VILLAGE OF ARDEN TOWN ASSEMBLY SEPTEMBER 24, 2018

Town Meeting Minutes

JANUARY 28, 2019

Next Town Assembly for the Village of Arden 7:30 p.m. Gild Hall

2119 The Highway, Arden, Delaware

MOTIONS/RESOLUTIONS PRESENTED

6.0 Town Chair's Communication Report - Chair Jeffrey Politis

Motion

Ray Siegfried - I move that at this Town Meeting we move ahead with a non-objective statement for the attorneys. Voice Vote Ayes have it.

Motion Approved.

9.0 Advisory Committee Report – Danny Schweers

Procedural Motion to create standard policy

PROCEDURAL MOTION: I hereby move that the Town Assembly's standing policy going forward is that time spent at town meetings on questions and answers after committee reports be limited to five minutes total. Members are allowed only one question each but, if time allows, a member may ask additional questions. **Voice Vote Ayes have it. No abstentions**

Motion Approved

12.0 Old Business – Amended Ordinance #14 (Additional Domicile Units) and 3rd reading, vote to approve.

Section 1 - Introduction and statement of purpose.

The change was to remove the "Village of Arden" from the Ordinance #14 of approval of ADUs by Trustees, New Castle County and the Village of Arden. It now reads approval by the Trustees and New Castle County.

The purpose of this ordinance is to specify the notification and procedure to leaseholders of this one-time opportunity which will be used by the Village of Arden to certify pre-existing Accessory Dwelling Units (ADUs). In order to be eligible for certification a leaseholder's pre-existing multiple domiciles must comply with the

following requirements: [a] the domicile meets the New Castle County ADU definition, [b] the domicile was built prior to May 1, 2007. Leaseholds who wish to build ADUs after this process is completed need to obtain approval by the Trustees and New Castle County.

Motion Warren Rosenkranz I move to approve the change after this 3rd reading of Ordinance #14 to remove two words "the Village" from final paragraph. Voice Vote: Ayes have it & 2 abstentions. **Motion Approved.**

13.1 New Business – Community Planning – Ray Seigfried

Request for a waiver

Ordinance 15: Motion for approval of a waiver of the registration fee for a resident at 1812 Millers commonly knows as the weave shop.

Motion

"The Village grants a one-time waiver of the registration fee to the leasehold at 1812 Millers based on satisfactory proof that he/she was actively attempting to sell the property during the vacancy period."

Motion Vote Waiver Ordinance #15

Voice Vote Results

Nos have it. The motion is denied.

13.2 New Business - Warren Rosenkranz, **Amended Motion**

I move to impose a permanent moratorium on the use of Roundup and all other glyphosate-based products on our Greens. (**Amendment approved** Bart Woods amends main motion. He moved to change from "public areas" to "on our greens"). Hand Vote Ayes Have it (26) Nays (24) Abstaining (3)

Amended Motion Approved

13.3 New Business - Brooke Bovard **(Motion on Hold- it will be presented at January 2019 TA)**

Motion Move that the Town Assembly create a parking task force to consist of 11 members that would be one representative each from Civic, Community Planning, Safety, BWVC and Playground. One representative from the Arden Club and five (5) community members to be elected by Town Assembly at the Town meeting following the approval of this motion.
(Due to late hour of this TA, Brooke has offered to hold this motion and she will present it at the January 2019 Town Assembly under Old Business).

13.4 New Business – Larry Walker

Motion

Moved, the Town Assembly will continue the current practice of having committees present their Motions during the time they present their report and not hold these Motions until new Business. **Motion Defeated.**

ATTENDANCE Sign In **68 + 2 not signed in Jeff Politis, Liz Resko**

Line 37, 41, 44 signatures illegible. Copy of sign in sheet after minutes.

Carol	DiGiovanni	1	Walter	Borders		36
Laura	Wallace	2		Illegible		37
Sadie	Somerville	3	Daryl	Holcomb		38
Gary E	Quinton	4	Marianne	Cinaglia		39
Carol	Larson	5	Greg	Gagliano	NV	40
Bob	Wynn	6		Illegible		41
Danny	Schweers	7	Carl	Falco		42
Deborah	Ricard	8	Beverly	Barnett		43
Eric	Braunstein	9		Illegible		44
Denis	O'Regan	10	Marcia	Scheflen		45
Heidi	Hoegger	11	John	Scheflen		46
Alex	Rudzinski	12	Lon	Sullivan		47
Mike	Curtis	13	Denise	Nordheimer		48
Pat	Pyle	14	Cookie	Ohlson		49
Simon	Hamermesh	15	Elizabeth	Varley		50
David	Michelson	16	Barbara	Henry		51
Ed	Rohrbach	17	Toby	Ridings		52
Warren	Rosenkranz	18	Rob	Montejo		53
Mary	Vernon	19	Jan	Westerhouse		54
Mary	Murphy	20	Roderick	MacDonald		55
Ray	Seigfried	21	Cathy	Bautista		56
Barbara	Macklem	22	Brooke	Bovard		57
David D	Claney	23	Stephen	Harcourt		58
Skip	Bailey	24	Larry	Walker		59
Ron	Meick	25	Tom	Wheeler		60
Marjorie	Roberts	26	Ellen	Dolmetsch		61
Hugh	Roberts	27	Betty	O'Regan		62
Elaine	Hickey	28	Alton	Dahl		63
Lynda	Kolski	29	Cecilia	Vore		64
Jill	Althouse-Wood	30	Peter	Compo		65
Mark	Wood	31	Sally	Sharp		66
Michelle	Lauer	32	Mandy L	Tocco		67
Scott	Kushner	33	Grace E	Ressler		68
Renata	Brito	34	Mary L	Marconi		69
Jennifer	Borders	35				

1.0 Call to Order – Chairman Jeffrey Politis called meeting to order at 7:38 p.m.

2.0 Approval of Minutes - June 2018 Town Assembly Minutes approved as presented.

3.0 New Residents – Skip Bailey and his wife. Beverley, are both Delawareans. They have returned home and now reside at 2305 Hillside Rd.
Ann Parker 1903 Millers Rd.
All are welcomed.

4.0 Recognition of Departed
Cynthia McKee Smith of North Wales, Pa. Her formative years were happily spent in Arden and she attended the Arden school, ACRA and the Arden pool. She was the beloved wife of 38 years to Anthony L. Ciaccio Jr. (Neno). Cyndie and Neno hosted many holidays and family celebrations where food and laughter were abundant. Cyndie will always be remembered for her wit, her love of family and as a devoted wife, daughter, sister and aunt.

James W. Scott, known as "Wally" or "Mr. S." Wally married Linda Vandever, an Ardenite, in 1959, where they raised their four children. At one time the family maintained the town greens and roads. You could always see him working on his cars in the driveway with neighborhood teens, selling his treasures at garage sales and walking his dogs around the block, & chatting with his neighbors.

Rickey Scott, Wally's son, passed away about a week ago. Brooke shared stories of Rickey growing up in Arden.

John DiGiovanni (June 19, 1952 – September 14, 2018). John was a passionate and dedicated musician, a great friend to many. Also, he was a drum and percussion teacher and recording engineer and producer at the Marsh Rd Studios. The Delaware Rock 'N' Roll Hall of Fame presented John with a Rock Hall induction medal this year. Although John lived across from the Ardens, he was a cherished member of our community. He touched so many people in life and he will be missed.

A moment of silence.

5.0 Visitors

Eric Braunstein is a Republican running for State Representative in the 7th District.

He is a third generation Ardenite, but he himself has been an Arden resident for the last five years. He asked that all reach out to Claymont Fire Department, as they need volunteers. He was a realtor for 18 years. He has always felt he had a voice in this District—and he wants to continue—which is why he is running. He has been very involved in local politics by working with legislature with issues like first-time home buyers, solar panels, property rights and land use. He believes that Community Comes First. But, he says we have some work to do to make life better. He believes we need to face the challenges affecting our residents head-on. Delaware school spending isn't resulting in a better education for our children. We need to take care of our children on all fronts.

Whether it's championing better jobs, better schools or a safer community, he promises he will tackle the issues impacting our community and the state. **Website:** https://ericbraunstein.com

Ray Siegfried is a Democrat running for State Representative in the 7th District.

He is a resident of Arden and, after 26 years as an SVP of Christiana Care and a healthcare policy professor, he wants to bring his expertise to Dover for families that are struggling to afford even routine procedures and medications. Ray says when he gets to Dover he will fight for women's rights by voting for the final passage of the state's equal rights amendment. He will continue to support Golf container court by making sure the education system and the infrastructure are there to support that. The parking lot should have all Delaware license plates, not NJ. Also, U of D has a program called STAR (Science, Technology & Advanced Research). It is a biotechnical innovative program in which the state needs to support because he says that is the future with a lot of high-tech programs. He supports comprehensive Opioid program (systematic and curative). Supportive of schools where students can prosper, affordable healthcare, building vibrant communities like Arden and he supports social justice. **Website:** https://www.rayseigfried.com/

6.0 Town Chair's Communication Report - Chair Jeffrey Politis

Communications from the Chair.

Since the last town meeting….

1. We have signed a new trash contract with Waste Management. The final cost was what I reported in the town meeting, which was about a 10% increase. The contract is in effect as of Sept 1, 2018 and is a three-year term with one renewal. Our service will not change. The new annual cost has been provided to the Budget Committee for inclusion in the budget referendum. Note that as the new cost takes effect during our current fiscal year, the increase will likely be absorbed by our contingency funds.

2. I have been reviewing our insurance policy and will be making some changes. I am removing insurance for "town tools" and for a shed that is not owned by the Village of Arden and increasing coverage for theft. The increased coverage is to bring the level of coverage closer to exposure risk of both the Village and Trustees. I am also declining earthquake coverage on the Buzz, which we don't currently have, as the cost of the coverage, $250 and level of deductible ($25,000) made it undesirable.

3. I continue to work with the town attorney regarding the lawsuit filed against the Village for the purchase of 5 Mill Race Road. We are moving towards a partial settlement, but will likely litigate the primary question about the use of the money and the word "within". NOTE: Once terms of settlement are agreed to, the final settlement agreement will be brought to the Town Assembly for approval or disapproval.

