Jan 2002

NEXT TOWN ASSEMBLY

Village of Arden
Monday, March 25, 2002
7:30 p.m.
Arden Gild Hall

AGENDA

1. **Election** - Polls open at 6:00 p.m.
2. **Presentation from Brandywine School Board on proposed referendum** - Tax increase to support the operating financial needs of the school district for the next five years.
3. **Trustees Report**
4. **Committee reports** - in alphabetical order

Public Town Meeting All Are Welcome

Please note: Those attending town meeting are eligible to vote after six consecutive months as an Arden resident prior to the meeting and are 18 years old or older.

Town Assembly for the Village of Arden
Monday, January 28, 2002
Gild Hall - Arden, Delaware

Frank Akutowicz
Marguerite Archer
Lou Bean
Ruth Bean
Jennifer Borders
Lizze Broadbent
Walter Broadbent
Beverly Barnett
Kathleen Bird
Marianne Cinagalia
JM Colameco
Alton Dahl
Ann Barnett-Dahl
Christine Demsey
Joan Fitzgerald
Jane Frant
Tom Frantz
Charlie Hahn
Barbara Henry
Rodney Jester
Deborah Kenney

Allan Kleban
Vi Marvin
Mary Marconi
Connie McKinney
Betty O'Regan
Denis O'Regan
Shari Phalan
Jeffery Politis
Bill Press
Ruth Panella
Pete Renzetti
Liz Resko
Gail Rinehart
Hugh Roberts
Ed Rohrbach
Johanne Schroeder
Danny Schweers
Sadie Somerville

Jeffery Sexton
Steven Threefoot
Elizabeth Varley
Cecilia Vore
Larry Walker
David Walsh
Jan Westerhouse
Mary Vernon
Manie Woolery
Cecilia Vore

Cathy Cloutier
Wayne Smith

1. Meeting called to order: The meeting was called to order by Bill Press, Town Assembly Chairperson. Bill introduced our guests.
State Senator Cathy Cloutier reported she is concentrating on the DelDot tree replacement along with the Clear Air Act.
She also advised she is working on forestry preservation.
The map on the redistricting has no major effect on the Ardens.
Cathy's office number is 577-8714.
State Representative Wayne Smith advised he had refrigerator magnets on the table for us with helpful telephone numbers along with his office number. Wayne indicated the map on the redistricting of the house and the senate does not split the Ardens. The last redistricting was in 1992, prior to that the Ardens has been in different districts. Wayne was successful in getting the Ardens into the same district. The House of Rep. is looking to expand from 41 to 45 seats;and the Senate with an additional 2 seats. Wayne is still holding his meeting at the Brew Ha Ha every Tuesday morning 7-7:30. a. Marianne Cinagalia asked Wayne if there would be any lost revenue due to the redistricting. Wayne indicated there was a possibility but he was going to continue to request the $10,000 for the Arden roads fund and feels we will continue to receive this money.
Senator Biden's office: David Walsh, Office of Community Affairs was present to listen to any of our concerns. Unfortunately David had another appointment and could not stay. He did advise the Senator has contacted the Army Core of Engineers and is awaiting a response.

2. Minutes from last meeting: Approved

3. New Residents: none at this meeting

4. Trustees' Report:

1. Land Rent bills are being prepared. Leaseholders can expect to receive them between the middle and the end of February. If you are 65 years of age or older or have a documented disability be reminded that both New Castle County and Brandywine School District offer structured rebates on the real estate taxes. New Castle County taxes are income and disability dependent and Brandywine School District are age dependent. Once you are on the record you do not have to apply again unless your status changes. To inquire about criteria and obtain an application form, call the County Department of Finance. The Trustees make rebates to leaseholders identified by the County.

2. There will be construction on the only available lot in the Village on Wind Lane in the very near future.

3. The present Trustees, Aaron and I, would like to extend our sincere thanks to Gail Rinehart for her unfailing dedication to the Board of Arden Trustees. She took the Village through a number of very stressful transitional periods including the transition from Rae Gerstine as Town Treasurer and Trustees' Administrative Assistant, the Home Occupation Ordinance and the Trustees Multiple Domicile position. She established a high standard of accountability in finances and also lease transfer situations. We intend to continue in these lines.

