VILLAGE OF ARDEN
TOWN ASSEMBLY
MARCH 27, 2017

Town Meeting Minutes

DRAFT

JUNE 26, 2017

Next Town Assembly for the Village of Arden 7:30 p.m. Gild Hall

2119 The Highway, Arden, Delaware

MOTIONS/RESOLUTIONS PRESENTED

12.0 Forest/Community Planning Committee's Joint Motion Proposing Arden to Purchase Property at 5 Mill Race Road.

Motion

It is moved that the Village of Arden purchase land at 5 Mill Race Road, Highland Woods parcel #0604500085 for public use to remain as undeveloped natural woodlands as part of the Arden Forest, and obtain up to $110,000 from the Schroeder/Pendulum Fund as the source to acquire this land.

Hand Vote
Yes 78
No 2
Abstentions 2
Motion Approved

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ATTENDANCE

Peter	Compo	1
Carol	DiGiovanni	2
Ray	Seigfried	3
Mary	Murphy	4
Laura	Wallace	5
Joad	Kazan	6
Steve	Tanzer	7
Sandi	Hurlong	8
Katherine	Threefoot	9
Brooke	Bovard	10
Rodney	Jester	11
Sadie	Somerville	12
Ed	Rohrbach	13
Albert	Marks	14
Randy	Hoopes	15
Stephen	Harcourt	16
Kate	Sayer	17
Marvin	Sayer	18
Marjorie	Roberts	19
Rob	Bryan	20
Dela	Bryan	21
William	Theis	22
Barbara	Macklem	23
Hugh	Roberts	24
Tom	Hornung	25
Susan	Hornung	26
Carol	Larson	27
Pat	Pyle	28
Mary	Vernon	29
John	Cartier (N.C.C.C) NV	30
Dale	Brumbaugh	31
Kevin	Gargan	32
Sharon	Simmons	33
Mick	Fitzharris	34
Jan	Westerhouse	35
Tom	Wheeler	36
Mark	Wood	37
Maren	Wood	38
Cathy	Bautista	39
Roderick	MacDonald	40
Danny	Schweers	41
Ron	Meick	42
Cookie	Ohlson	43
Walter	Borders	44
Jennifer	Borders	45
Rosalyn	Skinner	46
Jill	AlthouseWood	47
Sue	Rothrock	48
Elaine	Hickey	49
David	Michelson	50
Lisa	Mullinax	51
Ruth	Panella	52
Sam	Panella	53
Warren	Rosenkranz	54
Deborah M	Ricard	55
Maria	Burslem	56
Alan	Burslem	57
Harold	Kalmus	58
Jim	Laurino	59
Heidi	Hoegger	60
Elizabeth	Varley	61
Cecilia	Vore	62
Lea	Walker	63
Carl	Falco	64
Toby	Ridings	65
Marianne	Cinaglia	66
Lynda	Kolski	67
Dorinda	Dove	68
Roger	Garrison	69
Denis	O'Regan	70
Neal Ann	Stephens	71
Gary E	Quinton	72
Larry	Walker	73
P Jeanne	Covert	74
Michael	Oates	75
Pam	Politis	76
Grace E	Ressler	77
Sally	Sharp	78
Jeffrey	Steen	79
Barbara	Henry	80
Clay	Ridings	81
Keri	del Tufo	82
Joann	Colameco	83
Esther	Schmerling	84

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1.0 Call to Order – Chair, Jeffrey Politis called meeting to order at 7: 35 P.M.

2.0 Election of Officers & Committee – Barbara Macklem

The Registration Committee conducted the election of committee members and officers.

Questions/Comments

Q Carol DiGiovanni – Once Registration collects all the ballots at end of meeting, what becomes of them until they are counted 24 hours later?

A Barbara Macklem – They go into an envelope which is sealed and the sealed envelope is delivered to the group who will count them.

Q Carol DiGiovanni – Will there be an opportunity for Registration to present itself reports of this meeting?

A Cecilia Vore – Yes, in our report.

3.0 Approval of Minutes - January 2017 Town Assembly Minutes approved as presented.

4.0 New Residents - Caitlin Grant moved to 1805 Inn Lane (better known as the Chicken Coop).

5.0 Recognition of Departed

Lillian Shah - Lillian and her husband, Atul, were very active in the community, especially ACRA. They were lovely neighbors. Our sympathy to her family, her daughter, Julia McNeal, and Julia's husband, Dan, and their two sons.

Steven Alcus Threefoot – 60, of Arden passed away on Feb 18. Steven was born in New Orleans. He obtained degrees from Northwestern University (BS Biomedical Eng), Tulane University (MS Chem Eng), and University of DE (PhD Chemical Eng). He shared his knowledge of project leadership and quality as an instructor, mentor, and leader of students and projects globally across DuPont and as an adjunct professor in Chemical Engineering at U of D for 25 years. Moved to Arden in 1985 and he served on several committees, and was Town Chair for 10 years. He brought New Orleans food and

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culture to Arden by leading a "krew" who prepared an annual Mardi Gras Dinner for many years for the Arden community. Most recently Steven was our Advisory Chair. Steven was so dedicated to community with integrity and drive and we will miss him.

A moment of silence

6.0 Visitors – Councilman John Cartier, NCC District 8
John presented the Town Chair with: Code Enforcement Report for the period December 2016 to March 2017 (5 cases and 4 of those cases resolved) and Crime Report for the period January 2017 to March 2017. (Received18 calls for service; couple burglaries, 1 criminal mischief)

John supports purchase of land and he promises that he will do his best to lobby with New Castle County Government to assist financially if the Village decides to go ahead with acquisition of this land. New Castle County has Capital budget for Fiscal Year 2017 that has land acquisition funds in it. This would be a very modest request.

Tomorrow night is the FY 2018 Budget address by our newly elected Town Executive, Matt Meyers. Matt Meyer has deep roots in Brandywine One Hundred. Not only will it lay out the budget but it will prioritize governing of the next year areas of focus. County Executive Meyers has put together strong team to govern this county. He is looking forward to the progressive leadership with good initiatives, fiscal transparency. Open to public starting at 5:30 P.M. City County Building, N. French Street, Wilmington.

April 8 - Watershed clean up. 8 A.M. followed by Harry Savoy's for a box lunch.

7.0 Towns Chair's Communication Report - Chair Jeffrey Politis
Communications from the Chair.

Since the last town meeting….

The last several months have been quiet, but there are a few notable things that have gone on.

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1. Today is election day for the Village. I wanted to both thank those who have casted or will cast their ballot as well as those willing to serve on a committee of the Village. It is through the service of our committee members that allow the Village to run. Thank you.

