INSIDE: June 22, 2015 Meeting Minutes

Town Meeting

Monday, September 28, 2015
7:30 p.m. - Gild Hall
2119 The Highway
Arden, Delaware

AGENDA ITEMS WILL INCLUDE:

- Non-Discrimination Policy Proposal
- Budget 2016-2017 for the next Fiscal Year presented
- Nominees will be selected for Assessors Board
- BWVC Motion - funds for renovations of Building
- Motion: Modification NCC Hazard Mitigation Plan Resolution
- Labyrinth Proposal

All are welcome hither

Please note:
Those attending Town Meetings are eligible to vote if they have resided in the Village of Arden six months prior to the Meeting and are 18 years of age, or older.

Motions & Elections of the Town Assembly for the Village of Arden Monday, June 22, 2015

10.0 Advisory Election
Nominee, Steven Threefoot, was confirmed for Advisory Chair position vacated by Bill Theis.

12.0 Motion was presented **before Committee Reports**
A Motion was presented to suspend agenda and move to 14.0 New Business
Motion Denied

12.3 Playground Election
Nominee, A.J. Stalloni, was confirmed to fill two year term vacated by Jeff Politis

12.3 Playground Motion
Rescind January's motion for the playground to go forward with the mound/slide until we have more information
Motion Denied

12.5 Community Planning Motion
Move to approve Adopting the New Castle County Multi-Jurisdictional all Hazard Mitigation Plan resolution.
Motion Approved

12.7 BWVC Election
Nominee, John Martin, was confirmed for the BWVC position vacated by Alex Rudzinski.

12.8 Budget Election
John Martin, nominee, was confirmed for Budget position (term March 2017)

14.0 New Business Motion
We move to install/build a labyrinth on the northwest corner of the Arden Green, near the Soldiers and Sailors Memorial, as shown in the exhibits presented at this meeting.
Motion tabled until next Town Assembly September 2015

Election Results: (pg 21) before 15.0 Good & welfare
Civic: Harold Kalmus 47 votes, Rick Smyth 11 votes

Safety: Chris Junk 37 votes, Rick Smyth 19 votes and one write in for Drew Jorda

Minutes of the Town Assembly for the Village of Arden
Monday, June 22, 2015
Gild Hall -Arden, DE

Attendees Signed in 61

Mark	Wood	John	Cartier (N.C.C.C) NV	Lynda	Kolski
Jill	Althouse-Wood	Ray	Seigfried	Charles E.	Robinson
Liz	Resko	Spencer	Stalloni	Mary	Young
Jeffrey	Politis	A J	Stalloni	Jim	Laurino
Gary E	Quinton	Steven	Threefoot	Katrina	Streiff
David	Michelson	Bob	Andress	Elizabeth	Varley
Albert	Marks	Marianne	Cinaglia	Larry	Walker
Kate	Sayer	Ed	Rohrbach	Betty	O'Regan
Marvin	Sayer	Hugh	Roberts	Denis	O'Regan
Julia	McNeil	Elaine	Hickey	David D	Claney
Lizzie	Broadbent	Sally	Sharp	Barbara	Shippy
Lisa	Mullinax	Keri	Will-del Tufo	Larry	Strange
Carol	Larson	Sam	Panella	Linda	Celestian
Esther	Schmerling	Ruth	Panella	Alan	Burslem
Mike	Curtis	Deborah	Ricard	John	Martin
Dorinda	Dove	Warren	Rosenkranz	Barbara	Henry
Jane P	Claney	Dale	Brumbaugh	Toby	Ridings
Jonathan	Claney	Danny	Schweers	Sharon	Simmons
Mary	Murphy	Mary	Vernon	Kevin	Gargan
Pam	Politis	Mick	Fitzharris	Tom	Wheeler
Joad	Kazan	Carl	Falco		

1.0 Call to Order
Chairman: Jeffrey Politis called meeting to order at 7:34 P.M.

2.0 Elections: Cecilia Vore: Completion of March election: committee members for Civic (Two Nominees: Chris Junk & Rick Smyth) and Safety committees (Two Nominees: Harold Kalmus & Rick Smyth).

3.0 Minutes
The Minutes for March 2015 Town Meeting were approved as presented.

4.0 New Residents: Spencer Stalloni & AJ Stalloni moved to Arden in February and this is their first Town Assembly.

5.0 Recognition of the Departed: Moment of Silence: Ken Sutton grew up in Arden and he served on the Civic Committee. Helen E. Moore, better know as "Toppy" (Why? Because she was a flaming red head). She lived in the Ardens in the 40s and 50s.

6.0 Visitors: NCC Councilman John Cartier
NCC presented a Balanced Budget with no tax increase. The transfer tax is running around twenty-five million dollars, which has helped in establishing the balance budget.

John is working with Ray Seigfried, Chairman of Community Planning, on Ordinance #15 Vacant Property.

Claymont: Repurposing the old demolished steel plant site (425 acres) which will have far reaching ramifications. Part of this massive undertaking will be a new state of the art commuter rail station to increase the accessibility and usability of mass transit in the area.

John will be supporting Arden Library with a grant (Window project)

7.0 Communications: Jefferey Politis, Town Chairman
Communications from the Chair.
Since the last town meeting….

1. We have completed the transfer of the town chair from Danny to me. Thanks to Danny for helping to make this a smooth transition and providing guidance over the last three months. Note that the email address of ardenchair@theardens.com now comes to me instead of Danny. Additionally, we are working to incorporate a new permanent email address for the village. Ex. The chair will be ardenchair@arden.delaware.gov.

2. I have completed the US census report for fiscal year 2013-2014. This particular report is an annual report and focuses on the finances of the village. I used information from the treasurer as well as the 2014 audit report.

3. I have completed the MSA affidavit and returned it to the state regarding the miles of roads and number of people in town.

4. We have finalized the agreement with the Arden Club regarding the Hamburger art donation. The agreement transfers all responsibility/ownership to the Arden Club, but states that if the Arden Club no longer wants the piece, then the ownership would revert back to the town. Please let me know if you would like to see the letter.

5. We have received the paperwork for mosquito control from DNREC. As we have agreed to spraying in recent years, I will sign the agreement. However, I have had correspondence with DNREC and they indicate that aerial spraying has not been necessary in Arden. The indicated that if treatment for controlling adult mosquitoes is needed, then it would likely occur via "fogging" from a truck mounted sprayer from dusk to dawn.

Note - if Arden's residents notice any potential mosquito breeding sources, please have them call our office at (302) 836-2555. Our staff will come out and inspect the areas of standing water, treat any mosquito breeding that's found, and relay our findings back to the resident who made the original request.

6. In an effort to create/improve our communications for both general announcements - such as road work being done, and other announcements, such as emergency announcements, I have created a email alert system. If you wish to be included in these announcements - I don't expect a lot of these types of emails - please add your name and email address to the list at the table. Alternative, let me know via phone call or email at ardenchair@arden.delaware.gov

7. Submitted the signed copy of the approved resolution for Arden to be included in the National Flood insurance program.

An appreciate lunch was held for Arden committee members on Saturday May 9. Fun was had by all who attended. I am hoping we will make this an annual event.

