

Arden Zoom Civic Monthly Meeting

May 12, 2020

The following Agenda was presented by Chairman Steve Benigni:

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Arden Civic Committee Agenda Tuesday, May 12, 2020 7:30 p.m. via Zoom Meeting

Call to Order

Approval of April 14, 2020 Minutes

Categories

- Administrative
 - o FOI / Conflict of Interest
 - o Budget Status
 - o Email Account

- Roads / Drainage

- Projects / Grants
 - o Entrance Stile

- Maintenance Projects
 - o Field Theater Fence
 - o Broken Fence on Lower Ln.
 - o Missing Plexiglass Cover at The Buzz
 - o Road Sign Replacements
 - o No Outlet Sign (Cherry Ln. Ext.)

- Tree Work
 - o Downed Limbs

- Greens
 - o Sherwood Green Seeding
 - o Lilac Planting
 - o Red Maple Planting
 - o Signage for Walt Whitman and Soldiers & Sailors Memorials
 - o Maintenance of Public Area at 4-Way Stop (Lower Ln, Millers Rd., Walnut Ln.)

- Seasonal Contract Oversight
 - o Snow Removal: Prep Fee Refund
 - o Waste Management: Trash Can Doors, Lid Ties
 - o Mowing

- Miscellaneous Other Old Business New Business Adjourn

Attendance: Carol Larson, Steve Benigni, Harold Kalmus.

Guest: Al Marks

Absent: Mark Wood

Meeting called to Order by Chairman Steve Benigni at 7:33 p.m.

Minutes: Approval of April 14, 2020 minutes as presented.

Categories

- Administrative

- o FOI / Conflict of Interest - Those present acknowledge they are familiar with both policies and they have read them.

- o Budget Status – Steve wanted to know how they track available balance during the year. What is the process? Track on spread sheet, contact treasurer for updated balances. For further insight it was recommended Steve contact Arden Treasurer, Budget Chairman, and Village Chairman.

- o Email Account – Steve will use his personal email account until Danny gets back to him to assist him on logging onto government email account.

- Roads / Drainage

- Projects / Grants

- o Entrance Stile

- Steve and Harold looked at the area where the stile is presently standing and agreed it was not visible because of overgrowth of an azalea bush. Steve located a 1910 map of the stile area and believes this is the original location. Since he is a traditionalist, he would like to keep stile at its original location. At this point they decided to trim or remove azalea per Carol's recommendation and she will determine what is needed to make it safe. A few steps need to be repaired and secured with nails. Harold will take care of it.

- Maintenance Projects

- o Field Theater Fence

Dave Claney stained the new backdrop per committee's request.

- o Broken Fence on Lower Ln.

Fence on Lower Lane at Harvey was broken by a fallen limb. Dave Claney was contacted to clear brush and fix fence. Harold will contact Dave again to remind him to fix the fence.

- o Missing Plexiglass Cover at the Buzz Ware Village parking lot sign

Carol sent Denis an email to inform him the plexiglass was missing from the bulletin boards. Have not heard from him. Harold will contact Ken Morrison to fix door.

- o Road Sign Replacements

Mark and Steve will walk around town to identify any required replacements.

- o No Outlet Sign (Cherry Ln. Ext.)

- Tree Work

- o Downed Limbs

Carol spoke to Shawn van Neerden about picking up fallen limbs when he is mowing the Village Greens. Shawn quoted \$25 per hour. However, upon further clarification it appears the price is \$25 per person per hour and at least two people are required. To help keep cost down, the committee suggests Dave Claney walk around town after storms and high winds to identify down limbs/trees. Pay David a flat price for time spent to walk around and a separate price for removal of limbs. As far as small sticks removal from greens, it is understood that is part of mowing contract.

- Greens

- o Sherwood Green Seeding

Carol will seed those areas that are bare.

- o Lilac Planting

Lilacs at the Walt Whitman Memorial – Historically, there were five or more lilacs. Carol agreed to source another lilac for the site.

Update Carol has obtained another lilac. She and Al will plant it.

- o Red Maple Planting

Ed approved a spot and Carol has one that needs to be planted.

- o Signage for Walt Whitman’s Soldiers & Sailors Memorial has been suggested. Steve will look on line for a memorial sign and come back with suggestions (engraved signs, memorial plaque, markers, grave marker, etc.) He will look for an appropriate quote and/or a little history to accompany memorial sign.

A lot of trees need ivy removed. Carol will check it out and cut ivy back.

- o Maintenance of Public Area at 4-Way Stop (Lower Ln, Millers Rd., Walnut Ln.)

Carol will assess area and determine what is needed. The committee has given her the authority to go ahead and correct problem.

- Seasonal Contract Oversight

- o Snow Removal: Prep Fee Refund

- Mark agreed to contact Jim Burslem to request the prep fee for snow removal roll over to the next season since there was no snow for 2019-2020. Committee agreed that the retainer was owed to the contractor for reserving his time. Mark was absent, updated at next meeting.

- o Waste Management: Trash Can Doors, Lid Ties

- Trash cans on the green at Walnut Lane was missing lid and Waste Management has not been picking up trash because it is cumbersome and messy. Harold agreed to take look to see if a door could be installed. After evaluating condition and design of trash can, he suggests a new design altogether. He recommends wheels, hardware that allows trash trucks to lift container. Also recommends a recycle can alongside this trash can and place another recycle can at Buzz Ware Village Center. Harold will acquire a quote from Ken Morrison.

o Mowing

- Miscellaneous

Other

Old Business

New Business – Al Marks has informed the group that Mick Fitzharris has officially resigned. Someone (maybe Steve) will reach out to Rick Ferrell to see if he would be interested in filling the position.

Adjourn at 8:42 p.m.

Respectfully submitted,

Elizabeth Resko

Village Secretary