Inside September 24, 2012 Town Meeting Minutes

All Village of Arden residents are encouraged to attend the next

Town Meeting

Monday, January 28, 2013
7:30 p.m. - Gild Hall
2119 The Highway
Arden, Delaware

AGENDA ITEMS WILL INCLUDE:

All are welcome hither

Please note:
Those attending Town Meetings are eligible to vote if they have resided in the Village of Arden six months prior to the Meeting and are 18 years of age, or older.

Minutes of the Town Assembly for the Village of Arden (uncorrected)

Monday, September 24, 2012

Gild Hall - Arden, DE

58 attendees:

Albert	Marks
Julia	McNeil
David	Michelson
Lisa	Mullinax
Larry	Strange
Ray	Seigfried
Mary	Murphy
Rodney	Jester
Jan	Roberts
Jonathan	Claney
Sally	Sharp
Danny	Schweers
Mike	Curtis
Connee	McKinney
Sue	Rothrock
Sherry	Burke
Lizzie	Broadbent
Steven	Threefoot
David	Gerbec
Hugh	Roberts

Sadie	Somerville
Gary E	Quinton
Ed	Rohrbach
Cookie	Ohlson
Cynthia	Dewick
Betty	O'Regan
Denis	O'Regan
Warren	Rosenkranz
Katrina	Streiff
Ruth	Bean
Charles E.	Robinson
Barbara	Henry
Carol	Larson
David D	Claney
Bryon	Short (NV)
Elizabeth	Varley
Lynda	Kolski
Jim	Laurino
Brooke	Bovard

Stephen	Harcourt
Chris	Counihan (NV)
Jennifer	Borders
Heidi	Hoegger
Bill	Theis
Tom	Wheeler
Adrienne	Roberto
Cecilia	Vore
Barbara	Macklem
Clay	Ridings
Toby	Ridings
Jeffrey	Steen
Debbie	Theis
Ron	Meick
Randy	Hoopes
Laura	Wallace
Jane P	Claney
Drumlin	Brooke
Elizabeth	Resko

To save postage, Arden Minutes & Agenda are addressed to one member of each household. If you do not wish to share this information among those residing at your leasehold, please contact registration@theardens.com and we will arrange separate mailings.

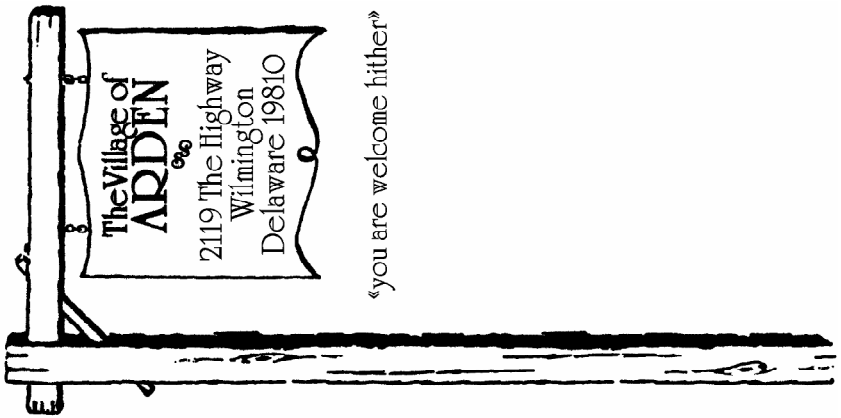
1.0 CALL TO ORDER

Chair, Danny Schweers, called the meeting to order at 7:39 PM.

2.0 APPROVAL OF MINUTES

The Minutes of the June 25, 2012 Town Meeting corrections as follows:
Graphics of various reports to be resized as needed. Civic Committee Report : Field Theater (pg33): In addition to 1994 maintenance of Field Theater include additional maintenance dates :2000, 2005 & 2008. Under Assessors (Q &A pg 17) Change spelling from census to consensus. The Minutes were approved as corrected.

3.0 NEW RESIDENTS None



4.0 RECOGNITION OF THE DEPARTED None at this time

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5.0 VISITORS

1) Chris Counihan is running for Delaware Democratic State Senate in the 5th district. Stopped in and introduced himself. For more information www.ElectChrisCounihan.com

2) Bryon Short, our state representative, stopped in to see if anyone had any questions. Cecilia Vore thanked Bryon for his help in facilitating the DelDOT process in changing our traffic light. The traffic light located at Orleans and Harvey was restored to its original stop signal status for pedestrian crossing in all four directions. The state is offering the Village of Arden a variable speed sign showing a speed of 25 mph (flashing) to be placed on Harvey Road. Funding is allocated by your representative or your senator. Brooke requested chevron reflective lights to also be imbedded on the line.

Al Marks :Parking problems on Harvey Road and Marsh during the Arden Fair. Bryon offered to help with parking next Arden Fair provided someone reminds him. Rodney Jester recommended the crosswalks need to be refurbished.

6.0 COMMUNICATIONS Chair Danny Schweers

1) Two German journalists, a writer and a photographer, visited Arden a month ago exploring the history of the monopoly game. This was for a German newspaper. The craft shop museum opened up for them in which they saw early rendition of game. Danny and Cookie Olson gave them tours of Arden.

2) Bill Theis and Danny went to the annual conference of Delaware League of Local Governments yesterday. Lawyer discussed Freedom of Information Act in which it is important to maintain good posting of town agendas and town minutes.