8.0 Trustees Report: Mike Curtis

Finances: We have copies of the quarterly financial report available tonight and are working with the auditor at Barbacane & Thornton to finalize the audit. When the audit is finalized, copies will be given to the Auditing and Budget Committees, Town Treasurer, Town Assembly Chair and Board of Assessors.
Two lease transfer
Lease Transfers: There have been two leasehold transfers since the March meeting. Jean Mullen, 1905 Orleans Road and William Bailey and Beverly Clendening, 2305 Hillside Road
Questions:
Update of 2100 Marsh Road (vacant for many years because leasehold was never transferred to any of the heirs). Waiting for response from Village attorney. He is trying to have lease be put into the heirs name which will allow disposing of it.

9.0 Treasurer's Report: David Michelson

Reviewed Financials as of June 22, 2015 (copy attachment).
Audit Report is in its final draft and town will receive it shortly.

At each town meeting an Officer of the town is required to report any request for use of Schroder funds. A request for $4,800 was submitted by those proposing installation of Labyrinth on the Green. It is contingent upon approval of proposal. This request will be reflected in the proposal presentation tonight under new business.

Financial Policies are reviewed each year as a reminder. They are posted on Arden.delaware.gov under Budget Committee.

.June 2015 Financial Policies – Village of Arden

The following financial policies have been agreed to by the current officers (Secretary,

Treasurer, Advisory Chair, and Village Chair). The date represents when the policy was first put into place. Policies are intended to provide guidelines for the operation of the Village. These policies may be modified at any point by the officers.

Policy - Use of Contingency Funds Policy (May 2010)
Contingency funds are specified as part of a budget referendum. The purpose of the contingency funds is to cover unplanned village or committee expenses. Expenditure of contingency funds requires the pre-approval of three officers and should only be utilized when other mechanisms to cover the costs have been unsuccessful.

Policy - Expenditures of Greater than two-thousand dollars (April 2010)
All committee expenditures of $2,000 or more require preauthorization of two officers of the Village prior to the commitment of Village funds. In case of an emergency – significant threat to persons or property – appropriate action should be taken as soon as possible with the committee informing at least one officer of the Village within 24 hours.

Policy - Transferring of Funds between Budget Line-items (October 2009)
Funds may be shifted between budget items on the budget referendum by approval of the committee if all budget items are within the committee's responsibility or with the approval of the representative of all committees involved and a least one village officer. Transfer of funds is only allowed if the source account has sufficient funds available and if no standing vouchers are in place covering the funds.

Policy – Authorizing Payment of Funds (March 2009)
The authorization of payment of funds by electronic funds transfer, or check or by any other means requires the approval of two Village Officers. Officers are not allowed to authorize payments to themselves.

Policy – Obligations over $10,000 (March 2007)
Obligations of Village funds of $10,000 or greater, require the signature of the Village Chair, or in the case the Chair is not available, the Secretary.

Policy – Contracts or Agreements with Commitments of One Year or Longer (September 2004)
All contacts and all agreements with duration of one year or longer require the signature of the Chair and the Secretary. (Note – the Charter of the Village of Arden specifies the signature requirements for executing contracts).

Policy – Distribution of the Schroeder Bequest Funds (January 2011)
1) The amount that is available for the next fiscal year will be announced at the September Town Meeting. All funds go through the standing committees.
2) Standing committees will submit their proposals to the Town Officers prior to the January Town Meeting when they will be announced to the Town Assembly.
3) The Officers will review the proposals and discuss their recommendations at the March Advisory Committee Meeting.
4) With the guidance of the Advisory Committee, the Officers will make their decision and announce it at the March Town meeting.

Respectfully Submitted
David Mickelson, Treasurer
Treasurer's Report Accepted

10.0 Advisory: Bill Theis (Absent)
No Report.
Bill has decided to resign from Advisory Chair position.
Jeff Politis sent the following letter to Bill Thieis:
Dear Bill,
On behalf of the Village of Arden, I want to thank you for your years of dedicated and thoughtful service to the town. In my time working with you over the years, and in particular, in my short time serving as an officer of the town with you, it is clear that you always brought a "town first" mentality to your thought process and ultimately to the decisions in which you were part. On a personal note, I have enjoyed working with you and have appreciated both your leadership and guidance.

Hopefully, the town can return the support to you that you gave to it going forward. Thank you again,

Warm Regards
Jeffrey Politis
Town Chair, Village of Arden

Motion:
Advisory Chair position vacant: Nominee Steven Threefoot.
No nominations from the floor. (Vacancy was posted in Post Card Notification for June 22, 2015 Town Assembly along with Agenda mailing to all residents and listed on town website over two weeks). One year term. Steven Threefoot was confirmed for Advisory Chairman position by unanimous vote.

11.0 Assessors Report: Brooke Bovard (Absent)
Presented by Gary Quinton
The Board of Assessor's report can be found on the entrance table this evening. Tonight I will present an executive summary of the report.

The board of Assessors met on all publicized dates and held two public meetings. The upcoming Land Rent Assessment will be decreasing for the first time in recent history. The "A" rate has been decreased by 2% to $250 per thousand square feet, down from last year's assessment of $255. All factors (forests, greens, roadways) and rates ("B," "C" and "D" rates as a percentage of "A" rate) remain the same as in prior years.

Transparency of where the reserve funds are and how the village has utilized reserve

funds has enabled this Board of Assessors to assess Land Rent with still having the Total Trust and Village Reserve at approximately $175,000. The $175,000 target was established in last year's assessment documentation with the Trustees and Village Officers' input.

All assessors, except for one who resigned this year, have approved this year's Land Rent Assessment, and I am willing to answer any questions along with the other assessors who are attending this evening and not at the microphone.
Respectfully submitted,
Board of Assessors
Questions:
Confirm all rates remain the same. No changes.
Chair explained an alternative assessment. June Board of Assessors present their report. At September Town Assembly an alternative can be presented only by a leaseholder. If voted on by two-thirds majority of the Town Assembly, then both assessments will be mailed out to all residents for a majority vote.

12.0 Committee Reports

A **MOTION** was presented to suspend agenda and move the New Business forward.
Seconded
Discussion
Against motion because upcoming Committee Reports include elections which need to be addressed while there is a quorum.
Nays have it and motion was denied.

12.1 Safety: Brooke Bovard (Absent)

No Report
Questions:
An accident resulted in traffic being rerouted through Arden onto Miller Road. Speed was an issue resulting in frustrations and unsafe conditions.. Recommend communications between fire company and police to contact Safety of situation.

