

REVISED

Arden Civic Committee Agenda

Tuesday, August 11, 2020

7:30 p.m. via Zoom Meeting

Call to Order

Approval of July 14, 2020 Minutes

Storm Damage and Cleanup

- Meadow Lane & Other Paving Priorities
- Erosion & Debris
- Storm Water Drainage
- Future Preparedness & Response

Categories

- Administrative
 - Waste Management Options
 - CPC Guidance Statement
 - Theater Reservation Calendar
- Roads / Drainage
 - 2212 Mill Rd. Request
- Projects / Grants
- Permits / Reservations
 - Covid Policy
 - Requests (Artisan Walk)
 - Scheduled Events and Status
- Maintenance Projects
 - Road Sign Replacements
(Mill Lane or Road? Pond Lane or Road?)
 - Trash Can Holders
 - Replaced Plexiglass Cover at The Buzz
- Tree Work
 - Trees on Right-of-Way: Civic and Safety Committees Responsibilities
 - Follow-up on Identified Trees
 - White Pine on Village Green
 - 2212 Mill Rd. Cherry Tree
- Greens
 - Landscaping Proposal
 - Signage for Memorials
- Seasonal Contract Oversight
 - Snow Removal: Prep Fee Refund
- Miscellaneous

Zoom Meeting Information

Meeting Link:

<https://zoom.us/j/480638694?pwd=SEE5dEZmN09jaFNQeUZCSE1OWIFsUT09>

Meeting ID: 480 638 694
Password: 537947

One tap mobile
+13126266799..4806386

Other Old Business

New Business

Adjourn

Arden Civic Committee

Tuesday, August 11, 2020

7:30 p.m. via Zoom Meeting

Attendance: Steve Benigni, Rick Ferrell, Carol Larson, Harold Kalmus, & Mark Wood

Call to Order - Steve Benigni, Chairman, commenced Zoom meeting at 7:28 p.m.

Approval of minutes – July 14, 2020 Minutes approved as presented

Categories

- Administrative
 - Waste Management Options
 - CPC Guidance Statement.

Civic Committee discussed Community Planning guidance statement and expressed they had no major objections. There was one comment in that they believe function follows vision; therefore, they suggest a strong vision statement. Mark Wood will pass the information on.

- Theater Reservation Calendar

Steve made changes to the google calendar and asked to make sure all can use it. It is not a public calendar. It is for the group only.

To access electric box at the Field Theater, contact Ed or Al. It used to be a combination lock that is challenging to unlock (trying to line up marker to the number groove) especially if it is dark. Suggest changing to key lock system or, better yet, keyless code locks, if it has not already been changed.

- Roads / Drainage
 - Meadow Lane

Funding

Due to the amount of funds needed, another quote will be required.

Jeff Politis is working with Cathy Cloutier (R) Delaware Senator represents the 5th Senate District and Raymond J. Seigfried, a (D) state Representatives, representing District 7.

Civic will address all funding prior to performing work.

Goal: Balancing safety, engineering & funding.

Scope

Proposal scope defines area running from Harvey Rd down to Pond Lane.

Steve points out that scope of the proposal should include across the bridge, pass the intersection of Pond Ln and a little bit up into the extension (it runs up to the street). It is more extensive and possibility of extra cost on bridge.

Drainage Issues

Second drain is not as badly laminated as it is from the second drain to Pond Ln. There are some benefits if you lift it all up and redo the entire stretch. If the budget becomes an issue, then suggest to pick up where it is most damaged & gatorred.

It is possible that there is a pitch because there was an enormous amount of water trying to take the path of least resistance. A lot of the pressure and force flowed under the laminate, between the base coat and the topcoat, which started to lift it up. Needs to be determined - Was it just volume, or was it a failure of drainage in some other way that might be more revealing? Rick suggests inspecting the lines to make sure there is nothing else going on, or is it just a paving fix that needs to be focused on?

Note. Drain near Harvey Rd and Meadow Lane was completely clogged for an indeterminate length of time. No opportunity for the water to go into the drain system. Across the street 2 more drains were closed off.

Proposal #31.5 “Provided that there isn’t concrete work to do at the bridge or anything else that would create a change order”. When Rick and Albert looked at the bridge, they noticed two parallel lines that crossed the bridge that were depressed from the rectangle center of the bridge. Under the bridge is a sewerage line that was probably reinforced in a concrete box/structure. It appears to be some kind of erosion under the roadway that caused the collapse and a change in elevation midway through the bridge. When that surface is lifted off, need to check to see if the structure underneath is sound or is there some kind of compromised structural issues? Is it erosion or something that caused some compaction to be removed which caused the pavement to collapse by 2 inches? When Carol meets with engineers (Foresight Associates; Arden received a 25,000 grant from DNRC titled Surface Water Management Planning Grant.), Rick would like to have them weigh in on the following three points with the engineers: 1) Vehicular passing, 2). Given that the recent weather events have intensified, and probably will not change, what improvements or drainage design needs to be reconsidered? 3) Efficacy of slot drain (right pass Pond). It looks like part of it is covered with asphalt. It’s an area with heavy truck traffic that may compromise it. Beside Foresight Associates, request to also have DelDot take a look.

