

BWVC Regular Meeting
7:30 PM at the BWVC
Monday, July 20, 2020

The meeting was opened with the governor's proclamation that municipal meetings can be conducted via teleconference. All in attendance in person and via telephone were in official meeting attendance.

Attendance: Maria Burslem, Pam Cohen, Denis O'Regan, Toby Ridings, Ken Rosenberg, Debbi Sheiker, Mary Young.

Proposed Agenda: Reviewed and approved.

Minutes: Approval of June 2020 Regular Meeting Minutes were approved.

Program Report: See *Program Report* for information presented. Some of the information provided is recapped, as follows:

- No Coffee House activity to report
- Strength and Mobility
 - Cecilia is waiting to hear from us on when classes can resume at the BWVC
 - She is receiving donations and submitting them to the BWVC
 - Classes will continue to be offered via video through August
 - Toby reminded the committee that the website should contain information on how donations can continue to be made to the Buzz for these classes.
 - The BWVC continues to pay for the instruction
 - Classes should also be advertised on the website.
 - Pam will work with Denis to update the website with this information.
- ACRA has been canceled
- Mural
 - Linda Celestian has been working on the mural.
 - She has frames for Rooms 1 & 2, which should be complete this week
 - The wall for the large mural needs the following:
 - Remove trim, corkboard
 - Add new trim, level out
 - It was agreed that Jeremy can complete this work
 - Linda can complete when these items are finished.
- PPP
 - All requests for refunds were submitted to the bookkeeper
 - Focusing on next year
- Awakened Heart
 - September 1 is timeframe to come back into the building.
- Dominic Chen is back in the building
 - His student numbers are low enough to ensure social distancing can be maintained
- Home Inspectors will be meeting soon
 - They will meet either outside, or between Rooms 1 and 2

Building Manager's Report: *See Building Manager's Report for information presented. Some of the information provided is recapped, as follows:*

- New Inquiries
 - Danny Schweers
 - Arden Artisans Trail
 - 9/5 from 12 to 5
 - Room 3
 - Will be charged for a rental
 - Memorial Service
 - Kevin Frue's mother
 - 8/15
 - 50 people max.
 - All health and safety requirements were disclosed
 - The committee raised a concern with building capacity and being able to maintain social distancing with 50 attendees
 - Pam will confirm current occupancy maximums and ensure social distancing requirements are met
- Jester Art Space
 - Waiting for enough people to sign-up to enable resumption of classes
- Delaware Normal
 - There was a resident complaint that meeting attendees were smoking outside the building
 - Denis stated that if renters cannot abide by the contract terms, they cannot utilize the building
 - Pam stated that all meeting participants have medicinal use permits
 - Denis will contact Jeff and attorney to discuss legality issues
- Operating Issues:
 - Civic has been requested to address trimming the river birch currently blocking the solar panels and clearing the path to the back garbage area
 - They have agreed to address
 - Stage door closets to be painted by Jeremy
 - Room 4 Pantry Shelving
 - Mary has received an estimate from Jeremy
 - She will set up a meeting to review estimate and scope with Jeremy
 - Pre-paid debit card
 - A new issue has arisen with this long standing form of payment
 - The bookkeeper has expressed a concern with this form of payment and has requested that the building manager pay for items and submit reimbursement.
 - The committee agreed that this was unfair and placed undue financial burden on the building manager
 - Denis will meet with the treasurer to discuss and address

Chairpersons Report:

- Denis reported that the plexiglass repair has been completed on the community bulletin board
 - Need to find shallower pins to use so plexi is not scratched
 - The corkboard has become stained
 - Denis suggested that a fabric background be used seasonally to cover the damage
 - A 3' x 3' fabric piece is needed
 - The committee is requested to see if anyone has fabric that can be used
- Flooring transitions
 - Denis will address the floor transition pieces needed at Rooms 1 & 2 and Room 4
- Agenda items to be included in next month's meeting:
 - Keyless Entry
 - Method
 - Web Cam?
 - Memorial Services Policy

Motion to adjourn at 8:43 PM was approved.