4. At present, Aaron and I are redividing Gail's Trustees' responsibilities with Aaron as the financial guru and me as the Leasehold transfer-Land Rent guru.

5. As called for by the statements in An *Act to Reincorporate the Village of Arden* you have all received the notice naming the Trustees' nomination for the third Arden Trustee: Connee McKinney. This was a nomination made after input from Town residents, interviews with potential nominees, and much discussion by the three acting Trustees. Although there were a number of sincere and qualified nominees we felt that Connee would provide the best balance, when evaluated against Aaron and me, to represent the interests of the residents of the entire Village. Connee will be available for conversations with residents before the deadline for affirmation.

6. Please plan on attending the dual sponsored Village get together on February 24 at the Buzz Ware to celebrate Gail's contribution to the Town and the beginning of the term of Arden's new Trustee. The Trustees and the Advisory Committee are the sponsoring entities.

Respectfully submitted,

Marianne Crawford

Trustees report continued:

Village of Arden

Receipts and Bank Balances March 25, 2001 to December 31, 2001

Balance in Bank March 25, 2001			14,814.00
Receipts:			
Grants		12,912.50	
Interest & Dividends		167.67	
Land Rent:			
Past Fiscal Year(s)		2,065.30	
Present Fiscal Year		162,999.91	
Future Fiscal Year(s)		649.01	
Meadow Lane Access Rent		310.84	
Memorial Garden Donations		2,370.00	
Miscellaneous		3,493.04	
Rights of Way:			
Cable TV		0.00	
Roads		5,436.95	
United Water Antenna Agreement		0.00	
SUBTOTAL Receipts		190,405.22	
Redeemed Investments	+	230,000.00	
New Investments	-	100,000.00	
TOTAL RECEIPTS		320,405.22	
Receipts & Starting Bank Balance			335,219.22
Expenditures Against Budget			313,972.21
Balance in Bank as of 12/31/01			21,247.01

NOTE: Investment Position	
Arden Building and Loan	112,747.45
Vanguard Money Market	118,651.96
Other:	0.00
TOTAL Investment Position	231,399.41

Signatures:

Trustee: Aaron S. Hamburger

Admin. Assist.: Elizabeth Van Ness

Trustees' Report continued:

Village of Arden - Expenditures Against Budget March 25, 2001 to December 31, 2001

Budget Item	Budgeted Amount	Expenditures F.Y. to Date	Expenditures Since Last Report
Committee:			
Archives	3,980.00	2,564.73	1,836.73
Buzz Ware Village Center	1,000.00	470.51	355.83
Buzz Ware VC: Renovations	12,500.00	0.00	0.00
Centennial Celebration	1,000.00	0.00	0.00
Civic: Commons & Forests	19,000.00	15,622.92	8,132.12
Civic: Roads	16,000.00	8,920.00	8,920.00
Civic: Special Clean-up	2,000.00	966.27	0.30
Civic: Trash Collection	39,000.00	27,845.18	12,459.06
Community Planning	1,500.00	75.00	0.00
Legislative Reference	50.00	0.00	0.00
Playground	1,750.00	360.00	0.00
Playground Equipment	2,300.00	2,208.00	0.00
Registration	3,500.00	1,829.60	1,008.22
Safety: General	1,000.00	831.89	719.79
Safety: Town Watch Coordinator	2,268.00	1,134.00	189.00
Salaries:			
Assembly Secretary	5,750.00	3,948.03	1,754.68
Bookkeeping Services	2,320.00	1,592.91	707.96
Other Line Items:			
Board of Assessors	50.00	0.00	0.00
Donations: ACRA	1,000.00	1,000.00	0.00
Donations: Arden Library	450.00	450.00	0.00
Donations: Arden Page	1,250.00	1,250.00	0.00
Donations: Fire Companies	950.00	950.00	0.00
Grid Hall Rental	800.00	800.00	0.00
Telephone	275.00	143.40	62.78
Contingencies	2,000.00	253.50	0.00
Items Not Subject to Referendum			
Memorial Garden Fund	N/A	2,606.97	1,620.00
BWVC: Grants		0.00	0.00
Civic: Grants	(a) 2,895.00	(d) 60.00	60.00
Com. Plan: Grants	(b) 1,059.56	0.00	0.00
NCC Pass-thru Grant	(c) 7,272.69	0.00	0.00
Taxes: New Castle Co. Property	60,000.00	58,822.07	56,782.12
Taxes: School	164,000.00	152,330.22	152,247.90
Administrative: Auditing	4,100.00	4,470.00	0.00
Administrative: Insurance	6,500.00	5,829.00	0.00
Administrative: Legal	10,000.00	4,896.30	0.00
Administrative: Office Rent	2,100.00	1,575.00	700.00
Administrative: Operations/Fees	6,500.00	4,305.52	1,328.46
Administrative: Payroll Taxes	1,800.00	2,405.88	1,061.02
Administrative: Salary Ad. Asst	9,084.00	6,813.00	3,028.00
Less Accrued Taxes		(1,347.49)	(600.04)
TOTAL	396,804.25	313,972.21	252,373.83

