

Registration Committee Meeting Minutes
March 28, 2017

Present: Cecilia Vore, Barbara Macklem; Barbara Henry; Mary Murphy; Elaine Hickey

Cecilia called the meeting to order at 7:07 PM.

Budget:

- Election and Referendum expenses will come out of the Town Administration Budget funds. They were mistakenly taken out of Registration Committee funds this year but the Town Treasurer was able to rectify that.
- Welcome Packet expenses will come out of the Registration Committee Budget funds.
- Another expense will be for updating the database. That will cost around \$200.

Website:

- To enhance the website we could add a FAQ page. FAQ examples: How do we keep track of who are Arden residents; When is a resident eligible to vote; etc.
- The "Red Book" guide to town government is out-of-date, but still contains basic information. There are many copies in the town office. Cecilia is working on an electronic version of the Red Book's Table of Contents that would link to current information on the website. When ready, the Advisory Committee will be asked to review it. Then the Red Book will be useful again instead of obsolete and can be distributed.

The Arden Book -- The latest edition was published in 2000 for the Centennial and is included in the Welcome packets for all three villages. Barbara Macklem suggested that an updated page be created and included in each book. The page could include references to the village websites as sources for current information about the three communities. This would require some coordination with Ardentown and Ardencroft.

Respectfully submitted: Elaine Hickey, Secretary