Respectfully submitted,
Mary Young, BWVC Secretary

Buzz Manager's Report July 20, 2020

Three new inquiries this report. No phone inquiries. Have not met with Denis re: website yet. My fault. I will set up a time to meet.

Community Events: Need to talk about Danny Schweers showing his artwork to Arden Artisans Trail. Room 3 on September 5, 2020 from 12-5. Unsure if this is community event with no rental?

Rentals: Had an inquiry and was all set up but they decided to use Field House instead. Was going to be a series of 3 rehearsals and then a show for parents of children. Concern for her was money. Received a nice thank you note from her saying how helpful her experience was. She will use the Buzz for future events.

Kevin True wants to rent Buzz on August 15, 2020. Is for a memorial service for his Mother. Approximately 50 people and is going to have box lunches. I will be there to see all regs are followed. I told him I needed to clear with committee and then will send the contract.

Discussions:

Awakened Heart- No date on them having service at the Buzz yet. He will let me know when ready.

Dominic Chan – Has started classes. Only one person so far. David or I go in early to wipe and turn on ac. He lets himself in and out.

Jester Art space -No date yet on when he'd like to resume classes.

S & M-No word on having classes yet.

NORML-In speaking with Cynthia Ferguson it has been decided that we will not be able to allow NORML to have their meetings at the Buzz any longer. I will be sending the check and voided contract back to her.

Operating issues:

Concern about tree limb hanging over solar panel. Toby helped by calling Civic for them to look at the tree.

Jeremy will be starting painting of the stage closet doors. We also talked about the closet in room 4 and supplies. He said it will probably be between \$100-\$200. How should I pay for that?

Had appointment with Verizon last week but no show. Tech said he stopped by, but no one was there. I am waiting for a call back to reschedule.

Would like to set up a meeting with Denis and whomever the committee decides. I met Skip while he was having a meeting with David Michelson at the Buzz. A lot of discussion about how things need to be done, etc.

Solar Reading: 39788

Marketing:

Tried to drop at Brew Ha Ha but they asked to hold off. 2 weeks ago, they only had curbside pick up and no inside seating. As soon as they open, I will drop off.

Usual shops refilled with brochures.

Thank you for allowing me to present this report.

Respectfully,

Pam Cohen

7/20/2020

BWVC PROGRAM REPORT BETWEEN: 6/15/20–7/20/2020

Friday Night Programming:

Coffee House- On hold.

Art Loop Arden– Art loop canceled until September 11th.

On going monthly programming: Interest in re-opening classes.

Mobility Class – Cecilia Vore, organizer, Tues. and Thursdays 3-4PM BWVC. Zoom class. Did not see reference to donations in the Page. Details Need to be advertised on the BWVC website. They would like to start back in person in September. Cecelia said they are sending her the donations. Revenue neutral?

Art studio at the Buzz – Jeanne Orr, organizer. Monday nights. 7-9PM.

Yoga – with Barb McAnany , 8:30 AM on Saturday mornings. Status - Canceled.

Arden Bookies- Community book club. First Monday. Not meeting in the building.

Community event requests:

Emily Ferrell: Asking for a confirmation date June 16-19 2021.

ACRA: Canceled

Mural and Rug: Frames for rooms 1 and 2. Attached are the receipts for the expenditures for the installation of the small mural. Email copied from Linda Celestrian.

“The wall for the large mural needs to be prepped before that one can be installed. The necessary steps are

1. Remove the piece of trim separating the corkboard and the chalk board
2. Remove the cork board
3. Replace the cork board with a board that is level with the chalk board
4. Fill the crack between the new board and the chalkboard to create one smooth surface

After that is accomplished, I can install the large mural to that surface and create a frame around it.”

PPP: Canceled. Have not send notice to vendors. I need to know that if they ask for refund that it will be reasonably prompt. The club is considering alternative ideas for fair day such as a low key open studio tour, yard sales, food trucks etc.

Electricity for exterior of BWVC: Estimate provided from Joe Cheifo.

Respectfully submitted, Toby Ridings

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