4. The Trustees have been working to resolve a leasehold survey issue affecting the Phillips and Baker Leaseholds, that is adjacent to a right-of-way between Sherwood Green and the leaseholds. In essence, when the Trustees deeded the right of way and common land to the Village in 1973, this right of way was included, but about half of the right of way had been previously made part of the leasehold in 1948. The leaseholders have been paying land rent and maintaining this land as part of their leaseholds since 1948. As one of the properties is changing hands, the matter needs to be resolved. The proposed resolution is to correct the lot line boundary between Village Land and the Trust – thus correcting the apparent error made in 1973. Their attorney has submitted documents to the court to make this happen. If there are no objections, then I will not object from the Village standpoint.

5. As the recent hurricane has reminded me, craziness can happen quickly and mercilessly. One of the things that goes on behind the scenes in this type of event is the NCC Office of Emergency Management provides regular updates as far as storms and NCC response. In prep for Hurricane Florence, Dave Carpenter had an audio call with local governments to review everything. I was on that call. I am impressed with their level of preparation and diligence. I think one of the best things we can do as a community is to remember to look out for each other.

6. I mention at every meeting – let's have a respectful and deliberative meeting. I realized, after the last meeting in particular, that good communication is the key to this. I ask this body to remember a couple of things: 1) We are all here tonight because we have a shared interest in our Village. 2) Assume that we are here because we want what is best for the Village. 3) Let's not forget that we have different comfort levels with speaking at a microphone and in front of others. It may be difficult for someone to effectively express themselves due to nerves, emotion, etc. Take a deep breath before you speak, either in commenting or in responding. 4) Remember that those on committees are taking their personal time to work for the Village, you may not agree with something a committee might have done but appreciate that they have spent their time in service of our community, which includes you. Don't question their motives. And 5) Remember that we are all neighbors.

7. A Reminder - as Chair, if I find a member acting with improper decorum, I will warn that member. If I have to warn the same member multiple times, then I will ask the assembly what penalty they wish to apply. The options will be to do nothing, request an apology, censuring the member, and finally expelling the member. This is not a process that I wish to conduct, but will if we are not respectful of each other.

8. Thank you to the Audit Committee for supplying refreshments.

9. Lastly, a reminder that this meeting is being recorded and we ask that all comments be made at the microphone. Take a minute to adjust the microphone and get comfortable.

Let's have a respectful and deliberative meeting. Thanks!

So submitted,

Jeffrey Politis,
Town Chair, Village of Arden.

Questions/Comments Communications Report

#4 Phillips & Baker Leasehold

Brooke Bovard questions - is it appropriate for any individual, no matter their position to sign off on this? Jeff explains that no one is "signing off" on it. The Trustees are taken this to court to resolve and the Village of Arden is not objecting. Ultimately, what happens is land transferring out of municipality back into Trust.

Survey Clarification: Town survey shows that the town line goes up the middle of Phillips driveway. Phillips leasehold document shows that it includes the driveway. The line extends through the leasehold and goes behind it up to Sunset Lane. That means there are two pieces of land on two different leaseholds with legal problems and both will be addressed when the Trustees go to court to correct Deed and Charter. In addition, there was a right-of- way in which half was transferred through this addendum to the leasehold.

What effect does this have?

In effect, it leaves things the way it is currently being used. Meaning, that land belongs to us, but it really does not belong to us because it was a mistake. If you assume it does belong to us because it is leased, the town can't do anything because it belongs to the leaseholder. Regardless, if it is Town or Trust, it is leased. If the town wants to claim ownership of it, they still will have to honor the lease, collect land rent from the leaseholder for that strip of land.

Brooke Bovard Objection: Request to have a lawyer who is not working for both. Jeff notes: No matter who owns it, Trustees or Village, it is part of a lease. That lease is renewable and transferable. In essence, it is part of a leasehold, it is just whether it is the Village or Trustees who collect the land rent.

Motion

Ray Siegfried - I move that at this Town Meeting we move ahead with a non-objective statement for the attorneys.

Speaking For or Against the Motion

Carol DiGiovanni is against motion because she said it was not brought up at Advisory Meeting (Refer to September 10, 2018 Advisory Meeting under Jeff's Communications Report, in which it was discussed).

Motion Vote

Ray Siegfried - I move that at this Town Meeting we move ahead with a non-objective statement for the attorneys

Voice Vote Ayes have it. **Motion Approved**.

Jeff said he will reach out to a second attorney and get a second opinion**.**

Questions/Comments – Communications Report

#3 Lawsuit filed against Village of Arden

There was a request to identify the person who brought lawsuit against the town. That person was identified as Carol DiGiovanni. (Jeff has detailed the lawsuit information at every Town Assembly since it was filed). There was a request for a brief summary as follows. Lawsuit was filed just before the Village purchased 5 Mill Rd. The town voted to use the money from the Schroder Fund in which her will stipulates that the use of funds is for the "Maintenance and Preservation "within" the Village of Arden". The town viewed the purchase of adjacent property as meeting criteria "maintenance and preservation within the Village of Arden". The lawsuit question is about "within". Then there was a broader question in the lawsuit about general governance spending money.

Chairman's Communications Report – Thank you!

7.0 Trustee Report - Mike Curtis

Trustees Report September 24, 2018

The Trustees have several items to report this evening:

Finances: We have copies of the quarterly financial report available tonight. The Trustees have paid the New Castle County and School taxes which are due October 1.

County taxes	91,536.02
School taxes	358,032.74

Total County and School taxes paid	**449,568.76**
Rebates to individual leaseholders from New Castle County	**40,905.14**
Total paid	**$490,473.90**

Regarding rebates, the rebates to individual leaseholders are calculated from programs administered by New Castle County (not the Trustees). One program gives a tax exemption, and the other a tax credit. The County program called **Senior School Tax Rebate** is a tax credit for those 65 and over (that is the only criterion) and the other program is called **Senior or Disability Income Exemption** that is based on your adjusted gross income for the previous calendar year. You must apply one time to receive the Property Tax Relief credit and for the Senior or Disability Income Exemption: We encourage you to apply. There is a filing deadline to qualify for the upcoming tax year. Please contact the New Castle County Property Assessment (302) 395-5520 for an application and for any questions that you have. The County is most helpful with the forms. The eligible leaseholders for the County programs this year should receive their rebate checks by mid-October. If you do not receive your rebate by then, please contact the Arden Trustees Office (475-7980).

Audit: An audit of the Trustees 2017-2018 fiscal year is near completion. Copies will be sent to the Auditing and Budget Committees, Town Treasurer, Town Assembly Chair and Board of Assessors.

Lease Transfers - There have been two transfers since the June Meeting: 1812 Millers Road to Jennifer Hintlian (2523 Associates) and 2316 Walnut Lane to Keith and Angela Rooney (Oravec).

Respectfully submitted,

Senior Trustee

Trustees Report – Thank you!
A standing ovation for Mike in appreciation for his many devoted years servicing his community as Trustee and wishing him long, healthy, and happy retirement!

8.0 Treasurer's Report - David Michelson
David reviewed Statement of Financial Position, Statement of Financial Activity and Statement of Fund Balance as of September 24, 2018, (copy of Statements in Attachment section following minutes).

Questions/Comments – Treasurer's Report

Buckingham Green has a grant with matching funds in the amount of $75,000. It is in line item. It has been spent as they do the repair work on Buckingham Green. A total of $125,000 to repair it.

Vacant Dwelling Community Planning passed a process to spend that money. It is in the minutes about a year ago.

Jeff - MSA (Municipal Street Aid) It's money we receive from the state. The usual amount received has been $16,000 and this year will be $19,000.

Treasurer's Report – Thank you!

9.0 Advisory Committee Report – Danny Schweers
The Advisory Committee met on Monday, September 10, 2018, to set the agenda for this meeting. One of our decisions was to ask the Town Assembly to make it standing

policy to limit discussion after committee reports to five minutes. Our hope is that this will move things along during the meeting. We tried this out at the town meeting in June and it worked well. Members are allowed one question each, but more questions may be asked, one at a time, until the five minutes is up. Also, per Robert's Rules of Order, more time may be requested, but that must be approved by a majority vote of the Town Assembly.

PROCEDURAL MOTION: I hereby move that the Town Assembly's standing policy going forward is that time spent at town meetings on questions and answers after committee reports be limited to five minutes total. Members are allowed only one question each but, if time allows, a member may ask additional questions.

Speak to or against Procedural Motion
Clarification: If more time is required, anyone can stand up and presents a motion to extend Q & A and the Town Assembly will decide.

Mike Curtis against motion because under Robert's Rules of Order anyone can make a motion to stop discussion. Jeff – Point- of- information: is what a question is and there is no time limit. Jeff's understanding is based on his many discussions with parliamentary. A discussing mode is called a "request for information," which has no limit. There are limits on debates in that no one can ask questions beyond five minutes. General question for request for information there is no limit. Jeff's understanding is Robert's Rules of Order does not limit the amount of request for information you make and that is why the Town Assembly is requesting putting a limit on it.
Voice Vote Ayes have it. No abstentions. **Motion Passed.**
This will be our standing policy.

Danny Continued reading the Advisory Report

Also, the Advisory Committee has decided, as its standing policy when setting the agenda for town meetings, to move all non-procedural motions to New Business. Again, we did this at the town meeting in June and it worked well. Committees will make their reports as usual, but they will wait until New Business to present any motions. This way, all committees can make their reports before the Town Assembly begins debate. That said, any member may make a motion at any time to suspend the agenda to change the order of things.

Every September, the Advisory Committee is responsible for finding 14 nominees for Assessor, seven of whom will be elected assessor later this fall. This year the following 14 residents have agreed to serve if elected: Brooke Bovard, Marianne Cinaglia, Dave Claney, Chris Junk, Michelle Lauer, John Martin, Mike Opelka, Pam Politis, Warren Rosenkranz, John Scheflen, Elizabeth Varley, Larry Walker, Tom Wheeler, and Mark Wood. Are there any other nominees at this time? You can nominate someone other than yourself, but they must have already agreed to have their name on the ballot.

Since the last town meeting, members of the Civic, Community Planning, Safety, Buzz Ware Village Center, and Playground Committee, and an Arden Club representative, convened to recommend a pathway toward a parking policy for the Village of Arden. A motion will be made on that subject later tonight under New Business.

Submitted by Danny Schweers, Chair, Advisory Committee

Questions/Comments Advisory Report

Larry Walker **Motion to suspend the agenda** in order to present a motion. Nos

have it. **Motion Denied**

Larry's motion will be presented under New Business

Advisory Report- Thank you!

