

INSIDE: January 25, 2010 Meeting Minutes

All Village of Arden
residents are encouraged
to attend the next

Town Meeting

Monday, March 22, 2010
7:30 p.m. - Gild Hall
2119 The Highway
Arden, Delaware

AGENDA ITEMS WILL INCLUDE:

1. Election of Town Officers & Committee Members - voting held from the beginning and throughout the meeting.
2. Trustees - Motion regarding the Buckingham Green lawsuit. The lawyer representing Arden will be present to answer questions.
3. Committee Reports:
 - a. Budget - new format for 3 yr. Budget
 - b. Registration - update on Absentee Voting

All are welcome hither

Please note:

Those attending Town Meetings are eligible to vote if they have resided in the Village of Arden six months prior to the Meeting and are 18 years of age, or older.

SAMPLE

BALLOT Arden Village Committees & Officers • March 22, 2010

Nominees are in random order. Blank spaces are for write-ins. Vote by marking an X in front of the name.

Committees electing 2 members. Vote for 2 for each committee.

ARCHIVES vote for 2

- Barbara MacKliem
- Deborah Ricard
- Jane Clancy
- Saddle Somerville
-

BUDGET vote for 2

- Jack Dolmetsch
- Larry Strange
- Mary Marconi
- Kate Threefoot
-

BWVC vote for 2

- Randy Hoopes
- Warren Rosenkranz
- Gary Quinlan
- Russ McKinney
-

CWVC vote for 2

- Liz Resko
- Greg Morrison
- Tom Wheeler
- Ed Rohrbaugh
-

COMMUNITY PLANNING vote for 2

- Cynthia Dewick
- Harold Kalimus
- Danny Schweers
- Lillian Shah
-

FOREST vote for 2

- Alan Burslem
- Joad Kazan
- Naomi Clark
- Elizabeth Varley
-

PLAYGROUND vote for 2

- Patrick Barry
- Leah Walker
- Larry Walker
- Elliot Levin
-

SAFETY vote for 2

- Peter Rienzetti
- Clay Ridings
- Bill Thelis
- John DiGiacoma
-

Vote for 1 each

ADVISORY CHAIR vote for 1

- Bill Thelis
-

TOWN ASSEMBLY CHAIR vote for 1

- Steven Threefoot
-

TOWN SECRETARY vote for 1

- Elaine Hickey
- Larry Walker
-

TOWN TREASURER vote for 1

- David Michelson
-

AUDIT vote for 1

- Cookie Ohlson
- Warren Rosenkranz
-

Committee electing 3

REGISTRATION vote for 3

- Mary Murphy
- Shelley Robyn
- Natalie Hubbard
- Jacqj Tanzer
- Debbie Thelis
- Cecilia Vore
-

Election of Committees & Officers at start of meeting. Ballots may be completed throughout the meeting.

Minutes of the Town Assembly for the Village of Arden (uncorrected)

Monday, January 25, 2010

Gild Hall -Arden, DE

52 attendees:

Steven Threefoot	Randy Hoopes
Larry Strange	Mike Opelka
Mike Curtis	Heidi Hoegger
Julia McNeil	Shelley Robyn
Sadie Somerville	Sue Rothrock
Rodney W. Jester	Beverly Barnett
Wally Scott	Alton Dahl
Gary Quinton	Mick Fitzharris
Mary Murphy	Elizabeth Varley
Ray Seigfried	Larry Walker
Rep. Bryon Short (NV)	Lisa Mullinax
Ron Meick	Dorinda Dove
David Michelson	Roger Garrison
Hugh Roberts	William Theis
Peter Renzetti	Dale Brumbaugh
Jeffrey Politis	Betty O'Regan
Deborah Ricard	Denis O'Regan
Sherry Burke	Jane Claney
June Kleban	Jonathen Claney
Ed Rohrbach	Debbie Theis
Elaine Hickey	Terry Ann Colgan
Laura Wallace	Elizabeth Bean
Don Lipstein	Barbara Henry
Sally Sharp	Esther Schmerling
Danny N. Schweers	Tom Wheeler
Ruth Bean	Warren Rosenkranz

1.0 Call to Order

Chair Steven Threefoot called the meeting to order at 7:40 PM.

2.0 Minutes

The Minutes of the September 29, 2009 Town Meeting were corrected. On page 3 Charlotte Shedd's name was misspelled and on page 4 Mike Curtis' name was misspelled. The Minutes were accepted as corrected.

3.0 New Residents

Sherry Burke moved into her home at 2116 Sherwood Rd in November 2008, and this is the first opportunity she's had to attend a Town Meeting.

4.0 Recognition of the Departed

A moment of silence was observed for the following recently departed : Della F. Berry, Edward Bevis, Vida Patricia Cooper, Jeanne Hutchinson, Joseph Thomas Lester, Jr., Tristan Moosreiner, Joe Patterson, and Erwin Schmerling

5.0 Visitors

State Representative Bryon Short attended our Town Meeting to touch base with the Town Assembly to find out if we had any questions. Roger Garrison asked if the State was considering putting in traffic circles on highways. Rep. Short replied that no, they are not considering them on highways but there are some communities that have put them in place and they are working well.

Alton Dahl said that DelDOT needs to restudy the traffic markings at Harvey/Grubb and Marsh Rds.; that the lane marked as both left-turn and straight ahead makes no sense and causes a dangerous situation when drivers who want to go straight go around the drivers waiting to make the left turn. Rep. Short replied that a study has been done elsewhere on the same type of traffic scenario and he will get the results of that study and share it with us.

