

Archives Minutes June 10, 2020

Via **Zoom conference** due to Covid-19 Stay at home and social distancing

Attendance:

Arden: Lisa Mullinax; chair, Sadie Somerville; secretary, Barbara Macklem, Maria Burslem, Elaine Hickey. Ardentown: Beverley Bizup-Hawkins, Melissa Parsonson. Ardencroft: Pat Morrison, Mary Brent Whipple. Vicki Scott, Volunteer, Robin MacDonald; Collections Volunteer, Abby Harting; curator

Abby began the meeting on the subject of **reopening the museum** which has been closed since March. Governor Carney's guidelines (page 15) for reopening arts, Culture organizations and to follow CDC Recommendations:

Regular cleaning and sanitizing, volunteers and staff and visitors to wear masks, limit the number of people in the museum to 10 including one volunteer/or staff. Practice social distancing of 6 ft  
How to get a supply of sanitizer for the museum. Use a spray such as Cavicide to disinfect surfaces that may be touched Door handles, pens, file drawers, computer, tablet etc.

Beverley works in a dental office that uses it and she can get us some to use as a spray.

Lisa mentioned that we may be able to get funds from the state to help with the supplies.

Each Volunteer/staff will clean at opening and closing and after we have visitors.

Bathrooms cleaned after each use.

Ask visitors to give their name for signing in so they do not handle the sign-in book.

Sign outside door that they a mask face covering required inside the museum

Reopen on Wednesday July 1

We will observe our normal opening hours, Wednesdays from 7:30 to 9 p.m. and Sundays from 1 to 3 p.m. Please note that we have adjusted our visit policies to comply with state-mandated CDC guidelines for museums.

- Please **make an appointment** to visit 24 hours in advance by calling (302) 475-3060 or by emailing [ardencraftshopmuseum@gmail.com](mailto:ardencraftshopmuseum@gmail.com)
- We cannot accommodate groups of more than 9 at a time in the museum.
- We will be sanitizing all touch surfaces (door knobs, etc.) before and after visits.
- All visitors (and staff) must sanitize hands before entering the museum (we will provide hand sanitizer) and wear masks while in the museum. Social distance 6 ft
  - If a visitor comes without appointment the volunteer will use discretion regarding how many people are in the museum at the time or if an appointment is near.

**Abby, will monitor appointments and alert by email the volunteer** who will be museum sitting who has made appointment. Pat will send out list of the volunteer **museum sitting schedule**.

Volunteers signed up for museum sitting for July.

**Next meeting:** what tentative **plans are for October exhibition** "Equality in the Ardens" Right to vote, women's movement, housing etc.

**New acquisitions:**

-Cookie Kelly Ceramic Cookie Jar

-2, 100<sup>th</sup> Arden Fair banners

- photos from 2012 Old House Journalist, James Massey, lecture
- Book "Life with Father Divine" by Grace Schafer
- mIsC Photos from ACRA, Pool, Young actors workshop,
- Clippings on Rae Gerstine 90<sup>th</sup> birthday (she came to Arden in 1924).

Oxford Historic Society accepted some old maps etc about Oxford, Pa that were found in collection that are not Arden related.

**ACRA ideas for summer program:** we can be a part of it get small group, to visit museum. Choose favorite treasure? Scavenger Hunt? Mary Brent and Barbara can talk about ideas that may work.

Abby, Robin and Barbara are working on a **virtual tour** of the current exhibition "15 years- 15 Treasures"