10.0 Board of Assessors – Warren Rosenkranz

No Report

Since no alternative assessment has been presented in September, then June's assessment is the assessment that will be abided by.

Board of Assessors Report – Thank you!

11.00 Committee Reports presented in Alphabetical Order

11.1 Archives – Chair Lisa Mullinax

The Arden Craft Shop Museum was open again this year for the Arden Fair. We had a record number of visitors—more than 70.

We are looking forward to hosting several groups who will be touring the Museum, and Arden: A group from the Stickley Museum, on Sept. 28 and a group from the Mid Atlantic Regional Archives Conference, October 11 to 13.

Next up at the Museum: Our new exhibition will open on October 21. This year, we are celebrating the 70th Anniversary of ACRA. Join us from 1 to 4 p.m. for a gala birthday party for ACRA, fun activities, refreshments and a first look at the new exhibition: "They gave us good leave to wander." an exhibition celebrating 70 years of the Arden Community Recreation Association. Thanks to all for your contributions of ephemera, photos and memories.

Respectfully submitted,

Lisa Themal Mullinax.

Archives Report – Thank you!

11.2 Audit - Chair Cookie Ohlson

Audit Committee Report

September 24, 2018

On September 12 the Audit Committee met to review Arden's accounts and financial records and found all to be in order.

Cookie Ohlson, Audit Comm. Chair

11. 3 Budget – Chair Denise Nordheimer

2019 – 2020 ARDEN BUDGET BALLOT

for the expenditure of Town funds for the fiscal year beginning March 25, 2019, and ending March 24, 2020

See accompanying notes to Fiscal Year 2019-2020 Arden Budget Ballot on back of this form.

PROJECTED INCOME				PROJECTED EXPENSES			
	Notes			Non-Budget Expenses	Notes		
Land Rent	1	$	627,680	County Taxes	5a	$	96,794
Delaware Municipal Street Aid	2	$	16,731	School Taxes	5b	$	407,989
Interest and Other Income	3	$	23,050	Trash Service	6	$	67,599
Buzz Ware Village Center	4	$	30,000	Trust Administration	7	$	26,786
				Village Non-budget	8	$	51,488
				Buzz Ware Operations	9	$	30,000
				Buzz Ware Renovation Fund	9	$	2,000
				Delaware Municipal Street Aid	10	$	19,445
Total Projected Income		**$**	**700,961**	**Total Non-Budget Expenses**		**$**	**702,101**
Reserve Funds	3	**$**	**282,600**	**Proposed Budget Expenses**		**$**	**106,200**
TOTAL Funds Available		**$**	**983,561**	**TOTAL Expenses**		**$**	**808,301**

DIRECTIONS FOR VOTING: Please choose one of the following - either #1 OR #2:

#1. Approve or disapprove the entire budget by marking an X in the box next to your choice.

I approve of the entire budget..... ❑

I disapprove of the entire budget..... ❑

OR

#2. Disapprove individual items by marking an X in the accompanying box (☒).

Any items not marked will be counted as approved.

If you choose to disapprove individual items below, DO NOT mark either of the items in #1 above.

	NOTES*				disapprove NOTES* disapprove		
Advisory Committee	**11**	$ 200	❑	Safety Committee: General	**21**	$ 3,400	❑
Archives Committee	**12**	$ 1,800	❑	Safety: Speed Enforcement	**22**	$ 1,000	❑
Board of Assessors	**13**	$ 100	❑	Buzz Ware Support	**23**	$ 5,000	❑
Budget Committee	**14**	$ 100	❑	Donations – ACRA	**24a**	$ 2,000	❑
Capital Fund	**15**	$ 0	❑	Donations – Arden Page	**24b**	$ 500	❑
Civic Committee	**16**	$ 58,000	❑	Donations – Arden Library	**24c**	$ 1,200	❑
Community Planning Committee	**17**	$ 500	❑	Donations – Fire Companies	**24d**	$ 1,600	❑
Forest Committee	**18**	$ 8,000	❑	Donations – Arden Club	**24e**	$ 500	❑
Playground Committee	**19**	$ 4,000	❑	Contingencies	**25**	$ 10,000	❑
Registration Committee	**20**	$ 300	❑				

TOTAL PROPOSED BUDGET EXPENSES: $ 106,200

1. The total approved expenditure limits the fiscal year (FY) expenditure to that amount unless additional funds are approved by referendum. Funds may be shifted between line items with approval of the committees involved and the Town Treasurer.
2. There are funds that are available to the Village and its committees that are outside of the scope of this budget and are governed by policies set up by the Village.
3. Income received by a committee outside of this budget will be earmarked for that committee to spend above the budgeted money approved by referendum. In addition, those monies can be carried over year over year for that committee with approval of the

Town Treasurer.

Notes to* 2019–2020 ARDEN BUDGET BALLOT • *Prepared Sept. 2018

INCOME:

1. **Land Rent** – Based on Assessors' report from June 2018 Town Meeting. Note that Trustees will transfer money to
the town to cover Town's budget.

2. **Delaware Municipal Street Aid** – Annual street aid. The State of Delaware is providing funds for the FY 2019.

3. **Interest and other Income** – Income from the following sources:

a. Rights-of-way
   i. Cable – $8,600
   ii. Antenna – $6,500
b. Investment income – $7,950

Reserve – Combination of Trustees' Prudent Reserve ($157,600) and Town's Prudent Reserve ($103,000) and accrued capital fund of $30,000.

4. **Buzz Ware Village Center** – Estimated income for 2019/20 based on projected revenues from rentals, programs, grants, and donations.

NON-DISCRETIONARY EXPENSES:

5. **Property Taxes** – Increase of $6,735 from the 2018-2019 budget.

a. County Taxes – New Castle County taxes are estimated to increase by $6,753 in 2019 and will increase by an additional $6,357 in 2020.
b. School Taxes – No change.

NOTE: The New Castle County property and school taxes are grossed up to include rebates paid to qualifying leaseholders.

6. **Trash/Recycle Service –** Increase of 10% under new contract

7. **Trust Administration**

a. Audit – $5,168
b. Professional/Legal – $6,166
c. Administrative/Operations – $12,981
d. Office Rent – $2,472

8. **Village Non-budget**

a. Operation and Fees – $21,020
b. Insurance – $12,020 (Trust and Village)
c. Salaries - $11,450/Bookkeeper $5,150
d. Payroll taxes – $1,848

9 **BWVC Operations** – Estimated expenses for operating the facility and running programs. This entry includes all utilities, payroll, licenses and fees to operate the building. This entry does not include insurance expenses for operating and maintaining the facilities (note 8). **BWVC Renovation Fund** from Arden of $2,000 matches other villages' recent annual contributions.

10 **Delaware Municipal Street Aid** – Annual Street Aid – pass-through expense.

DISCRETIONARY BUDGET EXPENSES:

11 Advisory Committee – No Change

12 Archives Committee – No change

13 Board of Assessors – No change

14 Budget Committee – No change

15 Capital Fund –The Capital fund is fully funded at $30,000

16 Civic Committee – No Change

17 Community Planning – $500 decrease

18 Forest Committee – No change

19 Playground Committee – No change

20 Registration Committee – $50 increase

21 Safety Committee – $3,400 – No change from last year.

22 Speed Enforcement – Harvey Rd. including signage and upkeep on state roads. - No change

23 Buzz Ware Support – Village support for BWVC based on prior years' experience in Maintenance & Operations. These funds would only be used in case of budget income shortfall from rentals.

24 Town Expenses

a. ACRA Donations – No change
b. Arden Page Donations – No change
c. Arden Library Donation – No change
d. Fire Companies Donation – No change
e. Arden Club Donation – No change

25 Contingencies – No change.

BALLOTS MUST BE RECEIVED BY 7:30PM TUESDAY, OCTOBER 30th

Election Ballots for Budget Committee.

Registration Committee handed out ballots for nominees Tom Wheeler and Brooke Bovard.

Ballot 2-year term – Brooke Bovard.

Vote Results:

Brooke 33

Tom 31

1 abstention.

Brooke will fill the term that has already started and goes till 2020.

Replacement 1-year term – Tom Wheeler. Tom's position (resignation of Bill Theis). This position goes till March 2019. Nominee is Tom Wheeler and asked if any further nominations from floor.

Vote to confirm Tom Wheeler

Voice vote Ayes have it.

Questions/Comments Budget Committee Report

Trash collection charges are not included in the Civic Committee budget line item

because the Village created a trash contract that had to be spent. It's a signed contract that is an obligation of the town. That moved it out of Civic's budget and into non-discretionary budget. It is not a line item that can be voted on but an obligation of the town. Civic reviews contract first then Village Chairman obtains approval at Town Assembly to sign off on contract. The trash contract is $67.5 with a 3% per year. There is a clause to renegotiate yearly if certain terms are met around recycling.

Jeff asked if there were any modifications or objections. If not, this is the budget that goes out for referendum.

No objections budget ballot set and registration will send it out.

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Respectfully submitted,
Denise D. Nordheimer, Chair

Budget Report – Thank you!

11.4 Buzz Ware Village Center – Denis O'Regan

Report by BWVC to Village of Arden Town Meeting, September 2018

I will cover Building Usage, Building Maintenance and Improvements, our website, and Programs, in particular our Peddlers, Potions and Practitioners fund raiser.
But first, we announce that Shari Phalan as the new Ardentown Buzz Committee members. She replaces Terri Hansen, who has served for years, and we thank her for her service.

Building Usage:

Rental volume and other usage of The Buzz continues to be steady, and on par with 2017. We're seeing an uptick in rental requests for dates through the fall, as is common in September.

Building Maintenance and Improvements

- The doors will be refinished, as weather permits, before the cold weather.
- The storage on the stage will be updated in the next few weeks.
- The ventilators in the rest rooms have been replaced.
- The gable vent on the rear of the building is now replaced.

Website

We are updating and upgrading our website, and it will launch in the next couple of weeks. The work is being done by Larry Strange, who is Ardencroft's Buzz Committee member. The new website will be easier to navigate, be found easier by search engines, be faster, and serve to record all contacts and requests for rentals. After it has replaced the existing site, we'll continue to improve its function.

