

Lisa Mullinax, Sadie Somerville, Barbara Macklem, Allen Kleban, Peter Slattery, Linda Toman, Pat Morrison, Kelsey Ransick —Curator

Archives for Dinner Guild

The Archives will be preparing another amazing **dinner Like last year on Saturday March 25, 2017. Prep for dinner will be Friday March 24.**

Outlook for 2017 :

Get Oral History project underway

Work Days

Train with Liz on Photo project

Fund raiser Party in Spring?

Getting Oral History project underway

Start small: do an interview with a neighbor or friend

Check equipment: digital recorders, Linda has one of her own?

Have a set schedule: Make a plans for day and time in order to get maximum number done: Possibly set up a time and day that people can be scheduled to be interviewed for example every Friday at 4:00 pm in the Community Room or at the person's home.

Make an event; Oral History Day have 3? people doing the interviews and arrange it someplace accessible

Review the interview questions used in past: Barbara and Linda will review

Make a list to start: everyone bring a list of names that should be interviewed.

Get volunteers they do not have to be on the Archives committee

Story Corps (group)

Train with Liz on Photo project Not on our Archives Meeting day: Try Weds Jan 25, 7-9, Feb 1, 7-9

Lisa will make more **note cards of Louise Roberts**. All were sold out the day of the Holiday shop!

Lisa will **order 15 DVDs of "Experimental Village."** She will Ask Georgi if they stop can we get the Reproduction rights?

Jill Althouse Wood gave the Archives the rest of the beautiful colorful **Arden Maps** that she made for the Layrith for us to sell. We sold a bunch of them at the Holiday Shop in November.

We used our **NEW Tablet for Credit Card Sales** at the Holiday Shop and now can use it in the Museum to sell items by Credit Card. **Kelsey will show us how.**

Linda and Barbara will get **Arden Fair T shirts** for our “There’s a Gild For That” Museum shop at \$10 each

Kelsey will post to the ACSM Blog and Linda will put on Facebook

Kelsey took a vote on **de-accessioning items** from our collections (that should not have been accessioned) all voted yes

She said that the **Institutional Archives** is coming together and will have its own Finding Aid. Much of institutional archive is specific to the museum’s operations which includes bookkeeping, hiring, minutes, etc. for the ACSM INC. and Arden Archives committee.

ACSM is a member of the **Delaware Museum Association** for which Barbara is serving on the board. They have been working on Abandoned Cultural Property laws to present to the Delaware Legislature

As an institution ACSM will sign as supporter of this. This will help museums to define ownership and to protect from liability.

A group from **Newman University** came to visit the ACSM studying diverse communities