Notes:

(a) Deferred Revenue (Audit '00-01): 1998 Bond Bill One-Time-Aid to Local Governments $2,895.00

(b) Deferred Revenue (Audit '00-01): Traffic Calming 97-P-Prog-117 $993.29; Urban Forestry III $66.27

(c) Deferred Revenue (Audit '00-01): NCC Pass-Thru Grant I $2,272.69; NCC Pass-Thru Grant II $5,000.00

(d) Fund Trails Renewal $1300.00

5. Registration Committee:

Jan. 28, 2002

Registration Committee
Report to the Town Assembly

The budget Referendum for 2002-2003 and the Election of the 2002 Board of Assessors was held on Wednesday, Nov. 7. There were 363 residents eligible to vote in these elections; 187 residents voted. Under our current rules for approval, the budget needed 86 "yes" votes to pass. We received 130 votes for "Approve Entire Budget," thereby passing the entire budget. We also received 2 "Disapprove Entire Budget" and 35 ballots with itemized disapprovals, plus 4 invalid ballots. The town secretary was given a copy of the final talley for all items for the records. This information is also available from the Registration Committee.

The following residents were elected to the Board of Assesors: Alton Dahl, convenor; Carl Falco, Peter Renzetti, Steve Tanzer, Elizabeth Varley, Lynda Kolski, Mary Marconi.

On Jan. 25 ballots were mailed for confirmation of Connee McKinney as Arden Trustee. Ballots will be counted on Feb. 19.

There are currently 363 eligible voters in the Village, according to our latest information. Our latest census figures are: 376 adults and 81 children under the age of 18 in the village. The latest list of residents is available this evening if anyone would like to check for recent arrivals, births, etc., to update or correct our information.

Welcome Hither materials for newcomers were delivered to 12 new households during the past 12 months. We have 8 packets ready for recent arrivals, plus 3 for residents we missed or have been unreachable despite several attempts.

The election of committee members for the coming year will be held at the March town assembly. Voters who cannot attend the meeting may vote early, starting at 6 p.m. At this point I would like to ask the assembly to suspend the usual order of reports to announce the nominations and to take additional nominations from the floor.

Respectfully submitted,

Cecilia Vore

Cecilia Vore

APPROVED

6. Avery Task Force:

Avery Task Force Report

January 28, 2002

The Avery Task Force is continuing to actively monitor potential development plans and their impact on Sherwood Forest and the Ardens. The Avery property is a 5.02 acre parcel of land that fronts on Marsh Road and runs between Sherwood Forest and the neighboring development of Sherwood Green. The current plan on file with New Castle County calls for the building of 18 single-family homes. This plan was approved in 1986 and was grandfathered under the new UDC until December 31, 2002. Until that time the developer can build under the old code, after that time, she will have to comply with the new code, which would never allow the type of development she desires.

The Avery Task Force is concerned with mitigating any potential adverse impact on the forest or Perkins Run. Perkins Run runs down the center of the Avery parcel. Already Perkins Run has undergone significant negative impact from the run-off from Buckingham Green. Downstream communities are experiencing flooding during storms. The additional impact from the intense development that is planned on the Avery property will only further degrade and possibly destroy the stream and surrounding habitats not just in the Ardens, but further downstream as well. In addition, to building the number of houses planned, the developer will most likely take down all the trees on the property to facilitate economical and easy building. Destroying this large section of mature forest will not only eliminate a large segment of bird and animal habitats in an area of Brandywine Hundred where there is very little left, but it will destroy one of the few parcels of natural forested wetlands left in this area.