6.0 Communications

6.1 Verizon is making progress with United Water regarding placing another antenna on the Arden water tower.

6.2 The Village received a request from the Naamans Creek Watershed Association to submit a supporting letter for a grant proposal to the State of Delaware to install a water retention area to slow the water that runs into the Creek during rain storms. The project will be performed upstream of Arden. A letter supporting the grant proposal was prepared and submitted.

6.3 Kick Off of the 2010 US Census. Chair Threefoot urged all residents to cooperate fully and be respectful to Census gathers. Residents will be receiving forms. Most will receive the short form, but some may receive the long version.

6.4 Larry Walker sent the Town Chair a communication regarding Petitions, highlighting the fact that the names of individuals signing petitions should never be made public for fear that action may be taken against them.

6.5 Municipal Street Aid. The State conducted an audit of our MSA spending. The auditor found some issues with timing of deposit and comingling of account funds. The changes we made with the transfer of financial responsibilities has addressed both of these issues. The approach was accepted by the auditor. We are okay.

Questions- Roger Garrison asked what part of Naamans Creek is the Watershed project looking at? The grant application focuses on restoration of a 3+ acre wetlands in the County Park between Lancashire and Wynnwood.

7.0 TRUSTEES REPORT – Mike Curtis

Mike presented the following report:

Trustees Report January 25, 2010

The Trustees have several items to report:

Finances: We have copies of the quarterly financial report available to-night. (Attachment 1) The land rent database has been updated and the land rent bills will be mailed early to mid-February. As we initiated last year, we will include an itemized bill with your land rent bill so that leaseholders have a better idea of how their bills were calculated. Thank you to Mike Curtis and Julie McNeil for getting that done. If you have an questions or concerns when you receive your bill, please contact our assistant (475-7980 or at Trustees.of.Arden@gmail.com). Those bills are due March 25, 2010 when the new fiscal year begins.

Lease Transfers: There have been two lease transfers since the September Town Meeting and several in process. Welcome to Victoria K. Barone, 2003 Harvey Road.

Leasehold Administration:

(1) Surveys stakes:

We are considering a method to make survey stakes more visible and more permanent as we receive new surveys. We have looked into a capped rebar and a concrete monument either set flush to the ground or slightly higher. One solution will not cover all situations since we have a variety of ground surfaces, i.e. asphalt, granite, etc. that we encounter. If you have some ideas for materials that we could use or thoughts about this, please contact us.

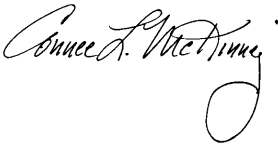
(2) Septic Systems:

We know of only a few leaseholds that are not hooked up to the County sewer system and have a septic system. **To transfer a lease, the leasehold must be connected to the sewer system.** Since the 1960s when the Arden sewer system was initially installed, leaseholders who did not connect then were required to connect later when there were problems with their septic systems. Septic systems are fine if properly maintained (a big "if") and suitable in less developed areas. As municipalities develop, they tend to install regular sewer lines and then require homeowners to connect to the system to address problems with discharge and the environmental damage that results from of a failing septic system.

Legal / Buckingham Greene: Last week we met with our lawyer, Roger Akin, and Marianne Cinaglia, former Trustee and our liason on the Buckingham Green lawsuit, to consider ways of moving this the lawsuit forward. The lawsuit is now in a phase which requires both Arden and the defendant to reach agreement on a remedy. Roger Akin has offered to attend our March 22 Town Meeting to answer questions on this point in the process. Please plan on attending this important meeting.

Trustee Outreach: Thus far, we have had two outreach meetings (one on the Trustee tree policy and the other on Why Do We Need the Trust?). We have had meager attendance at these two meetings. Both have been held on Sunday afternoons. We are going to try another subject. This time, we will be discussing our policy on Variances and Surveys. All are welcome to join us on **Sunday, March 21, 2pm**, in the Town/Trust Office at the Buzz Ware Village Center.

Respectfully submitted,
Connee McKinney, Arden Trustee



Questions:

Ruth Bean – Have you looked at the issue of empty houses? Mike responded, yes, and the Trustees have requested time at the next Community Planning meeting to discuss that matter. Mike’s suggestion is to increase the land rent on these leaseholds to put pressure on the leaseholders.

Sue Rothrock commented on the marking of surveys. Concrete posts will not be detected once they get buried. The concrete needs to have rebar in it in order for the posts to be detected in the future. Jeffrey Politis questions why the leaseholders are responsible for surveys. He feels the Trust should have that responsibility since leaseholders are leasing the land from the Trust. Rodney Jester commented that sometimes the existing survey markers are not always accurate and suggests all leaseholds get properly marked. Ed Rohrbach commented that it is the mortgage companies requiring the surveys. The Trustees have a meeting scheduled for March 21 at 2 PM to discuss this topic.

Ray Seigfried asked, regarding the settlement of the Buckingham Green lawsuit if he could he get a copy of the proposed agreement? Steven Threefoot asked if Marianne contacted the Forest Committee. This is municipal land and Marianne is not the party who should be signing off on this. Mike replied that when the issue started the Town Assembly wanted the Trustees to handle it. However, Steven remarked that legally, the Trustees won’t be able to sign any agreement since it is not Trust land and if you want a binding legal agreement you have to get the Town involved. Alton Dahl recalls that when this issue started some 11 years ago, it was the Trustees who first got involved and brought it to the Town Assembly to represent the Town and the Trust. Steven again pointed out that when we enter a legally binding agreement we make sure it is not between the Trustees and Buckingham Green.

The Trustees Report was Accepted.

8.0 TREASURER REPORT - David Michelson

David distributed a 3-page report on the financial position of the Village of Arden. He first went over the Balance Sheet (Attachment 2) which shows what we owe and what we are worth. Liz Resko asked if the taxes that are due in March are on this report. David replied that is a separate report from the Trustees. The Trust collects the Land Rent and then gives the Village its share. The Trust pays the taxes from its Budget.