7.0 Trustees Report: Connee McKinney§

Trustees Report September 24, 2012

The Trustees have several items to report this evening:

Finances: We have copies of the quarterly financial report available tonight. We have paid the New Castle County and School taxes which are due September 30:

County taxes	84,136.71
School taxes	310,707.71
Total County and School taxes paid	**$394,844.42**
Rebates to individual leaseholders	**28,249.79**
Total paid	**$423,094.21**

Regarding rebates, the rebates to individual leaseholders are calculated from programs administered by New Castle County (not the Trustees). One program gives a tax exemption, and the other a tax Credit. The County program called **Senior Property Tax Relief** is a tax credit for those 65 and over (that is the only criteria) and the other program is called **Senior or Disability Income Exemption** that is based on your adjusted gross income for the previous calendar year. You must apply one time to receive the Property Tax Relief credit and forth Senior or Disability Income Exemption: We encourage you to apply. There is a filing deadline to qualify for the upcoming tax year. Please contact the Newcastle County Treasurer's Office (302) 395-5520 (direct) or 395-5400 (New Castle County, main office) for an application and for any questions that you have. The County is most helpful with the forms. The eligible leaseholders for the County programs this year should receive their rebate checks by mid-October. If you do not receive your rebate by then, please contact the Arden Trustees Office (475-7980).

We will be issuing the second check to the Village for their expected expenses. Trustee Carl Falco will be talking to the Village Treasurer about that.

Legal:Buckingham Green. At a recent town meeting, I reported that we were trying to meet with the 2 Buckingham Greene residents who owned the lots on either side of the outflow pipe that has done the most damage to the Sherwood Forest. This meeting was important to have since we were hoping to gain access to the Sherwood Forest to do repair and prevention work and, if a landscape contractor could enter from Weilers Bend, this would keep the expense of the project down and maybe, just maybe, move the case out of the remedy phase and into the repair and prevention phase. I am happy to report that we met with the lot owners on Saturday, September 15, on site along with the Civic Association lawyer (Mr. Sipe) and Buckingham Green Association president Mr. Zoppi and a landscape contractor. While it is early in the negotiation process with the homeowners and whether or not they will grant access, our lawyer characterized the meeting as positive.

Lease Transfers: There have been no lease transfers since the June Town Meeting.

Village: At the last town meeting, one of the Trustees raised a concern about how the Village new ADU ordinance #14 impacts the Assessor's formula for extra domiciles. The Deed of Trust and the land leases of Arden specify that rent will be charged for the value of the land only—not the buildings or improvements. The wording in the current assessors report has added value for the presence of an extra domicile rather than the "privilege" of being allowed to have an extra domicile. That privilege attaches to the value of the land. The wording is important; therefore, the Trustees are requesting a meeting with the new Board of Assessors so that we can discuss the wording and how any new ADU impacts the Assessors formula and the land rent bills generated from that formula. The Trustees, of course, support the creation of new ADUs: We just need to talk through the details now before we receive any formal request for one.

Administrative: As reported in the September *Arden Page*, I will be stepping down as Trustee pending the confirmation of a new Trustee. If you have a suggestion for my replacement or if you want to self-nominate, please contact our assistant or any of the

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three of us. Once the Trustees select a nominee, that name will be placed on a mail-in ballot to confirm or not confirm. A simple majority is needed. Please vote.

Personal:I was confirmed as an Arden Trustee 10 years ago and now realize that I have unconsciously organized my Arden commitments in 10-year time spans: 10 years on the ACRA board, 10 years on the Buzz Ware Village Center Committee, and now 10 years as Arden Trustee. I must have some internal clock that winds down every decade and requires a replacement part.

As a Trustee, I have learned a lot about what a Trustee actually does. I have made a few mistakes that I had to correct and had to eat my share of humble pie: It is hard to do but necessary if you want to learn and grow. Over this decade, we have digitalized all of the Trustee leasehold files and legal documents and that file is updated annually, created and uploaded all of the Trustee policies and procedures so that they are available to the public to view online, and separated the budget so that the Village now has control over its own finances.

I am most grateful for the chance to serve with such excellent fellow Trustees Mike Curtis and Carl Falco with essential help from our current assistant Julia McNeil. To them, personally, I say that I hope you know how much I appreciate the background and knowledge that you have brought to our discussions and insights that you have offered, particularly, when we are in the midst of difficult decisions. I really would not have wanted to do this alone. I feel so fortunate that Mike Curtis is a Trustee during my time with his oh-so-valuable understanding of single tax principles—I needed to be brought back to that unique perspective often in our decision-making.

I also want to thank the previous Trustees that I served with—Marianne Cinaglia, Aaron Hamburger and Elizabeth Varley as our able assistant. Always articulate and passionate about their positions, Marianne and Aaron taught me the true meaning of the word “heated discussion.” That was valuable training. And, of course, thank all of you for your kindness to me and your support for this starry-eyed hippy that arrived in Arden so many years ago ready to change the world and found that Arden folks had actually been doing that a long time before I arrived.

If you have any questions or concerns, please contact our assistant Julia McNeil (475-7980 or email Trustees.of.Arden@gmail.com). Or, of course, contact Mike Curtis, Carl Falco, or me.

Respectfully submitted,

Connee McKinney, Arden Trustee

Discussion

Jennifer Borders: Clarify the Trustees’ position on ADU.

Connee: Basically, as long as the leaseholder conforms to the county code, the Trustees support new ADUs’ but the Village of Arden still has not had a full discussion about what does that really mean in terms of the ordinance.

Brooke: Do the Trustees have a process in place for the possible use of Schroeder’s money for removal of trees from leaseholds?

