

Date: December 29, 2017  
To: Arden Leaseholder  
From: Trustees of Arden  
Re: **New Construction of an Accessory Dwelling Unit**

You have expressed interest in adding an Accessory Dwelling Unit to your leasehold.

For the Trustees to issue a No Object letter, you will need to provide the information listed in and to follow the New Castle County guidelines that are outlined in the existing Trustees' Memo entitled Building Permit Process.

In addition, the Trustees will require a copy of the **recorded** "Property Owner Affidavit for an Accessory Unit Recorded in the New Castle County Office of the Recorder of Deeds. This document can be found on the New Castle County website and is a requirement for the building permit.

If you have any questions regarding the New Castle County requirements and building codes, please contact the New Castle County Department of Land Use by calling 302-395-5400.

If you have any questions regarding the Trustees of Arden requirements, please contact the Trustees by calling 302-475-7980 or by email [trustees.of.arden@gmail.com](mailto:trustees.of.arden@gmail.com).