12.2 Registration: Cecilia Vore

The Committee conducted the Election of Officers and Standing Committees on Monday, March 23. Votes were counted on Tuesday, March 24, and results were posted the next day on the Village website and on bulletin boards. There were 111 ballots cast; 15 of these were absentee ballots. Two committees, Civic and Safety, did not have enough candidates to elect a third member. Those elections will be completed tonight, with the results announced at the end of the meeting.
The Registration Committee convened on April 7 and elected Cecilia Vore chair.
The Registration Committee has moved all Registration records and information from the old Village government website to the new website. The committee maintains three pages: one for current elections and meetings, one page that covers election procedure and records, and a new page to welcome new residents. This “electronic” welcome does not replace our Welcome packet. It is just another way of trying to contact new residents. We invite comments and suggestions for all three pages. The best way to get to the website is still through **arden.delaware.gov.**

Respectfully submitted,
Cecilia Vore, Chair
Registration Committee Report accepted

12.3 Playground Committee: Jim Laurino

Playground Committee report for 22 June 2015
The playgrounds are in good and safe condition. We have added mulch. We are in the process of replacing some worn swing hangers.
We are proposing to replace Jeff Politis, who resigned from the committee after his election to chair, with A. J, Stalloni. We want to express our thanks to Jeff for his long service to Arden on the playground committee. Also, thank you, A. J., for agreeing to serve.
We are excited to report that we are getting very close to our targeted fund raising goal for the terrain slide on the green. We have therefore begun the process of detailed planning for the slide. However, we still need to raise $4,000 before we are able to begin construction.
Recall, though, that the major source of funds is a matching grant from the Pendulum Fund. Therefore, we need only raise $1,600 in donations from households and other grants to receive a matching contribution of $2,400, meeting the goal.
So far, fewer than 20 individual households have made donations, amounting to around $2,000, and worth $5,000 after the match. With the match, a donation of $10 is worth $25, a donation of $20 is worth $50, and a donation of $100 is worth $250 towards the goal. So if you haven't already, please consider sending in your check today.
Respectfully, the Playground Committee
Elections: Nominee: A.J. Stalloni. No nominations from the floor. A.J. Stalloni was confirmed to fill two year term of Jeff Politis.
Questions:
MOTION: Rescind January's motion for the playground to go forward with the mound/ slide until we have more information.
Discussion:
Against motion because officers approved Pendulum Fund but the funds will not be awarded for project until all the requirement are met. All safeguards are in place.
Motion was voted against.
Playground Committee Report Accepted.

12.4 Forest Committee: Carol Larson, Katrina Streiff

St. Martin's Lane woods entrance: Tree plantings are being monitored and we are working on a solution to drainage from the bordering leasehold.
2409 Woodland Woods entrance: Restoring areas of encroachment, improving path and access down to Naaman's Arc. Funded by Schroeder grant.
Buckingham Greene: DNREC Environmental Scientist Steve Williams and Engineer Dave Tsing recommendation. Plunge pool. They are concerned with heavy machinery going into the woods. Consulted with Megan Gloyd from Biohabitats, a firm that does ecological restoration. They will be sending a proposal this week.
Fish Kill report: DNREC Emergency Response team visit.
Difficult to pinpoint a cause because of changing conditions. We are investigating setting up water quality monitoring stations for Naaman's Creek. Other Creeks in Dela-

ware have monitoring stations supported by the Delaware Nature Society.
In a related note, we are investigating effects of discharges of neighboring swimming pools. The EPA and best practices of many states do not allow swimming pools to drain into storm sewers or waterways because pool chemistry is very damaging to water quality. However, in New Castle County Code, there is a requirement that pools cannot be connected to the sanitary sewer. This is contrary to maintaining the health of our waterways and will require further investigation.

Forest Committee Report Accepted

12.5 Community Planning: Ray Seigfried

Community Planning Committee Town Meeting Report for June 2015

1. FEMA Flood Insurance;

The amendment to our *Resolution for the National Flood Insurance Program* approved by Town Assembly in January 2015 was approved by both the county and state and is now before the Federal regional agency for final approval. Once this is approved, leaseholders of Arden will be eligible to participate in FEMA flood insurance.

2. Vacant House Registration Ordinance;

John Cartier our County Councilman presented our exception [approved by Town Assembly at our March 2015 meeting] to the New Castle County Home Vacant Ordinance to the lands use department on June 16 for their review. He will bring this before County Council on June 23 for approval. Once they approve this exception we can continue with our Arden ordinance.

3. New Castle County Hazard Mitigation Plan Resolution

Every five years municipalities must up-date their hazard mitigation plan and approve a resolution of participation with the county in order to obtain all disaster assistance funding from FEMA. Without the plan and approval of a resolution Arden will not be eligible for assistance. Therefore, Community Planning presents before Town Assebly the following resolution for approval.

4. Community Gardens

This season Community Garden has every plot taken and it was featured on the ACRA House and Garden Tour in May.

5. Memorial Gardens

No up-date
6/20/15

RESOLUTION -
ADOPTING THE
NEW CASTLE COUNTY MULTI-JURISDICTIONAL
ALL HAZARD MITIGATION PLAN

WHEREAS, the State of Delaware, like all other states, is vulnerable to hurricanes, tornadoes, flooding, and other natural and technological disasters including terrorism and weapons of mass destruction that in the past have or could cause extensive loss of life and property, and severe disruption to essential human services; and

WHEREAS, the Stafford Act was amended by the Disaster Mitigation Act of 2000 Section 322 (DMA2K) (P.L. 106-39), which provides approaches to mitigation

planning and emphasizes the need for state, local and tribal entities to closely coordinate mitigation planning and implementation efforts as outlined in 44 CFR Part 201; and

WHEREAS, two-thirds of Delaware's population lives in New Castle County; and

WHEREAS, during warmer months, tourists who visit the State's 90 miles of coastline and waterways, often coming from other states, may not fully understand the potential for hazards associated with coastal weather-related disruptive events or the potential for hazardous material incidents; and

WHEREAS, in the past ten years, disasters have caused the loss of lives, personal injuries and more than $225 billion (in today's dollars) in property damage; and

WHEREAS, billions of dollars' worth of residential, commercial, and coastal property in Delaware are at risk from hurricanes and weather-related damages; and

WHEREAS, partners from all levels of government, the private sector, and the residents of Delaware can reduce the impact of future events through hazard mitigation planning; and

WHEREAS, the NCC Hazard Mitigation Steering Committee comprised of County, Local Municipal, State, and private sector participants, completed a review and revision of the 2010 Hazard Mitigation Plan for submission to FEMA for approval; and

WHEREAS, compliance with the mitigation plan requirements will position New Castle County and its municipalities to receive pre- and post-disaster mitigation funding.

NOW, THEREFORE, BE IT RESOLVED by and for Arden of New Castle County that Town Assembly hereby adopts the 2015 update of the "New Castle County Multi-Jurisdictional All Hazard Mitigation Plan."

Adopted by Arden of
New Castle County on:
June 22, 2015

Chairman of Arden,
New Castle County

SYNOPSIS: Same as title.

FISCAL IMPACT: This Resolution will have no immediate discernible fiscal impact on the county.

Questions:

Correction: Instead of "Adopted by Arden:" should read Adopted by "Village of Arden". Also, instead of "Chairman of Arden" should read Chairman of Village of Arden

Q:Are we dictating to the club that they have to retrofit or are we talking about the Village paying to retrofit this building (Gild Hall)?

A: The Village would have to decide how they would want it used and work with the Gild Hall.