2. We have received the paperwork for mosquito control from DNREC. As we have agreed to spraying in recent years, I have signed and returned the agreement. Note that spraying for mosquitos does not automatically happen, but rather a request must be made to mosquito control from the Village.

3. We have received a complaint regarding FOIA. The complaint, made to the Department of Justice, concerned the Town Chair's participation in helping to coordinate FOIA responses. Although the DOJ determined that it was not their say as to who acted as FOIA coordinator, they did find the Village was out of compliance in that we did not clearly indicate who the Village's FOIA coordinator is. We have added this information to the Village website. Our FOIA coordinator is the Village Secretary.

4. We received a letter from the attorney for Ms. Carol DiGiovanni expressing concern about the governance or the Village, specifically as it concerns the town chair's action in facilitating the advisory meeting on March 6. The specific concern was that I had "decided to assumed the advisory chair" even though I was not elected to the position. I have referred this matter to our attorney who will respond if he deems necessary. As a new advisory chair will be elected this evening, I would hope this concern is resolved.

5. Thank you to the Forest Committee for supplying the refreshments.

6. Lastly, a reminder that this meeting is being recorded and we ask that all comments be made at the microphone.

Let's have a respectful and deliberative meeting. Thanks,

So submitted

Jeffrey Politis

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Town Chair, Village of Arden.

Questions/Comments- None

8.0 Trustee Report - Mike Curtis

Trustees Report March 27, 2017

The Trustees have several items to report tonight:

Finances:

We have copies of the quarterly financial report available tonight. The amount of 2017 Land Rent collected as of today, at noon is $411,350.07. The total to be collected is $627,648.68. If you have any questions about your bill, please contact our assistant Julia McNeil (475-7980 or email Trustees.of.Arden@gmail.com).

2017 Application for Senior School Tax Rebate:

The Senior School Tax Rebate is available to if you are over 65 or will be turning 65 by July 1st of the year you apply.

The rebate will appear on a leaseholder's New Castle County School Tax bill, which is sent to the Trustees for payment. The Trustees rebate the amount that reduces the tax bill to the leaseholder. This can be up to a $500 rebate annually.

New Castle County has other programs that may reduce a leaseholder's County and School property taxes based upon low income and/or disability. Any such reductions in a leaseholder's tax bill will also be rebated directly to the leaseholder.

You may apply for the rebates by calling New Castle County at 302-395-5520. The county personnel will walk you through the process.

Make sure you apply in a timely fashion to ensure that your paperwork is received before the deadline of April 30th so that your exemption can be approved and processed for the current tax year.

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Lease Transfers:

There have been no lease transfers since the January meeting.

(Trustees Financial Report following minutes in Attachment section).

Questions/Comments - None

9.0 Treasurer Report - David Michelson

David reviewed Statement of Financial Position, Statement of Financial Activity and Statement of Fund Balance as of March 25, 2017, (copy of Statements following minutes in Attachment section).

Questions/Comments

Q Cookie clarification of Avery Property balance. $16,000 debt service for mortgage.

A David - Of $16,000, $12,000 goes against principle and $4,000 interest.

Treasurer's Report Accepted

10.0 Advisory Committee Report – presented by Town Chair - Jeff Politis

We had an Advisory Meeting on March 6, which I facilitated in the absence of Advisory Chair. At the meeting, we set the agenda for this evening's Town Assembly and finalized the ballot for the Town Assembly.

Respectfully submitted Jeff Politis

Questions/Comments

Q Carol DiGiovanni - In the Advisory minutes for January 2, 2017 and March 6, 2017 you are listed as Chair. In accordance with the Act to Reincorporate Section 1b "All powers of the Village, whether expressed or implied, shall be exercised as prescribed by this act." Since there is nothing in this Act to Reincorporate regarding someone filling in as Chair of the Committee when Chair can no longer serve when that positon becomes vacant. Under Advisory Committee on our website "The chairperson of the Advisory Committee, a town officer, is elected each year at the March meeting." I therefore ask of what authority did you assume that position?

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A Jeff Politis – As I have stated, I did not assume that positon as you stated. And as I have stated during my Communications report I have referred your attorney's letter to our town's attorney who will respond appropriately.

Advisory Report Approved

11.0 Board of Assessors - Denis O'Regan

BOA Report to Town Meeting

March 27, 2017

This year's Board of Assessors is discussing the various issues of the Community Standard of Living, as well as a Value-based method for Land Rent assessment.

Our next meeting is April 12, 2017 at which we will discuss Domiciles and may also advance discussion on the Value-based method.

Other meeting dates are:

May 10, 2017

May 24, 2017 Public Hearing

June 14, 2017 Public Hearing

June 21, 2017 hold date for possible extra meeting

The Public Hearings are an opportunity to share your opinions on assessment issues. All meetings are open, and we welcome you to attend to hear the discussions.

Submitted,

Denis O'Regan

Chair

Questions/Comments - None

12.0 Forest Committee and Community Planning Committee's Joint Motion Proposing Arden to Purchase Property at 5 Mill Race Road.

Introduction

Community Planning and the Forest Committees [Carol Larson] have been working together with Jeff Politis, Town Chair, regarding parcel #0604500085 located at 5 Mill Race Road in Highland Woods.

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This property boards our Arden Forest and over the past few months Jeff has been negotiating with the land owner about his interest in selling this land.

With this in mind let me outline what we will present:

1. Want to provide a brief background on this opportunity and why we are before you for approval.
2. Carol Larson will provide the environmental effect this parcel has to our Arden forest, especially if building occurs.
3. I will ask Jeff as chair to open the floor for questions.
4. I will place before you the motion for approval.

Background

This is an opportunity to preserve and care for the Arden forest land that we have cherished since Arden's inception. This parcel is located at 5 Mill Race Road in Highland Woods, it is 1.6 acres with 4 building lots. Two of these lots are buildable, the other two are in the water shield and would be difficult to develop. The owner has already received several offers from people who want to build.

At our last meeting in January Town Assembly unanimously approved our chairman to move ahead with negations for the purpose of exploring the opportunity to acquire this parcel. We now have an understanding of how this could be achieved. But before I move ahead with a motion it is important for all of us to understand the interdependency of this parcel to our Arden forest.

It is our intension not to add cost to our leasehold in the form of a mortgage and for us to designate the parcel as "public land" which would exempt it from taxes. It is also our intension to seek matching funding and any and all other resources from the state and county that we can obtain to offset the cost. With this in mind we will propose that we use a portion of the Schroeder/Pendulum fund to as our funding source to acquire this parcel.