So what has the task force been doing?

Marsha Avery, the owner, is required to meet a number of county, state and federal regulations regarding stream management, forests, riparian buffers, wetlands, etc. The task force has been concentrating on keeping ourselves as educated as possible on each of these regulations and how they may impact her development. In every case possible, we are asking that the highest level of natural resource protection be applied.

- At the federal level, we have been in contact with the Army Corps of Engineers, which oversees regulations regarding waters of the USA. Because Perkins Run is a blue-lined stream, it is considered a waterway of the USA. The Corps has conducted a jurisdictional determination, which is a review of the property to determine wetland impact. Their report agreed with the consultants hired by the developer, which is essentially that impact would be minimal or less than half an acre. We believe that because the JD was done during a very dry time of year (late October) that several wet areas may have been missed. If the developer intends to proceed with development, the next step is for her to submit an intent to develop with the Corps. They will then decide whether or not to permit the stream under a nationwide or an

Avery Task Force continued:

individual permit process. We are advocating an individual review process, which is a much more stringent process with a higher level of scrutiny and would include a period of public review and comment.

We are being supported in this request by Tom Carper, Joe Biden, Bob Weiner, DNREC, the local chapter of the Sierra Club, Delaware Nature Society, U.S. Fish and Wildlife, and neighboring communities, such as Buckingham Heights and Sherwood Green, all of whom have also sent letters to the Corps reiterating the need for an individual review.

The determination of whether an individual or nationwide permitting process will be used will not be made until Avery submits an intent to develop, which she has not done.

- At the state level, DNREC must issue a sebaceous permit for any excavating, filling, grading or construction. We have been working with Bill Moyer from DNREC to ensure he is well aware of our concerns. To date, no application from Marsha Avery has been received.

- At the county level, we have been closely monitoring any activity on the property. In order to do anything, Marsha Avery needs one of many permits from the county, beginning with a sewer permit and general engineering permit. She has inquired about a sewer permit, but was temporarily turned down because of a lack of sewer capacity in this area. However, once the current sewer reconstruction and renovation project is completed, capacity will be available. That could be a couple of months or it could be a year. She has not yet applied for that or any other permit, except for the sewer.

Funding

The other avenue that we are spending some time on is researching possible sources of funding to purchase the property **IF** the property should be for sale and the owner is willing to sell at a reasonable price. We are NOT in the process of acquiring the property. Currently, the property is not for sale. We recently had the property appraised, and the fair market value was determined to be $725,000. We have explored the possibility of working with the Trust for Public Lands, which acts as a third-party intermediary to help communities and non-profit groups buy land to preserve it. There are a number of state grants, such as the Delaware Land and Conservation Fund, as well as numerous foundations and groups that grant money for land preservation. **IF** the property should go on the market, we want to be prepared to present a recommendation to the village assembly.

Avery Task Force continued:

Cecilia Vore commented on the tremendous amount of work this committee has done. Applause was received from the town assembly in agreement. Allan Kleban suggested a vote of confidence for the continuance and the support of this task force. Lynda Kolski indicated the committee would appreciate it. But about four years ago the town assembly did motion to put together the task force to research and report back any developments. After a year or so everything stopped waiting to see if anything else was going to happen before the five years ran out. At the end of last year we began to see activity on the Avery property. With the addition of approximately 14 new homes, Lynda felt DelDot would not be too concerned with the added traffic on Marsh Road. Alton Dahl suggested The Town Assembly of Arden should protect Sherwood Forest from destruction of degradation caused by development of the five-acre parcel in question.

Motion: Beverly Barnett: It is the sense of the Arden Village Assembly, that the Avery Task Force should seek funding to purchase the five acres in order to protect the forest and watershed in perpetuity. If we should fail to purchase the land the Avery Task Force shall assure the highest standards of natural resource protection be applied to the proposed development.
Motion seconded.
Discussion: Alton Dahl suggested we work on both parts of Beverly's motion at the same time. Lynda Kolski advised we could not seek funding to purchase the property if it is not for sale. She suggested they could begin the research should the property become available. Protecting the natural resource is what our main concern should be. The original goal of the task force was to see what Avery's plan was, the intent was no to purchase the parcel. Beverly Barnett has learned from her contacts in Washington there are sources that are ready to "commit" for the purchase of public land; especially with the situation we are in.