MOTION to approve the Adopting the New Castle County Multi-Jurisdictional all hazard Mitigation Plan resolution.
Questions:
Q:Was BWVC considered instead of Gild Hall? It can be modified/ be changed.
Motion was approved
Community Planning Committee Report Accepted

12.6 Civic Committee: Co Chairs Ed Rohrbach, Al Marks

The committee has been cleaning up the Soldier's Memorial Area on the Arden Green, including pruning and planting five white rhododendrons. We also intend to plant two new White Pines to replace the ones that were lost years ago. Pruning and care of the other trees on the Arden Greens is also on going.
A large branch cracked and broke off one of the mature Pin Oaks on the Arden Green and was removed by Ron's Tree Service.

We completed road repaving on Walnut Lane, Millers Rd.

Wayne Knotts repaired the stone wall at the corner of Pond Lane and Meadow Lane, that was damaged by a truck.

Respectfully submitted
Edward Rohrbach
Co-Chair
Questions:
Recycle: DSWA has list of all recyclables on website. Plastic bags do not belong in recycle they go back to store.
Cecilia prepares a flyer listing recyclable items and before she sends it out, and or post to town website, she has the flyer reviewed and approved by waste management.

Recommendation of replacement trees: Black locust and Kentucky Coffee.
Civic Committee Report accepted

12.7 Buzz Ware Village Center: Steven Threefoot

The Buzz Ware committee has a number of items to cover this evening. We will cover

- Building use and community programs
- Election of new committee member
- 10 years of PPP
- Financial status
- Capital fund request

Building Use and Community Programs: We continue to track the building use in a number of different ways month by month. The use of the building (by our definition of slots) has been occupied ~33% of the time between April 1 and May 31. This represents 161 slots used, as compared to 150 slots for the same period the previous year. To give you a feel for how the building is currently being used, approximately 52% of the use is

rentals, 9% is official meetings, and 40% are community events. Community events are events open to all at no cost. Contributions are accepted at the events.
As reported at our last meeting, the Committee is interested in a slight upward movement of the overall building use. We are seeing an upward trend primarily due to additional community event activities. In addition to the Friday night events: Art on the Town and the Coffee House on the 1st and 2nd Friday evening of the month, respectively, we have Fiber Arts, Painting and Drawing studio, mobility and strength classes and Yoga classes. We have additional requests for community programs in the queue. Please take the time to look at the events being held at the Buzz. If you find something interesting, please join in. If you are interested in an event that is not available, do some homework on how broad the community interest might be and submit your idea via the ArdenBuzz.com website. The more people that use the Buzz as a community center, the stronger the Buzz will be.
Committee Election: The Buzz Ware has an open spot as Alex Rudzinski has resigned from the committee. The committee submits to the Town Assembly the name of John Martin to be a member of the Buzz Ware to serve out the term vacated by Alex. This term ends in March of 2017.
10 Years of PPP: This year will be the 10th annual Holistic Expo. The vendor spots are 2/3 filled. This represents the largest fund raiser for the Buzz with all proceeds going into the building renovation fund. The community's help is needed to make this event the most successful holistic market place yet. Volunteers are needed starting today. If you are able to help, please contact Randy Hoopes, Toby D'Alterio Ridings, or go to the ArdenBuzz.com website and volunteer.
Financial: As of the end of May, the Buzz Ware's operating budget is positive by slightly more than $3,000. As the Treasurer's report indicates, the Buzz also has a strong renovation fund. This fund is important as we have a number of large projects which we need to do.
Maintenance: The overall state of the facility remains good. Randy Hoopes has touched-up the interior paint to improve the appearance. We had some roof repair work done to eliminate a leak and manage some potential future issues. We do have two major building projects the committee is working on addressing.
The first is the exterior appearance and security of the building. We plan to fix the set of exterior doors in room 3 and to replace the existing exterior door in the hallway outside room 1. The larger portion of the work is the surface repair and refinishing work. We have four estimates for this work on the exterior of the building. In preparation for this Town Assembly meeting, we learned that a portion of the exterior of the building is lead paint. We are working with the appropriate State agency and potential contractors to better understand the best options to minimize the impact and to restore the exterior appearance of the building. We have a number of steps to complete before we can finalize the plan. The committee is targeting getting the work done in the fall. As presented at the March Town Meeting, the committee plans to use a portion of the Village's capital reserve to pay for a portion of the work. Based on the plan to complete the work prior to another winter season, we hope to gain authorization for funds at the September meeting.
In accordance with our understanding of the process to use funds from the Village's capital fund, we would like to inform the Town Assembly that the Buzz Ware Village Center Committee will submit a motion at the September Town Meeting authorizing the Buzz Ware to use the Village's capital fund to cover 75% of the cost for exterior renovations, up to a maximum of up to $25,000.

The second major effort is the reorganization of the food handling at the building. We have one refrigerator and a residential stove. We lost a second refrigerator since the last Town Meeting. All need to be replaced. We have a subcommittee working on a plan to best meet the diverse needs for food storage and catering. While this is a longer-term project as we are still defining the scope of the work; we have lost one of our existing refrigerators. We will likely need to replace this refrigerator in the next several months. We do ask, if you observe something in or around the facility you find of a concern, or if you simply have a suggestion for facility improvements at the Buzz Ware, please contact a committee member, or go to the Buzz Ware website under "Contact". You can make comments, submit an idea for a community event or volunteer.
Respectively submitted,
Steven A Threefoot
Discussionts:
Election to approve nominee John Martin for the BWVC position vacated by Alex Rudzinski was approved.

Jeff Politis reviewed the policy and the procedure when requesting Village Capital Renovation Funds. In addition, he pointed out that BWVC is presenting their proposal in two steps. The first step is presenting BWVC building renovations needs and repairs, along with estimates of the amount that will be needed. The second step, will be presented at the next Town Assembly, in September, in which a motion will be presented requesting funds up to $25,000 along with more detailed information.
Questions:
Estimates were prior to discovering the exterior paint is lead based. A better evaluation is now required to determine if lead is in spots or is it extensive. More funds will be needed for structural work for facility location for food preparation. ($5,000 to $10,000.)

Sustainable Energy Credits been filed? This has been turned over to the office of the Village so there is continuity. Presently being evaluated.
Buzz Ware Village Center Report accepted

12.8 Budget Committee: Gary Quinton (Convener)

The Budget Committee has the following report for the June 22 Arden Town Assembly:
The committee proposes the following two appointees:
John Martin (to fill Jeffrey Politis vacancy of TWO YEARS)
Mark Wood (to fill Dan McNeil's vacancy of ONE YEAR)
Solicitations are now taken from the floor for those who wish to fill the position of two years; solicitations are also taken for the position that is vacant for one year.
After the appointments are accepted, the Budget Committee will reconvene in July and select a chairperson.
Gary Quinton
Election: John Martin nominee and no nominations from the floor. John Marting March 2017 was approved.
Mark Wood nominee. Mark was confirmed through March 2016.
Questions
Budget Report accepted

12.9 Audit Committee: Cookie Ohlson (Absent)
Jeff Politis read the following:
On June 6 the Audit Committee met with Pamela Baker from Barbacane Thornton to review the town and trustee audits. While some minor wording issues were addressed, no significant deficiencies or material weaknesses were found. The Audit Committee accepted the audits.
Helen "Cookie" Ohlson
Chair
Audit report accepted

12.10 Archives: Lisa Mullinax
The Committee convened on April 8, 2015. New committee members from the March 2015 elections are Maria Burslem, Arden, and Pat Morrison, Ardencroft. Lisa Mullinax, Arden, remains the chair.