Secondly, I want to raise the issue that there is a timing factor. The current owner is willing to work with us but he will not wait long. So, it is important that this issue be addressed today.

Carol Larson provided Ecological background: She showed a map of the parcel positioned along the creek and surveys of the parcel showing area outside of the floodplain and plans for building on the lot. 5 Mill Race is a critical natural area designated by New Castle County but because the lot is platted it is buildable. It is rare to find undeveloped land in New Castle County. The parcel is vulnerable to

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construction. No foundation nor driveway has been dug and that will make it easier to restore. They believe it is appropriate to use the Schroeder funds because the will states that the funds should be used "For the preservation and care of the natural areas".

The parcel is valuable to Arden because of all of its benefits that go along with having a natural area: wooded land can control flooding because plant life slows down water, native plants filter nutrients and pollutants, and roots slow erosion and damage to the creek from excess sediment. Larger natural area can support bigger animals like foxes and owls. Shading the creek controls temperature which is important to creek entomology.

Price Comparison per acre: $62.5K (Mill Race Rd), $170K. (Avery Annex) and $170K (2409 Woodland).

Read Original **Motion** so people have a sense of what they are voting for**:**
It is moved that the Village of Arden purchase land at 5 Mill Race Road, Highland Woods parcel #0604500085 for public use as part of the Arden Forest and obtain up to $110,000 from the Schroeder/Pendulum fund as the source to acquire this land.

<u>Jeff provided clarification of Pendulum Fund Process</u>
Jeff explained that there is a process of using the Pendulum Fund. This would be outside of that process. As the process is approved at Town Assembly, this body has the ability to approve any changes or exceptions. By approval of this motion, we are also approving an exception to that process. In essence, the way it is requested, and the amount of money for process. This is significantly larger than what we normally would request from the Pendulum Fund.

Discussion/Questions for clarity of Motion

Q Warren Rosenkranz - Is against motion - because he believes the Johanna's will states the funds are to be used in the Village of Arden and this leasehold is located outside of the Village.
A Ray - In the strict view that might make sense. We are looking at that as part of the will because it is virtually impossible to distinguish the effect that this parcel will have on the current Arden Forest. They

are so interdependent that they are one. For example, it is like saying you are going to stop the air from going over.

Q Brooke Bovard - In favor of motion – She wants to make sure the land will not be developed.
A Ray - The motion says "designate as public land" that is the designation. Jeff will be working with Councilman Cartier to fulfill the application process to turn it into public land. Brooke – motion reads "public use" should it be public land. Ray says no the motion has correct term.

Q Ed Rohrbach - In favor of motion - because there is a little spring that runs through that parcel that is a desirable nursery area for amphibians and small fish. It would be destroyed if they developing it and that would be a shame. Ed believes that alone makes it valuable enough to acquire it.

Q Jeff Steen – In favor of motion - What money is going to be spent to acquire this property?
A Jeff Politis – The motion is to use up to $110,000 from Pendulum Fund. Time frame is from tonight's vote to closing date of June 30 to allow time to seek grants and other monies to come in. If town Assembly approves it, and has financial backing, owner is willing to work with Village to give them time to seek additional funding. Jeff Steen – clarification - If these other funds fall by the way side, the town by affirming to purchase this parcel could be affirming to find all funding within Pendulum Fund. Correct.

Q Carol DiGiovanni – Wanted to know if this motion was posted to the Village website?
A No

Q Carol - Was an appraisal obtained from a qualified appraiser?
A Jeff – No written appraisal was obtained because a land appraisal starts at $2,500. Based on copies of the written offers made to the land owner in the amount of $95,000 and $120,000 respectively, they were comfortable that the value of the land was within the scope and that this was for the Town Assembly to decide.

Q Carol -How much is currently in the Pendulum Fund?

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A David Mickelson - $413,000.

Q Carol - Has anyone received in writing from the county or the state matching funds?
A No, that is what is being currently perused.
Carol -So, you are asking for us to vote on a motion that you have no idea where other funds may be coming from? Ray reiterated the motion that addressed funds and reiterated what he said earlier in the discussion about funding sources. Jeff asked Carol to hold her other questions so those in line can have a chance to voice their opinions.

Q Walter Borders - Who would be on title of the land?
A Village of Arden.

Q Lynda Kolski – What is the purchase price?
A $100,000 for all four lots on 1.6 acres and the additional monies for closing costs and potential removal of some rocks.

Sharon Simmons -Wants to make sure that the plan is to remove the rock that is on the property. Yes

Marianne Cinaglia – Motion states "public use" and Marianne thinks this is too broad. She suggests to switch it out with "remains undeveloped".

Jennifer Borders -She supports the motion and loves the idea of a natural respite instead of intrusive housing. Especially preserving it for the future.

Q Carol DiGiovanni – Wanted to know what the restrictions of Johanna's will were that Jeff referred to in the article he placed in the Arden Page to announce there will be a motion at the next Town Assembly as well as providing some background about the motion.
A Jeff – Explained that Johanna's will had put some requirements on how the money was to be spent. He provided in the Arden Page the web link address to Johanna's Wills so you could read it to understand the terms. She wanted something more specific? Ray -The will "preservation and care of the natural space of the Village of Arden". Carol believes "in the Village" does not mean the land that

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they want to acquire which is adjacent to Arden forest. Jeff said that the Town Assembly tonight will determine the interpretation of the will. Carol disagrees.

Tom Wheeler – He is speaking to the motion and he wanted to remind everyone that he was the executive of her estate. He was the only one who spoke to Johann regarding her desire to leave something that was memorable and to preserve something that she loved. As Tom said "In his humble opinion, this is the first express use of the money that is actually appropriate". We also purchased Avery property which was not a part of Arden and now it is. Thank Goodness! Applause.

Ruth Panella – She does not think any preposition negate what Johanna's will says "the health and survival of the woods and greens". Applause.

Amended Motion

It is moved that the Village of Arden purchase land at 5 Mill Race Road, Highland Woods parcel #0604500085 for public use to remain as undeveloped natural woodlands as part of the Arden Forest, and obtain up to $110,000 from the Schroeder/Pendulum fund as the source to acquire this land.

Speak to or Against Amended Motion

Brooke suggests amended to read "remains forever". Amended motion did not passed.

Cecilia - Speaks to the Motion

A great opportunity to leave a big legacy to future generations

Jeffrey Steen - Speaks to the Motion

Within the intent of Johannes intent. Many environmental benefits. It's a buffer. Time is of the essence and he encourages to move forward on motion. No financial burden will accrue to us. It is a gift to the Village. No expense from any one individual. From his perspective, he thinks this is a home run. Applause.

