

**BWVC Regular Meeting
7:30 PM at the BWVC
Monday, June 15, 2020**

The meeting was opened with the governor's proclamation that municipal meetings can be conducted via teleconference. All in attendance in person and via telephone were in official meeting attendance.

Attendance: Maria Burslem, Pam Cohen, Denis O'Regan, Toby Ridings, Shari Phalen, Debbi Sheiker, Mary Young.

Proposed Agenda: Reviewed and approved.

Minutes: Approval of April 2020 Regular Meeting, May 2020 Regular Meeting, and June 3 2020 Special Meeting Minutes were approved.

Building Manager's Report: *See Building Manager's Report for information presented. Some of the information provided is recapped, as follows:*

- Awakened Heart
 - Requests an outdoor meeting on June 21st.
 - Pam will be present for restroom attendance and cleaning
 - Dave/Jeremy will set up.
 - Contract renewal
 - The committee agreed to move the date of the contract renewal from June 15th to July 1st in order to compensate for the 2 weeks in March that they were unable to use the facility.
- Dominic Chen
 - The committee agreed to allow him to begin re-use of the facility on June 18th.
 - Social distancing will be required, using Room 4.
 - Generally 3 to 4 people in attendance.
 - Pam will manage resumption and will be there for a few minutes to ensure COVID19 health and safety guidelines are being observed.
- Denis asked the general question of whether the committee agrees that the doors continue to be open during meetings.
 - It was agreed that this could continue
 - Pam will be there for the first few meetings to ensure COVID19 health and safety guidelines are followed.
- Denis suggested that signage be installed indicating that the building is open only for scheduled activities.
 - Pam will ascertain if this is needed.
- Jester Art Classes
 - They have requested to resume classes in the next few weeks.
 - Pam has provided them with the Phase 2 COVID 19 guidelines.
 - It was agreed if they are able to maintain social distancing and observe the health and safety guidelines classes can be resumed.
- Home Inspectors would also like to schedule a meeting at the facility.
- Government Meetings
 - When will the facility open for these?
 - It was agreed to wait until after the next Arden Town Meeting to determine opening date and/or conditions.

Chairpersons Report:

- Denis reported that the sound system install needs to look more polished.
 - He suggested the use of stands, which are available for purchase, to accomplish a more professional appearance.
- Special Meetings
 - Denis proposed that special meetings could be called to ascertain whether meeting requests received in the near future can be approved.
 - The committee approved this suggestion.
- Touch-up Painting
 - Jeremy will put in some hours this week on paint touch-ups in the facility.
 - It was suggested that Pam request more dollars to be made available on the charge card in order to purchase paints and supplies.
 - The committee approved this request.

Program Report: *See Program Report for information presented. Some of the information provided is recapped, as follows:*

- Strength and Mobility
 - Toby suggested that the websight should contain information on how donations can continue to be made to the Buzz for these classes.
 - Pam will work with Denis to update the website with this information.
- Arden Fair
 - The fair has been canceled for this year.
 - 10 vendors had already sent in checks for the PPP.
 - The committee agreed that all vendors should receive a refund.
 - Pam will contact the bookkeeper to initiate this process. Denis will participate.
- Mural
 - Linda Celestian wishes to finish the mural.
 - This was agreed to. The committee further agreed that the facility key should be returned by Linda upon mural completion.
 - Keyless entry system was suggested for future building access.
 - It was agreed that this should be researched.
 - Pam and Denis will provide recommendations.
- WiFi
 - Google WiFi install still in process as some issues have arisen.
- Building Storage Updates
 - Mary provided an update
 - A scope of work document was walked through and provided in writing to Jeremy.
 - Awaiting his materials and time estimate to proceed.
 - Mary will follow-up

Motion to adjourn at 8:33 PM was approved.

Respectfully submitted,
Mary Young, BWVC Secretary

Buzz Manager's Report June 15, 2020

No new inquiries on website. However, I do have 3 sent via text and will share in discussion.

Community Events: None right now.

Discussions:

Awakened Heart wants to open with "outdoor" service on the 21st. Sent a copy of regulations to David Jones. I will be there for set up and take care of rest rooms as needed. He would like to know since he paid for all of March and stopped using on 2nd week but paid for 4 weeks, if we can consider the rest of the month of June as paid in March. He will start full payment on July 1 and will sign the new contract at that time.

Dominic Chan would like to start up classes on June 18th. He said he will contact me a few days before.

Jester Art space would like to resume classes. I sent him the Phase II regs and told him of this meeting tonight to clarify decision.

S & M-Spoke with Cecilia and she said her members are ok with staying on Zoom for time being.

Ray Siegfried's wife service went very well. We had 40 chairs set up. Most in shade. As people came after that Jeremy was there to set up more chairs. The memory table was set up in Room 3 and we kept to 6 people at a time going in. Rest rooms were wiped every 15 minutes. Thank you, Denis, for finishing up the mowing of the lawn. Cecilia had asked Sean Van Neerdan to cut before but the person only did bare minimal. I will send a thank you note to Cecilia. I think she was a major part in talking Ray out of the food and also had hands on for anything needed.

When should we start with the government meetings and community meetings and how are we going to make all know?

Operating Issues:

I have scheduled another call for Verizon to check the phone line again. Alarm system says alarm disabled.

New plants in front pots. Will change the window boxes once plants have died.

Solar Reading: 38699

Marketing:

Left brochures at Booths Corner again. They are gone every time I put up. Left others at various stores that have opened.

Thank you for allowing me to present this report.

Respectfully,

Pam Cohen

6/15/2020

BWVC PROGRAM REPORT BETWEEN: 5/18/20–6/15/2020

Friday Night Programming:

Coffee House- On hold.

Art Loop Arden– Art loop canceled until September 11th.

On going monthly programming: Interest in re-opening classes.

Mobility Class – Cecilia Vore, organizer, Tues. and Thursdays 3-4PM BWVC. Zoom class. Did not see reference to donations in the Page. Details Need to be advertised on the BWVC website.

Art studio at the Buzz – Jeanne Orr, organizer. Monday nights. 7-9PM.

Yoga – with Barb McAnany , 8:30 AM on Saturday mornings. Status - Canceled.

Arden Bookies- Community book club. First Monday. Not meeting in the building.

Community event requests:

Hunter Clark - Mindfulness meditation. On hold

Emily Ferrell: Asking for a confirmation date June 16-19 2021.

ACRA: Canceled

Mural and Rug: Frames for rooms 1 and 2.

PPP: Canceled. Have not send notice to vendors. I need to know that if they ask for refund that it will be reasonably prompt. The club is considering alternative ideas for fair day such as a low key open studio tour, yard sales, food trucks etc.

Floors: Entry rug received.

Electricity for exterior of BWVC: Estimate provided from Joe Cheifo.

Respectfully submitted,

Toby Ridings

