

**Arden Civic Committee Agenda**  
**Wednesday, November 25, 2020**  
**7:30 p.m. via Zoom Meeting**

**AGENDA**

Call to Order

Approval of September 15, 2020 Minutes

Categories

- Administrative
  - Budget Status
- Roads / Drainage
  - Pre-winter Concerns
  - Marsh Road Fire Lane
- Projects / Grants
  - Water Management Grant
- Permits / Reservations
  - Past Events
  - Scheduled Events and Status
- Maintenance Projects
  - Road Repainting
  - Drains and Debris
  - Road Sign Replacements
  - Trash Can Holders
- Tree Work
  - White Pine on Village Green
  - Follow-up on Identified Trees
- Greens
- Seasonal Contract Oversight
  - Waste Management Pilot Feedback
  - Snow Removal
- Miscellaneous

Other Old Business

- Path Pipe Blockage

New Business

**Adjourn**

**Attendance:** Steve Benigni, Rick Ferrell, Carol Larson, Harold Kalmus.

Mark Wood.

**Call to Order** - Steve Benigni, Chairman, commenced Zoom meeting at 7:33 p.m.

**Approval of minutes** – September 15, 2020 Minutes (No October meeting due to no quorum).

Categories

- Administrative
  - Budget Status

**Civic Committee Revenue & Expenditures (Projection)  
November 25, 2020**

**Budgeted Revenue & Carryover**

● 2020-21 Budget.....	\$58,000
● MSA (Actual) .....	18,893
● MSA (Carryover from 2019-20).....	1,372
<b>Total: .....</b>	<b>\$78,265</b>

**Expenditures (Includes Contractual and Expected)**

● American Grass .....	\$12,375
● Leaf Removal (American Grass) .....	400 (previous years)
● Arden Construction Retainer/Prep (Snow).....	600
● ( ____ hours @ \$100 to \$125 per hour).....	2,500 (2018-19)
● McKenna American (Meadow Lane Resurfacing).....	24,200
● Dave Claney (Hours & Receipts) .....	714 + 200
● 1000 Hands Horticulture (S & S Memorial) .....	625
● 1000 Hands Horticulture (Mulching V. Green) .....	550
● Trees .....	4,300
● White Pine on Village Green.....	3,000
● Other Road Maintenance .....	1,000
● Trash Cans .....	4,000 – 5,500 + _____
● Remove Path Barriers .....	610
● Replace Road Signs .....	3,400 + 500 Mat/Labor
● Other Landscaping .....	
● Other .....	1,200 (per committee guess)
● Miscellaneous .....	
<b>Total: .....</b>	<b>~ \$60,600</b>

Adjustment to above budget include cost to paint speed tables one-way signs approx. \$1,000.

- Roads / Drainage
  - Pre-winter Concerns

### Drainage

Marsh Road Fire Lane (Google maps location is off of Marsh Road turn onto Avery Lane. End of Avery Lane is unpaved; Fire Lane path leads back to the water tower. Can also access via road behind Wood leasehold).

Significant deterioration of Fire Lane due to the rain run off that eroded the sides of the road, not the middle.

To reconstruct the path would require conversation with Suez Water and Verizon because of the cell phone towers. Rick will do an assessment and provide options and proposal. Check contracts if Village has a responsibility to maintain road for their access. Mark Wood will take pictures.

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### Roads

Rick did not see any big capital reserve program. From a budgetary standpoint he recommends choosing a preventative maintenance path that would anticipate where the next problems are and address them more holistically. Regarding the water management issues that were happening earlier, he is not sure if it dovetails with some of this (in terms of areas that there might be some part of that work that touches the paving areas). Some of the issues are not the paving so much as the site work near the paving. If there is erosion occurring, it is addressing in terms of what materials are being used and what design would be most effective. It is not necessarily just reseeding the areas and hoping that it will keep it in tact. Part of that was hot and cold patched depending on the time of the season and as things developed. He did not see big undertakings like Meadow Lane this summer. He also points out that last few winters, there were no freezing conditions that could cause alligating on asphalt surfaces. That could change quickly should weather conditions become extreme and wet.

- Projects / Grants
  - Water Management Grant  
No update. Carol requested a statement to be included in the January Town Assembly. Possibly prepare a presentation for the January TA. The Hoopes leasehold on Mill Lane also has major water issues, it's on hold until Water Management submits a report.
  
- Permits / Reservations
  - Past Events - It's a work in progress.

- Scheduled Events and Status
  - Leaf removal at the Field Theater. It is included in Americans contract. Contact Carol with any repairs & maintenance issues.
- Maintenance Projects
  - Road Repainting
    - Speed tables with arrows need painting. Keep in mind MUTCO standards and agreed to use white paint. Al Marks suggests turning the current triangles into chevrons and apply reflective paint. Albert might have a map showing speed bumps. Steve will check with Al.
    - Utility trucks were driving down Woodland and Cherry wrong way. Need one-way signage. Pavement markings indicating it's a one-way arrow to assist. Also, at Millers intersection painted pavement markings needed. Smith paving. Rick will follow through with this.
  - Drains and Debris
    - Dave Claney was assigned this job to clear drains of leaves and debris after each rain, but it is not being addressed. We need to find someone to clear drains after any appreciable rain. Suggests Shawn van Neerden (American LLC) or Jim Burslem. If you depend on volunteers and neighbors to clear drains after appreciable rain, it doesn't systemically give you the comfort that all drains were done. Propose instead Adopt a Drain and post to Arden Page and see how it is received.
  - Road Sign Replacements
    - Mick sent a photo, a mock up of the signs which are currently in production. After the signs were paid for, they informed committee that it will take a few months.
  - Trash Can Holders
    - Harold obtained dimensions from Waste Management and the drawings will be finalized. Ken Morrison, with Harold's help, will build and install them in January.
- Tree Work
  - White Pine on Village Green
    - The tree was drilled and we are told the tree is very stable for the time being but recommend some kind of support system. When Carol receives the report, she wants to compare it to the last person's recommendations.

- Follow-up on Identified Trees  
The longer the Village waits to place the order with Ron's Tree Service, the better the price because his demand in winter drops drastically. Liz requests to be part of a group reduced winter package tree service; others in community might like to participate in group reduced rate also. Agreed to place a notice in Arden Page see who else would be interested.
- Greens
- Seasonal Contract Oversight
  - Waste Management Pilot Feedback Mixed.  
People getting use to new schedule and some might need an extra trash can.
  - Snow Removal  
Jim Burslem agreed to credit Civic in the amount of \$200 for fee that was paid to him last year (no snow year. The \$600 is not refundable) to apply to this year. Group approved new contract to be forwarded to officers for signatures.
  - Stile - Suggest how to spruce it up:  
Get rid of log.  
More visible the stile, the better.  
Remove some vines.  
Cleaning not necessary.
- Miscellaneous
  - Covid Policy update  
We are following Delaware's Covid Policy.  
Delaware is prohibiting outdoor activity like sports events, unless you wear a mask and maintain a distance of 6 feet.

#### Other Old Business

Paths have metal barriers on each end which block wheelchair accessibility. In a previous Civic meeting group agreed to remove them, which should meet ADA compliance.  
Ken and Harold will remove them and fill holes with concrete.

#### New Business

Upcoming Civic elections:

Harold will be resigning. Mark and Rick will run again. Contact Michael Falstad.

Adjourned 8:27 p.m.

Respectfully submitted,  
Elizabeth Resko,  
Village of Arden Secretary