

# 2021 – 2022 ARDEN BUDGET BALLOT

for the expenditure of Town funds for the fiscal year beginning March 25, 2021, and ending March 24, 2022

See accompanying notes to Fiscal Year 2021-2022 Arden Budget Ballot on back of this form.

PROJECTED INCOME			PROJECTED EXPENSES		
	Notes		Non-Budget Expenses	Notes	
Land Rent	1	\$ 757,522	County Taxes	5a	\$ 113,642
Delaware Municipal Street Aid	2	\$ 19,446	School Taxes	5b	\$ 433,611
Interest and Other Income	3	\$ 23,050	Trash Service	6	\$ 76,099
Buzz Ware Village Center	4	\$ 30,000	Trust Administration	7	\$ 26,787
			Village Non-budget	8	\$ 51,488
			Buzz Ware Operations	9	\$ 30,000
			Buzz Ware Renovation Fund	9	\$ 2,000
			Delaware Municipal Street Aid	10	\$ 19,446
<b>Total Projected Income</b>		<b>\$ 830,018</b>	<b>Total Non-Budget Expenses</b>		<b>\$ 753,075</b>
<b>Reserve Funds</b>	3	<b>\$ 97,570</b>	<b>Proposed Budget Expenses</b>		<b>\$ 93,370</b>
<b>TOTAL Funds Available</b>		<b>\$ 927,588</b>	<b>TOTAL Expenses</b>		<b>\$ 846,445</b>

Eligible voters: 351. **177 votes needed to approve an item. All items passed**

**Invalid Budget ballots ..... 2**

**Approve entire budget ..... 184**

**Disapprove entire budget ..... 3**

**Ballots with itemized disapprovals (shown below)..... 39**

	NOTES*		# disapprove / resulting total approval		NOTES*		# disapprove / resulting total approval
Advisory Committee	11	\$ 0	0 / 223	Safety Comm: General	20	\$ 1,700	4 / 219
Archives Committee	12	\$ 1,620	4 / 219	Safety: Speed Enforce.	21	\$ 500	8 / 215
Board of Assessors	13	\$ 50	0 / 223	Buzz Ware Support	22	\$ 4,500	5 / 218
Budget Committee	14	\$ 50	0 / 223	Donations – ACRA	23a	\$ 1,800	9 / 214
Civic Committee	15	\$ 58,000	20 / 203	Donations – Ardn Page	23b	\$ 500	0 / 223
Community Planning Comm	16	\$ 400	1 / 222	Donations – Ardn Library	23c	\$ 1,080	8 / 215
Forest Committee	17	\$ 7,200	9 / 214	Donations – Fire Co's	23d	\$ 1,600	1 / 222
Playground Committee	18	\$ 3,600	11 / 212	Donations – Arden Club	23e	\$ 500	7 / 216
Registration Committee	19	\$ 270	0 / 223	Contingencies	24	\$ 10,000	13 / 210

**TOTAL PROPOSED BUDGET EXPENSES: \$ 93,370**

**Policies below are for information only. Policy adoption is addressed at town meetings.**

1. The total approved expenditure limits the fiscal year (FY) expenditure to that amount unless additional funds are approved by referendum. Funds may be shifted between line items with approval of the committees involved and the Town Treasurer.
2. There are funds that are available to the Village and its committees that are outside of the scope of this budget and are governed by policies set up by the Village.
3. Income received by a committee outside of this budget will be earmarked for that committee to spend above the budgeted money approved by referendum. In addition, those monies can be carried over year over year for that committee with approval of the Town Treasurer.

**\*Notes to 2021–2022 ARDEN BUDGET BALLOT • Prepared October 2020**

**INCOME:**

1. **Land Rent** – Based on Assessors' report from June 2020 Town Meeting. Note that Trustees will transfer money to the town to cover Town's budget.
2. **Delaware Municipal Street Aid** – Annual street aid. The State of Delaware is providing funds for the FY 2021.
3. **Interest and other Income** – Income from the following sources:
  - a. Rights-of-way
    - i. Cable – \$8,600
    - ii. Antenna – \$6,500
  - b. Investment income – \$7,950**Reserve** – Combination of Trustees' Prudent Reserve (\$65,000) and Town's Prudent Reserve (\$10,000) and accrued capital fund of \$30,000.
4. **Buzz Ware Village Center** – Estimated income for 2020/21 based on projected revenues from rentals, programs, grants, and donations.

**NON-DISCRETIONARY EXPENSES:**

5. **Property Taxes** –The New Castle County property and school taxes are grossed up to include rebates paid to qualifying leaseholders.
6. **Trash/Recycle Service** – Current contract with Waste Management expires in 2021. New 3-year contract includes a 3% annual increase.
7. **Trust Administration**
  - a. Audit – \$5,168
  - b. Professional/Legal – \$6,166
  - c. Administrative/Operations – \$12,981
  - d. Office Rent – \$2,472
8. **Village Non-budget**
  - a. Operation and Legal Fees – \$21,020
  - b. Insurance – \$12,020 (Trust and Village)
  - c. Salaries - \$11,450/Bookkeeper \$5,150
  - d. Payroll taxes – \$1,848
9. **BWVC Operations** – Estimated expenses for operating the facility and running programs. This entry includes all utilities, payroll, licenses and fees to operate the building. This entry does not include insurance expenses for operating and maintaining the facilities (note 8). **BWVC Renovation Fund** from Arden of \$2,000 matches other villages' recent annual contributions.
10. **Delaware Municipal Street Aid (MSA)**– Annual street aid is decided in the actual fiscal year, so this is an estimate. MSA is a pass-through expense and the village will spend only what the state provides.

**NOTE:** The Budget Committee asked each committee to consider reducing its budget by 10% to help offset the unexpected county tax increase. Reductions from the 2020-2021 budget are noted below:

11. **Advisory Committee** – \$50 decrease
12. **Archives Committee** – \$180 decrease
13. **Board of Assessors** – \$50 decrease
14. **Budget Committee** – \$50 decrease
15. **Civic Committee** – No change
16. **Community Planning** – \$100 decrease
17. **Forest Committee** – No change (10% decrease in 2020-2021)
18. **Playground Committee** – No change
19. **Registration Committee** – \$30 decrease
20. **Safety Committee** – No change (10% decrease in 2020-2021)
21. **Speed Enforcement** – Harvey Rd. including signage and upkeep on state roads – No change (10% decrease in 2020-2021)
22. **Buzz Ware Support** – \$500 decrease  
Village support for BWVC based on prior years' experience in Maintenance & Operations. These funds would only be used in case of budget income shortfall from rentals.
23. **Town Expenses**
  - a. ACRA Donations – \$200 decrease
  - b. Arden Page Donations – No change
  - c. Arden Library Donation – \$120 decrease
  - d. Fire Companies Donation – No change
  - e. Arden Club Donation – No change
24. **Contingencies** – No change.

**BALLOTS MUST BE RECEIVED BY 7:00PM  
TUESDAY, NOVEMBER 17th**

**DISCRETIONARY BUDGET EXPENSES:**