

BWVC Regular Meeting Minutes
Meeting held via tele/video conference
April 20, 2020

Attendees: Maria Burslem, Pam Cohen, Denis O'Regan, Shari Phalen, Toby Ridings, Ken Rosenberg, Debbi Sheiker, Mary Young

Guests: Cecilia Vore

The governor's proclamation was read, indicating that the official meeting could be held via teleconference and/or video conference.

Debbi Sheiker, as convener, opened the meeting at 7:34pm.

- Denis O'Regan was re-elected as chair. He indicated that he will not seek re-election next term and introduced the concept of a co-chair to begin to learn the responsibilities of the role.
- Mary Young was re-elected secretary.

Strength and Mobility

- Guest Cecilia Vore was given the floor. She presented that people have expressed the wish to continue with the Strength and Mobility class. She proposed to start a Zoom exercise class.
 - She further asked if Barbara could continue to be payed in this capacity.
 - The committee agreed to recommend this to the Town Chair. Cecilia indicated she would underwrite this expense, as needed.
 - Debbi Sheiker then asked for clarification on the pay for the BWVC maintenance staff. It was communicated that they are receiving half pay for the time being. In addition, Jeremy will receive compensation for 17 hours of stage ceiling demo, per Denis O'Regan.
 - Ken indicated the the zoom sessions of the classes could be recorded and available to be used at other times.
 - Toby asked about publicity. Cecilia agreed to publicize as soon as it is going smoothly.
 - The committee asked that Barb indicate that these sessions are being brought to the public by the BWVC and encourage donations.
 - Cecilia also asked permission to retrieve the weights from the BWVC; this was granted.

Art on the Town

- The photos are still up from the last event. It was discussed that it would be great to continue to have these in place when the BWVC is able to re-open.

March 2020 meeting minutes were approved.

Manager's Report (See also separate manager's report provided by Pam Cohen)

- All A/C units have been cleaned.
- Awakened Heart – Dave brought up a concern with ongoing rent payments since facility is currently closed (\$900/mo.)
 - The committee asked that he put his request for rent abatement into writing.
 - The committee agreed, pending this written request, to extend their use of the facility past the lease term, at no charge, for the number of months that the BWVC is closed.
 - Denis will write a letter documenting these terms and call David Jones to discuss.

Program Report (See also separate program report provided by Toby Ridings)

- Toby introduced the topic of the Coffee House. It was discussed whether this could commence for any of the Spring dates. It was agreed to re-visit this in May.
- Art on the Town has been canceled by the City of Wilmington until September.
- Arden Fair: Toby indicated that vendors are wondering what is happening with this event. This is the time when the early bird registration would be sent out to previous vendors of PPP. 6 checks have already been received. The committee agreed to allow Toby to make the decision on whether to proceed with marketing and receipt of registration payments.
- Earth Day celebration has been canceled.
- ACRA House and Garden Tour has been canceled.
- ACRA Summer Program still undecided at this time.
- ACRA Directory is being printed. They usually use the BWVC for putting their request for donations packaging together. This may come up as a request. The committee should consider our stance on this in the event the request is made.
- New flooring: Frank could possibly begin floor replacement on April 25. COI has been provided. He is preparing an invoice for deposit request.
- Outdoor outlets: an estimate was received for GFI's and additional exterior lighting, including 5 pedestals with GFI's. The estimate totals \$1675. Toby will send images to the committee to see the proposed outlets. The committee will review and discuss approval at the May 2020 meeting.

Chairperson's Report

Denis O'Regan provided the following updates:

- Roof leak – evaluation is in process.
- Defibrillator – information on possible training will be provided when the BVWC is re-opened.
- Rug, exterior lighting – no progress to report.
- One door blew off the exterior bulletin board at the exterior signage location. Denis to replace.

The meeting was adjourned at 8:57pm.

Respectfully submitted,
Mary Young
BWVC Secretary

Buzz Manager's Report April 20, 2020

All very quiet. Only one meeting set up for AB&L by Mary. Date is May 19, 2020. Obviously, tentative.

Community Events in question:

See above.

Operating Issues:

David used the hose to get on top of the roof and let run for quite a while. No leaks. Bought the light bulbs for the bamboo outside the entrance. Have not started that project yet but will this week.

Jeremy finished the stage and removed the ceiling tiles, etc.

Room 3 has been finished. Cleaned with turpentine and then 2 coats of Linseed oil.

All A/C units have professionally cleaned.

All cabinets in room 1 have been organized and inventory done. Same in room 3 closet.

Found all candle holders and took home to clean and washed. Ready for use.

Organized files in office with the most recent dates in front.

Planted new flowers in window boxes and out front. Patrick has agreed to water both.

Marketing:

Placed new brochures at Booth's C, David, Jeremy and myself to spend ½ a day to wipe all down when we get the OK to open.

Thank you for the opportunity to present this report.

Regards

Pam Cohen.

4/20/2020

BWVC PROGRAM REPORT BETWEEN: 3/16/20– 4/20/2020

Friday Night Programming:

Coffee House- On hold.

Art Loop Arden– Art loop canceled until September.

On going monthly programming: All on hold. Consider the future of yoga.

Mobility Class – Cecilia Vore, organizer, Tues. and Thursdays 2-3PM BWVC. Rm 1. Cecilia volunteered to repair the black chairs and make a cover for them.

Art studio at the Buzz – Jeanne Orr, organizer. Monday nights. 7-9PM.

Yoga – with Barb McAnany , 8:30 AM on Saturday mornings. Last Saturday was canceled. 3/14

Arden Bookies- Community book club. First Monday.

Community event requests:

Hunter Clark - Mindfulness meditation. On hold

Emily Ferrell: Asking for a confirmation date June 16-19 2021.

Forest Committee: Earth/Arbor Day celebration. Canceled

ACRA: House and Garden tour, Summer program, Solicitation, Monday night monthly meetings. **Fate unknown at this time.**

Directory: Looked at Ad from last time and will continue as is.

Mural and Rug: Frames for rooms 1 and 2.

PPP: September 5, 2020, 15th year. We have 5 received applications that I am aware of so far.

Floors: Ready to start this Saturday 4/19/20. Frank is submitting the invoice and insurance. The selected color is not available until July. We will need to make an alternative selection.

Electricity for exterior of BWVC: Estimate provided from Joe Cheifo.

Respectfully submitted,

Toby Ridings