Randy Hoopes – Speaks to the Motion

He believes that several are correct when they point out specific desire that the proceeds of the estate to be used for "preservation and care of natural spaces within the Village of Arden". That is in the will.

However, others have said the woods and streams have been their joy and inspiration and I wish to contribute to their health and survival in the years to come. He believes the motion speaks to the second statement. Since there is no Arden Supreme Court to decide, this is it. It is a little bit of interpretation but ultimately, he supports the motion as written. Applause.

Final reading of Amended Motion:

Motion

It is moved that the Village of Arden purchase land at 5 Mill Race Road, Highland Woods parcel #0604500085 for public use to remain as undeveloped natural woodlands as part of the Arden Forest, and obtain up to $110,000 from the Schroeder/Pendulum Fund as the source to acquire this land.

Hand Vote

Yes 78

No 2

Abstentions 2

Motion approved

Applause

13.00 Committee Reports presented in Ascending Order

13.1 Archives – Chair Lisa Mullinax

Our councilman, John Cartier, arranged for a grant from New Castle County Council for the Archives to purchase a new fireproof file cabinet. Thanks to John for helping us house and preserve the Archive collection!

The Museum has hired a new curator. Elizabeth Jones-Minsinger is a PhD candidate in history at the University of Delaware. She also works part time in the Special Collections at the U of D library. Some of you may have met Liz last summer when she worked at the Museum on a University internship. We have Liz to thank for the digitized photographs on the Museum's web site, so she is already familiar with our remarkable history. Please stop by to welcome Liz!

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A reminder that the annual meeting of the Arden Craft Shop Museum Inc. membership will be held on Wednesday, April 26, at 7 p.m. in the Bernie Schwab Community Room at the Museum. All residents of the three Ardens are members of the corporation if they were eligible to vote in their previous Town Meeting. One member at large will be elected to the ACSM Board of directors to serve a one-year term. Proxy materials and meeting details will be in the April Arden Page.

Our exhibit, "There's a Gild For That," continues. We will also have a special exhibit during the Shakespeare Gild's spring production.

Museum hours are Wednesday, 7:30 to 9 p.m. and Sundays, 1 to 3 p.m.

Respectfully submitted,
Lisa Mullinax

Questions/Comments – None
Archives Report Accepted

13.2 Audit- Chair Cookie Ohlson
No Report
Questions/Comments – None

13. 3 Budget - Chair Gary Quinton
The Budget Committee met on January 31, 2017 to review and finalize the 3 year look ahead for the upcoming Assessors' Meetings. This document is provided for guidance only and is primarily used by the Assessors as they consider outside taxes and the community standard of living. Individual committees have provided input to the look-ahead, but are not bound to the budget line items until the budget ballot is prepared and voted on later in the calendar year. There have been no notable changes in the look-ahead. Certain line items have been escalated by 3%, accounting for some anticipated inflationary activity in the coming year.

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As Chair of the Budget Committee over the last several years, it has been my pleasure to serve the community in this capacity. As you have seen on the ballot this year, I have not sought a position on this committee in this current election, and continue to encourage everyone who has an interest in the finances of the village to participate during the few Budget Committee meetings or through being active in the financial planning for their own committee. I thank everyone who nominated themselves to run for this committee, and as part of my transition off of Budget committee tonight, have committed to turning over the files used for the templates you have seen over the last few years to the new committee chair once elected.

Thank you.

Respectfully submitted,

Gary E. Quinton, Budget Committee Chair

Arden Budget 2017 3 Year 2018 – 2019 and Notes in Attachment following minutes

Questions/Comments None

Budget Report Accepted

13.4 Buzz Ware Village Center – Co - Chair Walter Borders, Denis O'Regan

BWVC Committee Report to the March 2017 Village of Arden Town Meeting

The Buzz Ware committee has a number of items to cover this evening. We will cover

- Community programs
- Repairs and maintenance
- Financial status
- Peddlers, Potions and Practitioners Holistic Market Place
- Special meeting for potential new rental rate

Community Programs: As a reminder, the Buzz sponsors a number of classes (i.e., Strength & Mobility twice a week and a Yoga class on Saturday morning), regular programs (i.e., Coffeehouse, Art on the Town, the Georgist Group, Monday night art class), and other special events. Interest and financial support for these programs continues to be strong.

If you have an idea for a special event or would like to organize an ongoing program, please go to our website – www.ardenbuzz.com – and submit a "Community Event" request form.

We have received for consideration events that seemed ideal to be Community Events except for the ability of the event to be publicized. Our position is that the event must be submitted with enough time for the committee to discuss it and if accepted to be published in the Arden Page. Unlike Facebook, the Arden Page reaches every mail box. A poorly publicized event is really a private event. Please give your event enough time to be considered and publicized when you submit your request.

Repairs and Maintenance: The building has a continuing problem of roof leaks over the stage. It appeared that for a time the problem was fixed. It is clearly not fixed. We are actively engaged to fix this problem. We also had major sewer line blockages that interrupted room rentals. The details are not yet known as to how the building's sewer line ties to the county line. Using plumber's tools the line appears to leave the building at the back bathroom, crosses under the basketball court and then somehow ties into the county line along The Highway. Unplugging the line, discounted, was over $1000. The building does not have an outdoor cleanout. Current building code and general maintenance requires one. We think it is prudent to research the plumbing toward preventing other plumbing problems.

Financial: As of March 23rd, the Buzz Ware's operating budget is negative by approximately $2,283. We would like to be revenue neutral. However, we brought in 20% fewer rental dollars than 2016. We will be studying the situation, looking to improve the number of rentals. If you know of anyone looking for a unique place to hold a private party, a workshop, or a special event, please let them know about The Buzz. The renovation fund now has approximately $541.00.

Peddlers, Potions and Practitioners Holistic Market Place:

Planning has already begun for our 12th annual Peddlers, Potions and Practitioners Holistic Market Place at the Arden Fair. This is our one and only fundraiser. Last year was our most successful to date, raising $6,937. All the income collected goes directly into our Buzz Ware Village Center renovation fund. If you or someone you know is interested in vending on September 2nd, please contact Toby Ridings, our vendor relation's coordinator. If you are interested in volunteering to help stage the event

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please contact Randy Hoopes, our volunteer coordinator. The Planning Committee is forming now. More details at www.ardenbuzz.com

Special Meeting: The committee will have a special additional meeting Wednesday March 26, 2017 for the purpose of discussing the possible creation of an additional rental rate. This rate would be for a one hour extension from 11pm to 12am. The meeting will be in room 3 at 7:30pm.

