

**BWVC Regular Meeting**  
**7:30 PM at the BWVC**  
**Monday, May 18, 2020**

*The meeting was opened with the governor's proclamation that municipal meetings can be conducted via teleconference. All in attendance in person and via telephone were in official meeting attendance.*

**Attendance:** Maria Burslem, Pam Cohen, Denis O'Regan, Toby Ridings, Shari Phalen, Debbi Sheiker, Mary Young.

**Guests:** Pam Politis, Joe Grippe

**Proposed Agenda:** Reviewed and approved.

**Minutes:** Approval of April 2020 Regular Meeting minutes was deferred until the next meeting so all committee members could review.

For the convenience of the guests attending, the meeting opened with a discussion of the ACRA summer program. Joe Grippe was introduced to the committee. He will be serving as the ACRA/BWVC Liaison. Pam and Joe were in attendance to discuss the current operating procedures at the BWVC and understand the limitations presented for the ACRA Summer Program.

Denis responded that the facility is shuttered at this time except for use by the Arden Building and Loan. It was further discussed that the full use of the facility would be unrealistic given the current COVID-19 issues and the need for social distancing. The hallways are not conducive to social distancing nor are the restrooms. A concern with the youngest children not really understanding the need for social distancing was also raised.

Shari then asked the ACRA representatives if they had considered using the green space outside the building.

Pam responded that this has been considered. She also indicated that they are concerned with the staffing needs and safety.

It was agreed by all that full use of the facility will not promote public safety. Pam stated that ACRA fully understands and a unified position has been reached. ACRA will work to figure out how to serve smaller groups of the community, if possible. Outdoor pop-up events are being considered.

**Building Manager's Report:** *See Building Manager's Report for information presented. Some of the information provided is recapped, as follows:*

Pam opened with comments on how great the new floor looks. Denis will be looking at the thresholds needed to create smooth transitions between flooring materials.

Pam also spoke with Jeremy and David. Their work next week will include cleaning, and painting of baseboard trim, etc. Outdoor work will also be in scope.

A check for \$373.00 was received from Awakened Heart for tithing.

**Program Report:** See *Program Report* for information presented. Some of the information provided is recapped, as follows:

- PPP
  - 8 applications were received early on.
  - No early bird registration communications have been sent out pending a decision on the Arden Fair.
  - The vendors have provided mixed responses when queried about their willingness to attend and their concern for public safety.
- Strength and Mobility – the BWVC Website has no information on how to access the Strength and Mobility classes via Zoom.
  - Denis indicated that he and Pam would talk with Cecilia to add this information.
  - Pam indicated that the BWVC has received quite a few donations from class attendees.
  - Toby indicated that the publicity in the Page did not mention donations. She recommending including this information on the website update.
- Path Lighting
  - Toby will send images of the proposed lighting for the path leading to the BWVC Entrance.
  - Pam indicated that the estimate received was reasonable.

#### **Chairpersons Report:**

- Denis reported that the repair to the building signage has not been done. He is awaiting plexiglass to repair and install.
- The roof leak testing has commenced with Dave Claney. They have so far been unable to replicate the issue.
  - It was proposed that the stage receive a black suspended ceiling. In this way, any water damaged tiles in the future could be easily replaced. The committee agreed with this recommendation.
  - Next steps include demolishing the existing ceiling and installing the T-bar suspension system and ceiling tile.
- Memorial Policy – Toby introduced the topic of the memorial policy and suggested that this policy be reviewed and amended for usage during the this time.
- BWVC Storage – Mary provided an update on the storage improvements at the BWVC. She has met with Jeremy and made recommendations for the pantry in Room 4 and the back storage area. Jeremy was provided with a written scope of work and will provide a materials estimate by area.
  - Mary will also provide some inexpensive replacement options for the storage credenza in Room 4.

Motion to adjourn at 8:20 PM was approved.

Respectfully submitted,  
Mary Young  
BWVC Secretary

**Buzz Manager's Report May 18, 2020**

All very quiet. Only one inquiry from Ivy Gables looking for a place to have a meeting. Told we are not open yet but will keep in contact.

Need to have new contracts signed for NORML and Awakened. Spoke with David and we will sign once reopening has a date.

**Community Events:**

Working on the instruction and preference binder.

**Operating Issues:**

Will be meeting with Jeremy and David this week to talk about using hours for painting, cleaning and some projects for opening when that happens. Would like to have an "Open House" once we can open and to show off the new look of the Buzz! Flooring-Looks wonderful! Thanks to Mary and Toby for their choice!

Rosenthau still does not have Purell sanitizers we wanted for each room. Will try to find elsewhere in time for opening. We do have the cleaner approved by CDC in the closet.

**Solar Reading:** 37428

**Marketing:**

Left brochures at Booths Corner again. As shops open I will start putting around again. If someone can look at the webmail from someone trying to use the name of "Ardenbuzz".

Thank you for allowing me to present this report.

Respectfully,

Pam Cohen

5/18/2020

**BWVC PROGRAM REPORT BETWEEN: 4/20/20– 5/18/2020**

**Friday Night Programming:**

**Coffee House**- On hold.

**Art Loop Arden**– Art loop canceled until September.

**On going monthly programming: All on hold.** Consider the future of yoga.

**Mobility Class** – Cecilia Vore, organizer, Tues. and Thursdays 3-4PM BWVC. Zoom class. Did not see reference to donations in the Page. Details Need to be advertised on the BWVC website.

**Art studio at the Buzz** – Jeanne Orr, organizer. Monday nights. 7-9PM.

**Yoga** – with Barb McAnany , 8:30 AM on Saturday mornings. Status - Canceled.

**Arden Bookies**- Community book club. First Monday. Not meeting in the building.

**Community event requests:**

**Hunter Clark - Mindfulness meditation.** On hold

**Emily Ferrell: Asking for a confirmation date June 16-19 2021.**

**Forest Committee:** Earth/Arbor Day celebration. Canceled

**ACRA:** House and Garden tour, Summer program, Solicitation, Monday night monthly meetings. **Fate unknown at this time.**

**Directory:** Looked at Ad from last time and will continue as is.

**Mural and Rug:** Frames for rooms 1 and 2.

**PPP:** September 5, 2020, 15th year. Needs to listed on the BWVC calendar. We have 8 applications that I am aware of so far. Pat Toman's announcement for the fate of the 2020 fair is June 1st.

**Floors:** Floors completed on May 15th. Entry area rug has been ordered.

**Electricity for exterior of BWVC:** Estimate provided from Joe Cheifo.

Respectfully submitted,

Toby Ridings

