

Attendance: Warren Rosenkranz, Terri Hansen Beverley Fleming, Walter Borders, Steven Threefoot, Randy Hoopes, Toby Ridings, Bill Theis, Amy Pollock

Meeting commenced 7:33 P.M.

Agenda

Public Notice – BWVC Standing Monthly Meeting

7:30 PM at BWVC (see board at Buzz for room location)

Thursday, April 10, 2014

Agenda

Public Session

Elect New Committee Chair
Acceptance of Minutes
Manager's Report
Financial Report

Build Improvements
Website Transitions
Committee Member Roles

General Discussion

Executive Session (if needed)

Personnel Issues
Contracts / Agreements

Public Session

Old Business
New Business

Adjournment

Electing New Committee Chairman

Convener Walter Borders

Nominated Steve Threefoot for Chairman Position (All present were asked if interested in Chairman Position)

Vote unanimous

Acceptance of Minutes

BWVC Meeting Minutes March 13, 2014

Accepted as presented

Manager's Report Beverley Fleming:

Building Managers Report April 10, 2014

Rentals

Rentals have increased for April May June. All are in Room 1 and 2 rental or all rooms. Several rental inquiries were made at the last Art on the Town and Fearless. One is pending, one is confirmed.

Need to contact Newark Windows and Door to repair 3 windows in Rooms 1 and 2. They were the installer and repair is necessary. Will get confirmation if the type of repair needed is covered by the warranty..

Appearance is important and I would like to plant flowers in the window boxes. I could go to Produce Junction and purchase a nice assortment for about \$25 just would like the Committee approval. Most times I have paid for the flowers but can no longer do that

We have the entire building rented for May 24th and once again there is concern for parking in the latter part of the day due to Naomi's Community Yard Sale. I did speak with Steve Cohen concerning this ongoing issue and he told me he was having the Club Board handle the matter.. Same problem if it is held on the following weekend. I spoke to Naomi last year and this year and had hoped there would be a solution before now. Simply ending her event at 1 or 2 instead of three would be a huge help

Respectfully Submitted,


Beverley Fleming, BWVC Building Manager

Financial Report: March Town Assembly BWVC submitted financials

Bill will make sure standing vouchers are in place so David can pay bills.

Building**Mailboxes**

All like suggested location of mailboxes (front entrance on right) but would be interested in an Artisans style (similar to the ones installed at the Gild Hall). All costs will be absorbed by the Village not BWVC committee.

Electrician:

Outside Flood lights are burning out approximately every three months. Possible short in the system. Electric outlets: outside wall, Room 3 wall facing front parking; Room 2 dropping outlet due to other side of wall where mailboxes will be installed.

Door

Outside door located adjacent to Officer's office. Wooden bar is a safety issue. Handles removed from outside. An adjustment is needed. Catch does not work correctly. Need a flip flop latch that goes into frame for the top and bottom that engages every time. Check to see if new door is needed or can this be fixed.

Down spout PVC 4 to 5 taken down and accidentally thrown out. Will do PVC and if that does not work will upgrade. Bill Theis will contact Wayne Hull to fix down spout.

Website Transitions

Web site is a work- in- progress.

Temporarily Steve is maintaining website by posting BWVC calendar of events. Needs updates from Beverley Fleming.

Walter will be BWVC IT person and will contact Danny. In the mean time, Toby will provide content update to Steven; deadline is early May. waltborders@yahoo.com

ACRA directory advertisement is due tomorrow and clarification is needed regarding website address to refer to in Advertisement (ardenbuzz.com).

Committee Member Roles

Web internet and communications –Walter Borders

Programming- Toby Ridings

Treasurer- Bill Theis

Maintenance- Randy Hoopes

Secretary- Liz Resko

General Discussion

Beverley Fleming's contract expired in March and that will be reviewed at the next Executive meeting.

Warren requests a copy of Peddlers & Potions's 2013 financials. Submit a request from David Michelson, Town Treasurer. Toby Approximately: Gross \$6,000 and Netted \$4,000.

Terri suggests Revenue/Expense reports per event at the committee level would be helpful. Currently BWVC financial Reports are reflected quarterly at Town meeting and detail is lost into a lump sum amount. Under present accounting system it is laborious to obtain BWVC financials. Steve agrees and in time hopefully we will have something. Right now Steve does not want the committee holding official financial records.

Amy was not comfortable with the Peddlers & Potions system that was used last year and if they plan to use the same system this year, she would not be interested. She would type up the directory. Toby said there were processes that worked well. For example, checks were automatically posted and confirmed. Vendors were very pleased because they could go to the website and see all information. The system was cumbersome on Amy's part of the process. Steve will reevaluate the design that makes sense to fulfill vendor and the committee needs.

Meeting Adjourned 8: 55 P.M.

Respectfully submitted,
Elizabeth Resko
Arden Town Secretary