Community Programs:

Regular Community Events and Programs continue:

- The Georgists Seminar begins tomorrow night, September 25th, at 7:30PM and continues on Tuesdays at that time, through Dec 11th, with the exception of the 3rd Tuesday of each month.
- The Art Loop opens on Friday October 5th.
- Coffeehouse opens its new season on Friday, October 12th, doors open at 7:30PM.
- Tellebration is back by popular demand on Nov 17th, 7 to 9 PM.

- Every Monday night is Painting and Drawing 7 to 9 pm, bring your own supplies.
- Strength and Mobility from 2 to 3 PM Tuesdays and Thursdays is going strong.
- Yoga at 8am on Saturdays is loose and limber.

If you have an idea for a special event or would like to organize an ongoing program, please go to our website – www.ardenbuzz.com – and submit a "Community Event" request form.

Peddlers, Potions and Practitioners Holistic Market Place: was very successful. We are grateful to all who participated and made it possible. That includes our volunteers, vendors and the Arden Club.

The sub-committee was fortified with the assistance of Shari Phalan and Cheryl Sigler. Regular sub-committee members Debbi Sheiker, Dave Jones and Randy Hoopes.

Concluding Remarks:

The Buzz continues to look for new ways to support the Ardens. We do ask, if you observe something in or around the facility you find of a concern, or if you simply have a suggestion for facility improvements at the Buzz Ware, please contact a committee member, go to the Buzz Ware website under "Contact", or email us at BWVC@arden.delaware.gov. You can make comments, submit an idea for a community event or volunteer.

Again, we want to thank all those that volunteer their time and resources to support the Buzz and the ongoing activities.

Respectfully submitted,

Denis O'Regan

Chair, Buzz Ware Village Committee

Questions/Comments BWVC Report

Toby Riddings was not mentioned in the report. Denis agreed and apologized and commented that she has headed up all the volunteers on the team and has done a fabulous job.

Buzz Ware Village Center Report – Thank you!

11.5 Civic – Al Marks

Carol Larson read the following:

CIVIC Committee Report: Town meeting 09-24-18

Overflow parking chain is being replaced with metal chain. Folks have now driven thru the plastic chain. Approx. 4 X's. A lock will be added.

Speed humps were painted after reaching a design. They are most effective when seen from a distance. We added a 3D effect to make them look taller as well. So far with very good results.

We are addressing the damage on the greens by aerating and seeding and still plan to bring in some top soil (weather permitting) soon for deep tracks. The Club has paid for the repairs and Civic will pay for the aeration.

Paving on Miller Road in 2 sections – Completed.

Seven (7) tree stumps will be ground down on the Arden and Sherwood Greens. Scheduled with Ron's Tree Service, weather permitting.

Will address the two billboards in front of the Buzz and on the Buzz to improve access and protect postings from rain.

Combination locks are being used on Springhouse and Field Theater electric panel.

Cleared areas around trees on playground side of Sherwood Green by the Buzz.

Postpone presenting workshop on possible bus shelter on memorial north side for our school children. Will schedule in October: Date not set.

Two large trees, an oak and an elm, along Harvey Road across from the Memorial Garden are diseased and need to come down. Those are scheduled with Ron's Trees.

We will apply for tree planting grants this January from the DE Forest Service. We will replace the Harvey Road Memorial Garden trees with Bald Cypress and Tupelo trees because those native species can withstand pooled water. Also, sugar maples on the north side of the green (for color), dogwoods to replace aging trees on Sherwood Green, a shade tree to replace the dying conifer near the Buzz picnic tables, replacements for trees that shade the Field Theater and replacements for trees that are leaning beside St. Martins Lane. If anyone has suggestions for more trees, contact the Civic Committee.

Fels Oak treatment: Pruning of dead wood larger than 2" diameter will be taking place this fall. We contacted a certified arborist for this, and he suggested aerating the

compacted soil around the base of tree. This would be done with compressed air to lift soil and not damage roots. He also highly recommended mulching the root zone. Longwood does this for their large aging beeches.

The standing Civic Committee was unaware that the lawn care company was applying herbicides to the curb cobbles. The company reported that they applied Escalade (2, 4 D and Dicamba active ingredients) herbicide 4x in ten years. Without that application, we can expect the cost for maintenance to go up, and we are getting estimates for weed whacking and alternative treatments. Organic alternatives might work well in the sunny areas.

Questions/Comments Forest Report

Larry Walker - The Civic Committee did not use the State of Delaware painting design for the speed humps. Brooke agreed with Larry and said she mentioned it previously to Civic but it has not happened. Cecilia points out that speed humps have specifications. We have lost the specs over time because of repaved around them. Civic will take another look.

Dave Claney wants to donate a tree. Carol suggests to talk to committee.

Lynda Kolski - They pave and don't remove the old pavement which results in the speed humps becoming less of a speed hump. In addition, there are 4-inch holes that are created where the water drain pipe is and manholes. This creates a problem if you are walking or driving. There is one on the Sweep and one the Milky Way. Walk through it where there is no light, you could twist an ankle. You're raising above level & it is a hazard.

Civic Report – Thank you!

11.6 Community Planning – Chair Ray Seigfried

Community Planning and Safety Committee open public meeting

An open public gathering on the topic of Town Meeting safety will be held in the near future to discuss the need for security presence at our meeting.

Short term rental

Community Planning is preparing an open forum to get community feedback on the topic of short-term rentals i.e., Airbnb. The date needs to be determined.

Parking throughout Arden

Community Planning participated in a joint committee discussion to work out how the Town should review the concern about parking at Buzz Ware and other locations. This is still an open issue. A motion will be presented under New Business.

Transformational Sub-Committee Report

Grace Ressler has chaired this sub-committee and worked with a group of residents for several months to design a report which she will report. On behalf of our committee I want to thank her for a successful job well done. [see written report for details].

Report to Town Assembly – September 24, 2018

Ad Hoc Transformation Committee of Community Planning

Committee Members:

Currently active: Marianne Cinaglia, Carol Di Giovanni, Carol Larson, Debbie Ricard, Warren Rosenkrantz, Grace Ressler.

Participated: Mike Curtis, Irene O'Connor, Ray Seigfried, Jeff Politis, Pam Politis, Warren Rosenkrantz, Keri del Tufo, Cecilia Vore, Brooke Bovard, Ellen Dolmetch.

The meetings were and continue to be open to all residents of Arden.
Our Task was to identify a list of ideas that would have a transformational impact on some aspect of the Village of Arden and each idea was to include a written description. Guidelines: The transformative projects or initiatives must be lasting and sustainable and accessible to all residents. It is enthusiastically noted here that many people made excellent suggestions that continued to have the support of the committee members as the group evolved. We also want to note emphatically that existing Town Committees serve the community very well- these ideas are not meant as criticism. We have a record of all meetings going back to those held in 2017. They covered a broad spectrum of ideas, we added some ideas to those and grouped them into these categories:

- Land Use
- Forests
- Conservation
- Communication -Transparency
- Governance
- Community Development

We cast a very wide net to include all previous suggestions as noted. As thoughts emerged for the report to be given to Community Planning this month, we settled on a short list of priority initiatives - these categories clearly overlap and affect each other.

We kept in mind the guidelines: the desire for tangible, sustainable, social, economic, ecological, and cultural benefit to Arden. These initiatives carry equal weight in our estimation but we took them, as directed, no further than "Big Picture Initiatives" without identifying budget information or time-lines. We have more detail on some initiatives and can provide the written descriptions of each initiative.

Communication:

Revise the Arden Website for ease of use, and timely information, adding a blog feature for residents' comments. Add visually appealing elements and digital media. We explored the free services of the State of Delaware Government Information Center. In addition, we suggest that Wi-Fi bandwidth be improved in the Buzz Ware Center and that the town might provide a public computer for use during appropriate hours.

New Arden Documentary – It has been a very long time since a Documentary film has been done on Arden. Such a project would add to our story and our mission as it evolves. Grants would be explored. This might consist of a series of informational clips that would also be formatted for posting on the website and those could also be built into a full Documentary of Arden. The Documentary could then be posted on our proposed YouTube web series/Channel and made available on DVD.

YouTube Channel/YouTube Web Series on Arden – Develop a Town web series containing content from the Documentary and clips containing information on governance. This would be ongoing & updated. We suggest seeking professional assistance to get established. A Comcast Community Access channel was also explored with preliminary information obtained from Comcast.

Educate Ourselves and Newcomers to revitalize participation in Town Governance - extend additional community outreach to newcomers and create additional initiatives

to encourage participation in governance. A few specific suggestions are: have more informal talks (with refreshments) on our Town Assembly system and topics such as "Understanding our Charter with the State of Delaware". The informal talks might include "How our Committees Function and for What Are They Responsible?" We also suggest a Governance and Transparency Oversight Committee to review issues periodically. We suggest that our various committees take turns sponsoring the informal sessions. They could occur during wine & cheese preceding a gild dinner, or be separate, social events sponsored by various committees. They could be posted on the website and on our YouTube Channel.

Conservation:

Land and/Water Programs & Forest Maintenance - We suggest a three-part proposal to address the following: Invasive Plant Species Management, Tree Assessment and Inventory, Storm-water plan and Strategic Intervention which would analyze the path of storm water and develop interventions. Note: that there are DNREC grants for Surface Water Management.
(Further information is listed at end of minutes)

Community Planning Report – Thank you!

11.7 Forest – Chair Carol Larson
Forest Committee Report: Town Meeting 9-24-2018
Projects: Sherwood Forest Restoration: Waiting on permit from DNREC for stream crossing and will move into the bidding process.

Cleared large oak from the Renzetti circle, planted pinxterblooms at the arc.

Path Clearing, large oak cleared from path near Perkins Run. Jeff Steen, Jeff Martin and I went to assess eroded areas along St. Martins Lane. We also discussed mapping our storm water pipes with GPRS, a company that can detect and map underground utilities more precisely than Miss Utility. This would aid in decision making about drainage and road work that impacts the forest.

LEAF newsletter and PATCH Program: activities to encourage use of the forest. Edited by Jill Althouse-Wood, LEAF and Patch are online at the Arden website, so if you lost your copy you can still check it out.
Invasive species: 12 folks came out to clear ivy on September 14. Near Indian Circle path we pulled a lot of ivy and socialized. If you want some help near your leasehold give us a call and we'll set something up. Red Tail Restoration continues contract work on areas pulling invasive species.