Motion revised: It is the sense of the Arden Village Assembly, that the Avery Task Force should seek and *identify viable sources* of funding to purchase the five acres in order to protect the forest and watershed perpetuity. In addition, The Avery Task Force shall assure the highest standards of natural resource protection be applied to the proposed development.

Motion seconded and approved

7. **Saftey:** Denis O'Regan advised they did not have any motions to bring before the Town Assembly. He did report they have received a few communications that there has been a "peeping tom" around town for sometime. He seems to target children. Please send any reports to safety@ardenclub.com

8. **Playground:**

PLAYGROUND COMMITTEE
VILLAGE OF ARDEN TOWN MEETING
JANUARY 28, 2002

During the past four months, the two required Playground Inspections were conducted, and all equipment was "adult tested" to ensure safety. All equipment is in safe condition.

The final project for the year will be to renew the wood chips under all of the playground equipment. The goal of the Playground Committee is to maintain a 12" depth of the wood chips, which would serve to lessen the shock of impact when a child falls off of a piece of equipment. Maintaining a substantial level of wood chips underneath climbing apparatus is the most important aspect of playground safety, and the Committee's budget allows for this.

Submitted by
Larry C. Walker
Chairperson

9. **Legislative Reference:**

The committee is reviewing past minutes of town assembly meetings, finding motions and other pertinent items of business, and compiling an index which will be distributed to committee chairs, Advisory chair, Town Assembly Chair, and the Trustees. We hope this will help to answer future questions about past actions. We have completed about ten years worth and will be moving further back into past records this year.

Our nominees are:
Incumbents - Rick Grier Reynolds
Elizabeth Varley
New nominees - Christina Schubert
Joan Fitzgerald

Respectfully submitted,
Elizabeth Varley, Chair

10. Community Planning:

Landmark

Initial comments have been received back from Washington, and Robin Bodo of the State Historic Preservation Office feels the reviewer did not review the application under the requested criteria of Cultural review. She plans to contact them and question it.

Landmark continues to meet with congressional staff and airport representatives about airport noise. Shari Phlan of Ardentown has been appointed to the Citizen's Advisory Committee for Brandywine Hundred. Since May 30, data indicates that more planes tend to be flying over 300 feet, which helps reduce noise.

Harvey Road Traffic Calming

The committee has been meeting with DelDot rep's and asked them to but more thought and creativity into a possible solution. DelDot has suggested an option to the original traffic calming plan. HRTCC is reviewing the suggestion and has asked DelDot for more information and to answer some specific questions. Once the requested information is received back from DelDot, the committee will meet and carefully evaluate alternative plans. The next step would be recommendation to the village assemblies and a public workshop.

Cultural Future

Plans are in the works for a possible discussion forum. Watch The Page for details.

11. Civic: Civic Committee Report

At the last Town meeting we reported receiving a grant dedicated to the intersection improvements at Millers, Walnut, and Lower Lane. This project has been completed except for planting. The design has already slowed traffic through the intersection. A new stop sign was installed today, making this a four way stop.

We have also received notice that we will be receiving a Delaware Coastal Programs Local Government Assistance Grant to complete the natural resource and habitat assessment of the Sherwood Forest that was started by volunteers in 1997. The grant will be applied to contracting with a biologist and a botanist and entering data on a GIS (Geographical Information Systems) Mapping system. This data should help us conserve, manage, and protect the Sherwood Forest. The information may also be valuable in context of further development in the area.

Leaf removal on the road gutters has been completed. We would like to remind everyone that you are responsible for taking care of your right of way. This includes leaf removal, and cutting back of bushes so there is clear visibility where there is access to the roadway at driveways and intersections.