Concluding Remarks:

The Buzz continues to look for new ways to support the Ardens. We do ask, if you observe something in or around the facility that you find of a concern, or if you simply have a suggestion for facility improvements at the Buzz Ware, please contact a committee member, or go to the Buzz Ware website under "Contact". You can make comments, submit an idea for a community event or volunteer.

Again, we want to thank all those who that volunteer their time and resources to support the Buzz and the ongoing activities.

Respectively submitted,

Walter Borders

Questions/Comments

Cecilia - She wanted to express her appreciation to the Buzz Ware Village Center for supporting community activities like Strength & Mobility classes offered twice a week for the last two years.

Buzz Ware Village Center Report Accepted

13.5 Civic – Co- Chairs Ed Rohrbach, Al Marks

Civic Committee Report

March 27, 2017

We had one snow storm this quarter and the roads were plowed. Many trees and branches fell during that event as well and they were all removed from the roads.

The branches and fallen trees on the Greens will be removed over the next month.

Some of the money left over from not having to plow much snow was used to repave part of Cherry Lane and Lovers Lane.

We are still working to solve the drainage problem at the Field Theater and planning to repave and improve the walkway and center aisle.

Respectfully submitted
Edward Rohrbach
Co-Chair

Questions/Comments

Civic Report Accepted

13.6 Community Planning – Chair Ray Seigfried

Community Planning Committee March Report to Town Assembly 2017

Vacant House Ordinance

This year there were 6 identified potential vacant houses in Arden during the 2016 period. Two of the six provided evidence that they were rented, and the remaining four had liens placed on them.

Transformation ad-hoc sub-committee

This subcommittee of Community Planning is facilitated by Pam Politis and Carol Larson. They are working out a process for reviewing transformational projects. Anyone interested in joining them please see them after the meeting.

Arden Stewardship for the Greens

Community Planning is working with the Trustees and Town Chair to develop standards for the use of the Greens. Our goal will be to establish guidelines of how our common Green are used and develop an inclusive process.

Community Gardens and Memorial Gardens

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Garden Kick-off Gathering: Monday April 3, 7:00 PM BWVC. Come join us for a festive gathering to start the spring growing season. All are welcome! Applications for plots will be available for those who have the enthusiasm, energy and commitment to grow their own vegetables but, lack the space or sun to do so. Deadline for application submission is April 22, 2017.

Questions/ Comments

Community Planning Report Accepted

13.7 Forest – Co- Chairs Carol Larson

Forest Committee Report: 3-27-17

In cooperation, the Forest and Civic Committees were awarded a Tree Management grant from the Urban and Community Forestry Program, Delaware Forest Service for $1680.

In partnership with the New Castle County Conservation District, we applied for a Community Water Quality Improvement Grant to implement our plans from ForeSite Associates to restore the area in Sherwood Forest damaged by runoff from Buckingham Greene. Grant amount requested is $75,000. The Annual woods clean-up is Saturday, April 8, the same day as the Christina River Clean-up. Come out at 9:00 to help us with spring cleaning. Meet at the Buzz picnic tables for coffee, treats and direction. Community Service hours are available for students, please round up your teens.

On Saturday, a group of 12 volunteers from all the Ardens met to remove invasive plant species at the end of Meadow Lane, inspired by Katrina Streiff's dedication to the Forest. Thanks to those who came out. Look for future dates to continue the work.

Arbor Day Proclamation: That Arden is a Tree City USA and we will work to maintain our tree canopy cover at 73% with a goal of 75%. To work toward the canopy goal for Arbor Day this year, we will plant trees at the end of Meadow lane near the path on Sunday, April 30. Details to be announced. We are happy to help anyone wanting advice about planting appropriate trees throughout Arden.

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Questions/Comments - None

Forest Report Accepted

13.8 Playground – Chair Jim Laurino

Arden Playground Committee Report for 27 Mar 17

The playgrounds have been inspected and are OK.

We are in the process of renewing the mulch on the Sherwood playground.

The missing swing at the East end of the Green will be replaced with a child swing soon, we have the parts and are just waiting for better weather.

To complete the terms of our state grant for the mound slide, we plan to set up a sign by the new slide.

The next Playground Committee meeting is on Thursday 6 Apr at 7:15 PM at the Buzz.

Questions/Comments - None

Playground Report Accepted

13.9 Registration – Chair Cecilia Vore

March 27, 2017

Report to the Town Assembly

Registration Committee

The committee conducts the annual election of Committees and Officers tonight. Absentee Voting was in place for this election for the sixth year.

Votes will be counted on Tuesday, March 28, at the Buzz Ware Village Center at 7pm, following a short committee meeting. The public is invited to attend. Results will be posted on the Village website and bulletin boards. The committee needs extra help with the vote count and appreciates volunteers.

Respectfully submitted,
Cecilia Vore

Questions/Comments –

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Q Carol DiGiavonni -Defining who is a resident and who is not a resident. Carol read from the Town Assembly minutes of September 26, 2016 the primary responsibilities of the Registration committee to keep a current list of new residents. She also read Town Assembly minutes of June 16, 2016 and read the registration policy before asking: What is the registration policy that you state in these minutes?
A Cecilia – The committee actively seeks to see who lives in Arden: They are in contact with the landlords, they are in contact with the Trustees when there is a transfer of a leasehold, they hold meetings to review each leasehold and determine current resident, knocking on doors and calling around.
Q Carol - How many doors have you knocked on?
A Cecilia -The committee diligently seeks the information in a number of ways.
Q Carol – What meetings?
A Cecilia – Annual meeting for the referendum in which the committee reviews all information.
Q Carol – Is that posted?
A Cecilia – Yes. It is not a public meeting and it does not have to be posted.
Ray Siegfried explained to Carol that all committees have monthly meetings. Ray thinks this type of inquiry and questioning should be at the committee level. Cecilia added that all this information is on the Village website.
Q Carol wants to know when are the meetings.
A Cecilia provided her the meeting information and also informed her this information was posted on Village website.
Q Carol wants to know if they are public meetings?
A Cecilia - Yes, all meetings' schedules are on the website.
Q Carol – What reasons would you site to reject a ballot?
A Cecilia – Cecilia explained to her the process of ballots which was already explained at the opening of this Town Assembly meeting under 2.0 Elections of Officers and Committees. An example of rejecting a ballot would be if a person was not a resident of the Village, under 18 years of age. Carol continued to ask questions about the legality of ballots and wants assurances. Cecilia again informed her the information is on the Village website.