The Statement of Financial Activity Sheets (Attachments 3&4) show the income and expenses for the period of April through December. Item 4200 is 10% of the \$14,480 reimbursement grant from the State for road work. Item 4510 is the land rent check from United Water. The amount of transfer from the Trust is based on what the Budget Referendum says should be transferred. Regarding Item 8000, David will send an email message to each Committee notifying them of the amount they still have remaining in their budget. The second Activity Sheet shows the remaining funds the Town controls. Someone asked what G3 means (Get Going Green) and how it appears on the Village Budget. David replied that it was a one-time grant proposal that was written in the name of G3 and the Village through the Buzz Ware Village Center.

Treasurer's Report was Accepted.

9.0 COMMITTEE REPORTS

9.1 Advisory Committee – Bill Theis

The following slate of Committee nominees was presented:

Advisory – Bill Theis

Archives – Jane Claney, Barbara Macklem, Deborah Ricard, Sadie Somerville

Audit – Cookie Ohlson

Budget – Jack Dolmetsch, Larry Strange, Mary Marconi, Kate Threefoot

BWVC – Randy Hoopes, Russ McKinney, Gary Quinton, Warren Rosenkranz

Civic – Greg Morrison, Liz Resko, Ed Rohrbach

Community Planning – Cynthia Dewick, Harold Kalmus, Danny Schweers, Lillian Shah

Forest – Alan Burslem, Naomi Clark, Joad Kazan, Elizabeth Varley

Playground – Patrick Barry, Eliot Levine, Larry Walker, Leah Walker

Registration – Natalie Hubbard, Mary Murphy, Shelley Robyn, Jacqi Tanzer, Deborah Theis, Cecilia Vore

Safety – Peter Renzetti, Clay Ridings, Beth Stevenson, Bill Theis, John DiGiacoma

Town Secretary – Elaine Hickey, Larry Walker

Town Treasurer – David Michelson

Town Assembly Chair – Steven Threefoot

Nominations can continue to be made up until March 1. It is necessary to have at least two nominees for each vacancy to be filled.

Questions: None

Advisory Committee Report was Accepted.

9.2 Safety – Denis O'Regan

Third reading of the proposed changes to Ordinance 11.

Since Denis did not have paper copies of the proposed Ordinance 11 available for the Assembly to have in hand Steven proposed tabling the third reading until the next meeting if it was the sense of those present that they needed to have a copy in hand. There have been no changes since the last reading. Denis said that the change that is being made to the current Ordinance 11 is that the Safety Committee is taking over responsibilities that were performed by the Civic Committee in enforcing right of way safety issues. Denis read the sections of Ordinance 11 (Attachment 5) that contain the changes.

Questions:

Ed Rohrbach asked, when work has to be done to make a right of way safe, for what is the offender billed. Denis read that it remains the same, as it has been since 1992, a violation shall be punishable for no less than \$25 and no more than \$100, in addition to the cost of the work.

MOVED

We accept the new Ordinance 11

Seconded

New Ordinance 11 Passes. Ayes have it.

Signs will be going up as soon as weather permits. This includes Parking signs. There will be a STOP sign at Sherwood & Lovers Lane; a DO NOT ENTER sign at Sherwood & Harvey by Wally's World; a LOCAL TRAFFIC ONLY sign at Hillside & Sherwood to indicate that traffic is not permitted to go all the way out to the light at Wally's World.

The Safety Blog received a report of a couple of hunters with bows and arrows in the woods. A local resident confronted them and told them hunting there was against the law. All are urged to go to the blog via the Arden website, or directly at <http://safety.theardens.com>, and discover how easy it is to post a comment. A comment will go up on the blog after the moderator has reviewed it. No names will go on the blog.

There was a traffic fatality at Harvey & Veale. A pedestrian was killed by a driver making a right- turn-on-red. Please be more mindful of driving and walking safely on Harvey Rd.

A dog attacked a resident. The dog was on a leash. It is against our Arden dog control Ordinance and New Castle County Code not to have your dog on a leash. If you are running or riding a bike, please announce yourself as you come up behind someone.

Questions or Comments:

Sue Rothrock commented that the Civic Committee got a call that someone was seen sitting in a car in front of David Burslem's leasehold snorting cocaine. Denis reminded everyone that if they see any suspicious activity that you deem to be dangerous, call 911; if you see something that just looks suspicious, call the New Castle County Police non-emergency number (575-2800) and give them the location and description of what you saw. Denis will have that number published in the next *Page*.

Bev Barnett commented that there were shots heard in the forest about a week ago. Again, Denis emphasized the importance of calling the New Castle County Police in cases like this and also to post it on the Safety Blog. If people are actually seen with weapons, e.g. in the woods, call 911.

9.3 Registration—Debbie Theis

Debbie read the following report:

The Registration Committee conducted the annual Budget Referendum and election of the Board of Assessors. Ballots were counted on Wednesday, Nov. 11, 2009. To our best calculation, there were 344 residents eligible to vote in these elections. We received 215 valid envelopes containing ballots; There was 62.5% participation, low compared to 70% participation last year, but sufficient to pass a budget.