FOREST COMMITTEE FACTS about control of non-native invasive plants:
We control non-native invasive plants in order to maintain plant diversity. Our native plants are evolved to support the insects, reptiles, birds and mammals that feed on them. Without managing the invasive species, we lose ecological balance and then the species that use those plants. The Forest Committee follows procedures codified by the New York Botanical Garden and the US Forest Service. An information sheet is available for more detail, both hard copy and uploaded to the Arden.delaware.gov website, Forest page. The sheet includes statements from environmental professionals and organizations discussing their practice with herbicide in ecological restoration.
We use glyphosate because of its properties. Our use is minimal and is very different from agricultural use. To explain our practice:
Cut stump treatments used on Chinese wisteria, burning bush, multiflora rose, cut English ivy vines, oriental bittersweet vines. We cut stems and trunks then apply

herbicide to the cut with a dropper and spread with a foam brush so it doesn't run off.

How much product used: Applying drops, we treat 50 smaller plants with a teaspoon (100 drops = one teaspoon). That's a lot for a morning's work.

Foliar Sprays: No sprays since 2016. Greg Gagliano, licensed pesticide applicator, last used glyphosate as a spray on 11/23/2016 @3 ounces. Forest Committee members have not used back pack or hand sprayers in the woods. We hand pull poison ivy. When sprayed, once the chemical dries on the plant (30 minutes) it does not transfer to passersby.

Environmental fate of glyphosate: Glyphosate adsorbs to soil particles, so leaching through soil is minimal. This is one of its benefits because if it reaches the soil it cannot be taken up into other plants. Microbial activity is the primary way glyphosate is broken down. Half-life is variable depending on conditions.

Alternatives to glyphosate: 1) Organic chemicals do not translocate in the plant nor do they stop resprouts or inhibit the growth of underground parts of the plant. Glyphosate can inhibit Stolons, roots, rhizomes. Digging is impractical as it disturbs the soil, disturbance benefits the weeds. 2) Another herbicide, Triclopyr, is good for cut-stump but is more volatile (can vaporize) more soluble (can reach the water table). 3) Mowing is unrealistic in the woods, mowers wouldn't work on saplings. Areas are inaccessible to mowers and we would not be able to avoid native plants and rocks. Simply mowing bamboo leaves behind the rhizomes, and the plant can continue to grow underground.

Our efforts have made a difference. Photos are available of untreated forests to compare to ours. Eileen Butler, who was Natural Areas Program Manager for DNREC, favorably compared Arden to other state natural areas she inspects.

Herbicide use is a tool we would like to keep because our use is essential and judicious.

Questions/Comments Forest Report

Guess speaker - Herbicides

Carol invited Greg Gagliano the owner of Redtail Restoration Land & Management, LLC who has been the Village contractor for our forest restoration management for about six years. Greg wanted to speak about his most recent work in the township and the use of herbicide in their business.

A synopsis of the current work Redtail Restoration has provided for the Village**:**

- Invasive plant removal - Removal of a patch of English Ivy in Sherwood Forest where there is going to be in the future restoration and stabilization of the stream.
- Maintaining work along Marsh Rd and Millers Rd
- Maintaining tree planted area close to the creek on bottom of St Martins Lane.

For more information https://redtailrestore.com 610 772 1837

Greg Discussed herbicide use. What we do and why we do it?

They use very little herbicide. Vast majority of the time they cut base drop on stem with no residual in environment. Cut stump herbicide treatment is a simple way to control woody invasive plants. A herbicide solution is applied directly to the stump top immediately after cutting down the plant. The herbicide kills the stump and prevents new growth that would normally occur after cutting alone. The reason Round up is so widely used is because it is very reliable and it does not sit in the soil.

Q & A about Herbicides

Chemical treatment vs Organic treatment. Concern about the use of glyphosate causes cancer. Greg respects concerns and points out that they are his concerns too.

The residence time for glyphosate in soil is none. It supposed to bind with the particles in the soil immediately and becomes inactive. This is why he feels it is safe. They use it during appropriate weather conditions and follow directions carefully and use very little. He only asks for the freedom to do what he thinks is best in a given situation. Not lose out on a tool that he believes can be valuable at times.
Thank you to Greg Gagliano.

Forest Report – Thank you!

11.8 Playground – Chair Daryl Holcomb
Larry Walker read the following:
Arden Playground Committee Report – September 24, 2018
The Playground Committee assures that the playground equipment on the Arden Green and Sherwood Green is in good, safe condition. This is accomplished through the inspection of the equipment every other month during the winter and every month during the summer. Members spread mulch in the play areas as needed and contract for painting and repair. We also recommend purchase of new equipment, assess any dangers of the current equipment and address any inquiries from town residents regarding any of their concerns or ideas.

The following is the report of the actions and occurrences of the Playground Committee since the last Town Assembly:

1) Our Playground Committee has met 2 times since the last Town Meeting in April of this year.
2) Our ongoing work has involved:
    a. Our regular inspections before each meeting.

b. Replenishing the mulch base for all required equipment on both greens. (This has occurred once in each spot needed since the last town assembly.)
c. Clipped branches at baseball backstop of lower green (Village Green).

3) I met briefly with Patrick at the Buzz to make sure the timing of the basketball court lights was set up to go off at 8am – then later turned on for safety throughout the night.

4) The horses on the bottom of the green have been reinstalled after a new painting. The base of one of the horses was also repaired in the process.
Our playground committee has met 2 times since the last town meeting in April of this year

Playground Report – Thank you!

11.9 Registration – Chair Cecilia Vore

Sept 24, 2018

Report to the Town Assembly

Registration Committee

The Registration Committee is currently conducting the referendum on the confirmation of Carol Larson as a trustee, replacing Mike Curtis. Ballots were mailed on Aug. 30, and will be counted at 7:30 p.m. this Thursday, Sept 26, at the Buzz Ware Village Center. The vote count is open to the public. If you are at least 18 years of age and have lived in the village for 6 months or more, you should have received a ballot for this election. If you did not receive a ballot, if you need a replacement ballot, or

you want to verify that we received your ballot, please see me after this report. A referendum must be passed by over 50% of all eligible residents. The current number of residents is: 360.

The Registration Committee will conduct the annual Budget Referendum and the election of the Arden Board of Assessors in October. The Committee will update the list of eligible voters on Sept 29. Please notify a member of the Registration Committee tonight if there are any changes to the eligible voters in your household, or if you are new to the village, so we can add you to the list of residents.

Assessors nominees are invited to post a position statement on the town website. Information on how voters can read those statements will be included on the ballot instructions.

Ballots will be mailed on Oct. 4. The deadline for returning ballots is 7:30 pm, Tuesday, Oct. 30, when ballots will be counted at the Buzz Ware Village Center. The public is invited to attend, and volunteers are needed to assist the committee with the count. Results will be posted on the bulletin boards and the Village website the day following the vote count.

In the course of conducting these back-to-back referendums, several residents have asked questions about the election process. In my report tonight, I'd like to address a few of these concerns. And I also want this information recorded in the minutes.

First: How do we know who lives in town?

• We communicate with landlords, realtors and the Trustees
• We watch for "for sale" and "for rent" signs and moving vans

• We have a standing note in the Arden Page at the end of the "Personal News" inviting newcomers to contact us.
• We ask at town meetings for newcomers to identify themselves to us.
• We ask at Advisory meetings if anyone in attendance knows of new residents.
• We maintain a database and continually update it. For instance, if a ballot is returned to us because the person has moved, we update that information.
• We regularly check with parents to see if their adult children have moved out.
• We review the voter list annually, one leasehold at a time. If we are unsure who is living at that leasehold, we note our questions and then get the answers. We make phone calls, we knock on doors, we leave notes at houses.
• When we find out about a new resident, we deliver a Welcome packet: we get the names of all those living in the household, including children. We note the birthdates of the children and regularly search our database for children who have turned 18 and are now eligible to vote.

The "registering" part of the Registration Committee is not just about maintaining a list. The Registration Committee has always regarded welcoming and informing newcomers as part of their job. Past Registration Committees held block parties, did home visits, held receptions in conjunction with the museum's Sunday hours. From 1990 to 1999 there was a "Village Van" (later called the "Welcome Hither" Committee) devoted to delivering welcome packets. This ad hoc committee spun off the Registration Committee and worked closely under the Registration Committee. In 2000 the Welcome Hither Committee was dissolved and its mission, "to contact new residents and provide information about the governance of the village and the social fabric of the community," was once again assigned to the Registration Committee. Which brings me to the next questions:

How do we inform new residents about our government?
How do we encourage residents to participate?

• We deliver Welcome packets in person and talk to newcomers. We have delivered 16 Welcome packets so far in 2018. We delivered 11 in 2017 and 21 in 2016.
• The Welcome Packet includes descriptions of all committees and the Town Meeting. It also includes sources for getting more detailed information. You can see a virtual Welcome packet on the town website.
• When we deliver a Welcome packet, we take an "interest inventory," then send a follow-up email connecting the new resident with members of the community who lead those activities.
• We provide committee chairs with a list of new voters to help them recruit nominees for their committees.
• We invite committee nominees and Assessors candidates to post candidate statements so voters can inform themselves. We maintain and publicize the web pages where voters can read those posts.
• We use social media to remind residents to vote.
• We send emails and make phone calls to get out the vote. For the current trustee confirmation, I just sent 50 reminder emails and the other 4 committee members made 150 reminder phone calls.

Another concern is the required signature on the return envelope for referendums. Does this mean we know how you voted? The answer is: NO. Emphatically NO. This is a secret ballot. We need the signature and the printed name to log in each vote and ensure that each ballot comes from an eligible voter who has only voted once. The ballots are separated from the envelopes before they are unfolded and counted. The whole process is public and witnessed by committee members, officers and observers.

Those are some important questions I wanted to answer.

But now I want to bring one more issue to the Assembly and actually ask *you* a question.
Here is the issue: there is no way to abstain from a referendum vote. If you don't participate, if you don't vote, your vote has the same effect as a "no" vote. We don't *record* non-votes as no votes, but they have exactly the same effect. If you don't vote in a budget referendum, do you really want to defeat the entire budget? Maybe you just don't want to participate? Or perhaps you just trust that the Budget Committee has compiled a reasonable budget, and you appreciate that they spent the time to do it so you don't have to. Right now, those distinctions don't matter. If you don't vote, you may as well have voted "no." Even though the Registration Committee makes a continual effort to inform voters about this, we are not comfortable with it. The system is not intuitive. We can abstain during votes at the Town Meeting. For committee elections, we don't assume that non-voters are voting "no." We don't want to discuss this tonight, we don't have any proposal, be we felt we should bring this issue to the Town Meeting.