We have one more item on the Civic Committee report.....
Lou Bean.(attachment)

Respectfully submitted, Sue Rothrock Civic Committee, Chair

Civic Committee attachment:

Certificate of Appreciation

The civic committee would like to honor **Lou Bean** for his many years of dedication to Arden. Lou has served on the civic committee for 14 years and served as chairman from 1991 to 1997 . His dedication to Arden has been an inspiration to many over the years. As Civic chairperson, Lou led the refurbishing of the Frank Stevens Memorial Theater. In recent years , Lou has rebuilt the stone path to the Arden Stile, replaced countless street signs and installed post and rail fencing along our roads. We would like to propose that Lou receives a lifetime honorary appointment to the civic committee with the title of Master Builder . As Master Builder he can continue his work with the civic committee and benefit us with his valuable input and historical knowledge at our civic committee meetings. Thank you Lou for all your work.

Sue Rothrock, Chair
Arden Civic Committee
January 28, 2002

12. Buzz Ware:

BUZZ WARE VILLAGE CENTER
2119 THE HIGHWAY
ARDEN, DE 19810

Arden Town Meeting
January 28, 2002

BWVC Committee Report

1. **Committee Nominations:** for the two 2-year seats up for election, the nominees are Carolyn Cordivano, Amy Hill, Betty O'Regan and Marguerite Archer. At this time we make a motion to terminate the two temporary yearly positions and to move Deb Theis from one of these two positions into the seat left vacant by Linda Hager's move out of the Arden township; there is one year left on Linda's term.

2. Auction report: **AN AWESOME AUTUMN AUCTION!!!**
Thanks to our community's effort the November 3rd benefit auction was truly a fund raising success. The culmination of months of planning and hard work was evident early in the day as the Gild Hall was transformed: tables laden with colorful items; artwork hung for display; creative props for the silent auction table and decorations of autumn hay bales, Halloween jack-o-lanterns, pumpkins, gourds and cornstalks. Donated food and beverage from local businesses sustained our bustling crew throughout the day and as evening fell over the Gild Hall so did a sense of festivity: colorful wait staff served up Edmond Bischoff's fantastic culinary delights (all totally donated) as the hall filled to capacity with people ready to make merry and do some neighborly bidding, and serious it was! George Brocklesby and Pat Toman had a bidding duel over one of Mike McKean's raku pots and fantastic deals were made on all the original artwork. Auctioneer, Steve Broujos and his faithful assistant, little Ralphie, were in the groove as they worked the crowd and made those bids soar, even collecting over $300.00 on "absolutely nothing" at the finale of the auction. And what a finale: final counts show we were able to clear close to $13,000.00!!! Our community spirit was definitely swirling that evening and well into the next day as neighbors talked about what a great time they'd had. The entire event came together so magically and was such a success because of the willingness of this community to participate, from those who spent months of planning on the auction committee, those who donated auction items or sponsored overhead expenses, and those who donated refreshments and decorations to those who volunteered the day of the auction and those who came to bid. The BWVC committee truly appreciates this tremendous demonstration of support of our efforts to care for our center, and we thank all the individuals and businesses who helped us out.

3. **Renovation plans:** We will be beginning the first phases of our painting project within the next couple months. The plan will be to do masonry repairs and door replacements and then paint the masonry part of the building. After that we will work on the reclamation of the windows and their painting.

Buzz Ware continued:

BWVC Committee Meeting Report
Arden Town Meeting
January 28, 2002
Page 2

4. **Upcoming events**
   a. **Display Case:** The Library Gild is sponsoring February's display case with the theme being books pertaining to the celebration of African American History month.

   b. **February Coffee House:** 2nd Friday of the month: Feb. 8th, from 8:00 PM until 11ish. The Coffee House popularity continues to grow! Last month's Coffee House was packed with people even sitting in the hallway to listen to those inspired to take the stage and read poetry, readings and sing songs. Come on out and join us. Be a part of the audience or get up onstage and share a little something special with your friends and neighbors. (And of course, audience participation is always encouraged!). If you can assist with providing baked goodies, please let Elyse Vincent know.

   c. **Valentine Making:** That special day for sweethearts, loved ones and special friends is coming up this month. So join Ruth Bean and friends on Saturday, Feb. 9th from 2-4PM in Room 4 and create your own special Valentine. Ruth has all kinds of creative materials you can use, or bring some of your own.

   d. **Day of Relaxation:** Fast pace of life got you a little tense? Come on over to the Buzz Ware on Saturday, Feb. 23rd from 1 – 6PM and indulge in a chair or table massage or spend a soothing afternoon in The Tea Room visiting with friends. For those wishing to give their sweeties a special treat for Valentine's Day, gift certificates are available; call Betty O'Regan or Marguerite Archer for further information or certificates.