Under the rules for approval, the budget needed 173 yes votes to pass. Every item on the budget was approved. The votes in detail are as follows: 167 votes for “Approve Entire Budget,” 3 “Disapprove Entire Budget” and 40 ballots with itemized disapprovals. There were 0 invalid ballots. The Town Secretary was given a copy of the final tally for all items for the records. These individual disapprovals were as follows:

Advisory Committee	7	Safety- Speed Enforcement	17
Archives	12	Salary & taxes: Treasurer	14
Board of Assessors	2	Salary & taxes: Secretary	5
Buzz Ware Village Center	11	Town Admin Expenses	9
Civic Committee	6	Donations - ACRA	4
Community Planning	6	Donations - Arden Page	3
Forest Committee	20	Donations - Arden Library	7
Playground Committee	7	Donations - Fire Companies	4
Registration Committee	2	Gild Hall Rental	21
Safety Committee: General	5	Contingencies	11

Any item needed 35 disapprovals to be defeated

The following residents were elected to the Board of Assessors in order: Alton Dahl (convener). Also elected (in this order): Denis O’Regan, Bill Theis, Tom Wheeler, Jeff Politis. Brooke Bovard, and Walter Borders. Election results were posted on Town bulletin boards and the Town website.

The Registration Committee will conduct the election of officers and Standing Committees at the March Town Assembly. The election will be held by secret ballot at the beginning of the meeting, and voting will continue throughout the meeting.

In October the Registration Committee discussed the motion that was tabled at the January Meeting regarding absentee voting for election of committees and officers. We concluded that we could develop a simple procedure for absentee voting modeled on the policies of other Town Meeting governments. We will be meeting to draft an absentee voting procedure and the proper approval procedure for it, and we will give a full report in March.

Respectfully submitted,
Cecilia Vore, Chair

Questions: None

Registration Committee Report Accepted

9.4 Playground – Larry Walker

Larry read the following report:

REPORT OF THE PLAYGROUND COMMITTEE VILLAGE OF ARDEN TOWN MEETING

Since the last Town Meeting, the two required Playground Equipment Inspections were held, and all equipment was inspected to determine that it was in good order. In addition, all equipment was adult tested for safety. All equipment is in safe condition.

As a reminder to the Town, the fenced in area behind the BWVC, formerly known as the “Tot Lot,” has been changed to Community Garden Plots, so the area is no longer a playground area. The swings were removed, and other play equipment removed.

The last project for this Fiscal Year will be the renovation of the area under the swings and slide at the “Millers Road” end of the Village Green. The old mulch will be removed, perimeter wood curbs will be installed, and the area will be filled with playground mulch. It will better delineate the “Fall Zones” that the Committee maintains, and it will renew the shock absorbing material under the playground equipment.

Submitted by,
Mary Vernon and Larry Walker, Co-Chairs

Questions: None

Playground Committee Report Accepted

9.5 Forest - Elizabeth Varley

Elizabeth read the following report:

Forest Committee Report

Woolly Beech Aphids: Folks have noticed blackened bases of trees throughout the woods. This is caused by fungus growing on honeydew droppings from woolly beech aphids. It looks worse than it is, it does not harm the tree and we don't want to treat if there is a chance we will kill beneficial insects also.

We ask that the Trustees inform us when a survey of properties bordering the forest is pending. We would like to place markers at woods boundaries whenever a property is surveyed so we can be more precise about encroachment.

There has been no response from homeowners in Buckingham Green to our letter and to a citation from New Castle County about redirecting roof run off. A synopsis was sent to Steve Threefoot and we hope for legal advice about how to proceed.

Spring Woods Clean-up: Saturday, April 10 8:30 – 11:30 to coincide with the Christina River Cleanup with inspiration from Marianne Cinaglia as head of Naamans Creek Watershed Association.

We are considering a new event on September 25 to promote removal of invasives titled "The Ivy Ball" inspired by an idea from Heidi Hoegger. A dance, a contest, food, drink. The person with the heaviest ivy ball wins a prize. Tentative date: September 25.

With the increased water drainage into the Avery Tract along Marsh Road and the Fire Lane, the Forest committee is planning on seeking grants to replant the area with native plants adapted to wetlands and salt runoff from the road. A boardwalk and benches are being considered. We hope to make the area a model for recovery of the landscape.

Respectfully submitted,
Carol Larson, Chair

Questions:

Denis O'Regan asked if the Woolly Aphids are what is referred to as Carnivorous Butterflies. Elizabeth replied that Woolly Aphids are what the Carnivorous Butterflies eat. Don't spray the aphids. We want the Carnivorous Butterflies to eat them.

Forest Committee Report Accepted

9.6 Community Planning – Ray Seigfried

The Committee meets on the third Wednesday of each month. At the February 17th meeting, 7:00 PM at the BWVC they will be reviewing the concerns regarding vacant houses and Instant Ticketing.

The Committee has agreed on a sign for the Memorial Garden. It will be wooden, made by Denis O'Regan, and hopefully installed by the time of our Spring Clean Up, Saturday, May 1, 9:00-12:00 or the rain date Sunday, May 2, 10:00-1:00.

Danny Schweers gave an update on the website. Larry Strange has started updating the page for the BWVC to increase public awareness of the Buzz for rentals. Rentals are now at 40%. Danny also gave some stats on the number of hits on the various webpages. For example, 2700 to the website itself, #2 most hit was the BWVC page, and #3 was the Field Theater page.

Questions:

Roger Garrison asked if the Arden Library webpage, with its new Online Catalog, be given more prominence. Elizabeth Varley mentioned, although the library is housed within the Club's Gild Hall, it is very much a community library. Chair Steven Threefoot mentioned that as a municipality supporting a library, we get a reduction in our County taxes.

Community Planning Committee Report Accepted

9.7 Civic – Sue Rothrock

Survey stakes have been put in at the Field Theater and the Sherwood Green so that the Committee can know the boundaries for maintaining those areas.

A member of the community has donated money for planting a new tree. For all who are interested, the Committee does accept donations. Please contact the Town Secretary to make donations.

After the March elections Sue will be resigning from the Civic Committee.