In April, Committee members hosted a group of scholars attending the conference, "Learning from the Reservation, Using the Traditional Cultural Place Perspective for Better Decision Making in a Diverse Cultural Landscape." The conference was sponsored by, among others, the National Council for Preservation Education, Delaware State University and the University of Delaware. The Ardens' unique status as a cultural institution on the National Register of Historic Places made it a suitable destination for the attendees, who visited the Museum and took a walking tour of the Ardens.

In May, the Committee along with the Arden Georgists, hosted a lecture and book signing by Mary Pilon, author of "The Monopolists." Ms. Pilon had conducted some of her research on the origins of MONOPOLY® at the Archives and credits the Arden Craft Shop Museum. As you may know, the true inventor of the game is Lizzie McGee, who created "The Landlord Game" to demonstrate the advantages of Henry George's Single Tax principle. Signed copies of the book are still available. Thanks to Sadie Somerville for organizing this event.

Our 10th Anniversary Exhibition, "The Craft Shop: A Place to Live, to Work, to Dream," is still on! In addition, this month the Arden Craft Shop Museum has a special exhibition of costumes generously lent by the Shakespeare Gild. The exhibition includes beautiful sketches of the costume designs for this summer's production of "King Lear." The Museum has been open extra hours to allow theatergoers to view the exhibit before the performances.

We are hard at work on our next exhibit, which will feature authors who lived in, and/or wrote about the Ardens. A list of our research to date can be found on our website, ardencraftshopmuseum.com. We are compiling biographies for the authors. If you have information to add, please let us know! The project is being led by Hans Francke, Ardentown. A number of special events in cooperation with other Ardens organizations are planned. The first is a writing project for the ACRA campers this summer.

Our finding aid, which provides an easy-to-use cataloging system for our paper files is

completed and ready for your inquiries. Our newly acquired commercial book scanner, generously donated by the Robert Schalkenbach Foundation (thanks to Mike Curtis!) is up and running. We also have a new digital recording system to bring our oral history program into the 21st century.
We are always looking for volunteers: to catalog the collection, to conduct interviews, to "museum-sit," lead tours, scan documents and photographs, etc. Our dedicated volunteers logged hundreds of hours last year — most of them fun! Help us in our mission to preserve and celebrate the history of the Ardens.

Regular Museum hours are Wednesdays, 7:30 to 9 p.m. and Sundays, 1 to 3 p.m.
Respectfully submitted,
Lisa Themal Mullinax
Questions/Comments:
Monopolist lecture by the Scholor Gild was most fascinating one he has ever attended. Speaker was articulate and funny and the subject matter was very interesting.Archives Committee Report Accepted

13.0 Old Business None

14.0 New Business

Presented by Keri del Tufo & Jill Althouse-Wood

LABYRINTH OF THE ARDENS PROPOSAL

Objective:

To build a 7-circuit labyrinth on the Arden Green to create a beautiful, meditative, and recreational space for use by residents of the Ardens and visitors.

What is a labyrinth?

A metaphor for the inner journey, the 7-circuit labyrinth is a singular path of 7 concentric rings leading a walker to a center and back out again. One way in. One way out. In contrast, a maze is a puzzle of many paths, including dead ends, that requires the participant to solve before getting to the goal. The walking of a labyrinth requires no such problem solving. Walking a labyrinth can be used for meditation, exercise, fun, or to commemorate an occasion.

Goals:

In keeping with the history and public use, a labyrinth would add value experience to the Arden Green without disrupting the visual sightline of the open expanse or the current use. Once constructed, a labyrinth would be low-maintenance. The area would continue to be able to be used for things such as overflow parking. The execution would be driven by volunteers from the Ardens as a community-building activity.

Why on the Green?

- It is adjacent to a playground, and can be used by parents and children.
- It is adjacent to the Soldiers and Sailors Memorial which is a natural spot for reflection before and after walking the labyrinth and for those waiting for their turn if in a

group. The labyrinth can be used in conjunction with remembrance events for our veterans and for peace promotion.

- Affords gorgeous 360 degree views while walking the labyrinth.
- Centrally located
- A labyrinth is in keeping with the tradition of the public green as a place of recreation for the ages and also fits the evolution from its past as cow pasture to Victory Gardens and Tennis Courts to the present incarnation we all love and revere.
- After scouting many places in the Ardens with master labyrinth builder Carol Maurer, this location had the most to offer. It also has a great feel, which is not necessarily something that can be quantified.

Motion

We move to install/build a labyrinth on the northwest corner of the Arden Green, near the Soldiers and Sailors Memorial, as shown in the exhibits presented at this meeting. Proposal:A community built 7-circuit grass labyrinth with sunken pavers (which would delineate the path but allow for labyrinth to be mowed as a normal lawn). The labyrinth would measure about 40 feet in diameter and use existing trees at the World War II memorial as natural borders to the labyrinth. The path itself would be 2 feet wide and would incorporate an existing boulder into the center of the design. This natural feature would allow for a logical focal point and area of contemplation within the heart of the labyrinth.

To build the labyrinth, volunteers would mark the area with landscaping paint. We would use a rented tiller to dig the trench for the sunken Belgian block. Total length of edging to be about 630 feet. We would place gravel and stone dust in ditch and then the pavers, making sure they are sunk below the grass line. We would fill in around pavers with more crushed stone. The planners of the labyrinth have contacted the Arden Civic Committee with their proposal and will continue to work with the cooperation of the Civic committee to ensure best practices (avoidance of tree roots, proper consideration of drainage, future maintenance) while creating the labyrinth.

Funding the labyrinth:

We would use a combination of donation, fundraisers, grants. Target grants will include Labyrinth's Society Special Projects, Lowe's Community Grant, and Pendulum Funds.

Timeline:

If enough funds are raised, we could break ground in Fall 2015. Alternately, we would wait until Spring 2016.

Budget:

Landscaping paint $30

Rental of Edgers (Days)	$ 90
Edging material—bricks or stone for 630 ft of path lines	$4,000
Sand or gravel fill to fill under bricks 150 sq feet (Bags)	$ 360
Labor (Community supplied, but cushion in case we need it)	$ 320

Total $4,800

Maintenance:

- The labyrinth would require the following: regular mowing as with the rest of the green.
- A yearly cleanup, weeding, and spot filling to be done with volunteers
- Every five years, raise the pavers up and refill. (Based on other labyrinths, this will probably end up being every 8-10 years, but we are erring on side of a more rigorous schedule)
- Based on usage in similar labyrinths, we do no anticipate problems of wear on the grass path.
- While intended to be permanent, the labyrinth would be easy to remove if needed in future.

Conclusion:
As a beautiful focal point and a complement to exiting structures on the Arden Green, a labyrinth would provide a quiet retreat where residents can take a break from the hectic pace of modern life and find renewal. People have always visited parks for rest, rejuvenation, and introspection, but restorative environments are needed today more than ever before. Labyrinths in public spaces provide a chance for both passive and active recreation for people of all ages and abilities. Labyrinths in park settings, increase connectivity, provide a gathering space for events and performances, build community and contribute to civic pride.