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Registration Report Accepted

13.10 Safety – Chair Brooke Bovard

Safety Committee Report March 27, 2017

Welcome to Spring.
Due to weather and scheduling issues, the committee has taken no action in our sign replacement since the last meeting.

We are indebted to our secretary, Steve Harcourt, for being the sole attendee of our March meeting, in order to be available to any community member. That level of commitment in service of public transparency makes me, as chair, extremely proud. I hope the committee in future maintains this high standard.

The joy of Spring is having its usual impact on traffic speed, both on village roads and on Harvey Road. Please maintain the speed limit and remind your visitors, plumbers, and yard care workers that the speed limits exist. The stretch of Harvey Road through the Ardens, and that of Millers, is approximately a mile. It is not necessary to shave that minute off their trip, and the safety of our community depends on it. Be the person who makes a difference.

We are expecting our usual influx of shady contractors and magazine sales crews, as the weather warms up. Door to door solicitors are required, in Delaware, to have legal permits and most reputable contractors do not pull over with an offer of blacktop, from the job "just down the street." Please behave sensibly about strangers at the door.
For the Safety Committee,
Brooke Bovard, Chair

Questions/Comments - None

Safety Report Accepted

14.0 Old Business – None

15.0 New Business – Marianne Cinaglia -Would like to address the legal substitute of an officer filling in for another officer to head up a meeting.
*In the Deed of Trust, she cannot find that the Advisory Chair is considered an officer.

Chair requesting all ballots - None.

16.0 Good & Welfare

Brooke's daughter, Tegan Harcourt, who graduates this year from college, has recently been accepted to a second honorary society. She is in the National Spanish Honor Society. Applause.

Public notice the Easter egg hunt, ACRA sponsors, will be in new place April 15 at Ivy Gables.

Marianne Cinaglia - The Council of Civic Organizations of Brandywine One Hundred is sponsoring a meeting next Thursday at Springer Junior High concerning recycle and trash issues. Collection points do not affect Arden**.**

Jeff Politis wanted to remind everyone that at the beginning of meeting there was a motion put forth to purchase a piece of land and he believes it is worth noting regardless of different of opinions, the vote was 78 to 2 motion to approve purchase of land. The community joined together and he thought this was a great thing we can come together**.**

17.0 Motion to Adjourn
Seconded Adjournment meeting at 9:36 PM
Respectfully Submitted-
Elizabeth Resko, Town of Arden Secretary

Note:

- Marianne Cinaglia sent an email after Town Assembly Meeting to correct her statement 15. New

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Business -Advisory Chair being an officer in the Deed of Trust. She meant The Act to Reincorporate and the bylaws.

Postcard reminders and agenda will be mailed prior to next Town Assembly meeting

All are welcome hither

Please note: Those attending Town Meetings are eligible to vote are 18 years of age, or older

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ATTACHMENTS

Attachments Follow

Trustees of Arden

Town Meeting March 27, 2017

Current Assets	**28-Feb-17**
Arden B&L (Reserve)	$138,270.78
Arden B&L Bequest Funds	28,398.91
Vanguard Bequest Funds	206,697.61
M & T Checking Account	53,248.24
Vanguard Money Market	429.23
Total Cash & Equity	**$427,044.77**
Land Rent Receivable	601,746.25
Total Current Assets	**$1,028,791.02**

Income & Expenses Mar 25, 2016-Feb 28, 2017

Income	
Land Rent & Related Income	$632,924.04
Gain on Sale of Leaseholds	30,225.00
Other Income-All Sources	6,490.12
Total Income	**$669,639.16**
Expenses	
Village of Arden	$159,179.31
New Castle County	439,890.17
Rebates	41,193.34
Demolition for leasehold sale	15,810.00
Expenses for leasehold sale	5,735.69
General Trust Administration	17,216.90
Total Expenses	**$679,025.41**
Net Income	**$(9,386.25)**

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UNAUDITED
FOR DISTRIBUTION
AND DISCUSSION
PURPOSES ONLY
FOR ARDEN
TOWN ASSEMBLY

Village of Arden
Statement of Financial Position
As of March 24, 2017

		Notes
Checking/Savings		
1000 - TD Bank	95,244	
1005 - Capital One 360	113,038	
1005 - Capital One 360 - CD's	51,399	Schroeder Bequest
1010 - TD Bank MSA Checking Account	1,000	Municipal Street Aid
1032 - Arden Building & Loan	42,341	BuzzWare $528, Lecture Series $2,148, Schroeder Bequest $39,665
1050 - Raymond James - net value @ 3/24/17	323,148	Schroeder Bequest - initial investment $301,002
Total Cash	626,169	
LIABILITIES		
2000 - Accounts Payable, Current Liabilities, PR Tax Payable	8,927	
2300 - Mortgage - AB&L Avery Property - Balance as of 3-25-16	36,220	15 yr note at 7% for $150,000 began 4/26/04 - balance at 12/31/16 = 23,296
FUND BALANCES		
Buzz Ware Renovation Fund	21,670	
Lecture Series	2,148	
J Schroeder Bequest	413,727	
Memorial Garden	11,852	
Municipal Street Aid	1,000	
Capital Maintenance Fund	12,180	Fund Balance @ 3/24/15 = $90,249
Village - general fund	74,039	Fund balance @ 3/24/16 = $106,644
Vacant Dwelling Fund	24,539	
Buckingham Green Settlement Fund	50,007	
Trustees of Arden Donation	6,079	

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Village of Arden
Statement of Financial Activity
As of March 24, 2017

	3/25/16 - 3/24/17	Budget	% to Budget	
Revenue				
4000 · General Funds - Village	148,000	201,776	73.35%	
* **4100 - Donations, grants, rentals**	956	-		
+ **4510 · Franchise Fee Receipts**	17,105	23,050	74.21%	
4900 · Interest Income	441	-		
Total Revenue	166,503	224,826	74.06%	
Expenses				balance left in budget
6000 · Payroll & Payroll Taxes	12,018	13,298	90.37%	1,280
++ **6300 · Administrative Expenses**	25,511	42,642	59.83%	17,131
8000 · Committee Expenses - see detail below	70,460	77,910	90.44%	7,450
8010 · Contributions & Donations	6,450	6,450	100.00%	-
Contigency Fund	-	10,000	0.00%	10,000
8030 · Trash Service	58,494	58,350	100.25%	(144)
^ **9000 · Debt Service**	16,180	16,176	100.02%	(4)
Total Expense	189,112	224,826	84.12%	35,714
Surplus (deficit)	**(22,610)**	**-**		
Committee	**Actuals YTD**	**Budget**		balance left in budget
Advisory	-	200	0.00%	200
Archives	1,864	1,800	103.56%	(64)
Assessors	-	50	0.00%	50
Budget	27	75	36.49%	48
Buzz Ware - general operating support	-	5,000	0.00%	5,000
Buzzware renovation fund	2,000	2,000	100.00%	-
Civic	55,738	56,135	99.29%	397
@ **Community Planning**	8	500	1.54%	492
Forest	6,356	6,000	105.93%	(356)
Playground	1,940	3,000	64.67%	1,060
Registration	-	650	0.00%	650
@ **Safety**	2,527	2,500	101.10%	(27)
	70,460	**77,910**	**90.44%**	**7,450**