Questions & Comments:

Sue was recognized for all her good work as Chair of the Civic Committee

Civic Committee Report Accepted

9.8 Buzz Ware Village Center – Randy Hoopes

We welcome our new and previous continuous renters. Awakened Heart Spiritual Center is now having services every Sunday at the Buzz; welcoming all attendees. We have a mix of Yoga and other Eastern arts with Dominic Chan, Kerry Orr, and Robert Gadon at the Buzz on a weekly basis as well as Art instruction by EO Omwake and Linda Celestian. We have Clay Ridings and the Home Inspectors, Tonya Lazar's acting workshops, Robert Bannon (Homeopathic practitioner) and Michelle Johnson and David Jones (Holistic practitioners.)

The Buzz hosts many Arden committee meetings, Ardencroft Village meetings and Georgist Guild events as part of our continuing community outreach.

The Coffee House on second Friday's is growing every month. We have had some outstanding entertainment this year and expect to continue with even more great acts this spring.

On First Fridays the Buzz will be hosting Art on the Town, Wilmington Neighbors Loop, sponsored by the City of Wilmington.

Our upcoming events include the Beach Blast on March 20th. This event will be sold out, so please don't wait to make a reservation.

The Buzz has accepted Willard Glenn's resignation from the BWVC Committee. Willard, through his dedicated service and unrelenting work, has help build the Buzz. One of Willard's very important and obviously needed projects was new and energy efficient windows for the Buzz. He coordinated the fundraising, bidding process and installation of these new windows. We thank him for his years of service and wish him well on his new endeavors. To replace Willard on the Committee, Gary Quinton has volunteered to fill out the balance of Willard's term. Randy made the following Motion:

MOVED

I move to have Gary Quinton elected to fill the balance of Willard Glenn's term on the Buzz Ware Village Center Committee.

Chair Steven Threefoot asked Gary if he wished to make any comments.
No Comments.

Call for other nominations from the Floor. None

Ruth Bean mentioned that this will change the Committee's ballot for the March election. Another name will be needed to replace Gary's name on the ballot.

MOVED

Alton Dahl moved we elect Gary by acclamation.

Seconded

Ayes have it. Gary elected to take Willard Glenn's place on the Buzz Ware Village Center Committee.

Alton Dahl remarked that Gary's term would be for 1 ½ years.

Chair Steven Threefoot announced that the Town Officers hold Office Hours at the Town Office in the BWVC every 2nd and 4th Wednesday, 7:30-8:30 PM.

Denis O'Regan asked Randy if there was any discussion about the issue of the long term rental would be brought up at this meeting. This was recommended at the Advisory Retreat Meeting. Chair Steven Threefoot explained that Advisory recommended the BWVC rent to the Awakened Heart Spiritual Center for 6 months instead of a year so that the January Town Assembly could be made aware of their being here every Sunday morning. If there were any issues with it between now and the March Town Meeting, those issues could be discussed at the March meeting, and we would not be locked into year-long contract. Debbie Theis commented that this type of long term lease with a spiritual group on Sunday mornings has been done before and there were no problems. Randy said there is a BWVC Committee meeting on Wednesday this will be brought up. They will report back at the March Town Meeting.

Buzz Ware Village Center Report Accepted

9.9 Budget – Jeffrey Polits

Jeffrey did not have a report to deliver but said he did want to thank Matthew Lo who has served on the committee for four years. Matthew is not running for re-election this March.

9.10 Audit – Elaine Hickey

Town Secretary, Elaine Hickey read the following report:

On 01/13/10, Cookie Ohlson, chairperson of the Audit Committee performed an audit on the Arden books for the previous quarter. She found all to be in order.

Audit Committee Report Accepted

9.11 Archives – Lisa Mullinax

The Archives Committee meets monthly on the second Wednesday of each month at 7:30 PM in the Arden Craft Shop Museum. The Museum is open on Wednesdays, 7:30-9:00 PM and Sundays, 1:00-3:00 PM. Lisa introduced Alton Dahl who delivered the following Corporation report:

The Annual Meeting of the Arden Craft Shop Museum Inc. membership was held on Sunday, November 22, 2009 at 3:00 pm at the Craft Shop. The election of two members of the Board of Directors of the corporation was held. The call for nominees was published in the October Arden Page, and the proxy ballot material in the November Page. Sixty-five votes by those present or represented by proxy were cast to elect Deborah Ricard and Tom Wheeler to three year terms on the board. A special vote of thanks to Phyllis Conner for her many years of service as a Board member was unanimous. Her contributions will be sorely missed. As the Board liaison with the Museum and Archives Committee she has kept us all on the same track.

The Museum and Archives Committee was very active this year. In addition to their continuing work to maintain and display the collections a number of special accomplishments are described here.

Remembrance Day - The Museum and Archives Committee organized and presented the October 11 Remembrance Day Program. The "Founding Mothers" of the Arden Archives were celebrated. Families of the "founders" were well represented. Both Aaron and Sally Hamburger came for the celebration. The day was judged a big success by all who attended. The women whose contributions were celebrated were: Joan Colgan, Pat Liberman, Jean Brachman, Ethel Monfort, and Sally Hamburger.

Museum Curator Hired - The Museum and Archives Committee interviewed candidates for the position of part-time curator. Thirteen applicants responded to the advertisements, and the three top candidates were interviewed. At the end of the process Keith Minsinger was offered the position and has now taken up his duties. Keith is a recent graduate of the University of Delaware where he was trained in this field. Linda Eaton reported that all concerned were delighted with the process and the results.

Fifth Anniversary Celebration - The gala celebration for the fifth anniversary of the Arden Craft Shop Museum was held on a glorious sunny fall day, just like the opening day in 2004.

