

Registration Committee Meeting  
Thursday, April 11, 2013

In attendance: Ruth Bean, Barbara Henry, Cecilia Vore, Elaine Hickey. Absent: Jacqi Tanzer.

Cecilia was elected chair of the Committee.

The duties of the Committee were divided among the members:

- Welcome – Ruth
- Fall referendum – Jacqi
- March election – Elaine
- Secretary – Barbara
- Database & records – Cecilia

We agreed that the members would take turns attending Advisory Committee with the following schedule:

- June – Ruth
- September – Barbara
- January – Cecilia
- March – Elaine

Details of what needs to be done before each Advisory Committee were outlined and everyone was given a detailed paper. Most important to find out at Advisory Committee if any items or motions will be coming before the Town Assembly that may necessitate a vote so that we can all be sure to be at the meeting.

Duties of secretary were outlined:

- Keep minutes
- Make sure we are in compliance with sunshine laws
- Keep copies of all elections
- Keep budget figures

We discussed the success of absentee voting in last election.

Respectfully submitted,

Barbara J. Henry