Connee:The Trustees do not control the village money. They control the process for permission to cut down trees. Irrespective of what the will’s

stipulates, the trustees have to carry thorough.
Tom Wheeler: Schroeder's left the Trustees beneficiary of an IRA. Would that not apply? It is hard to parcel-out what someone intended ten years ago. Connee will look into it.
Trustees' Report Accepted

8. 0 Treasurer's Report –David Michelson
David reviewed the Financial statements as of September 2012. They comprised the following: Statement of Financial Position as of September 23, 2012 (see attached)
This Septembers Town meeting David was responsible for providing the amount of funds available for next year's Schroder's request and he determined that $3,000 would be appropriate value to give out in the new fiscal year starting March 2013.
Statement of Financial Activity 3/25/12 to 9/23/12 (Revenue and Expense)(see attached)
Special Village Funds 3/25/12-9/23/12. (See Attached) A line item Professional Fees-Building Manager spent $2,500 but it was not budgeted.
The Audit Report was delivered to the audit committee last week and they should be uploading to website for everyone to see.
Steven Threefoot : Inquired about status of EECBG grant. Grant has been closed out after all the funds granted were spent and bank account has zero balance.
The Treasurer's Report Accepted

9.0 Advisory Report: Chair Bill Theis
Bill read the following Report:
Advisory Report 9/24/12
It is time to put together the slate of nominees for the Board of Assessors. There are seven members on the committee. So far there are twelve nominees of the fourteen that are required, two for each position on the ballot. The nominees are: Mick Fitzharris, David Gerbec, Larry Walker, Denis O'Regan, Brooke Bovard, Tom Wheeler, Bill Theis, Joe Del Tufo, Jan Roberts, Warren Rozenkrantz, Clay Ridings and Charles Robinson.
We need two more nominations. Are there any nominations from the floor at this time? If anyone wants to run for this important position, see me at the end of the meeting or email me at witheis@comcast.net
Respectfully Submitted
William Theis
Advisory Report accepted

12.0 COMMITTEE REPORTS
12.1 Archives Lisa Mullinax
The Arden Craft shop Museum will be ending its annual Shakespeare exhibit on Sept. 30th. We wanted to take this opportunity to extend a special thanks to Cecilia Vore, longtime costume designer for the Shakespeare Gild. Cecilia was the artist who designed the beautiful green " Ellen Terry" gown that is a centerpiece

Arden Budget Notes FY 2013-2014
Trustee's Income
1. Land Rent- Based on Assessor's report from June Town Meeting.
2. Interest and other income from the following sources:
Meadow Lane Access 700
Investment Income 8,000
3. Trustee's Prudent Reserve estimate provided by Carl Falco on 9/20/2012

Trustee's Expenses
4. New Castle County taxes are expected to rise in 2013 based on 2012 tax bill.
5. School Taxes rose in 2012 when referendum passed and is expected to stay flat in 2013. The 2012 budget under budgeted the 2012-2013 tax bill.
6. Trustee's Administration expense estimates provided by Carl Falco on 9/20/2012

Town Income
7. We expect to receive Municipal Street Aid in the amount of $15,000 for YE 2013
8. Cable ROW & Antenna ROW income is an estimate only.
9. Town Investment Income- Estimated to be $500.00
10. Buzz Ware Village Center Income estimates provided by Bill Theis
11. Donations include Ardentown and Ardencroft support.
12. Town's Prudent Reserve- $25000

Town Non-Budget Expenses
13. Trash & Recycle estimated to be flat vs. 2012-2013
14. Operations & Fees includes postage, printing, telephone, internet, audit and administrative.
15. Payment for Avery Property- Sherwood Forest
16. Municipal Street Aid expenditures.
17. Budget will include 7K support for the Buzz to be used in the event of unanticipated operational shortfall.
18. Buzz Ware operational expense estimate provided by Bill Theis
19 No change for Secretary, Treasurer, or payroll taxes.
20 No change in budget amounts for Advisory, Archives, Assessors or Budget.
21 Increase of 1.85% CPI per Tom Wheeler
22 No increase for Community Planning, Registration, or Safety. Decrease Playground by $2,100 and Forest by $2,000
23 No change in donations.
24 Capital, Maintenance, and Repair Fund – Final year to collect $10,000 which builds the fund to the approved level of $30,000. No additional money will be collected after 2013-2014 unless money is spent from the fund.
25 Contingencies unchanged at $10,000

Projected Budget For Fiscal Year March 25, 2013 to March 24, 2014Prepared for Arden Town Assembly
September 2012

Arden Budget FY 2013-2014		2013-2014	2012-2013	2011-2012	2010-2011
TOWN NON-BUDGET EXPENSES					
Trash & Special Pickup	13	$75,000	$75,000	$69,431	$58,100
Operations & Fees	14	$15,800	$15,500	$10,527	$13,650
Long Term Debt(Sherwood Forest)	15	$16,176	$16,176	$16,176	$16,176
State Aid and Grants	16				
Municipal Street Aid		$15,000	$14,116	$0	$0
Buzz Ware Village Center	17				
Operational expenses	18	$29,443	$29,710	$22,909	$26,000
Town Expenses					
Secretary	19	$5,252	$5,252	$5,252	$5,252
Treasurer	19	$5,252	$5,252	$5,252	$5,252
Town Payroll Taxes	19	$1,680	$1,680	$1,160	$1,680
SUBTOTAL TOWN NON-BUDGET EXPENSES		**$163,603**	**$162,686**	**$130,707**	**$126,110**
		2013-2014	**2012-2013**	**2011-2012**	**2010-2011**
	NOTE	**Budget**	**Appropriated**	**ACTUAL**	**ACTUAL**
BUDGET EXPENSES					
Advisory	20	$200	$200	$0	$200
Archives	20	$1,440	$1,440	$1,416	$1,440
Assessors	20	$50	$50	$0	$50
Budget	20	$75	$75	$0	$0
Civic Committee					
Roads,Commons,Snow plowing	21	$53,981	$53,000	$54,732	$50,000
Community Planning	22	$1,000	$1,000	$58	$1,000
Forests	22	$6,000	$8,000	$3,400	$8,000
Playground	22	$900	$3,000	$1,625	$3,000
Registration	22	$200	$200	$119	$1,000
Safety Committee					
Safety - General	22	$1,000	$1,000	$0	$1,000
Harvey Road Speed Enforcement	22	$1,000	$1,000	$0	$1,000
Donations					
ACRA	23	$1,500	$1,500	$1,500	$1,500
Arden Page	23	$1,500	$1,500	$1,500	$1,500
Arden Library	23	$800	$800	$800	$700
Fire Companies	23	$1,600	$1,600	$1,600	$1,600
Arden Club	23	$500	$500	$500	$0
Capital & Repair Fund	24	$10,000	$10,000	$0	$0
Contingencies	25	$10,000	$10,000	$0	$9,500
SUBTOTAL BUDGET EXPENSES		**$91,746**	**$94,865**	**$67,250**	**$81,490**
TOTAL TOWN EXPENSES		**$255,349**	**$257,551**	**$197,957**	**$207,600**