MOTION:
We move to install/build a labyrinth on the northwest corner of the Arden Green, near the Soldiers and Sailors Memorial, as shown in the exhibits presented at this meeting.

Discussion on Motion:

Many expressed that it was a great presentation and expressed their appreciation for the hard work put into proposal and how well thought out it was. However, some of the concerns are as follows:

Green filling up

Location too busy (Recommend: Henry George Green (Ardentown) or some other location

Drainage problem but Civic disputes this.

Permanent change should be voted by all residents not just those attending town meetings

Needs more public meetings to make residents aware that a proposal is being considered

Too many projects at the same time

Too much to grasp in short time
A vote (33 yes, 19 no) to table the motion until the next Town Assembly (September) under Old business was approved.

The following Labyrinth Proposal comments by Jeff Steen were not read into the minutes due to tabling of motion. However, hard copies were made available :
:
LABRINTH PROPOSAL:
ELEMENTS: There are several elements of the labyrinth proposal to recommend it: It will not be visually intrusive except when one is up close, i.e., it will not rise above ground level; now, with stone edges, it will be made of a natural material more in keeping with the Arden aesthetic; and it can be enjoyed by persons of any age and at different levels of inspiration.

PRELIMINARY: As I first saw it, its design seemed preliminary. The walkways, at a width of two feet, are too narrow. With this constraint, the interior sense of it would be constricting. One should be able to walk along its paths with ease. At two feet wide, someone pushing a stroller through it would have a difficult time. Putting the existing rock at the entrance or designing the layout so that one would have to step on or over the rock is interfering. It seemed an unnecessary impediment to the design as well as those not able to negotiate such an obstacle. Widening the walkways and placing the stone in a way that is not interfering would enhance the design. Though changes have been made to its design since the initial meeting on the Green, my sense is that it is still being “figured out”.

Based on its configuration, its location should be shifted to the right. This would remove it from the stone-in-the-walkway issue and away from the tree on the left. To enhance the integrity of the labyrinth design, the stone, if small enough, could be shifted to a nearby location.

CONSTRUCTION: With regard to construction, an elaborate trenching and placement of building materials was initially proposed. A less intrusive placement of the border stone, e.g., putting them directly into the earth or putting them on a light bed of underlayment, would be more appropriate.

FUNDING: No money from the Schroder Funds, or interest accrued to the Schroder Funds, should be used for this project.

TIME LINE: No time line was identified with regard to how long the labyrinth would remain on the Green. Silence on this issue suggested that it would be “permanent”. Permanent is not recommended. Hence, in part, the less intrusive method of installation. The design is too preliminary. It’s potential use, appeal, and term of instillation have

not been determined by presenting the concept and plans to the village at large. Though not a pop-up, installation of the labyrinth could be viewed as an installation of limited (and clearly identified) duration.

INTEGRITY OF THE GREEN: A "permanently" installed labyrinth would remove another chunk of Green real estate. Construction of the slide mound (size unknown due to absence of plans but estimated to be approximately 40 or more feet wide and 30 or more feet long and, apparently, embellished with large stones and plantings) has not yet begun. Perhaps one should wait until the town sees how it likes the mound before moving on another project that would permanently disturb another part of the Green. Potential approval of a time sensitive labyrinth proposal could be linked to replacement of a slide absent a mound. Of the two proposals, the labyrinth is much more elegant and appropriate to the design of the Green. It, further, is not prompted by the hermetically-sealed approach to child rearing that is intended to appear next to the Museum. In addition, one should acknowledge that there are other locations in the Ardens suitable for installation of a labyrinth. Though currently rejected by the labyrinth's proponents, the labyrinth, itself, could reside at a number of alternative locations.

REVIEW AND APPROVAL: In my view, any proposal to permanently modify the open expanse of the Green should be evaluated by the residents of the village and voted upon by the residents of the village.

Proposing the labyrinth concept with accompanying design suggestions at a summer town meeting, or at any other town meeting, is not the appropriate path forward. A small assemblage of residents and enthusiasts is not a way to have long term buy-in to a proposal. Though a town meeting vote may be reflective of the views of the town's residents at large, one would not know that without asking them.

As noted, the labyrinth proposal has appeal. Its proponents should not, however, take comfort in a one-time, light touch vote at a town meeting to legitimize their proposal.
THE GREENS: Absent the mound, I might vote for a less intrusively installed, and fully formed, labyrinth proposal. I would not support it, however, if it is not presented, with plans, to the village at large.

However appealing one's initial reaction to an idea might be (mine included), we have already existing, our own Green, a century old monument to clarity and excellence in design. Momentary inspiration should not be enough to overcome our heritage, a heritage given by the founders that has been, in large part, respected by the several generations of residents who have had the pleasure of residing in our unique part of the world.

It is not difficult to become an extension of Graylyn Crest. Inappropriate use of open spaces, planting species inappropriate to the forests, use of materials inappropriate to the area, making important decisions absent residents' input, and other matters diminish our distinguishing features and, at a certain point, create cynicism among residents.

Flat and open should not be read as empty and vulnerable. The Green is too important to be disturbed by what may be an appealing proposal but is not, truly, in keeping with the

long-term well-being of the Green. At a minimum, the residents, at large, should make this determination.

Jeffrey Steen
Arden Resident

Election Results: Cecilia Vore
Civic: Harold Kalmus 47 votes, Rick Smyth 11 votes
Safety: Chris Junk 37 votes, Rick Smyth 19 votes and one write in for Drew Jordan

15.0 Good & Welfare: High School graduates: Kali Panella, Rowan Harcourt-Brooke, Julia Davidson

Deborah Ricard requested posting policy on town website regarding reserving Field Theater . She referred to a graduate being turned down (Civic Committee) even though everyone was to be invited.

Thanks to Playground Committee for providing refreshments.

Meeting Adjourned 9:54 P.M
Respectfully submitted,
Elizabeth Resko
Secretary
Town of Arden

ATTACHMENTS

Trustees of Arden
Financial Report
Income and Expenses
March 25, 2015-May 24, 2015

Current Assets	
Arden B&L	$130,302.65
M & T Checking Account	93,293.35
Vanguard Bequest Funds	237,647.05
Vanguard Reserve	427.95
Total Current Cash & Equiv	**$461,671.00**
Income	
Land Rent & Related Income	$623,004.78
Investment Income All Sources	7,422.83
Total Income	**$630,427.61**

April 1, 2014 - February 24, 2015

Expenses	
New Castle County	403,915.64
Rebates	32,905.78
Village of Arden	189,262.50
Insurance	10,844.00
Third Party Audit	4,500.00
Third Party Bookkeeping	2,905.16
Third Party Legal	250.00
Third Party Engineering/Other	300.00
General Administration	12,004.16
Total Expenses	**$656,887.24**