* Field Theatre Rentals $400, Registration donations $56.25, Arden Club donation to Civic committee $500,

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Special Village Funds

	Buzz Wam			Buzz renovation	Hamburger Lecture Series	J. Schroeder Bequest	Memorial Garden	MSA	Capital/Maint Repair Fund	Vacant Dwelling Fund	Rockingham Green Fund	Labyrinth Fund	Playground Mound	Trustees Donation
	3/25/16 - 3/24/17	Budget	% to Budget	3/25/16 - 3/24/17	3/25/16 - 3/24/17	3/25/16 - 3/24/17	3/25/16 - 3/24/17	3/25/16 - 3/24/17	3/25/16 - 3/24/17	3/25/16 - 3/24/17	3/25/16 - 3/24/17	3/25/16 - 3/24/17	3/25/16 - 3/24/17	3/25/16 - 3/24/17
Revenue														
4000 - General Funds - Village	2,400	-		2,000					10,000	-	-	-	-	-
4010 - Donations	4,459	-		2,000	-	-	5,349	-	-	-	-	-	3,702	6,079
4100 - Program Revenue	7,691	10,400	73.96%	-	-	-	-	-		-	-	-	-	-
4300 - Grants	-	-		-	-	-	-	16,519		-	11,102	-	-	-
4400 - Rentals	23,251	29,000	80.18%	7,556	-	-	-	-	-	-	-	-	-	-
4520 - Vacant Property Registration Fees	-	-		-	-	-	-	-	-	5,300	-	-	-	-
4900 - Interest & Dividend Income	21	-	0.00%	-	-	1,889	-	-	-	-	-	-	-	-
9900 - Unrealized gains on investments	-	-	0.00%	-	-	21,363	-	-	-	-	-	-	-	-
Total Revenue	37,812	39,400	95.97%	11,556	-	23,252	5,349	16,519	10,000	5,300	11,102	-	3,702	6,079
Expenses														
6000 - Payroll & Payroll Taxes	20,272	22,600	89.70%	-	-	-	-	-	-	-	-	-	-	-
6300 - Administrative Expenses	775	315	245.92%	-	-	-	-	-	-	-	-	-	-	-
6310 - Janitorial Supplies	793	1,500	52.88%	-	-	-	-	-	-	-	-	-	-	-
7020 - Utilities (gas, electric, water, telephone)	4,473	4,750	94.17%	-	-	-	-	-	-	-	-	-	-	-
7060 - Licenses/Permits/Fees/Alarm Monitoring	899	1,102	81.54%	-	-	-	-	-	-	-	-	-	-	-
7600 - Repairs & Maintenance	2,390	2,000	119.52%	11,400	-	-	-	16,515	25,000	-	-	-	-	-
8000 - Program Expenses	7,563	7,500	100.84%	-	-	5,981	4,784	-	-	292	23,890	1,291	7,702	-
Total Expense	37,165	39,767	93.46%	11,400	-	5,981	4,784	16,515	25,000	292	23,890	1,291	7,702	-
Surplus (Deficit)	647	(367)		153	-	17,271	565	4	(15,000)	5,008	(12,788)	(1,291)	(4,000)	6,079
Carried forward fund balance				21,517	2,148	396,456	11,287	996	27,190	19,531	62,795	1,291	4,000	-
Fund balance				21,670	2,148	413,727	11,852	1,000	12,190	24,539	50,007	0	-	6,079

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Arden Budget 2017 3 Year Projection 2018 - 2019

Line#			2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
		NOTE	Forecast	Approved	Forecast	Forecast	Forecast
1	**TRUSTEE'S NON-BUDGET EXPENSES**			**Budget**			
2	Property Taxes						
3	County (Property + Crossing Guard)	1	84,872	$87,418	$90,041	$92,742	$95,524
4	School (Brandywine + Votech)	1	355,106	$396,106	$407,989	$420,229	$432,836
5							
6							
7	Trustees Administration (Details below)	2	25,458	$26,006	$26,786	$27,590	$28,418
8							
9	*Audit*		4,919	$5,017	$5,168	$5,323	$5,483
10	*Insurance*		0	$0	$0	$0	$0
11	*Professional-Legal*		5,841	$5,986	$6,166	$6,351	$6,541
12	*Operations & fees*		12,298	$12,603	$12,981	$13,370	$13,771
13	*Office Rent*		2,400	$2,400	$2,472	$2,546	$2,623
14							
15	**SUBTOTAL TRUSTEE'S NON-BUDGET EXPENSES**		**465,436**	**$509,530**	**$524,816**	**$540,561**	**$556,778**
16							
17							
18	**TOWN NON-BUDGET EXPENSES**						
19	Trash & Special Pickup	3	56,650	$57,600	$59,328	$61,108	$62,941
20	Operations & Fees	4	16,762	$20,670	$21,020	$21,381	$21,752
21	Audit			$7,500	$7,500	$7,500	$7,500
22	Printing, postage, phone, internet			$1,500	$1,500	$1,500	$1,500
23	Insurance		11,330	$11,670	$12,020	$12,381	$12,752