Page 1 Arden Budget FY 2013-2014

of the show, wrote the back-story for its design, and provided extraordinary effort to assemble the other pieces from the Shakespeare Gild's collection. Thank you, Cecilia!
The museum will be closed to visitors from Sept 30 until Oct 14, when we will reopen with our Anniversary Exhibition. The new exhibition will feature a brand new walking tour of the Ardens. Please join us for the opening on October 14th from 1 p.m. to 4 p.m.
The next afternoon with the artist will be Oct. 28, 1-3 p.m. It will feature Hardy Hoegger's clay sculptures.
The museum Archives Committee thanks you for supporting us as we go into our 8th year at the Craft Shop.
Respectfully submitted,
Lisa Mullinax
Archives Report Accepted

12.2 Audit Cookie Ohlson
Report to Arden town meeting, Sept. 24, 2012
On Sept. 20, 2012, the audit committee met and reviewed the final draft of the Corcoran Independent Audit for the town. We approved the audit
The audit committee also performed a random audit on the Arden books for the last six months. All is in order.
Helen "Cookie" Ohlson
Audit Chair
Audit Committee Report Accepted

12.3 Budget Chair: Jeffrey Politis Larry Strange reviewed Budget report
Projected Budget for FY 3/15/13 to 3/24/14 (attached)
Page 1:Outlines Revenue & Expense forecast along with town income (see attached) Page 2:Town Expenses (see attached). Page 3:Notes to the Projected Budget (see attached)
Seventy-seven percent (77%) of the towns operating budget is comprised of four line items: school tax (46%), county tax(14%), trash collection (10%), and civic (7%).
Questions –
Cecilia Vore; Clarification….The Town meeting is the final opportunity for any questions or objections to the budget because it will be going to print within a week.
Cecilia Vore: Suggestion Large line items on the budget can run the risk of the line item being disapproved by a small minority.
Charles Robinson -Trash collection.
Danny Three villages turned negotiations over to Amy Pollock. She obtained four bids. The current Waste Management contract was the lowest bid and we have been happy with them. The decision was made by the three chairs to go ahead with Waste Management for the next three years. Their new contract will be slightly less and that will increase by 3% (Second year and 3% more third year.)

Brook:The state collects deposits on recyclables to help fund curbside recycling. Does the town receive any of the collected deposits monies?
Steve Threefoot: That fund was a start up fund to purchase bins. Our present contract included bins.
Budget Committee Report Accepted¶

12.4 Buzz Ware Village Center Vacancy at present
Bill Theis read the following report:
Buzz Ware Village Center Report September 24, 2012
The Buzz Ware Village Center has been busy as usual hosting the many Village functions. ACRA held their summer camp, garden Tour reception, spring basket making and also holding their monthly meeting. Other committees and groups that utilized BWVC meeting space included:the Assessors, Georgist classes and presentations, Israeli dancing, over 80's birthday party, Trustees meetings, Village officers meetings and the Ardencroft Town meetings.
The Peddlers, Potions and Practioners fund raiser for the BWVC renovation fund during the Arden Fair was a successful venture thanks to Bev Fleming, Toby Ridings and Amy Pollock heading up a long list of hard working volunteers. The money raised is used for improvements to the BWVC.
At the conclusion of this report we will have an election to fill the vacancy on the committee that resulted from the resignation of Warren Rozenkrantz. Many thanks to Warren for the hundreds of hours he spent upgrading and improving the BWVC.
A request (not a motion) was made in June by BWVC for new authorization funding amount for capital funds (March original request for Capital Maintenance and Repair funds was proposed for $12,500.) to replace the approximately 70 year old accordion room divider curtains in rooms 1 and 2. This request was tabled. Based on the two-part process for applying for Capital Maintenance and Repair Funds the BWVC has proposed and discussed the request for capital funds at the last two town meetings. As far as we know there never was no motion presented. I move that the motion be taken from the table and brought to the floor to conclude the action on this motion. The motion needs to be reintroduced so we can vote on it.
The BWVC is prepared to go ahead with the replacement of the room dividers utilizing the funds raised by volunteers from the three Ardens during the past two years. Three bids were solicited by Bev Fleming, the building manager and Warren Rozenkrantz. The BWVC investigated the bids and selected ERCO, the low bidder to remove the old and install the new curtains.
This action using non-budgeted village money saves the village nearly $10,000.00. Thanks to all the volunteers for making this possible. That concludes the report.
Are there any questions?
Motion:
I move that the motion that was presented and Tabled in June requesting $12,500 of Capital Maintenance and Repair funds to pay for the cost to replace the accordion curtains be reintroduced.
Speak to question: Once the motion was lifted and back on the table, Bill argued for it to be voted down because BWVC does not need the Village money. They raised funds (most funds raised by Potion, Peddlers and Practitioners at the fair) very successfully to cover the cost of the curtains.