The new exhibition "Threads of Memory" curated by Sadie Somerville and Barbara Macklem, includes many fine items that have been newly donated to the museum. Each item is a thread that weaves together the fabric that is Arden. Mark Taylor gave a stirring nostalgic talk about the early days of the Craft Shop and how the Museum today is the perfect place to house its historic collection. Lisa Mullinax spoke about the people who make up the Museum and the Archives Committee and the accomplishments that have been made in the first five years.

Afternoon with the Artist - The program "Afternoon with the Artist" organized by Deborah Ricard continued to feature Arden artists in a monthly show of artwork and discussion with the artists. This program has been a great success and brought quite a few people to visit the museum.

The heating system for the Craft Shop building was replaced this year. Although this project required an investment of \$25,000 it is projected to pay for itself in several years through higher efficiency. The project was financed by adding principal to our loan from the Arden Building and Loan Association and a \$3,000 gift from a member. Major repair requirements and high oil costs pushed us into this change.

Two of our apartments had turnover of tenants this year. Both were rented within a month, but the change-over cost several thousand dollars for lost rent, rental agent fees and the usual fix-up required between tenants.

Our financial position is satisfactory. Annual income from rentals at this point is \$48,000. Our major expenses are insurance, heat, Arden Land Rent and repairs. The cost of repairs was higher this year because of the changeover of tenants and taking care of some deferred maintenance that was postponed at the time of renovation due to lack of funds. As of October 30 the Museum and Archives account balance was \$18,209, the corporate account at \$10,257 and investments at \$14,545 for a total net worth of \$43,012. Our mortgage loan from the Arden Building and Loan Association is \$92,191 after paying for the new heating system.

Respectfully submitted,

Alton Dahl, Secretary

Archives Committee Report Accepted

9.12 Board of Assessors – Alton Dahl

The organizational meeting for the Assessors will be held tomorrow night in the BWVC.

Assessors' Report Accepted

10.0 OLD BUSINESS – None

11.0 NEW BUSINESS – None

12.0 GOOD & WELFARE –

Sue Rothrock announced that daughter Cassandra graduated from Penn State.

Larry Walker announced that daughter Leah graduated Muskingum University, New Concord, Ohio

Mike Curtis announced that tomorrow night Rodney Jester will be giving his talk on the Delaware Campaign of 1896 at the BWVC.

Betty O'Regan wished Roger Garrison Happy Birthday. All sang Happy Birthday to Roger.

Meeting Adjourned – 9:13 PM

Respectfully submitted-
Elaine Hickey
Secretary
Village of Arden

Attachment 1

Trustees of Arden
Balance Sheet
As of December 24, 2009

1/25/10

	<u>Dec 24, 09</u>
ASSETS	
Current Assets	
Checking/Savings	
ARDEN BUILDING & LOAN - TRUSTEE	168,923.31
TRUSTEES - WILMINGTON TRUST	11,146.19
VANGUARD	
Fund 11 Trust Bequest	1.29
Fund 32 Trust Bequest	70,000.00
FUND 33	4,422.78
Fund 49 Trust Bequest	70,000.00
Fund 30 Trust Bequest	81,192.31
Total VANGUARD	<u>225,616.38</u>
Total Checking/Savings	405,685.88
Accounts Receivable	
LAND RENT RECEIVABLE	<u>2,102.34</u>
Total Accounts Receivable	<u>2,102.34</u>
Total Current Assets	407,788.22
Other Assets	
Due From Village of Arden	<u>1,449.13</u>
TOTAL ASSETS	<u><u>409,237.35</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Deferred Revenue - Grants	2,594.31
Due to Village of Arden	<u>100.00</u>
Total Other Current Liabilities	<u>2,694.31</u>
Total Current Liabilities	<u>2,694.31</u>
Total Liabilities	2,694.31
Equity	
Fund Bal Sherwood Forest Annex	733,052.00 *
Fund Balance - BWVC	34,006.00 *
Fund Balance - General Fund	123,299.99 *
Fund balance - Memorial Garden	3,588.01 *
Fund Balance - MSA Fund	32,352.00 *
Retained Earnings	4,847,147.41
Net Income	<u>529,894.06</u>
Total Equity	<u>6,303,339.47</u>
TOTAL LIABILITIES & EQUITY	<u><u>6,306,033.78</u></u>

*Note: Funds moved to the Village of Arden. Entries to zero account booked at year end.

1/25/10

Trustees of Arden
Balance Sheet
As of December 24, 2009

	<u>Dec 24, 09</u>
Ordinary Income/Expense	
Income	
Interest - Trustees Cking Acct	138.65
INVESTMENT INCOME	5,973.35
LAND RENT	513,376.67
LAND RENT FINANCE CHARGE	879.61
MEADOW LANE ACCESS	700.40
Uncategorized Income	<u>0.03</u>
Total Inome	<u>521,068.71</u>
Expense	
Loan Payable	1,993.08
Office Supplies	51.90
TAXES	376,368.34
VILLAGE ADMINISTRATIVE EXP.	1,518.75
Villlage of Arden	194,524.60
TRUSTEE ADMINISTRATIVE	
Auditing	6,860.00
Fees/Operation	6,327.15
Insurance	9,203.11
Legal	1,962.40
Payroll	6,018.39
Tota Trustee Administrative	\$ 30,371.05
Total Expense	<u>604,827.72</u>
Net Ordinary Income	<u>-83,759.01</u>
Net Income	<u><u>-83,759.01</u></u>

Trustee: Mike Curtis

Admin. Asst.: Jordan McNeil

Attachment 2

Village of Arden
Balance Sheet
As of December 31, 2009

ASSETS

Current Assets

Checking/Savings

1000 - TD Bank Operating Account 30,933 General operating
1005 - ING Direct 40,001 General operating

