green need to be replaced or at least painted. Mark Wood offered to paint them. The group agree to take a look at the benches and at next meeting discuss options.
- Mark Wood offered to cut down dead tree on the Milky Way path and to clear the overgrown ivy.

Adjourn 8:14 p.m.

Respectfully submitted,
Elizabeth Resko,
Village Secretary