Projected Budget For Fiscal Year March 25, 2013 to March 24, 2014Prepared for Arden Town Assembly
September 2012

Arden Budget FY 2013-2014		2013-2014	2012-2013	2011-2012	2010-2011
TRUSTEE'S INCOME	**NOTE**	**Budget**	**Appropriated**	**ACTUAL**	**ACTUAL**
Land Rent	1	$610,000	$593,000	$589,620	$542,384
Interest & Other Income (details below)	2	$8,700	$9,000	$9,771	$11,269
Meadow Lane Access		$700	$700	$700	$887
Investment Income		$8,000	$8,000	$9,071	$10,582
Misc		$0	$1,000	$0	$1,124
SUB-TOTAL TRUSTEE'S INCOME		**$618,700**	**$602,000**	**$599,391**	**$554,777**
Trustee's Reserve	3	$100,000	$132,000	$191,500	$178,981
TOTAL TRUSTEE'S FUNDS AVAILABLE		**$718,700**	**$734,000**	**$790,891**	**$733,758**
TRUSTEE'S NON-BUDGET EXPENSES					
Property Taxes					
County (Property + Crossing Guard)	4	$104,000	$91,329	$89,414	$88,457
School (Brandywine + Votech)	5	$335,000	$300,861	$290,936	$286,361
Trustees Administration (Details below)	6	$30,900	$35,600	$28,063	$31,679
Audit		$3,500	$3,000	$3,750	$6,000
Insurance		$10,000	$10,000	$8,717	$9,109
Professional-Legal		$3,000	$3,200	$2,456	$2,534
Operations & Fees		$3,000	$8,000	$2,423	$5,532
Office Rent		$2,400	$2,400	$2,400	$0
Payroll Taxes		$1,000	$1,000	$817	$1,004
Salaries		$8,000	$8,000	$7,500	$7,500
SUBTOTAL TRUSTEE'S NON-BUDGET EXPENSES		**$469,900**	**$427,790**	**$408,413**	**$406,497**
		2013-2014	**2012-2013**	**2011-2012**	**2010-2011**
TOWN INCOME	**NOTE**	**Budget**	**Appropriated**	**ACTUAL**	**ACTUAL**
Delaware Municipal Street Aid	7	$15,000	$14,116	$16,949	$0
Cable ROW	8	$6,500	$6,500	$5,718	$6,500
Antenna ROW	8	$5,600	$5,600	$6,467	$5,600
Investment & Other Income	9	$500	$500	$867	$1,000
Buzz Ware Village Center	10	$29,410	$25,000	$25,095	$26,000
Donations	11	$4,000	$4,000	$3,250	
Rentals		$25,410	$21,000	$21,845	
SUB-TOTAL TOWN INCOME		**$57,010**	**$51,716**	**$55,096**	**$39,100**
Town's Reserve	12	$25,000	$25,000	$45,608	$25,000
TOTAL TOWN FUNDS AVAILABLE		**$82,010**	**$76,716**	**$100,704**	**$64,100**

UNAUDITED FOR DISTRIBUTION AND DISCUSSION PURPOSES ONLY FOR ARDEN

Special Village Funds

	BuzzWare			Buzz renovation	Hamburger Lecture Series	J. Schroeder Bequest	Memorial Garden	MSA	Capital/Maint/Repair Fund
	3/25/12-9/23/12	Budget	% to Budget	3/25/12-9/23/12	3/25/12-9/23/12	3/25/12-9/23/12	3/25/12-9/23/12	3/25/12-9/23/12	3/25/12-9/23/12
Revenue									
4000 · General Funds - Village		7,000	0.00%						
4010 · Donations	1,475	5,000		6,563	-	-	2,620	-	-
4200 · Grant Revenue	-	-		-	-	-	-	-	-
4400 · Rentals	11,295	21,802	51.81%	-	-	-	-	-	-
4900 · Interest Income		-		-	-	1,343	-	-	-
Total Revenue	12,770	33,802	37.78%	6,563	-	1,343	2,620	-	-
Expenses									
6000 · Payroll & PR Taxes	5,910	14,133	41.82%	-	-	-	-	-	-
6300 · Administrative Expenses	145	155	93.68%	-	-	-	-	-	-
6310 · Janitorial Supplies	294	917	32.01%	-	-	-	-	-	-
6500 · Equipment Purchases	-	250	0.00%	-	-	-	-	-	-
6900 · Audit,Bkping,PR Expenses	-	225	0.00%	-	-	-	-	-	-
6920 · Professional Fees - Building Manager	2,500	-							
7020 · Utilities	2,428	9,537	25.46%	-	-	-	-	-	-
7060 · Licenses/Permits/Fees/AlarmMonitoring	391	785	49.80%	-	-	-	-	-	-
7500 · Renovations	-	1,000	0.00%	-	-	-	-	-	-
7600 · Repairs & Maintenance	503	4,000	12.57%	-	-	-	-	3,500	-
8000 · Program Expenses	95	2,800	3.39%	1,444			3,074		-
Total Expense	12,266	33,802	36.29%	1,444	-	-	3,074	3,500	-
Surplus (Deficit)	505	-		5,120	-	1,343	(454)	(3,500)	-
Carried forward fund balance				5,425	12,176	393,646	6,311	31,193	10,000
Fund balance				10,545	12,176	394,989	5,857	27,693	10,000

