

Buzz Ware Village Center Committee December 2015 Standing Meeting Minutes

Meeting held on December 21, 2015 at the Buzz Ware Village Center. Called to order at 7:35 PM.

Agenda

- Acceptance of Minutes
- Manager's Report
- Financial Report
- Programming Report
- Building Status Report
- Communications & Publicity Report
- Old Business
- New Business
- Adjournment

Attendees

Committee: Toby Ridings, Walter Borders, Randy Hoopes, Steven Threefoot (scribe), Debbi Sheiker (abs)

Extended Committee: Beverley Fleming, Terri Hansen, Pat Toman

Public: David Claney, Bill Theis

Minutes

November meeting minutes approved without amendment.

Managers report

Beverley Fleming (BF) asked if we have a policy for dogs being allowed into the building during events. No one was aware of any policy other than that we allow guide dogs. Agree we should establish a policy.

BF reported many rentals for May and June 2016 with June almost filled.

Because of conflict in April, request was made to shift April Coffee House from April 8th to April 15th. After short discussion, change approved.

Financial Report

Discussion of the current rate for room 3. BF stated room 3 is more desirable than room 4, and as such, should have a higher rate than current. Committee approved increasing room 3 rates from \$100 to \$150 for peak use and \$70 to \$100 for off-peak use. Bill Theis raised questions about rates charged and how to make sure the Arden leaseholders are not subsidizing renters. Discussion followed. Committee felt the current level of rates was approximately correct, but that we should periodically review all rates to determine validity. As a result, rooms 1 & 2 repeat use rates were discussed and committee approved increasing the suggested rates between \$15 and \$20 per use for peak and off-peak requests. We had some discussion of what is meant by repeat user. Currently, the decision is made on a case-by-case bases with dialog between the building manager and the committee.

Steven Threefoot had not received a formal financial report from the Village treasurer at the

time of the meeting. Based on the expenses and income over the past month, Steven said that we are within \$1,000 of balanced for the operational budget. He stated he will distribute a formal financial report to the committee via email once he receives a copy.

No building use report for this meeting.

Building Report

Walt Borders reported that Ken Morrison has been contracted to do the preparatory work on the exterior of the building prior to the actual refinish work in planned for April. Beverley and Walt will make sure that we have a two week slot for the work and that potential users of the building are aware of the work plan.

Committee agreed to hold an operational meeting prior to our next committee meeting to organize the options for the exterior refinish work. Walt will schedule meeting. We, also, agreed to hold an open meeting in late January or early February to obtain input from interested parties on the appearance component of the refinish job. Walt will make sure this meeting is publicized. The committee agreed to target early March to have a signed contract for the work.

Randy Hoopes has not had the opportunity to complete any additional touch-up work in the building since the last meeting. Overall, no significant concerns about the status of the interior of the building was raised.

Programming Report

Bernadette Donohue reported that 1 item sold at the December AOT for what she thinks was \$700. There was about 55 attendees at the event. The committee had discussion on the conflict that arose between the Coffee House and AOT display on the Friday of Coffee House. The conflict came about as the Coffee House made commitment to third parties to use room 3 for display of their wears. This was in direct conflict with the agreement of the Buzz with the artist displaying as part of AOT. The committee agreed that we need to make sure similar problems do not occur in the future.

Bernadette has solicited Emi Boz for October 2016. She haven't gotten a Form signed from her yet, but she will send representation of her artwork to the committee.

There was discussion of getting the AOT form on the website. Walt and Toby will work together on this.

Toby will submit the 2016 AOT application. This includes a \$25 per event fee to cover advertising in the booklet.

Toby discussed the community events. Toby reported that the Fibers Art program has been dropped. Participation was not high and the leader was looking for someone else to take ownership.

Linda Celestian is researching techniques for hanging the artwork panels created as part of the 2015 Arden Fair art show. Linda's intent is to donate the work to the Buzz Ware (i.e., the Village of Arden). The committee discussed if the Buzz or the Archives is a better owner of the work with the Buzz being the place for the display. No conclusion was reached on this subject.

Communications & Publicity

Walt has entered the list of emails from PPP raffle into the MailChimp account.

The committee discussed the need to get more visibility for the Buzz in the broader community. Steven Threefoot agreed to take responsibility for getting postcards made for distribution at BWVC events and through local businesses.

No New or Old Business was discussed

Meeting adjourned at 9:05 PM