UNAUDITED
FOR DISTRIBUTION
AND DISCUSSION
PURPOSES ONLY

FOR ARDEN
TOWN ASSEMBLY

Village of Arden
Statement of Financial Position
As of June 22, 2015

Checking/Savings		
1000 · TD Bank Operating Account	120,049	General operating
1000 · TD Bank Operating Account	62,795	Buckingham Green Settlement Funds
1005 - ING Direct	78,262	General operating
	261,106	Total General Operating
1005A - ING Direct	30,180	Capital Maintenance Fund
Total Checking/Savings - Village Funds	291,286	Total general operating and maintenance fund
1010 · TD Bank MSA Checking Account	1,660	Municipal Street Aid
1032 - Arden Building & Loan	21,250	Schroeder Beques:
1000 · TD Bank Operating Account	11,436	Schroeder Beques:
1005 - ING Direct	51,024	Schroeder Beques:
1050 · Raymond James	101,002	Schroeder Beques:
1033 · Vanguard Money Market	217,056	Schroeder Beques:
Total Schroeder Bequest	401,768	Total Schroeder Bequest
1005A - ING Direct	3,809	Lecture Series
1030 · Arden Building & Loan	10,824	Lecture Series
1031 · Arden Building & Loan	498	Buzzware Funds
1500 - Sherwood Forest	869,379	Original purchase price
TOTAL ASSETS	1,569,223	
LIABILITIES		
2000 · Accounts Payable	2,089	
2010 · Payroll Taxes Liabilities	460	
2300 - Mortgage -AB&L Avery Property - Balance as of 3/1/15	48,280	7% 15 yr $150,000 started 4/26/04
Total Liabilities	50,829	
FUND BALANCES		
Buzz Ware Renovation Fund	16,329	
Lecture Series	14,633	
J Schroeder Bequest	401,768	
Memorial Garden	9,852	
MSA	1,660	
Capital Maintenance Fund	30,180	
Village - general fund	156,445	
Vacant Dwelling Fund	11,467	
Playground Mound Fund	2,165	
Buckingham Green Settlement	62,795	
Capital Assets - Net of Debt	811,099	
Total Equity	1,518,393	
TOTAL LIABILITIES & EQUITY	1,569,223	

UNAUDITED
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FOR ARDEN
TOWN ASSEMBLY

Village of Arden
Statement of Financial Activity
March 25, 2015 - June 22, 2015

	3/25/14-3/22/15	Budget	% to Budget	
Revenue				
4000 · General Funds - Village	100,000	202,848	49.30%	
* 4100 · Donations, grants, rentals	7,132	-		
+ 4510 · Franchise Fee Receipts	2,219	15,100		
4900 · Interest Income	76	500		
Total Revenue	109,427	218,448	50.08%	
				balance left in budget
Expenses				
6000 · Payroll & Payroll Taxes	2,819	13,298	21.20%	10,479
6300 · Administrative Expenses	2,858	42,274	6.76%	39,416
8000 · Committee Expenses	15,113	74,100	20.40%	58,987
8010 · Contributions & Donations	5,900	5,950	99.16%	50
Contigency Fund	-	10,000	0.00%	10,000
** 8030 · Trash Service	14,290	56,650	25.23%	42,360
9000 · Debt Service	4,045	16,176	25.01%	12,131
Total Expense	45,026	218,448	20.61%	173,422
Surplus (deficit)	64,401	-		
				balance left in budget
Committee	Actuals YTD	Budget		
Advisory	-	200	0.00%	200
Archives	40	1,440	2.78%	1,400
Assessors	28	50	56.00%	23
Budget	-	75	0.00%	75
Buzz Ware Support	-	5,000	0.00%	5,000
Buzz Ware Renovation Fund	-	2,000	0.00%	2,000
Civic	14,501	56,135	25.83%	41,634
Community Planning	-	1,000	0.00%	1,000
Forest	545	6,000	9.08%	5,456
Playground	-	-	0.00%	-
Registration	-	200	0.00%	200
Safety	-	2,000	0.00%	2,000
	15,113	74,100	20.40%	58,987

* $2,214.50 Grant from the State for the Forest Committee, $125 Field Theatre Rentals, $1,792.46 Playrground equipment donations, $3,000 gift from the Trustees - to be used towards the playground mound
* Verizon & Comcast Francise Fees

Special Village of Arden Funds

for distribution & discussion purposes den Town Assembly	BuzzWare	Buzz renovation	Hamburger Lecture Series	J. Schroeder Bequest	Memorial Garden	MSA	Capital/MainfR epsFund	Vacant Dwelling Fund	Buckingham Green	PlayGround Mound
	3/25/14-3/22/15	3/25/14-3/22/15	3/25/14-3/22/15	3/25/14-3/22/15	3/25/14-3/22/15	3/25/14-3/22/15	3/25/14-3/22/15	3/25/14-3/22/15	3/25/14-3/22/15	3/25/14-3/22/15
ral Funds - Village	-	-					-	-	-	-
tions	2,000	-	-	-	1,588	-	-	-	-	1,792
nt Dwelling Fees	2,129	-	-	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-	-	-	-
ils	8,834	2,620	-	-	-	-	-	-	-	-
st Income	-	-	73	-	-	-	-	-	-	-
	10,962	2,620	73	-	1,588	-	-	-	-	1,792
ll & PR Taxes	3,351	-	-	-	-	-	-	-	-	-
nistrative Expenses	-	-	-	-	-	-	-	-	-	-
orial Supplies	75	-	-	-	-	-	-	-	-	-
,Bkpkg,PR Expenses	19	-	-	-	-	-	-	-	-	-
ssional Fees - Building Manager	975	-								
ts	856	-	-	-	-	-	-	-	-	-
ses/Permits/Fees/AlarmMonitoring	195	-	-	-	-	-	-	-	-	-
rations	-	-	-	-	-	-	-	-	-	-
rs & Maintenance	163	1,284	-			16,000	-	-	-	-
xm Expenses	1,702	-	-		1,181	-		118		-
	7,416	1,284	-	-	1,181	16,000	-	118	-	-
it)	3,547	1,336	73	-	407	(16,000)	-	(118)	-	1,792
ward fund balance		14,993	14,560	401,768	9,425	17,880	30,180	11,585	62,795	373
se		16,329	14,633	401,768	9,832	1,880	30,180	11,467	62,795	2,165

2015 Board of Assessors Report

This year's Board of Assessors adopted the principle of the Community Standard of Living Method of Arden Assessment in use since 1980 as the basis for determining total land rent.

The "Community Standard of Living Method of Arden Assessment" defines total "Full Rental Value" of the leaseholds as the sum of town expenses (both "non-budget" in the form of county and school taxes, and "budget" as embodied in the town's budget), and the cost of administering the trust, while maintaining a "prudent reserve". This method divides full rental value by acreage of land held privately in leaseholds, such divisions determined by assessors' formulas. The formulas, which are intended to reflect the relative value of leaseholds, are based on lot size, zoning privileges and location factors (see rates and factors below).

A majority of the Board of Assessors continues to endorse the principles of real estate practice in the wider community, which we embody as a multi-tier evaluation of leasehold area. The "A rate" is the base rate, common to all leaseholds - the first 7,116 square feet, using as our unit the area of the smallest leasehold in Arden.

The multiple domicile rate (the "B rate") is set this year at 80% of the "A rate", and charged to each leasehold that has the privilege under zoning regulations and allowance by the Trustees of establishing and maintaining more than one dwelling unit on the leasehold. For each dwelling unit beyond the first, the leasehold is charged the B Rate for an additional 7,116 square feet but is not charged for more than the actual area of the leasehold. The "C rate" is applied to the amount of land on a leasehold not covered by the A or B rates. It is assessed at 40% of the "A rate." The "D rate" is the commercial rate, only applied to one leasehold. It continues at a surcharge of 75%, with no deduction for frontage on Marsh Road. These rates were not changed from the prior year.