Drainage Cleaning Policy

On a regular basis, especially after major storms, go around town to clear all sewer drains surface entrances of debris. Assign to David Claney as part of his job description. Carol (Carol and Foresight have Arden’s aerial maps) will provide an aerial view map of the area indicating locations of all sewer’s drains. Steve will reduce size and copy. The map will help with maintenance schedule to assure all drains are identified; help prioritize horizon activity

that will need attention by planning improvement. Steve will contact Dave Clancy.

- 2212 Mill Rd.

The storm damage washed away top surface all the way down to the brick. The damage runs all along the side of road. Steep downhill. Table till Carol meets with the engineers of Foresite.

Identify Responsibility:

Egress to driveways believed to be leaseholders' responsibility.

Gullies on side of road. Is the drainage on side of road the town's or leaseholders', because it is right- of -way. Believe leaseholder is responsible for their own leasehold.

There are exceptions depending on the circumstances. Suggest determining case by case basis.

Leaseholds - water drainage:

Barbara Shippy's at Inn and Walnut lane. The pavement shifted and water flowed to Barbara's leasehold.

Rooney - Apple Lane & Walnut Lane

- Projects / Grants
- Permits / Reservations
 - Covid Policy -

No changes to Arden's Covid policy, which mirrors the state's policy.
 - Requests (Artisan Walk). They need to follow current Covid policy and understand there are no bathroom facilities.
 - Scheduled Events and Status
- Maintenance Projects.
 - Road Sign Replacements table for now

Mill and Pond lane or Road? Both are “Lane” per ACRA phone book. On some maps they are listed as Roads.

- Trash Can

Harold is waiting for final dimensions of trash cans before going forward with order.

Waste Management offers two options for recycle pick up: weekly or every other week. The pilot trial (every other week) is for 3 months to see if there are any major issues. Will accommodate for those who need more than one bin. This option will allow Arden to try reduced service and remain as a group (three Ardens) and allow to reverse course if it does not work for the Village. It also will allow a 3% savings on annual contractual increases.

Group supports Pilot Trial.

Waste Management is concerned residents are not doing due diligence of what is recyclable and not recyclable.

- Replace Plexiglass Cover at Buzz – Done

- Miller Rd & Marsh Rd: a post down and possibly broken due to the storm.

Harold will contact David to take care of it and remove old post if replaced.

- Tree Work

Budget - Decision to perform work is contingent on budget constraints due to funds being diverted to storm damage repairs.

- Trees on Right-of-Way: Civic and Safety Committee Responsibilities

- Follow-up on Identified Trees

\$4,300 ear marked

(There are approx. six (6) trees that need arborist to provide tree assessment analysis and several dead trees to be removed by Ron’s Tree Service

- White Pine on Village Green \$3,000

Arborist did not want to charge for writing a risk assessment for a white pine because they tend to split. Recommends taking it down if you think it is a risk. Ed Rohrbach would like not to remove the white pine because it is part of the Soldier's Memorial and has a presence. He would like to find some solution to try to save it. Carol is inquiring about cable for the tree.

- American Elm located on the Green was split. A dead branch was cut. Ed would like to hold off on removal to see if it will heal over.

- Cherry tree located at 2212 Mill Road (near the drainage on Mill Lane). Apparently, Greg Hoopes contacted Civic about a dead Cherry Tree. Carol will check it out.

- Greens

- Landscape Proposal.

Carol did not obtain a quote because she was hoping David Claney could do some of the work at the Buzz. Agree to table due to budget constraints.

- Signage for Memorials - table due to budget constraints.

(Walt Whitman Memorial - Display the actual 1915 newspaper article and mounted it on top of stone. Also incorporate an explanation identifying that this area is the WWM. Group likes the steel mount. (Picture rendered by Harold Kalmus follows minutes. The next step is to look at cost. Steve will try to locate source of 1915 article).

- Seasonal Contract Oversight

Snow Removal: Prep Fee Refund of \$200 since there was no snow. Mark reached out and did not receive a return call. Will reach out one more time.

- Miscellaneous

Bicycle Paths Barriers

Ardencroft has issued a formal complaint about the bicycle barriers that anchor foot paths due to not being ADA compliant. Ken Morrison, Chair of Ardencroft (contractor) has offered to remove them by cutting them off and filling with concrete at a cost of \$122/pair for \$610 (5 sets total: Club Path runs Harvey Rd to Gild Hall; Milky Way Path runs Harvey Rd to Millers Rd; Grocery Path from Little Lane to Hillside Rd; and another path runs Orleans Rd to Little Lane). Before removing them, check with someone (maybe Al, Sue Rothrock or Brooke) to see why they were installed in the first place. Group approved to remove barriers if there are no objections. Harold will oversee project.

- Old Business

Old rails are still at the entrance of the Stiles. Dave probably did not remove them because he borrows a cart which might not have been available at the time. Harold will contact David to remove old rails/posts.

- New Business

- Establish clear lines of communication between Civic Committee and Dave Claney. Suggest committee members to copy Steve on all work requests & completions per satisfaction. Steve will track job orders.

- Contact Information

All members contact Steve and provide preferred method of contact (email, phone, or cell).

- Traffic Cones

Harold will purchase at least 6 (six) traffic cones and some hazardous/caution tape.

Adjourned 8:53 p.m.

Respectfully submitted,

Elizabeth Resko,

Village Secretary