Favor to approve $12,500 for BWVC
Nays have it.
Connee: Time line for installation and Fire Retardant
Bill: Completion November and yes they meet code and are Fire Retardant
Fill vacancy Warren's replacement BWVC.
Cecilia Vore:Four nominations (Nominations: Clay Ridings, Larry Walker, Liz Varley and Larry Strange) to fill the vacancy on the committee. We are voting for one person for one position to fill the remaining term of Warren Rosenkrantz (approx one year and some).
Elected:Larry Strange
BWVC report accepted

12.5 Civic Committee Report: Tom Wheeler & Ed Rohbach
Tom read the following report:
September 24, 2012
We have contracted Downing for Pothole repairs in various locations, Green Lane sink hole repairs and road resurfacing: 2118 to 2002 Orleans, 2201 Orleans and 1801 Green lane.
We will maintain the storm drains to keep ahead of autumn leaf fall.
We have addressed some overgrowth and weeds on the Sherwood Green as well as on Harvey and Orleans that are probably on the Deldot R.O.W.
We kept an eye on the water question in The Memorial Garden and ascertained that it stayed dry through the low precipitation summer. That tell us that standing, or visible high water in the spring house area is natural, as suspected. We received a lot of soils information from Jeff Steen earlier this year which supports the conclusion.We are looking new plantings on the Green to be there for the next generation. We will present the plan to the town in advance of any planting or removal of existing vegetation.
We reviewed and reaffirmed the policy of not plowing snow events of under 3" at the discretion of the committee. The use of sand and salt will also be determined on a case by case basis.
Questions: Steve Threefoot: Is there a bidding process for snow removal? Tom said last year they attempted that process but no one was interested in bidding. No bidding and the civic committee is happy with the present snow plow service.
Hughe Robers: Snow plow policy? Reviewed and reaffirmed a long existing policy using three inch fall as a cut off. It is discretionary meaning plow over 3" and under 3: try to make a good judgment call: Sand and Salt as necessary.
Civic Committee Report Accepted

12.6 Community Planning Ray Seigfried
Ray read the following report:
Town Meeting report Community Planning Committee September 2012
Recognition for Steve Threefoot, In addition to the resolution issued to Steve several months ago for his leadership as chairman the Advisory Committee has had two bricks installed at Gild Hall.
Eden Rock meetings, Community Planning had several public meetings over the summer to talk about Eden Rock. The facility was acquired by WSFS Bank and they have hired a commercial real estate company to sell the buildings. Several ideas were raised

by people at these meetings. One idea was the Mid-Atlantic Vipassana Buda group. They are actively pursuing this facility along with several assisted living organizations.

Memorial Garden, Ruth Bean presented a report of Memorial Gardens. The map of the Gardens is in the process of being brought up to date. As of August 2012 there are 260 burials. The rules of the Garden remain without change and are posted on our web page. Expenses since November 12 2011 were $5,447.07 with a balance in the Memorial fund of $7,971. Community Planning Committee is working with Civic and Chairman over defining responsibility for grounds maintenance.

FEMA, Arden unlike Ardentown made the decision many years ago not to participate in Federal Emergency Management Agency's National Flood Insurance Program. Because we are not participating Arden can not apply for federal underwritten flood insurance and we will not qualify for flood related Federal disaster assistance. In order to participate we would need to complete an application, agree to participate and adopt a floodplain management regulation that meet the minimum requirement of the National Flood Insurance program and state standards. Before we pursue what this would mean for us Community Planning would like to obtain a sense from Town Assembly that there is interest in moving forward.

Vacant Housing Ordinance, Community Planning will be working with Town Secretary to implement this ordinance. The Ordinance will be implemented as follows,

1. November 1 is the date that begins the registration fee process. We will obtain a list of leaseholders from Registration Committee of vacant houses as defined by the ordinance.
2. Town Secretary will send a letter with registration form to each vacant leaseholder in November.
3. Payment of the fee is due no later than January 31.

Questions: Several questions about the pro and cons of floodplain insurance. Who qualifies, cost to town, more information needed. Ray asked for a show of hands if interested in pursuing further. About fifty percent interest or not interest.

Al Marks: Does Vacant Housing Ordinance include ADU? It does and ordinance is on website.

Community Planning Report accepted

12.7 Forest Carol Larson

Carol read the following report:

9-24-2012 Town Meeting Report – Forest Committee

The Forest Committee had a booth at the Arden Fair this year to disseminate information about the best practices for watersheds and storm water management, the advantages of using native plants and removal of invasive ones, and the benefits of trees and their care. It was our hope to encourage neighbors of the forest to manage their land to have less negative impact on the forest. We had many engaging conversations with fair goers and gave away a lot of educational material provided by the Partnership for the Delaware Estuary and the Arbor Day Foundation.

The Arden Club was generous in giving us a free booth. We didn't know what to expect in terms of selling items, such as T-shirts, bumper stickers and printed shopping bags. Members of the committee paid the up-front costs for these items with the hope that sales would cover these costs and any profits go to the Club and the Committee.