The specific location factors are as follows.

1. Leaseholds adjacent to Arden or Sherwood Forests	+10%
2. Leaseholds fronting on Arden or Sherwood Forest by being across the street	+5%
3. Leaseholds adjacent to or fronting on a communal green	+5%
4. Leaseholds adjacent to Harvey Road and/or Marsh Road	-5%
5. Leaseholds having driveway access only to Harvey Road and/or Marsh Road	-5%

Notes

1. The specific location factor charges (in dollars) to be added to or subtracted from the sum of the Base Land Rent are obtained by multiplying the Base Land Rent for the leasehold by the appropriate specific location factors as given above.

2. Leaseholds having less than a 25 foot opening to the forest will not be charged a woods factor. More than that frontage to the forest will be considered a full access and charged a full factor.

3. Location factors 4 and 5 are additive if both are applicable.

Based on information obtained from the Budget Committee, the Village Treasurer and the Trustees, the Board of Assessors presents the following report. In order to meet the 2016-2017 forecast expenditures of $767,295 and to produce a prudent reserve of $170,426, the Board of Assessors has set the "A rate" for March 2016 at $250 per one thousand square feet.

1) Forecast Expenditures

School &County Taxes $470,850

Trust Administration $25,458

Sherwood Forest Loan $16,176

Arden Town Budget $92,809

Other non-budget items[1] $162,002

Total forecast expenditures $767,295

2) Forecast Revenue

Forecast Revenue from sources other than land rent* $ 68,312

Total Revenue from land rent $627,409

Total expected revenue $695,721

* (United Water tower, Comcast/Verizon BWVC Rentals, interest, Municipal street aid, Other)

3) Prudent Reserve

Expected difference between expenditures and revenue	$ (71,574)
Forecast Prudent Reserve for March 30, 2016	$ 242,000
Target Prudent Reserve projected for March 30th 2017	**$170,426**

(In 2014 the Village and Trustees targeted a reserve of $175,000)

[1] Such as trash removal, etc.

To put the issue of the Prudent Reserve in context, this report includes last year's forecast amounts, compared with this years' actual.
The 2014 Assessor's Report forecast Prudent Reserve broke down as illustrated in this table. This is consistent with the trend in previous years.

	Forecast for 3/2015	**Actual for 3/2015**	**Difference**
Trust Balance	+182,000	+ 152,000	-30,000
Town Balance	+ 52,000	+90,000	+ 48,000
Total Reserve	**+ 234,000**	**+242,000**	**+ 8,000**

In the May 2014 Assessors Meeting, two Trustees proposed the following for the reserve in the Trust account going forward:

Cash to cover arrearages	$50,000
Cash to cover Tax Variability beyond forecast taxes	$50,000
Reserve For Trust Cash Flow	$25,000

The Village Treasurer and Budget Committee chairman proposed that the Village Reserve be approximately $50,000 based on a "Reserve for Cash Flow" of $25,000 and a reserve amount of $25,000. The Village Reserve of $50,000 will be revisited annually by the Budget Committee (represented by the Chair of the Committee) and the Village Treasurer prior to the Assessor's May meetings to provide guidance to the Assessors.

This year's Assessor's Board recognized that the Village typically has underspent its budget and this has led to a Trust and Village reserve that is approximately >$240,000 at the present time.

Given that the Village and Trust developed these principles last year, the Assessor's Board conservatively came to the conclusion that there is no need in the 2015 Assessment to raise the "A" rate in order to cover potential increases. Increased forecasting clarity has made predicting our expenses more consistent, and conservative management by committees has continued to protect the reserve. Land rent will be slightly lowered in 2016.

Examples using 2016 Rates

Examples of base rentals:

Lot Size (sq ft)	Base Land Rent			
10,000	$1779 A +	$288 C =	$2,067
20,000	$1779 A +	$1,288 C =	$3,067
30,000	$1779 A +	$2.288 C =	$4,067
40,000	$1779 A +	$3,288 C =	$5,067
50,000	$1779 A +	$4,288 C =	$6,067

Examples of rate calculations:

1. A 20,000 sq. ft. lot containing one dwelling unit, on a village green and adjacent to a forest:

7,116 sq. ft. * $250 / M sq. ft.	(A Rate)	$1,779
12,884 sq. ft.* $250 / M sq. ft. * 40%	(C Rate)	$1,288
Base Land Rent		$3,067

Forest Factor	$3,067 / * 10%	$307
Greens Factor	$3,067 / * 5%	$153

Total Land Rent $3,527

2. A 30,000 sq. ft. lot containing three dwelling units and adjacent to Arden Forest:

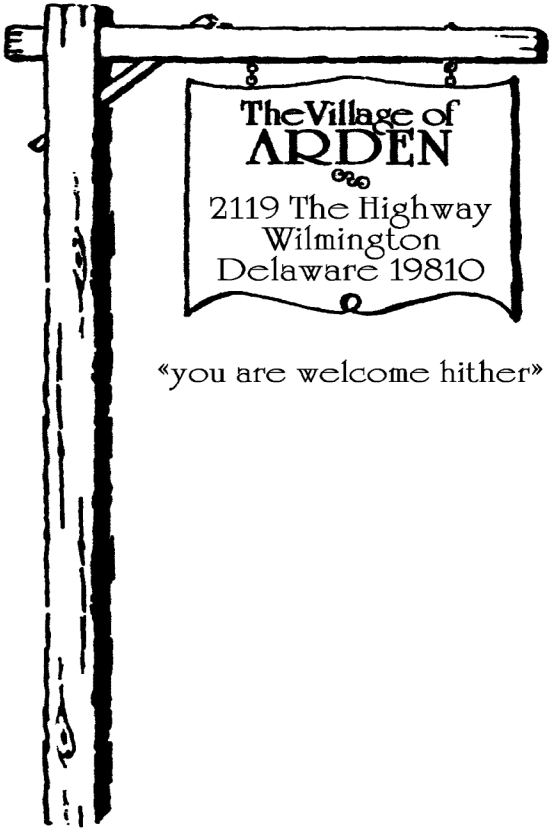
7,116 sq. ft. * $250 / M sq. ft.	(A Rate)	$1.779
7,116 sq. ft. * 2 * $250 / M sq. ft * 80%	(B Rate)	$2,846
8,652 sq. ft.* $250 / M sq. ft. * 40%	(C Rate)	$865

Base Land Rent	$5,490
Forest Factor $5,490 / * 10%	$549

Total Land Rent $6,039

THE 2015 BOARD OF ASSESSORS
Vote on Final Report (Signed 16 June 2015)

2015 Assessor	Assessor Signature	Assessor Vote
Jeffrey Politis		YES
Gary E Quinton		YES
Warren Rosenkranz		Yes
Bill Theis		Yes
Denis O'Regan		Yes
Joe del Tufo		Yes.
Brooke Bovard	RESIGNED	—



«you are welcome hither»