Total Checking/Savings - Village Funds 70,934

1010 - TD Bank MSA Checking Account 40 Municipal Street Aid

1004 - 2 CD's - Firsttrust Bank 218,961 Schroeder Bequest

1020 - Wilmington Trust 2943-0071 174,792 Schroeder Bequest

Total Schroeder Bequest 393,753

1030 - Arden Building & Loan 11,671 Hamburger Lecture Series

Other Current Assets

1100 - Due From Trustees of Arden 541

Total Other Current Assets 541

Total Current Assets 476,940

TOTAL ASSETS 476,940

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2000 - Accounts Payable 633

Total Accounts Payable 633

Other Current Liabilities

2010 - Payroll Liabilities 683

2100 - Due To Trustees of Arden 1,449

Total Other Current Liabilities 2,133

Total Current Liabilities 2,765

Total Liabilities 2,765

Equity

Total Equity 474,175 (Schroeder Bequest = \$393,753)

TOTAL LIABILITIES & EQUITY 476,940

Attachment 3

Village of Arden
 Statement of Financial Activity
 April through December 2009

	Apr - Dec 09	Budget	% to Budget
Revenue			
4010 - Donations	244	-	
4200 - Grants	1,448	-	
4400 - Rentals	50	-	
4510 - Franchise Fee Receipts	11,121	7,382	150.66%
4900 - Interest Income	708	4,250	16.67%
Total Revenue	13,572	11,632	116.68%
Expenses			
6000 - Payroll & Payroll Taxes	4,445	6,052	73.45%
6300 - Administrative Expenses	7,545	10,000	75.46%
6900 - Audit, Bkping, PR Expenses	1,666	5,450	30.57%
7010 - Gild Hall Rental	-	1,300	0.00%
7500 - Renovations	12,221	13,000	94.01%
7600 - Repairs & Maintenance	3,445	3,000	114.83%
8000 - Committee Expense	21,992	53,790	40.88%
8010 - Contributions & Donations	5,300	5,300	100.00%
8030 - Trash Service	36,726	46,000	80.66%
8070 - Snow Plowing	500	3,000	16.67%
9000 - Debt service	6,695	16,175	41.39%
Total Expense	102,536	165,068	62.12%
Transferred from Trustees	159,606	153,436	
Surplus (deficit)	70,641	-	

Attachment

Village of Arden
Statement of Financial Position
April through December

	BuzzWare			0-3
	Apr 08 - Dec 08	Budget	% to Budget	
Revenue				
4010 - Donations	4,032.00	3,500.00	115.20%	71.00
4100 - Program Revenue	5,676.00	3,550.00	159.89%	0.00
4300 - MBA Grant	0.00	0.00		0.00
4400 - Rentals	11,024.00	19,500.00	56.53%	0.00
4610 - Franchise Fee Receipts	0.00	0.00		0.00
4800 - Bequests	0.00	0.00		0.00
4900 - Interest Income	0.00	0.00		0.00
Total Revenue	20,732.00	26,550.00	78.09%	71.00
Expenses				
6000 - Payroll	8,258.00	7,800.00	105.87%	0.00
6010 - Payroll Taxes	894.19	1,170.00	76.43%	0.00
6300 - Administrative Expenses	115.00	420.00	27.38%	0.00
6510 - Janitorial Supplies	622.19	0.00		0.00
6520 - Printing Expenses	0.00	0.00		0.00
6530 - Postage	17.60	0.00		0.00
6600 - Equipment Purchases	251.72	0.00		0.00
6800 - Audit, Bkping, PR Expenses	216.72	0.00		0.00
7010 - Guild Hall Rental	0.00	0.00		0.00
7020 - Telephone	990.22	528.00	187.54%	0.00
7030 - Electricity	1,958.12	3,600.00	54.67%	0.00
7040 - Oil	2,387.43	4,800.00	49.74%	0.00
7050 - Water	189.32	240.00	78.88%	0.00
7070 - Alarm Monitoring	586.35	0.00		0.00
7600 - Renovations	4,777.01	2,500.00	191.08%	2,645.65
7800 - Repairs & Maintenance	4,470.32	2,025.00	220.76%	285.20
8000 - Program Expenses	2,353.31	2,600.00	90.51%	196.95
8010 - Contributions & Donations	0.00	0.00		0.00
8030 - Trash Service	0.00	0.00		0.00
8040 - Tree Service	0.00	0.00		0.00
8050 - Road Maintenance	0.00	0.00		0.00
8080 - Ground Maintenance (mowing, etc)	0.00	0.00		0.00
8090 - Debt Service	0.00	0.00		0.00
Total Expense	28,097.50	25,683.00	109.40%	3,127.80
4898 - Carried forward funds	0.00			3,056.80
Surplus (deficit)	-7,365.50	867.00	-31.32%	0.00

Arden
 Special Activity
 December 2009

Special Village Funds			
Hamburger Lecture Series	J. Schroeder Bequest	Memorial Garden	MSA
Apr 09 - Dec 09	Apr 09 - Dec 09	Apr 09 - Dec 09	Apr 09 - Dec 09
0.00	0.00	4,170.00	0.00
0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00
0.00	20,000.00	0.00	0.00
643.06	3,748.55	0.00	0.00
643.06	23,748.55	4,170.00	0.00
0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00
0.00	0.00	2,850.67	0.00
0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00
0.00	0.00	0.00	31,584.00
0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00
0.00	0.00	2,850.67	31,584.00
11,028.00	370,004.80	4,563.31	31,624.35
11,671.06	383,763.35	6,882.84	40.35

Attachment 5

VILLAGE OF ARDEN ORDINANCE - #11 ENCROACHMENTS ON THE RIGHTS OF WAY

Adopted by the Town Assembly June 22, 2009

Underlined text replaces Ordinance #11 adopted September 28, 1992

PURPOSE: The residents of the Village of Arden wish to promote safety in the Village of Arden by requiring that residents refrain from improperly using areas between leaseholds and paved roads or paths, commonly known as the right-of-way.