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24	Legal fees		15,000	$15,000	$15,000	$15,000	$15,000
25							
26	Long Term Debt(Sherwood Forest)		16,176	$16,176	$16,176	$16,176	$16,176
27							
28	State Aid and Grants	5					
29	Municipal Street Aid		16,731	$16,731	$16,731	$16,731	$16,731
30							
31	Town Expenses	6					
32	Secretary		5,725	$5,725	$5,725	$5,725	$5,725
33	Treasurer		5,725	$5,725	$5,725	$5,725	$5,725
34	2017/2018 Office Upgrade			$3,000	$0	$0	$0
35	Bookkeeping Service			$5,000	$5,150	$5,305	$5,464
36	Town Payroll Taxes		1,848	$1,848	$1,848	$1,848	$1,848
37							
38	Buzz Ware Village Center Operations	7	28,531	$43,667	$33,500	$34,505	$35,540
39	Buzz Ware Village Center Commitment	8	2,000	$2,000	$2,000	$2,000	$2,000
40							
41	**SUBTOTAL TOWN NON-BUDGET EXPENSES**		**176,478**	**$193,142**	**$182,203**	**$185,503**	**$188,902**
42			**2016-2017**	**2017-2018**	**2018-2019**	**2018-2019**	**2018-2019**
43		**NOTE**	**Forecast**	**Forecast**	**Forecast**	**Forecast**	**Forecast**
44	**BUDGET EXPENSES**						
45	Advisory		200	$200	$200	$200	$200
46	Archives	9	1,800	$1,800	$1,800	$1,800	$1,800
47	Assessors	9	50	$100	$100	$100	$100
48	Budget	9	100	$100	$100	$100	$100
49	Buzz Ware Village Center Support	10	5,000	$5,000	$5,000	$5,000	$5,000
50	Capital, Maintenance, and Repair Fund	11	0	$10,000	$10,000	$10,000	$10,000
51	Civic Committee	12	56,135	$58,000	$59,740	$61,532	$63,378

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52	Community Planning	9	1,000	$1,000	$1,000	$1,000	$1,000
53	Forests	13	6,000	$8,000	$8,000	$8,000	$8,000
54	Playground	9	3,000	$4,000	$4,000	$4,000	$4,000
55	Registration	14	200	$250	$250	$250	$250
56	Safety – General & Speed Enforcement	14	1,000	$4,400	$4,400	$4,400	$4,400
57							
58	Donations	14					
59	ACRA		1,500	$2,000	$2,000	$2,000	$2,000
60	Arden Page		1,500	$500	$500	$500	$500
61	Arden Library		850	$1,050	$1,050	$1,050	$1,050
62	Fire Companies		1,600	$1,600	$1,600	$1,600	$1,600
63	Arden Club Donation		500	$500	$500	$500	$500
64							
65	Contingencies	15	10,000	$10,000	$10,000	$10,000	$10,000
66							
67	**SUBTOTAL BUDGET EXPENSES**		**90,435**	**$108,500**	**$110,240**	**$112,032**	**$113,878**
68							
69	**TOTAL TOWN EXPENSES**		**266,913**	**$301,642**	**$292,443**	**$297,535**	**$302,780**
70							
71	**TOTAL TRUSTEE & TOWN EXPENSES**		**732,349**	**$811,172**	**$817,259**	**$838,096**	**$859,558**
72							
73							
74	**Expected Offsetting Income**	16					
75	Municipal Street Aid		16,731	$16,731	$16,731	$16,731	$16,731
76	Buzz Ware Village Center Operations		28,531	$43,667	$33,500	$34,505	$35,540
77							
78	**Other Town Income**	17					
79	Interest and Other Income		23,050	$23,050	$23,050	$23,050	$23,050

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80							
81	**TOTAL Offsetting Income**		68,312	$83,448	$73,281	$74,286	$75,321
82							
83	**Additional income required**	18	**664,037**	**$727,724**	**$743,978**	**$763,810**	**$784,237**
84							
85	**Place-holder budget item**	19					
86	Town Legal Expenses		15,000	$15,000	$15,000	$15,000	$15,000
87	Contingencies		10,000	$10,000	$10,000	$10,000	$10,000
88	Buzz Ware Village Center Support		5,000	$5,000	$5,000	$5,000	$5,000
89	**Total Place-holder budget item**		**30,000**	**$30,000**	**$30,000**	**$30,000**	**$30,000**
90							
91	**Final Deficit**	20	**634,037**	**$697,724**	**$713,978**	**$733,810**	**$754,237**
92							

Notes to March 2017 3YR Expense Projections 2018-2019

Overall- For the column headed 2017-2018, the amounts are those approved in the budget referenda for that year and are not actual expenditures. The remaining columns contain forecast amounts.

Note 1- School & County Taxes

The 2018-2019 county and school tax are expected to increase nominally. The budgeted numbers for 2018-2019 and beyond represent a 3% increase year over year of the 2017-2018 budgeted number for property taxes.

Note 2- Trustees administration costs are not expected to vary greatly from their YE 2017 levels. A 3% increase in the total trustee administration is predicted for 2018-2019 and beyond.

Note 3- Trash pickup is estimated to rise at 3% per year over the next three years

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Note 4- Town operations & fees include Audit, phone, internet, postage, printing & Administrative costs. An additional $15,000 was added for 2015-2016 and is carried through subsequent years to account for potential future legal expenditures. The insurance budget item was moved from the trustees to the town for fiscal 2015-2016 and is predicted to rise by 3% in 2018-2019 and beyond.

Note 5- Grants are not expected to be received, however we expect to receive Municipal Street Aid. These expenses will be 100 % offset by grant money and should not be an expense accounted for in land rent.

Note 6- The salaries of the secretary and treasurer in are held flat in 2018-2019 and beyond. Bookkeeping services are escalated by 3% per year.

Note 7 - Buzz Ware Village Center Operations are listed to increase 3% per year. These are total expenses from the Buzz and do not indicate the income off-set.

Note 8 - Arden non-discretionary commitment to the Buzz.

Note 9- Denotes that budget amounts are set by the budget committee based on previous budgets. Playground mulch was unknown at the time of budgeting and $4000 estimate was used based on prior history.

Note 10- $5,000 set aside for Buzz for support in case of an income shortfall.

Note 11- The Capital, Maintenance, & Repair Fund will be used for BWVC outside restoration. Item carried for 3 years until fund is replenished.

Note 12- Civic Committee expense for Roads, Commons & Snow Plowing are expected to rise at under 3% per year.

Note 13- The forest committee has forecasted $8,000 per year due to ash borer treatment.

Note 14- Registration, Safety, & Donations will hold their present levels.

Note 15- Contingencies are forecasted at $10,000 per year.

Note 16 - Offsetting income to the town that is used to offset specific budget line item expenses.

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Note 17 - Other income to the town that can be used to offset all budget expenses. It includes Cable, Antenna, and Interest.

Note 18 - Income required to offset town expenses after "other income" is accounted for.

Note 19 - Budget line items that are required in case a spend for those categories is necessary, but are not tied to a specific committee spend.

Note 20 - Income needed to offset expected town expenses

Note 21 - Approximate Trustee Cash reserve at the start of fiscal 2016-2017.

Note 22 - Approximate Town Cash reserve at the start of fiscal 2016-2017.

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