

**Attendance:** William Theis , Danny Schweers , Elizabeth Varley , Cookie Ohlson, Lisa Mullinax , Mike Curtis , Ed Rohrbach , Ray Seigfried , Carol Larson, Katrina Streiff, Jim Laurino, Jeff Politis, SteveThreefoot ,and Elaine Hickey.

Advisory Meeting commenced @ 7:32 P.M

**Minutes** September 2014 Advisory Meeting approved as presented.

**Town Chairman:** Danny Schweers: Renewed the local service function agreement with New Castle County. It's Arden's agreement with NCC that they provide all the service that we do not provide to our community but the services that Arden provides to the community are not taxed by the county (i.e. paving the roads, library, recreation programs ACRA, Civic Committee etc.).

Requesting that each committee post their minutes to website each month. Playground and Archives have posted their minutes.

**Treasurer:** David Mickelson will present Financial Statements to date.

**Trustee:** Mike Curtis \$63,500 from Buckingham green still waiting for check. Plan to give money to the town to be used by forest committee at their discretion.

Vacant housing fee: If assessment fee is in arrears, then it will be listed on settlement sheet and someone need to notify mortgage company.

## **DESCENDING ORDER**

**Safety** absent

**Registration:** Cecilia Vore

The committee will post a current affidavit request for absentee ballots and will have it posted on the website. The March Advisory Meeting is the deadline for submitting nominees.

### Agenda Items-

- 1) Registration – Cecilia Vore will present the criteria and procedure for Absentee Voting.
- 2) January Town Meeting is the last opportunity for getting names of nominees for Town Officers and Standing Committees onto the slate from the Floor. The deadline for names is at the March Advisory Meeting.

Review mailings of town minutes' notices and costs at special advisory meeting in February.

**Playground:** Jim Laurino

Provide financial information in order to establish what the town wants. Determine if we need to go forward by seeking direction from the Assembly. Also, determine how to maintain a safe playground with no budget.

**Forest:** Carol Larson, Katrina Streiff - No motions

**Community Planning:** Ray Siegfried MOTION amended resolution will email to Secretary prior to meeting.

Nominees: Ron Meick, Dan McNeil, Ray Seigfried, Mark Wood and Sally Sharp

### Community Planning Committee Town Meeting Report for January 2015 FEMA Flood Insurance:

Our FEMA resolution approved by Town Assembly last year was amended by the state and will need to be approved once again by Town Assembly. The amendment was a technical change given that we renew every year with the county for land use compliance the state wanted a clause that if we did not renew with the county that Arden will then take the responsible of administrating FEMA requirement. That clause has been placed in the new resolution. Community planning will place a motion before Town Assembly for approval of this resolution.

Community Gardens Interest Group:

In January 2009 a motion was passed by Town Assembly to allow Community Gardens Interest Group to start a community garden in the area known as the "Tot Lot" near Buzz Ware. Community Planning Committee, Civic Committee and Buzz Ware was to assess their progress and provide a plan for future use before Town Assembly by 2009. This never took place and last year the interest group approached Community Planning about this concern. Community planning has met with the Community Garden Interest Group to review a more permit identity for this activity. They are interested in obtaining formal recognition as a community activity. They have established a full accounting of their finance through a budget and kept detail records of expense. They have established a charter governing who and how people can participate in the garden and overall it continues to be a well-supported activity. I welcome everyone to join Community Planning Committee on the third Wednesday of February at Buzz Ware 7:00 pm. to discuss creation of a plan for a community garden. I hope to provide a resolution for consideration at our March meeting.

Vacant House Registration Ordinance:

Community planning, Registration Committee, Town Secretary and the Chairman identified 12 potential vacant houses in Arden and they were all sent a letter for registration as our Ordinance requires. I will have a final report at our March meeting.

**Civic:** Ed Rohrbach

The Civic Committee will develop a policy to determine whose responsibility it is to remove hazardous trees located on right of way in front of leaseholders' property. At some future Assembly they will present a motion to the town or they will present their policy.

**BWVC:** Steve Threefoot

Collecting usage data and looking at broader community use and promote community events (no charge).

Conflict of interest policy submitted to all committee members who acknowledge receipt and read it.

**May present January or March Motion** to request capital funds of approximately \$20,000.

**Budget:** Jeff Politis No report will be due for January Town meeting.

**Audit:** Cookie

Quarterly internal audit will be performed January 14, 2015 by the town's audit committee. They will review the trustees audit and present findings at Arden's January town meeting.

**Archives:** Lisa No motion

**Old Business**

**New business** Proposed dates for upcoming special Advisory Meeting: 2/21 or 2/28 , 10- 2 pm.

Picnic planned for April.

Sally and Aaron Hamburger gifted a Rick Rothrock sculpture to the Village. It will be located at the Arden Club above the Moonlight Theater. There are no costs other than a minimal maintenance, which the village will accept.

**Refreshments**

Registration will bring refreshments.

Meeting adjourned: 9:13 P.M.

Respectfully submitted,

Elizabeth Resko

Secretary, Village of Arden