SECTION 1. The criteria for maintaining rights-of-way are that they be kept clear enough to allow pedestrians to step off the road surface to make way for vehicular traffic, to allow daytime parking with two wheels off the road surface except where such parking is specifically prohibited, and to allow for safe visibility of pedestrians and vehicles.

SECTION 2. It shall be the responsibility of each leaseholder to refrain from introducing anything that will interfere with rights-of-way adjacent to their leasehold. Rights-of-way shall be kept clear of plantings and overgrowth that do not meet the guidelines set forth in Section 1. With the exception of mailboxes, rights-of-way also shall be kept clear of permanent objects that do not meet the guidelines set forth in Section 1.

SECTION 3. The Safety Committee is empowered to determine which leaseholds have plantings or permanent objects that need trimming, cutting, cleaning, or clearing to comply with this ordinance and shall inform leaseholders or their tenants, in writing of their determinations.

SECTION 4. In the event such notice from the Safety Committee does not result in the required action within thirty (30) days, the Safety Committee is empowered to have the work done.

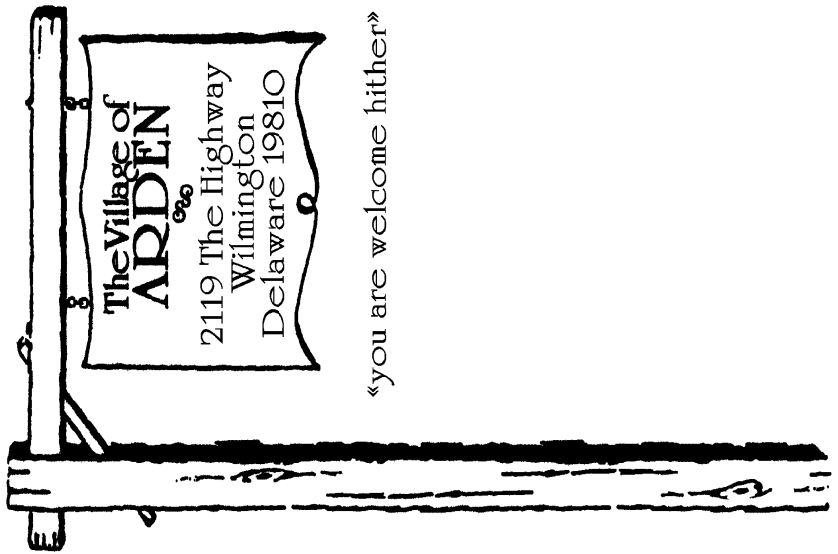
SECTION 5. The leaseholder or tenant may request an appeal hearing of the Safety Committee determination. The request must be filed with the Town Assembly Secretary in writing within thirty (30) days after receiving the Safety Committee notice. Such appeal shall negate Section 4 until after all appeal options have been exercised. The appeal shall first be heard by a board of one member each of the Safety, Civic, and Community Planning Committees within thirty (30) days. If the result of the appeal to the board is not satisfactory to the leaseholder or tenant, the appeal may be heard at the next Town Assembly by filing a request in writing with the Town Assembly Secretary within seven (7) days after the decision of the board. The decision by the Town Assembly shall be final. All decisions of the board and the Town Assembly shall be transmitted to the leaseholder or tenant in writing.

SECTION 6. Violations of this ordinance shall be punishable by a fine of not less than twenty-five (\$25) and not more than one hundred dollars (\$100), in addition to the cost of the work done under Section 4.

SECTION 7. The right-of-way shall be determined by the distance from the center of the currently paved road or path to the leasehold. The following widths of rights-of-way, which were recorded in the Deed of Transfer between the Trustees of Arden and the Village of Arden on April 17, 1967, shall be used by the Safety Committee for all right-of-way determinations, unless evidence is presented to the contrary in the form of a property line survey, prepared by a licensed surveyor.

ROADS/LANES/PATHS (alphabetically by road width)

50' The Highway-Orleans Road intersection	30' Millers Road
20' Orleans Road-Lovers Lane to Hillside Rd	PATHS
40' Meadow Ln	30' Orleans Road, except from Lovers Lane to Hillside Rd
18' access to Lot #87, south of Sherwood Road	15' Milky Way
15' Cherry Lane-Green lime to woods	30' Sherwood Road
35' Green Lane-Cherry Lane to Ardentown	15' Nature Path
15' Mill Lane	30' Sunset Road (behind the Buzz Ware Village Center)
30' Cherry Lane	10' Pump Path
15' Walnut Lane-Green Lane to woods	30' The Sweep
30' The Highway except at Orleans Road intersection	10' Grocery Path at Orleans end
12' St. Martin's Lane	30' Walnut Lane except north of Green Lane
30' Inn Lane	8' connecting Little Lane and Hillside Road
10' Fire Lane from Marsh Road	30' Woodland Lane
30' Green Lane-Cherry Lane to Woodland Lane	narrowing to 7' at Little Lane
10' Forest Lane	25' Sunset Road from BWVC to Orleans Road
30' Hillside Road except south of Sherwood Road	6' Clubhouse Path
10' Pond Lane	25' Wind Lane
30' Little Lane	6' Stile Path
30' Lower Lane	22' Lovers Lane
	6' path connecting Lovers Lane and Harvey Rd



«you are welcome hither»