As always, the BWVC committee meets the 2nd Monday of every month. All are welcome to come and sit in on our meetings.

Respectfully submitted,

M. Marguerite Archer

M. Marguerite Archer
BWVC Chair

13. **Budget**: no report

14. **Audit**: no report

15. **Assessors**:
Alton Dahl reported they will have an organizational meeting elect officers.

16. **Arden Craft Shop**:
Alton Dahl reported the 1st apartment renovation is basically completed and looking forward to renting soon. As the plans proceed, the Craft Shop will become except from the County tax, reducing the Town's tax bill of approximately $1500. But the land rent will still be charged, so the Town will be getting additional income of $1500.

Report Approved

17. **Arden Archives**:

Arden Archives Committee Report

1) Danny Schweers has organized the computer and software for Archives. Archives committee members have now begun to work on cataloging the collection using this new system.

2) The Oral Histories are an on-going project, anyone interested in being paid for transcribing, call Sally Hamburger.

3) Nominations for Archives are Walter Borders, Roberta Perkins, Sadie Somerville and Sally Hamburger.

Respectfully submitted,

Report Approved

18. **Advisory:** Calendar of Regular Events for Village of Arden Business

January	Registration reviews Nominations for Committees and Officers at Advisory
	Town Meeting Nomination for Committees and Town Officers
February	Budget Committee develops three-year budget forecast
	Trustees send out Land Rent invoices
March	Leaseholders Land Rent due to Trustees
	Budget discussion at Advisory Committee Registration reviews Nominations for Committees and Officers at Advisory
	Town Meeting receives Three-Year Budget Forecast Registration holds election of Town Committees at Town Meeting
April	Organization meetings of all new Committees
May	Board of Assessors Public Meeting Audit Committee reviews Town finances and procedures
June	Second Assessors Public Meeting Advisory Dinner for all Committee members Advisory Committee reviews financial reports from Trustees and Audit
	Town Meeting reviews Board of Assessors Report Trustees present the financial results from previous year Audit Committee reports on finances and procedures
August	Budget Committee develops Budget Proposal for coming Year Buzz Ware Committee develops Annual Report of Activities and Finances
September	Advisory Committee review of Budget Proposal Advisory Committee Review of Buzz Ware Report
	Town Meeting Reviews Budget Proposal Town Meeting Accepts Nominations for Board of Assessors Town Meeting Receives Annual Report of Buzz Ware Committee Town Meeting Reviews Motion to close the forests after dark
October	Registration Committee update the Voter Registration List Mail the Ballots for the Budget Referendum and Assessors Election
November	Registration Committee count Budget Referendum and Assessors ballots
December	Assessors hold organization meeting Registration leads all Committees to develop nominations for Town Committees

Advisory continued:

VILLAGE OF ARDEN
TOWN ASSEMBLY - 1/28/02

Motion to Establish the Office of Arden Chairperson Emeritus

The immediate past Chairperson of the Town Assembly may be elected by the Town Assembly to the office of Arden Chairperson Emeritus for a period of three years. The Arden Chairperson Emeritus shall be a member of the Advisory Committee and may act in an advisory capacity to the Town Assembly and all Committees of the Village of Arden. The Arden Chairperson Emeritus, when requested by the Chairperson of the Town Assembly, may represent the Village of Arden at Federal, State, County and community functions.

Both reports approved

19. Old Business: none

20. Good and Welfare: The Delaware Today magazine had a nice article on Sadie Somerville.

Since our last meeting, we are sorry to report the passing of Ed Cinaglia and Mr.& Mrs.Sutton. We wish to express our deepest sympathy to their families and friends.

Motion to adjourn

Respectfully submitted,

Joan Fitzgerald
Town Secretary

Village of Arden
2104 Wind Lane
Arden, DE 19810

Dated materials enclosed

* Notice of Town Meeting
* Minutes from preceeding Town Meeting

ALL ARE WELCOME