If there is enough interest, the Registration Committee would like to hold a public meeting about this issue. Do people want to be able to abstain in referendum elections? What would the remedy be? What process should we follow to approve a remedy? After some and research and discussion, we could make a presentation at the next town meeting. However, we don't want to spend our time on this if people don't want it. If most people are happy with the way things are, we will continue the process we have.

That is why I am asking the Assembly tonight for a "sense of the meeting."
Should the Registration Committee investigate a way for voters to abstain in a referendum election and report to the next town meeting?

Respectfully submitted,
Cecilia Vore, chair

Abstain from Referendum

Postscript: A vote was taken, and the sense of the meeting was that the Registration Committee should pursue a way for residents to abstain from a Referendum. The committee will hold a public meeting and invite comments from residents and report to the January Town Assembly.

Questions/Comments abstain from Referendum

Jeff – The question is, if people are interested, do we want to at least investigate it?
Voice vote: Majority interested. Yes

.
Registration Report – Thank you!

11.10 Safety – Chair Brooke Bovard

Safety Committee Report: 9/24/2018

Happy Fall!
The Safety Committee is pleased that we were spared by Florence. Thank everyone for the tidying up you did, even if none of us were whisked off (or floated off) to Oz.

We have continued to replace and install road signs, slightly interrupted by the loss of our sign installer, who has returned to Gambia. We have, however, another, who is awaiting clearance from the Byzantine process of Miss Utility. Please drive gently by our crew.

Rights of way. The Safety Committee has responsibility for maintaining the unpaved rights of way in Arden. It is not okay to plant mighty oaks, park your RV or chain your dogs and children in the rights of way. It should be possible for a pedestrian to step off the road without risk of life and limb. In the spirit of that, please mow and maintain that space, even if it's outside your fence. We trimmed a great deal of area before the fair, which I did with a hand scythe, but we are counting on you to do this. If you are expecting me to drive a giant tractor down Harvey or Marsh to do that, you will be disappointed. Jeff tells me we don't have one.

This is the pre-winter report, so I will remind you to keep hydrants clear of hedges at this time, and of snow if it snows. Likewise, ask your guests to park in such a way that emergency vehicles can reach all leaseholds.

A representative of Safety has participated in the parking task force, and we hope to continue doing so. We have heard from various members of the community for and against our attempt to manage parking on the leaseholds and rights of way, and hope that the parking task force will help us establish long term policy for our management. Please be an active part of this discussion.

Safety and Community Planning have been discussing issues related to safety in the Town Assembly. A public meeting for wider input will be scheduled soon.

I spend well over 20 hours a week on issues related to the Safety Ccommittee, including acting as liaison with DelDot and New Castle County on our areas of overlap. My committee also works extremely hard. It is in that context that I am presenting a shameless pitch for funding our committee in the upcoming ballot. Just

as Civic has a long-term plan for upkeep of the paved areas, Safety is attempting to replace and renew signage and maintain the rights of way, as well as keeping our community safe and supportive for all citizens. If someone lives in the Ardens and volunteers to serve on committees, boards, etc., it is because we feel a value in the community as a whole. We really strive to serve as a resource for people who would otherwise have no recourse to calling police or suing neighbors over hedges, dogs, and such like, or who need a little help. We do that as neighbors. But we do not have the time (or strength of back) to do everything ourselves. We need money to give you the safe streets, including readable signs, you deserve. Please vote yes on our funding.

Be nice to each other,
Brooke Bovard, Chair,
for the Safety Committee.

Safety Committee Report: 9/24/2018

Questions/Comments- None
Safety Report – Thank you!

12.0 Old Business – Amended Ordinance #14 (Additional Domicile Units) and 3rd reading and vote to approve.
Section 1 - Introduction and statement of purpose.

The change was to remove the "Village of Arden" from the Ordinance #14 of approval of ADUs by Trustees, New Castle County and the Village of Arden. It now reads approval by the Trustees and New Castle County.

The purpose of this ordinance is to specify the notification and procedure to leaseholders of this one-time opportunity which will be used by the Village of Arden to certify pre-existing Accessory Dwelling Units (ADUs). In order to be eligible for certification a leaseholder's pre-existing multiple domiciles must comply with the following requirements: [a] the domicile meets the New Castle County ADU definition, [b] the domicile was built prior to May 1, 2007. Leaseholds who wish to build ADUs after this process is completed need to obtain approval by the Trustees and New Castle County.

Motion presented by Warren Rosenkranz: I move to approve the change after this 3rd reading of Ordinance #14 to remove two words "the Village" from final paragraph.

Voice Vote: Ayes have it & 2 abstentions. **Motion Approved**.

Jeff - The Ordinance #14 document needs to be updated by removing two words "the Village".

13.0 New Business

13.1 New Business – Community Planning – Ray Seigfried

Request for a waiver

Ordinance 15: Motion for approval of a waiver of the registration fee for a resident at 1812 Millers commonly knows as the weave shop.

Motion Ordinance #15 waiver registration fee

"The Village grants a one-time waiver of the registration fee to the leasehold at 1812 Millers based on satisfactory proof that he/she was actively attempting to sell the property during the vacancy period."

Motion Vote Waiver Ordinance #15

Voice Vote

Nos have it**. Motion Denied.**

Speak For or Against motion to wave registration fee

Clarification - The seller is the leaseholder who paid a fee for vacant housing for previous years, but in 2017 they said they were actively selling the property which is one of the conditions to apply for a waiver within year of sale (settlement June 2018). They would like to be reimbursed for the fee. The waiver is not automatic; it must be approved by the Assembly.

Fully occupied term defined - This leasehold has five (5) units. According to the Ordinance all five units must be occupied.

Speak Against Motion

Residents observed that there was no active selling in 2017 as the owners claim. No sales signs were posted. No listing of the property with a real estate agency. Word of mouth is usually the way Arden residents become aware of upcoming sales and there was none until Jennifer and David approached the owner this year to sell. Considering all the problems & issues the town and neighbors had to deal with over many years, most expressed not in favor of approving waiver of fee.

Speaking For the Motion

One person spoke in favor of the waiver just because he is so glad that it is sold and be done with all the problems. Also, as he stated "Have Mercy" on sellers.

In response to "Have Mercy" and giving the sellers in essence a discount. Instead, it has been suggested to give money to the new owners who deserve the money considering the extreme poor conditions they are confronted with to make it livable within a year.

13.2 New Business

Warren Rosenkranz presented the following motion:

Motion

I move to impose a permanent moratorium on the use of Roundup and all other glyphosate-based products on our Greens. (**Main Amendment** Bart Woods amends main motion change from "public areas" to "on our greens".

Handout

Warren provided the following handout and read it into the minutes:

Glyphosate (Roundup) Toxicity Report – Michael D. Levine, UCLA (2017).

Exposure to glyphosate can result in significant gastrointestinal hemorrhage due to its corrosiveness. Metabolic acidosis and noncardiogenic pulmonary edema, along with renal and hepatic impairment can occur.

Glyphosate will kill:

Plants (All plants – Glyphosate does not discriminate unless the seeds are engineered GMO to resist).

Pets (All pets- We are among the many families that have lost dogs and cats to mouth and foot cancers caused by repeated contact.)

People – There are over 4000 lawsuits against Bayer, formerly Monsanto over the use of Roundup and other glyphosate products.

Alternative Organic pre-emergent and post-emergent herbicides:

Biolink – GreenMatch – Matran – WeedZap – WeedPharm.

Please vote YES for this motion to ban the use of Roundup and all glyphosate-based products in Arden's public areas.

Thank you,

Warren Rosenkranz and other Concerned Residents of Arden.

Questions/Comments for **Clarity** on the motion about herbicide use

Pete Compo speaking as a PhD in Chemical Engineering notes the quote of study is a misquote. The study was not a study of exposure. It was a study of ingestion by a fifty-year-old man who ingested 6.5 ounces of 50% concentrate of Roundup. The report was about what happened to him in the hospital after doing so. This report has nothing to do with any toxicity beyond acute ingestion of over 4/5th of a cup. Of the toxicity of drinking that the surfactus not Glyphosate itself. Also, Peter addresses Warren's statement about a few residents' dogs have died of cancer of mouth or feet because of Roundup on the green is not supported by scientific documents and that he is making an assertion. Noted that Glyphosate is not a poison. No one has agreed it is a carcinogen. Warren disagrees and believes based on Monsanto's report that it is a carcinogen.

Steve Harcourt speaking as a professional chemist says he feels Warren's report is disingenuous in that the cancer has more to do with concentrated effect. As he pointed out already the material has no residence time as an active substance. Used in small amounts, he cannot see the harm. He believes the type of things Warren is quoting has to do with large scale industrial use of pure chemicals. Which is not the same thing as what Arden is doing.

Rob Montejo does not believe chemicals belong in forest or on our greens. He thinks it is a tragic irony that the Forest Committee cannot see the forest for the trees. He observed someone with a backpack spraying around Arden and he points out that it was not an eyedropper application and the person confirmed that he was spraying with Roundup in the Arden forest. Danny clarified this motion covers public lands not leaseholds. (Applause) Carol Larson says they were not spraying the greens with Round-Up but were using Escalate.

(Read motion again) **Speak To or Against the Motion**

Speak for the Motion

Mandy Tocco is speaking for the motion. She admits she has no scientific evidence but she says she would be remiss if she did not speak up for the environment. Her dog plays on the green daily and now her dog has lymphoma. Mandy has lived in Arden for 30yrs. In the early years she had to watch where she stepped because of an abundance of toads, salamanders, snakes. That is not the case anymore. She admits she has no proof as to why this is happening, but she wonders why and encourages all to think about it. (Applause)

Carol DiGiovanni is speaking for the motion. She finds it hard to believe that a community like Arden who wants to be a utopia and natural would use glyphosate instead of banning it and finding an alternative.

Lynda Kolski is speaking for the motion. There have been times experts have announced safety with a product and years later only proven it was not safe. She questions why take a chance? Particularly on the Greens where animals, children and adults enjoy the green but don't know that it is a marked area to be avoided. Small children and animals cannot read signs. She is fine with experimenting in the woods with a drop, but not spraying on the greens.