UNAUDITED
FOR DISTRIBUTION
AND DISCUSSION
PURPOSES ONLY
FOR ARDEN
TOWN ASSEMBLY

Village of Arden
Statement of Financial Activity
As of Sept 23, 2012

	3/25/12-9/23/12	Budget	% to Budget
Revenue			
4000 · General Funds - Village	111,025	222,050	50.00%
4510 · Franchise Fee Receipts	11,648	-	
4900 · Interest Income	185	-	
Total Revenue	122,858	222,050	55.33%
Expenses			
6000 · Payroll & Payroll Taxes	5,172	12,184	42.45%
6300 · Administrative Expenses	2,026	9,500	21.33%
6900 · Audit,Bkping,PR Expenses	-	6,000	0.00%
8000 · Committee Expenses	15,070	77,290	19.50%
8010 · Contributions & Donations	5,900	5,900	100.00%
Contigency Fund	-	10,000	0.00%
Capital, maintenance & repair fund	-	10,000	0.00%
8030 · Trash Service	34,716	75,000	46.29%
9000 · Debt Service	8,035	16,176	49.67%
Total Expense	70,919	222,050	31.94%
Surplus (deficit)	**51,939**	**-**	
Committee	**Actuals YTD**	**Budget**	
Advisory	-	200	0.00%
Archives	154	1,440	10.70%
Assessors	-	50	0.00%
Budget	-	100	0.00%
Buzz Ware	-	7,000	0.00%
Civic	12,430	53,000	23.45%
Community Planning	-	1,000	0.00%
Forest	619	8,000	7.73%
Playground	1,800	4,300	41.86%
Registration	-	200	0.00%
Safety	68	2,000	3.38%
	15,070	**77,290**	**19.50%**

FOR DISTRIBUTION AND DISCUSSION PURPOSES ONLY FOR ARDEN TOWN ASSEMBLY

Village of Arden
Statement of Financial Position
As of September 23, 2012

Checking/Savings		
1000 · TD Bank Operating Account	6,981	General operating
1005 - ING Direct	120,470	General operating
Total Checking/Savings - Village Funds	127,451	Total general operating
1010 · TD Bank MSA Checking Account	27,693	Municipal Street Aid
1032 - Arden Building & Loan	25,724	Schroeder Bequest
1005 - ING Direct	102,330	Schroeder Bequest
1033 · Vanguard Money Market	266,936	Schroeder Bequest
Total Schroeder Bequest	394,989	Total Schroeder Bequest
1030 · Arden Building & Loan	12,009	Hamburger Lecture Series
1031 · Arden Building & Loan	586	Buzzware Funds
TOTAL ASSETS	562,728	
LIABILITIES		
2000 · Accounts Payable	3,274	
2010 · Payroll Liabilities	638	
Total Liabilities	3,912	
FUND BALANCES		
Buzz Ware Renovation Fund	10,545	
Lecture Series	12,176	
J Schroeder Bequest	394,989	no commitments made for FY13
Memorial Garden	5,857	
MSA	27,693	
Capital Maintenance Fund	10,000	
Village - general fund	97,556	
Total Equity	558,815	
TOTAL LIABILITIES & EQUITY	**562,728**	

We raffled a Rain Barrel donated by Lynn and Nadiv Shapira, which was decorated for the occasion and netted about $30. T-shirts and bumper stickers were sold at cost and printed shopping bags did not sell (priced too high!). With the knowledge gained this year, we hope to improve next year if the Club agrees to let us try again.

The Committee researched water movement at the St. Martin's Lane site. We contacted the county about the sewer line running under the cement section of the forest path. Bob Barczak, with NCC Environmental Operations came to assess the site. He proposed that excavation and rock fill might be the solution to the erosion around the pipe. We need to follow-up with a NCC engineer, as it is one of the first steps in resolving storm water management in the area. We consulted with Margot Taylor, a landscape architect who specializes in forest restoration. We mapped the area and discussed having the water meander (as opposed to rushing straight down the hill) and slowing it by planting many more trees in the area. We are hoping to find a grant source for this project after more planning. In discussing the storm water surges that are a problem along St. Martins and elsewhere in Arden, Ms. Taylor helped us realize that a new paradigm of water management might benefit all of Arden. Rather than directing water into sewers and overloaded streams, it is better to hold the water and let it infiltrate back into groundwater. This is reflected in changes in county code. Katrina Streiff is experimenting with alternative landscaping methods at 2207 Orleans Road to control water on her leasehold. Through Ms. Taylor, we hope to contact graduate students at Temple University to help us map water flow and underground pipes.

Invasive plant control continues at Marsh and Millers Roads. The wisteria has proved to be the most difficult to eradicate. We are finding that some native plants are beginning to revive – dogwood, hickory, sassafras, witch hazel and viburnum are returning of their own accord.

From October 15 through November 2, about 10 members from Americorps will be working in the Forests throughout the three Ardens to benefit the Naaman's Creek watershed. If anyone would like to meet them and/or provide a lunch at the Gild Hall please contact me or Elaine Schmerling.

Next Forest Meeting: Saturday, October 27 at BWVC at 9:00 am. We will be getting seedlings and transplanting them. Anyone who would like to help is welcome to join us.

Questions:

Jeff Steen: Wanted to know what the line item in the budget was use for and how much was spent on planting at Miller and Marsh Road. Carol: pointed out that the budget line item was not spent and the budget will be going down to $6,000 for next year. Cost of plants and planting itself, it did not cost anything; mostly volunteers.

