

April 7, 2015

Minutes of the convening of the Registration Committee, following the March 2015 elections

Welcome to Mary Murphy, newly elected member of the committee, and Barbara Henry, re-elected.

The meeting was called to order at 7:15 p.m.

Present: Dorinda Dove, Barbara Henry, Elaine Hickey, Mary Murphy, Cecilia Vore

First order of business: election of committee chair

Cecilia Vore was nominated and unanimously elected chair of the committee.

Announcements:

Cecilia said that Jeff Politis, newly elected Chair of the Town Assembly, was talking about having a get-together for all committee chairs and committees so everyone could meet & greet. She said she was going to suggest that each committee keep a list of volunteers who assist them throughout the year, so that when it came time for nominating candidates for the committee, there would be a readily available list of people interested in the committee.

Committee jobs were assigned:

Mary Murphy, Welcome packets
Elaine Hickey, Fall election
Dorinda Dove, March election
Secretary/archive/FOIA compliance, Barbara Henry
Database/resident records, Cecilia Vore

Calendar with assignments for next year

Cecilia will attend the June Advisory meeting on June 1, 2015.
The committee will be present for the June Town Meeting, June 22, 2015.

Elaine will attend the September Advisory meeting on September 1, 2015. (Note this is a Tuesday, not the usual Monday meeting). Dates for the November elections (Budget & Assessors) are set at this meeting.

The committee will be present at the September Town Meeting, September 28, 2015.

The annual meeting to verify and update the list of eligible voters (fondly called the "gossip session") will take place after the Town Meeting but before October 6. Exact date to be determined.

Ballots for the Budget referendum and Assessor elections will be mailed around October 6, 2015.

The committee will meet in the Buzz Ware Village Center to count the referendum and assessor ballots in early November. Date and time to be determined.

Barbara will attend the January Advisory meeting on January 4, 2016.
The committee will be present for the January Town Meeting, January 25, 2016.

There may be an Advisory retreat in February.

Elaine will attend the March Advisory meeting on March 7, 2016. A DRAFT ballot for committees and town officers should be presented at this meeting.

Deadline for receipt of Absentee Ballot Affidavits is March 21, 2016. Absentee ballots must be received by 6:00 p.m. on March 28, 2016.

The committee will attend the March Town Meeting on March 28, 2016. The annual election of committee members and Village officers will take place at this meeting.

The committee will meet March 29 in the Buzz Ware Village Center to count ballots. Election results will be posted on March 30.

Old Business

Marianne Cinaglia suggested to the Committee that we explore a mail-in ballot for committee elections. The Committee is unanimously opposed to this. Handling a mail-in election is expensive. The budget referendum is done this way because the budget is required to be passed by a majority of the residents of the Village, not a simple majority. The second reason the committee is opposed is we believe this would compromise the integrity of the Town Assembly where Town business is discussed and decided.

New Business

Cecilia announced that our website is in the process of being converted from html coding to WordPress. Cecilia is learning how to use WordPress so she can keep our website up to date. Barbara will also learn it.

The database used to keep a current list of residents is on FileMaker Pro. Cecilia keeps this database. Barbara will also learn the program and serve a back-up in Cecilia's absence.

The job duties of the Welcome packets were explained to Mary, and materials turned over to her.

The committee adjourned at 8:50 p.m.

Respectfully submitted,

Barbara J. Henry