Speak Against Motion

Elizabeth Varley is speaking against the motion. She believes it is a well-intended motion but she thinks the consequences would be difficult for our restoration in the forest. She quotes Douglas W. Tallamy, who wrote Bringing Nature Home, "I sympathize with efforts to minimize the use of herbicides. But after eighteen years of trying alternatives, I know of no large-scale way to beat invasive plants without them." She further adds that what she thinks is really important is to consider the ecological

cost of doing nothing. Every invasive has displaced a productive native plant in the community. There is an ecological disaster. To her to reverse that is worth a onetime use of herbicides.

Ed Rohrbach is speaking against the motion because the scientific community is not decisive if it is carcinogenic.

Cecilia Vore is speaking against motion. She points out that we have an outstanding Forest Committee and she does not want to undermine them. Carol Larson, Forest Chair, is licensed to be able to handle it. They have done their due diligence and we should support them. They are doing the work. She believes we need to trust them. (Applause)

Steve Harcourt is speaking against motion. As a chemist he says as far as the chemicals go it is pretty much innocuous.

Betty O'Regan is speaking against motion. She has invested a lot of time trying to figure out the correct choice and has decided to trust professionals. She also finds anecdotal evidence is not very strong. There is a larger percentage of dogs in community who run the forest and our greens and never get cancer as opposed to the seven dogs Warren knows of who died of cancer.

Carol Larson is speaking against motion. She suggests a nuance motion that would address all different herbicides because there might not be any causal link between glyphosate and what is happening to the pets.

Denis O'Regan is speaking against the motion. Denis shared that he is a cancer survivor. He beat stage 4 non-Hodgkin's lymphoma which is a primary disease that this class action lawsuit is about. He is not going to stop rolling on the green with his

grandchildren or his dog. He believes this is all relative and has been blown out of proportion. Good poisons have kept him alive.

Amendment to the motion Bart Woods motion replace "public areas" with "on our Greens".

Debate for amendment to the motion

The reason Bart wants an amendment to the motion is because he believes we should take a more measure approach if we are not going to table it to get more research. Start on the Greens and see what happens.

Speak to or against the Amendment to the Motion

Brooke is speaking for the amended motion because it allows time to put a little more thought into an overall policy.

Amendment to the Motion that we are voting on. The question is about voting on the change of the original motion from "public areas" to the "on our Greens".
Amendment to Motion: Voice Vote
Ayes Have it.
Amendment to Motion approved.

Read the motion again as follows:
Amended Motion
I move to impose a permanent moratorium on the use of Roundup and all other glyphosate-based products on our Greens. (**Amendment approved** Bart Woods amends main motion. He moved to change "public areas" to the "on our greens").
Hand Vote
Ayes Have it (26)

Nays (24)

Abstaining (3)

Amended Motion Approved

13.3 New Business Brooke Bovard **(HOLD till January 2019 TA)**

Move that the Town Assembly create a parking task force to consist of 11 members that would be one representative each from Civic, Community Planning, Safety, BWVC and Playground. One representative from the Arden Club and five (5) community members to be elected by Town Assembly at the Town Meeting following the approval of this motion.

(Due to late hour of this TA, Brooke has offered to **hold this motion and she will be presenting it at the January 2019 Town Assembly under Old Business).**

13.4 New Business – Ad hoc

Larry read the following:

1. The issue of Town Committees making their Motions during their reports was established 34 years ago as a result of an "ad hoc" Committee lead by then Civic Committee Chair, Gail Rinehart, who had been appointed by Town Chairman Bill Press. That committee studied the issue through several Town Meetings, and felt that Town Meeting business would move quicker and smoother if the Committee Reports and their Motions were kept together. It would appear that their recommendation, which was Approved by Town Assembly, has stood the test of time over decades.

2. Leaving all Motions to the end of the meeting means that a fairly small number of residents will make decisions for the town. We all recognize that people leave Town Meeting early, and there have even been situations toward the end of the Town Meeting where there was not a Quorum by the time New Business was brought up. In those cases, no New Business could be voted on, and that is not a wise situation.

3. The Advisory Committee over the years has wisely established the procedure of suspending the order of Committee Reports when they feel that when a particular significant issue will be brought before the Town Assembly by a Committee, that Committee will make its report first, so that more attender to Town Meeting will decide the issues.

Larry Walker presented **Motion**

Moved, the Town Assembly will continue the current practice of having committees present their Motions during the time they present their report and not hold these Motions until new Business. Voice Vote: Nos have it.

Voice Vote

Nos have it.

Motion Defeated.

14.0 Good & Welfare

Congrats to Jason Kleban & Olivia Hass, married in Cleveland on June 30.

15.0 Motion to Adjourn

Adjournment meeting at 11:38 p.m.

Respectfully submitted,

Elizabeth Resko,

Town of Arden Secretary

All are welcome hither

Postcard reminders and agenda will be mailed prior to next Town Assembly meeting

Please note: Those attending Town Meetings are eligible to vote are 18 years of age *or older

Attachments Follow next page

Trustees of Arden		
Financial Report		
Town Meeting September 24, 2018		
Current Assets		
Arden B&L Bequest Funds	$	24,139.07
Vanguard Bequest Funds	$	212,440.10
Arden B&L (Reserve)	$	117,530.16
M & T Checking Account	$	81,051.78
Vanguard Money Market	$	434.29
Total Cash & Equity	**$**	**435,595.40**
Land Rent Receivable	$	22,417.67
Total Current Assets	**$**	**458,013.07**
Income & Expenses		
Income Mar 25-2018-September 24, 2018		
Land Rent & Related Income	$	636,398.64
Other Income-All Sources	$	2,212.42
Total 2018-19 Operating Income	**$**	**638,611.06**
Expenses Mar 25-2018-September 24, 2018		
Village of Arden	$	100,000.00
General Trust Administration	$	20,802.52
New Castle County and School Tax	$	449,568.76
Total 2018-19 Expenses	**$**	**570,371.28**

UNAUDITED
FOR DISTRIBUTION
AND DISCUSSION
PURPOSES ONLY
FOR ARDEN
TOWN ASSEMBLY

Village of Arden
Statement of Financial Position
As of September 24, 2018

		Notes
Checking/Savings		
1000 · TD Bank	80,237	
1005 - Capital One 360	113,718	
1010 · TD Bank MSA Checking Account	10,467	Municipal Street Aid
1032 - Arden Building & Loan	35,990	BuzzWare $449, Schroeder $18,192, Village $17,349
1050 - Raymond James - net value @ 9/24/18	352,828	Schroeder Bequest - initial investment $301,002
Total Cash	593,239	
LIABILITIES		
2000 · Accounts Payable, Current Liabilities, PR Tax Payable	7,241	
FUND BALANCES		
Buzz Ware Renovation Fund	34,982	
J Schroeder Bequest	371,020	
Memorial Garden	11,836	
Municipal Street Aid	10,467	
Capital Maintenance Fund	30,000	
Village - Prudent Reserve as of the date of this statement	40,442	Prudent Reserve Balance @ 3/24/15 = $90,249 Prudent Reserve Balance @ 3/24/16 = $106,644 Prudent Reserve Balance @ 3/24/17 = $71,283 Prudent Reserve Balance @ 3/24/18 = $27,025
Vacant Dwelling Fund	31,433	
Buckingham Green Settlement Fund	49,723	
Trustees of Arden Donation	6,096	

UNAUDITED
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Village of Arden
Statement of Financial Activity
As of June 25, 2018

	3/25/18-9/24/18	Budget	% to Budget	
Revenue				
^ 4000 · General Funds - Village	87,780	153,180		
> 4100 - Donations, grants, rentals	-	4,000		
+ 4510 · Franchise Fee Receipts	19,890	15,100		
4900 · Interest Income	229	250		
Total Revenue	107,898	172,530		
Expenses				balance left in budget
6000 · Payroll & Payroll Taxes	5,723	13,298	43.03%	7,576
@ 6300 · Administrative Expenses	15,428	38,190	40.40%	22,762
8000 · Committee Expenses - see detail below	31,402	82,900	37.88%	51,498
8010 · Contributions & Donations	5,800	5,800	100.00%	-
Contigency Fund	-	10,000	0.00%	10,000
8030 · Trash Service	30,617	61,108	50.10%	30,491
! 9000 · Debt Service	3,128	4,100	76.28%	972
Total Expense	92,097	215,396	42.76%	123,299
Surplus (deficit)	**15,801**	**(42,866)**		
Committee	**Actuals YTD**	**Budget**		balance left in budget
Advisory	-	200	0.00%	200
Archives	885	1,800	49.19%	915
Board of Assessors	51	100	51.00%	49
Budget	81	100	80.60%	19
Buzz Ware - general operating support	-	5,000	0.00%	5,000
= Civic	24,673	58,000	42.54%	33,327
Community Planning	-	1,000	0.00%	1,000
Forest	2,933	8,000	36.66%	5,067
Playground	978	4,000	24.45%	3,022
Registration	-	300	0.00%	300
Safety	1,801	4,400	40.93%	2,599
	31,402	82,900	37.88%	51,498

+ Franchise fees - we received $2,344 from Verizon and $2,506 from Comcast & $8,511 from Suez Water
^ Trustee's transferred $100,000 land rent to Village - $7,820 was allocated to Capital Maint Fund & $2,000 was allocated to the Renovation Fund - per the budget referendum
! The mortgage for the Avery Property was paid off April 1 2018.
@ Administrative expenses include insurance premiums of $12,700
= Civic expenses are net of a $2,200 vendor settlement