Jeff : Questioned the clethora plant, which is a wetland plant, growing in the Arden forest. Carol said the clethora plant was recommended by the naturalist, Gregg Gagliano. And she pointed out that they are in the process of studying the conditions to decide appropriate planting. Carol requested to see the list of plants Jeff has objections to because some on the list were already in the forest and some from the botanist inventory from Bev Barnett's work. Jeff: Wetland

section of the basin at Bucking green if that is regulated by DENREC and possibly a Corp of Engineers permit might be required. Jeff would be interested in post plan and interested in Martin Lane because there might be more issues.
Jennifer Borders, Steve Threefoot and Brook Bovard: Spoke about the Forest stewardship policy which is for the good of the community in spite of minor errors. They ask for people to take things in perspective as many volunteers are donating much time in evaluating the numerous invasive species and diversity in the woods. Suggestion: holding a public meeting to describe the Forest stewardship policy and philosophy
Forest Committee Report Accepted

12.8 Playground Larry Walker
Danny read the following report:
Report of Playground Committee September 24, 2012
Since the last town meeting, a required playground equipment inspection was held before the Arden Fair. No injuries attributable to the playground equipment were reported during that day of heavy use.
Submitted by
Larry Walker and Mary Vernon, Co-chairs
Questions:
Al Marks: Concerned with the contract terms: cost, salvage value, license and contractors certificate of Insurance in place at all times. Also concerned for the town's liability and safety with unattended, parked equipment.
Cecilia:Playground has one vacancy. Elliot Levene terms terminates in March 2013.
Playground Committee Report Accepted

12.9 Registration Cecilia Vore Sept 24, 2012,
Report to the Town Assembly
Registration Committee
The Registration Committee will conduct the annual Budget Referendum, and the election of the Arden Board of Assessors in October and November. The committee will review the list of eligible voters before Oct 9. Please notify a member of the Registration Committee tonight if there are any changes to the eligible voters in your household.
Ballots will be mailed around Oct. 9, and will be counted on Thursday, Nov. 1. The deadline for returning ballots (7:30 pm, Nov 1) will be printed on the ballot instructions that are mailed to each resident. Results will be posted on the bulletin boards and the Village website the day following the vote count.
Respectfully submitted,
Cecilia Vore, chair

12.10 Safety– Dave Claney
Safety Committee: David ClanceySept 24th Town meeting Safety Committee

ATTACHMENTS

Trustees of Arden
Quarterly Report
August 24, 2012

Assets	
Arden B&L	$153,297.23
M & T Checking Account	489,148.82
Vanguard Bequest Funds	231,150.57
Vanguard Village Reserve	4,425.13
Total Current Cash & Equiv	**$878,021.75**
Income	
Land Rent & Related Income	$580,421.01
Investment Income All Sources	5,123.51
Total Income	**$585,544.52**
Expenses	
New Castle County	105.67
Rebates	0.00
Village of Arden	111,025.00
Insurance	9,225.00
Third Party Audit	3,950.00
Third Party Bookkeeping	1,015.00
Third Party Legal	0.00
Third Party Engineering/Other	0.00
General Administration	4,014.63
Total Expenses	**$129,335.30**

Trustee: Mike Curtis Admin. Asst:

Sally Sharp: Update on auto Burgarliries , Police are checking on it. . Ardenista websites indicates a midnight patrol shift.
Safety Committee Report Accepted

13.0 Old Business None

14.0 New Business

15.0 Good & Welfare Brooke Bovard request a good turnout of people to vote in Presidential Election this November.

Arden Town Meeting Adjourned at 9:43 P.M.
Respectfully submitted
Elizageth Resko, Secretary
Village of Arden

Report submitted respectfully by Dave Claney (Chair), Steven Threefoot, John DiGiacoma. Clay Ridings, Denis O'Regan.3 Items

(1) light at Orleans and Harvey.
(2) 25 mile an Hour Solar Speed signs
(3) Parking Ordinances.

(1) light at Orleans and Harvey.
BACKGROUND: Per Cecilia Vore:
Around 1993, the Town Assembly of the Village of Arden passed a motion requesting installation of a traffic signal with a pedestrian walk button at the intersection of Harvey Road and Orleans Road. The main, if not only, reason for requesting a signal was to provide a safe way for pedestrians to cross Harvey Road. The subsequent expenditure of Village funds was approved by a 2-to-1 margin on the next budget referendum, and DelDOT installed the signal, which included an “exclusive pedestrian phase” stopping traffic in all four directions when activated. Several years later, following a signal outage, DelDOT restored the signal, but removed the exclusive pedestrian phase. Cars traveling on Orleans now have a green light at the same time that pedestrians get a walk signal. Those cars are now able to turn from Orleans onto Harvey into the path of pedestrians. Drivers often do not yield the right-of-way to pedestrians, and sometimes, focused only on their own green light, pay no attention to pedestrians. At night time the situation becomes even more hazardous for pedestrians.
In August 2012, following an urgent request from an Arden resident (Cecilia) and with the help of State Representative Bryon Short, DelDOT began the process of converting the traffic signal operation to include “an exclusive pedestrian phase when the pedestrian button is pushed.” Which has now been completed by DelDOT designating the timing of the signal with the exclusive pedestrian phase.
(2) 25 mile an Hour Solar Speed signs
Background: Some time ago Bryon Short offered with funding to install Solar powered 25 mile an hour speed signs. According to Mr Summers from DelDOT, we can look forward to seeing some temporary signs put in, he thinks on Harvey between Hillside and Mill Rd. To be fair he was not sure his assistant was in today so he couldn’t remember the specifics. But for sure there would be temps put on Harvey and Veal within the next couple of weeks. The community needs to know that their department is short handed and is doing everything they can to get the manpower to install these signs.
(3) Parking Ordinances. The Issue of parking enforcement was brought up at the last town meeting. We can now, thanks to Danny Schweers, view Ordinances 11 regarding Encroachments on the Rights of Way and 13 Off street parking, on the town's Website. As well as the rest of the red book of Ordinances soon to be published there. All one needs to do is go to http://arden.delaware.gov/ordinances.htm. There you will find them along with others, my hope is to provide a more open source to view them for everyone. Process for Enforcement is being worked out as we speak. Our Meetings are still Every **Second Wednesday at 7:00 Next one Oct the 10th.**
Respectfully Yours Dave Claney, Chair Safety Committee and its Members.