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Special Village Funds

	BuzzWare	Buzz renovation	J. Schroeder Bequest	Memorial Garden	MSA	Capital/Maint/RepairFund	Vacant Dwelling Fund	Buckingham Green Fund
	3/26/18-9/24/18	3/26/18-9/24/18	3/26/18-9/24/18	3/26/18-9/24/18	3/26/18-9/24/18	3/26/18-9/24/18	3/26/18-9/24/18	3/26/18-9/24/18
Revenue								
4000 - General Funds - Village	-	2,000				7,820	-	-
4010 - Donations	-	-	-	3,355	-	-	-	-
4100 - Program Revenue	4,098	-	-	-	-		-	-
> 4300 - Grants	-	-	-	-	19,446		-	-
4400 - Rentals	17,589	4,645	-	-	-	-	-	-
4520 - Vacant Property Registration Fees	-	-	-	-	-	-	-	-
$ 4900 - Interest & Dividend Income	10	-	3,985	-	-	-	-	-
SREC		648						
9900 - Unrealized gains on investments	-	-	14,849	-	-	-	-	-
Total Revenue	21,697	7,293	18,834	3,355	19,446	7,820	-	-
Expenses								
6000 - Payroll & Payroll Taxes	10,001	-	-	-	-	-	-	-
6300 - Administrative Expenses	119	-	1,698	-	-	-	-	-
6310 - Janitorial Supplies	337	-	-	-	-	-	-	-
7020 - Utilities (gas, electric, water, telephone)	2,161	-	-	-	-	-	-	-
7060 - Licenses/Permits/Fees/AlarmMonitoring	410	-	-	-	-	-	-	-
x 7600 - Repairs & Maintenance	4,439	-	-	-	16,355	-	-	-
8000 - Program Expenses	3,205	828	275	5,383	-	-	106	320
Total Expense	20,673	828	1,973	5,383	16,355	-	106	320
Surplus (Deficit)	1,024	6,465	16,861	(2,028)	3,091	7,820	(106)	(320)
Carried forward fund balance		28,517	354,159	13,864	7,376	22,180	31,539	50,043
Fund balance		34,982	371,020	11,836	10,467	30,000	31,433	49,723

x Repairs & maintenance expenses are net of a $3,327 insurance settlement

Transformational Idea: Renewed Town Assembly Orientation

The first incorporation of the Village of Arden is contained in Volume 55 (1965-66), Chapter 278 of Delaware State law and was approved on December 22, 1965. This first incorporation named three Commissioners as the executives of the Village. At the January, 1966 meeting it was noted that a referendum vote was necessary to approve the incorporation before it became law. A committee was set up to study the terms of incorporation.

Page 144 minutes of Special Meeting March 21, 1966

Quote from the minutes:

The committee also considered how the present form of Arden Town government can be assembled with the bill. The committee was in unanimous agreement on the importance of the existences and active functioning on a Town Assembly, involving the participation of the community at large as a vital part of Arden being and that the Town Assembly should be included specifically in the incorporation.

Section 4 of the (*revised)* charter states that nothing in the charter should limit, impair or affect the powers, functions, acts or doing of the Town Assembly of Arden. The committee felt, however, that the rights and responsibilities of the Town Assembly and its Committees as agents of the residents should be embodied in the charter itself so that the participation of the residents could be preserved or enhanced, by the incorporation of Arden.

The committee considered the charter section by section and the committee found "The belief that the best governmental structure for Arden would be attained by using Town Assembly Committee (as/vs) the vehicles of a local government. This could be done through incorporation by applying the following two principles throughout the charter.

-All ordinances, resolutions, acts, committees having legal significance should have the approval of the Town Assembly.

-All expenditure of funds of the municipalities should have the approval of the majority of the residents.

These ideas were incorporated into An Act to Reincorporate the Village of Arden is found in Delaware State law Chapter 125 of Volume 56 (1967-1968)

Structure of Government

Section 4 The government of the Village and the exercise of all powers conferred by this Act, except as otherwise provided herein, shall be vested in the Town Assembly of the Village of Arden, referred to herein as the "Town Assembly". The Town Assembly shall consist of all residents of the Village.

Why are we so confused today? Perhaps it is because the formulators of An Act to Reincorporate did not assign the responsibility of indoctrinating new residents and new committee members to the rights and responsibilities of living under a Town Assembly form of government either in the Charter or in the bylaws of the Village. Residents of a Town Assembly community have more direct responsibilities than residents of a civic association.

If we wish to continue using a Town Assembly form of government in Arden we need to make a concerted effort to make the Town Assembly aware of their rights and responsibilities. The Town Assembly needs to appoint a special committee to do this.

Here is a list of actions for this committee:

1. There are no bylaws in the Red Book – instead we have policies and procedures. The Town Charter has a savings clause. A current set of bylaws must be written. Coordinate the language of the bylaws so that committee duties are clearly stated in one place in a common format.
2. Assign a committee to be responsible for offering a workshop/seminar each year to introduce new committee members and new residents to Town documents.
3. Add an easily identified "resident only" comment/question page to Arden.Delaware.gov
4. Add a page on which Town Committees post monthly reports.
5. Consider adding an additional Town Assembly Meeting to Arden's schedule – maybe second or third Monday in November.
6. Consider re-establishing "meet the candidate" event in March before the elections.

Also, write article in the Page addressing how to participate in a Town Assembly government including the following points.

1. Attend a workshop/read Town documents on website. If you need a hard copy, ask Registration Committee for one.
2. We have no mayor or president. The elected Committees are responsible for their assigned duties. Familiarize yourself with Committees and their duties. When you become aware of a problem/need further information about a situation in Town, communicate directly with Committee responsible. Contacts are listed in the Arden Page.
3. Try to attend at least one Town Assembly Meeting per year.
4. Post questions/comments (politely) on Town Communication site.
5. Vote in all referenda
6. Vote in Town elections held during the March meeting. You do not have to stay for the meeting – vote and leave.

Respectfully submitted,

Marianne Cinaglia
July 9, 2018

Transformation: Conservation and Protection of our Environment.

Stewardship of our Tree Canopy: Arden values our trees and tree canopy. Trees help maintain comfortable temperatures and air quality. It has been proven that trees to add to quality of life and reduce stress.

Objective: A tree inventory and a stewardship plan to manage and replace aging trees.

Tree Inventory: an inventory would be the basis for creating a responsible plan to treat, prune or remove trees as needed and to replace and add trees to increase our tree canopy.

Stewardship Plan: year-to-year plan for planting or management projects.

Matching support for Tree Inventory, Tree Management and Tree Planting is available from the Urban and Community Forestry Grant Program, a part of the Delaware Forest Service.

Surface Water Plan and Implementation: Managing Storm Water through Arden to improve creek water quality, reduce water velocity and Forest erosion, manage water on roads and leaseholds.

Objective: to manage surface water so that we can make informed decisions about road repair and add interventions to increase water infiltration before it reaches the forest.

Map/Survey: To survey the path of storm water throughout the village and use this survey to develop plans for strategic interventions such as swales, bioretention areas or rain gardens. Such a survey would map water flow and volume and locations where interventions would be possible.

Develop a plan: Matching funds are available from DNREC: Surface Water Management Planning Grant

Implementation: Matching funds available from DNREC Community Water Quality Implementation Grants.

Invasive Plant Control: Non-native invasive species (NNIS) displace native species that support our wildlife. To maintain diversity and a healthy forest ecology, we need to control or contain non-native invasive species.

Objective: Mapping NNIS to develop a strategy for management and control.

Develop a plan: Target new infestations, contain heavy infestations, schedule seasonal work.

Implementation: Hire contractors, motivate volunteers, organize Scouts and school groups.

Public Service Channel Accessibility through Comcast

I spoke to a woman in the Franchise Business section of Government Affairs at Comcast (Located in Aston). She was able to look at our contract and explained several things to me about how it would work if we were to pursue a community service channel. Our Franchise agreement with Comcast will expire in 2022 and they will be re-negotiating the license agreement with Arden in the near future. The term for the agreement is 15 years and was last negotiated by then Town Meeting Chair, Steve Threefoot. It takes a year or more to negotiate a new deal. The fees are established and passed through to each consumer who opted for Comcast. If asked for a channel we would likely take on additional fees. We would have to provide a space for the channel – it must be located in one place where they would install a P.E.G. line, and it may require 24 hour programming – this must be verified. She I will check with the representative. Content would have to be developed and kept up – of course there is always the possibility of "filler" content. This must also be confirmed; that there is a requirement of 2 hours of new programming per week.

She suggested that an upgrade to the Xfinity XI platform for YouTube and a "talking remote" would allow adding vocal overlays in a report and all the goodies - (a technical term) that come with YouTube to set up a YouTube channel. This seems to allow more flexibility in every way and be much less expensive.

TOWN ASSEMBLY VILLAGE OF ARDEN

Date 9-27-18 Page 1/3

PRINT

SIGN IN SHEET

Please sign your name clearly.
Thank you.
NV after your name = non-voter

1. CAROL DiGIOVANNI
2. LAURA WALLACE
3. Sadie Somerville
4. GARY E QUINTON
5. CAROL LARSON
6. BOB WYNN
7. DANNY SCHWEERS
8. Deborah M Ricard
9. ERIC BRAUNSTEIN
10. DENIS O'REGAN
11. Heidi Haggard
12. Alex Rudzinski
13. Mike Curtis
14. PAT PYLE
15. Simon Hamermesh
16. David Michelson
17. Ed Rehrbach
18. Warren Rourkmary
19. MARY VERNON
20. Mary Murphy
21. [illegible]
22. BARBARA MACKLEN
23. David Claney
24. Skip Bailey
25. RON MEICK
26. Marge Roberts
27. Hugh Robert
28. ELAINE HICKEY
29. Lynda Kotski
30. Jill Althouse-Wood
31. Mark Wood
32. Michelle Lauer
33. Scott Kushner
34. Renata Britz
35. Jennifer Borders
36. Walter Borders
37. [illegible]
38. Daryl Holcomb
39. Marianne Conaglia
40. Greg Gagliano Rod Trill Rosenbaum
41. [illegible]
42. CARL FALCO
43. Beverly Barnett

TOWN ASSEMBLY VILLAGE OF ARDEN

DATE 9-24-18 3/3

Print Name	Print Name
44 Anne Hayden	63 Alton Dahl
45 Marcia Scheflen	64 Cecilia Vore
46 John Ringler	65 Pete Compo
47 LON SULLIVAN	66 SALLY SHARP
48 Denise Nordheimer	67 NANCY L. TOCCO
49 COOKIE OHLSON	68 Grace E. Beasley
50 Elizabeth Vaulsy	69 Mary L. Marcoini
51 Barbara HENRY	70
52 TOBY Riting	71
53 Rob Montejo	72
54 JAN WESTERHOUSE	73
55 Roderick McDonald	74
56 Cathy Bautista	75
57 Brook Bowen	76
58 Steve Harcourt	77
59 LARRY WALKER	78
60 Tom Wheeler	79
61 Ellen DeMetsch	80
62 Betty O'Regan	81